

**Perth Amboy Board of Education**  
**Regular Meeting**  
August 28, 2014 – 6:00 p.m.  
**Perth Amboy High School**  
**300 Eagle Avenue**

**MINUTES**

1. Call to Order – President Gonzalez.

2. Pledge of Allegiance.

3. Notice of Meeting

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home News Tribune, The Amboy Guardian, El Diario/La Prensa, City Clerk Jasko, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law."

4. Roll Call – Mr. Derek J. Jess, Board Secretary.

Mr. Bermudez	<u>P</u>
Ms. Garcia	<u>P</u>
Ms. Gonzalez	<u>A</u>
Mr. Lebreault	<u>P</u>

Mr. Ortiz	<u>P</u>
Mr. Puccio	<u>P</u>
Ms. Roman	<u>P</u>
Ms. Tejada	<u>P</u>
Mr. Varela	<u>P</u>

Administration:

Dr. Rodriguez	<u>P</u>
Mr. Jess	<u>P</u>
Dr. Sheard	<u>P</u>
Ms. Gutierrez	<u>P</u>

- Mr. Varela read the following statement: 'On behalf of the Perth Amboy Board of Education and the Superintendent, I would like to welcome you to tonight's board meeting. The Perth Amboy Board of Education strives to maintain the level of professionalism and decorum that is expected of a quality and respectful community. Therefore, I ask that all Board members and members of the public to please follow these sample rules of common courtesy during tonight's meeting:

- Please silence all cell phones;
- Please refrain from engaging in side conversations during the meeting;
- Please be respectful of everyone's opinion and refrain from engaging in harassing behavior either before, during or after the meeting;
- Please do not engage in disruptive behavior during the meeting, which includes shouting out or speaking out of turn;
- Please do not interrupt a public speaker or board member while they are speaking;
- When a member of the public comes to the microphone to speak on an item on the agenda, please note the page of the agenda and the item number about which you want to speak so that we may address the concern;
- Finally, please treat all members of the Board and general public with common courtesy and respect. We all have differences of opinion, but if we treat each other with respect, we can work together to accomplish the tasks before us and move the agenda for the betterment of our schools.

I ask all Board members to please treat each other respectfully and with courtesy. I also ask all Board members and the public to treat the entire Administrative team, including the Superintendent and the Business Administrator, with respect and dignity. It is not appropriate or acceptable for the public or for members of the Board to disparage, offend or insult the Administrators in this district, or to speak in a disrespectful manner about employees of the district. If someone has a question or concern, it can be voiced without offense or insult.

Any person at this meeting, whether from the public or from the Board, who fails to follow these simple rules of professionalism and decorum will be instructed to leave the meeting. Thank you in advance for your cooperation and your continued commitment to the education of our children.'

5. Meeting open to the public for discussion of agenda items.

- Public member #1 – asked about the job description for the Dean of Students and the role of that person, where that person will be housed and where in the chain of command they will be.
- Public member #2 – asked if the attendance policy listed under Policy 3000 on the agenda for approval this evening could be removed because there has not been any discussion between the administration and the AFT about this item.

5. Meeting open to the public for discussion of agenda items (continued).

- Public member #3 – asked about Finance item #6, the preschool providers. Is there a per-student accounting of the dollar amount? Have these people been credentialed? Who will oversee the providers?
- Mr. Jess explained that these providers are approved by the Department of Education. They have been providing preschool services in our district for over ten years. The district does have oversight over them through our office of Early Childhood and no one gets paid unless they are approved by the Board of Education.
- Public member #4 – asked about Curriculum item #20, on page 6. Glad to see that these are being approved, however are all coaches in compliance with the rules of NJSIAA?
- Dr. Rodriguez replied to public member #1 that the Dean of Students is presently in place at the High School but under a different title. The person is Thomas Smith. He helps with discipline at the Main Campus. If the Board approves the new job description, Mr. Smith's job title will changed.
- In regards to public member #2, Dr. Rodriguez asked the Board to table the approval of the attendance policy until discussions can be had with the AFT.
- In reference to public member #4, Dr. Rodriguez replied that Mr. Cardona is not here this evening, however she is confident that all procedures were followed and that the people either have these certifications or are in the process of getting them.

Roman  
Motion

Tejeda  
Seconded

CARRIED UNANIMOUSLY  
(To close following discussion)

6. Presentation None

7. A motion was made at 6:14 pm to go into Executive Session

Lebreault  
Motion

Tejeda  
Seconded

CARRIED UNANIMOUSLY

- A motion was made at 6:52 pm to return to public session.

Lebreault  
Motion

Tejeda  
Seconded

CARRIED UNANIMOUSLY

8. Approval of Minutes of Special Meeting held on June 25, 2014.

Tejeda  
Motion

Lebreault  
Seconded

CARRIED UNANIMOUSLY

9. Approval of Minutes of Special Meeting Executive Session held on June 25, 2014.

Tejeda  
Motion

Lebreault  
Seconded

CARRIED UNANIMOUSLY

10. Approval of Minutes of Regular Meeting held on July 24, 2014.

Tejeda  
Motion

Lebreault  
Seconded

(Garcia – Nay)  
CARRIED BY MAJORITY

11. Approval of Minutes of Regular Meeting Executive Session held on July 24, 2014.

Roman  
Motion

Bermudez  
Seconded

CARRIED UNANIMOUSLY

12. Approval of Bill List for the period of July 1, 2014 through July 31, 2014. (Attachment)

Lebreault  
Motion

Tejeda  
Seconded

CARRIED UNANIMOUSLY

13. Correspondence

A. State Department of Education (Copies distributed to Members of the Board)

- 1). Letter received from the Teachers' Pension and Annuity Fund approving the application for Ordinary Disability Retirement for the following individual with the following effective date:

Glenn L. Berger

July 1, 2014

13. Correspondence (continued)

- 2). Letters received from the Public Employees Retirement System approving the applications for Service Retirements for the following individuals with the following effective dates:

Dorothy E. Griffin	June 1, 2014
Ada N. Acosta	July 1, 2014
Elsa Jurado	July 1, 2014

- 3). Notification regarding the City of Perth Amboy's application to the New Jersey Department of Environmental Protection (NJDEP) for a letter of interpretation regarding the Goldberg Property on Second Street.

14. Reports

A. Board Secretary – Mr. Jess

- 1). Report of Bid Opening held on August 5, 2014. (Attachment)
- 2). Secretary's Monthly Financial Report for the month of June 2014. (Attachment)
- 3). Treasurer's Monthly Financial Report for the month of June 2014. (Attachment)

Acceptance of the Report of the Secretary and Treasurer as submitted and as being in agreement for the month of June 2014.

<u>Lebreault</u>	<u>Tejeda</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Reports

A. Board Secretary – Mr. Jess (continued)

Acceptance of certification that no major line item has been over-expended for the month of June 2014.

<u>Lebreault</u>	<u>Tejeda</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

B. Board President's Report – Mrs. Obdulia Gonzalez

- Mr. Varela expressed condolences to those employees who have lost a member of their families over the past month.

C. Interim Superintendent's Report – Dr. Vivian C. Rodriguez

- Dr. Rodriguez welcomed everyone to the 2014-2015 school year. She is grateful and humble to serve as the Interim Superintendent for the opening of schools. If the personnel on tonight's agenda are approved this evening, we will be bringing 100 new educators and support staff into the district as well as 12 new administrators. She is excited and it reminds her of when she was a bilingual teacher. There are eight areas of concerns that we will be working on this year: Common Core Content Standards, Curriculum Writing/PARCC, the High School Restructuring Plan, Grades K – 1 Literacy Initiative, Evaluation System to support educators, working together as one school system, having a meaningful discussion as fundamental basics, career/college readiness for all of our students, and an increase in parental engagement through the use of the parent portal. The Board of Education, AFT and PASA will work together to adhere to these areas of focus. Teachers will touch the heart of students, counselors will re-engage the child, and the nurses will cure the wounded child.
- We welcome everyone to Perth Amboy and hope we have a wonderful school year and she looks forward to visiting all classrooms.
- Ms. Tejeda, on behalf of the committee who organized the recent Dominican Festival, presented an award to Dr. Dulce Rodriguez and also offered congratulations to Mr. Jose Santos.
- Dr. Dulce Rodriguez thanked everyone. It is an honor and she's always considered herself a useful educator, and she loves all kids. Keep doing what we're doing, teach kids and bring them to betterness. She thanked everyone for the honor.

15. **Recommendations of the Interim Superintendent of Schools**

A. **Curriculum Committee – Ms. Dianne Roman, Chairperson**

- 1). Approval of field trips. (Attachment 15-A-1)

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 2). Approval of the placement of special education students in out-of-district facilities for the 2014-2015 school year.

<u>Student</u>	<u>Class</u>	<u>Facility</u>	<u>Tuition</u>	<u>Date</u>
TV	MD	Center for Lifelong Learning	\$41,040.00	09/03/14
JR	ED	Career Center	\$48,930.00	09/03/14
		Somerset Ed. Serv. Comm.		
LP	AI	Katzenbach School for the Deaf	\$81,445.00	09/08/14

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 3). Approval for the following Rutgers University student, who we have accepted for their student intern assignment for the Fall Semester 2014 and Spring Semester 2015.

<u>Student's Name</u>	<u>School</u>	<u>Department</u>	<u>Cooperating Teacher</u>
Stephanie Rodriguez	Liberal Arts Academy	Child Study Team	Pat Kastner
Sara Mitry	McGinnis	Child Study Team	Cindy Panek
Brianna Dembiec	Ceres	Child Study Team	Maribeth McCauliff
Rishabh Madan	Wilentz	Child Study Team	Wanda Hernandez
Lacey Peterson	Wilentz	Child Study Team	Wanda Hernandez

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 4). Approval for the following Middlesex County College student, whom we have accepted for his student observation for the Fall Semester 2014 (not to exceed 45 hours).

<u>Student's Name</u>	<u>Date</u>	<u>School</u>	<u>Subject</u>
Anthony Fernandez	09/01/14-12/19/14	Wilentz	Elementary

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 5). Approval for the following additional staff to attend the SIOP (Sheltered Instruction Operations Protocol) training on August 25<sup>th</sup> through August 28<sup>th</sup> and to be compensated at an hourly rate of \$27.00.

Colleen DeLuca

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 6). Approval for the following McGinnis School staff to provide Professional Development to staff on September 2, 2014 for a 2-hour preparation time for a 1-hour presentation and to be compensated at the contractual rate of \$27.00, paid through school based budget 15-130-100-101.

Lindsey Tisch  
Christopher Dobrowolski  
Jenilee Gatti  
Lawrence Sanders

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 7). Approval for the following Special Services staff to provide Professional Development on September 2, 2014 and September 3, 2014 and to be compensated at the contractual rate, not to exceed 4 hours. (Attachment 15-A-7)

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY



15. Recommendations of the Interim Superintendent of Schools

A. Curriculum Committee – Ms. Dianne Roman, Chairperson

- 8). Approval for Perth Amboy High School and Middle School students to participate in the Middlesex County Arts High School and Arts Middle School Program for the 2014-2015 school year at an approximate cost of \$26,510.00, paid through district funds.

Flat Audition Fee: \$250.00  
Arts High School (11-14 students - \$955.00 per student)  
Arts Middle School (11-14 students - \$760.00 per student)

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 9). Approval of the continuation of the services provided by Suntex International: First In Math, a web-based mathematics program, to run from September 2014 through June 2015, for elementary school students, at a per student cost not to exceed \$10,000.00. Program will be funded through Title I.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 10). Approval for the Perth Amboy Adult School Education Center to continue the collaboration with the Thomas Shortman Training Scholarship & Safety Fund Program for the 2014-2015 school year at no cost to the Perth Amboy Board of Education. (Attachment 15-A-10)

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 11). Approval to provide English Language Learner students with an extra 45-minute Intensive English Class, using Reading Horizons to improve their English Language skills. Paid through Title III funds.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 12). Approval to continue the collaboration between Fairleigh Dickinson University "Puertas al Futuro" educational program and the Perth Amboy Board of Education for the 2014-2015 school year. Fairleigh Dickinson will utilize the facilities at the Perth Amboy Education Center in accordance with the agreement. (Attachment 15-A-12)

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Ms. Tejeda asked if there's any data on the program.
- Dr. Robles said she'll have it for the next meeting as she needs to get the information from Fairleigh Dickinson.
- Mr. Lebreault stated that when he was on the Board the first time, there were 17 people in the program.
- Dr. Robles said she's not sure how many are in it now, but they have four classrooms and the program runs Monday through Friday and the enrollment is up.

- 13). Approval for Warning Order, LLC to present Physical Restraint System (PRS) Training to Perth Amboy Public Schools Security Personnel & Administrators, at a cost not to exceed \$4,500.00. Funded through the district professional development account 11-000-223-320-0-0000-35.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 14). Approval to adopt the revised Curriculum Guide's for implementation in the 2014-2015 school year. (Attachment 15-A-14)

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. Recommendations of the Interim Superintendent of Schools

A. Curriculum Committee – Ms. Dianne Roman, Chairperson

- 15). Approval for Maritza Littriello to provide (3) workshops on Staff Development Day 1 & 2 – September 2<sup>nd</sup> & September 3<sup>rd</sup>, 2014 and to be compensated for ten hours of planning and preparation time, at the contractual rate of \$27.00, funded through the district professional development account 11-000-223-320-0-0000-35.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 16). Approval for the Samuel E. Shull School to participate in the Winning Mindset Project Grant Application with Dr. Geraldine Oades-Sese, Rutgers Robert Wood Johnson Medical School, at no cost to the Perth Amboy Board of Education.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 17). Approval to participate in 2 separate projects, with the Early Childhood Program, entitled Building Social-Emotional & Academic Resilience in English Language Learners & Pre-School Children through Physics with Dr. Geraldine Oades-Sese, Rutgers Robert Wood Johnson Medical School in October 2014.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 18). Approval to continue with Performance Matters, a system-wide data management solution for the Perth Amboy School District for the 2014-2015 school year at a cost of \$89,556.00, funded through each school's budget and the district professional development account.

Data Management System	\$63,916.00
SGO – Student Growth Objectives	\$ 8,816.00
Test Admin. Bundle – Scanning & Online Assessment	\$13,224.00
Professional Development	\$ 3,600.00

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 19). Approval for LoTi Connection to facilitate classroom walkthroughs H.E.A.T on-site training to all building and district Administrators in September 2014 and 8 days of on-site consulting days from October 2014 through April 2015, at a cost not to exceed \$36,000.00. Funded through the district professional development account 11-000-223-320-0-0000-35.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 20). Approval for Raritan Bay Medical Center to conduct First Aid Training and CPR Certification to an approximate 100 Nurses, Physical Education Staff & Coaches on Staff Development Days 1 & 2 at a cost of \$40.00, per participant, funded through the district professional development account.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. Recommendations of the Interim Superintendent of Schools

B. Finance Committee – Mr. Samuel Lebreault, Chairperson

- 1). Approval of travel expenses. (Attachment 15-B-1)

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 2). Approval of Bid Awards. (Attachment 15-B-2)

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. **Recommendations of the Interim Superintendent of Schools**

B. **Finance Committee – Mr. Samuel Lebreault, Chairperson**

- 3). Approval to renew Bid Award Contract (Bid #13-35 Boiler & Burner Cleaning & Maintenance) for the 2014-2015 school year with Professional Climate Control, Inc. with “no increase” in hourly labor rates for maintenance and repairs from the 2013-2014 school year.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 4). Provision of Temporary Emergency Transportation to the following pursuant to the provisions of the Homeless Act.

<u>Student</u>	<u>From</u>	<u>To</u>
AG	2 River Road, Highland Park, NJ	School #7
XG	2 River Road, Highland Park, NJ	Wilentz School

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 5). Authorization to enter into a contract with Loving Care Agency to provide nursing services to Special Education students (I.A. & Y.B) during the 2014-2015 school year at the rate of \$55.00 for a RN, \$45.00 LPN and \$24.00 CHHA.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 6). Approval of the execution of contracts with community providers for the 2014-2015 Preschool Education Program as approved by the New Jersey Department of Education:

YMCA of MEWSA (Grace Child Care & Harborview Child Care)	\$ 945,765.00
Mi Escuelita (PRAHD)	\$1,011,450.00
Acelero Learning Center	\$ 931,200.00
Raritan Bay YMCA	\$ 977,625.00

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 7). Approval to purchase various HP Computers, in the amount of \$2,925.00, for Assumption Catholic School, to be paid from the non-public technology funds.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 8). Approval to enter into an agreement with the New Jersey Department of Agriculture for participation in the Jersey Fresh Farm to School Recognition Program for the Anthony V. Ceres School for the 2014-2015 school year.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mrs. Roman asked what this is and Mr. Jess stated that the grant is from the Department of Agriculture. They will provide fresh fruit to all of our students at the Ceres School. A salad bar has already been provided to the Ceres School and they will continue to get new fresh fruits so that everyone can get their daily allowance.

15. Recommendations of the Interim Superintendent of Schools

B. Finance Committee – Mr. Samuel Lebreault, Chairperson

- 9). Approval for PennJersey Environmental Consultants to conduct Remedial Investigation and Remedial Action Services for the Seaman Avenue site (425 Seaman Avenue and 489 Sayre Avenue) at a cost of \$449,595.00.

<u>Tejeda</u>	<u>Puccio</u>	<b>TABLE</b>
Motion	Seconded	CARRIED UNANIMOUSLY

- Ms. Tejeda stated that we had a very good Finance Committee Meeting this week and on this agenda is an item that is important to us. It is to begin studying the Seaman Avenue site so that we can clean it up and build a new elementary school as the SDA has approved this school for us.
  - Mr. Lebreault stated that this testing is to monitor the Seaman Avenue site. The State approved the building of the Seaman Avenue School. They are going to give us \$57,000,000 for construction and we hope that in a year and a half the site will be clean so that we can start the construction.
  - Mr. Puccio asked about prior studies conducted on this site.
  - Mr. Jess stated that he is not aware of any prior reports from when the property was first purchased saying that it was un-cleanable. Mr. William Call, the districts environmental consultant from Penn Jersey Environmental, has also stated that he is not aware of any report stating that the land is un-cleanable.
  - Mr. Puccio said that he cannot vote for a site that is toxic and was deemed un-cleanable in the 90's. It's also by the Fire Department and that will be a distraction. He will object to building it there. He can't agree to build a school there where it will affect kids and staff. He knows there are studies, the Board bought it for \$1,600,000 after someone bought it for \$120,000. It's a good place for a maintenance facility.
  - Mrs. Garcia stated that we need to build two schools: an elementary school and a high school. We need to look at the number of kids in our schools and the time. Where are we going to put our kids? Which one is the most important to build right now? Mrs. Garcia agrees with Mr. Puccio, the site needs clean up which is more money. We have to remove soil which is money. We have to talk about it and look at other properties and do a study to see if there are any that we could look for the high school.
  - Mr. Lebreault said that while he shares a concern with the Board members, we need to take one step at a time. Technology is different now and the firm has assured us that it is cleanable. As for the high school, we have no choice in this matter. We need both schools, but we do not have land or approval from the State for the high school now. One project has nothing to do with the other. Perhaps we can table this item for further discussion. Perhaps Mr. Puccio can provide the information from the 1990's study that he is talking about to Mr. Jess. These projects are right for our kids to create capacity for all of our students at all grade levels.
  - Mr. Bermudez said if we can get the report from the 90's can we get it to Penn Jersey for their review and synopsis to the Board.
  - Ms. Tejeda then spoke about the free/reduced lunch application process that many of our parents have already completed their free/reduced applications. We've had our cafeteria workers have been here throughout the summer helping people complete the applications. It is important for everyone to realize that they must complete the applications and turn them in or else the district losses money from the federal government and the people should not be getting lunches if they don't pay or complete the applications.
- 10). Approval of a settlement agreement in regards to (Docket Number SOM-L-925-12) in the amount of \$45,000.00, inclusive of attorney's fees, with no admission of liability or wrong doing.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 11). Approval for an addendum for the following bus-routes for the 2014-2015 school year. (Attachment 15-B-11)

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. Recommendations of the Interim Superintendent of Schools

B. Finance Committee – Mr. Samuel Lebreault, Chairperson

- 12). Approval of the following revisions to the No Child Left Behind application for the Title I, Title II, and Title III budget lines to accommodate changes made to the Focus Schools Improvement Plans for the 2014-2015 school year. (Attachment 15-B-12)

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 13). Notification to the Board of Education regarding personnel and salary percentage paid through grants other than school wide distribution for the 2014-2015 school year. (Attachment 15-B-13)

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 14). Approval for Rite Aid to offer flu shots to employees at each school during the 2014-2015 school year at no cost to the district or employees.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 15). Approved to utilize Source 4 Teachers for the provision of substitute employees services for the 2014-2015 school year.

<u>Tejeda</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mrs. Garcia asked how we evaluate substitute teachers if a teacher is here for more than two months.
- Dr. Rodriguez asked Dr. Sheard if she would answer this question.
- Dr. Sheard said that they met with Source 4 Teachers and explained to them that the district had a problem with the evaluative system not being in place with part time substitute employees. Source 4 Teachers assured the district that they will create a separate ID for all their substitutes so that it can be turned into the Department of Education and they will work with the district to provide an evaluative tool for the part-time substitute teachers.
- Mr. Jess stated that they will not be utilizing Source 4 Teachers for custodial, law enforcement, food service, buildings and grounds and nursing services. These will be done in-house.
- Mrs. Roman asked what happens in the case of a school emergency.
- Dr. Rodriguez said that the principals work with the substitutes to show them exactly what is needed to be done in case of an emergency. There are also plans within each building and within the lesson plans on how to deal with emergencies. We will work with Source 4 Teachers as well to understand exactly what is needed and to help them be aware of our emergency procedures.

15. Recommendations of the Interim Superintendent of Schools

C. Buildings and Grounds Committee – Mr. Israel Varela, Chairperson

- 1). Approval for Parette Somjen Architects to prepare & submit plans and project applications to the Department of Education for the following projects: Interior Renovations to the Perth Amboy High School.

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mrs. Roman asked if the construction would start before October.
- Mr. Jess said that it would. Plans have already been provided to the contractor to help get this done sooner rather than later.

- 2). Approval to allow Perth Amboy Catholic Schools to use the Our Lady of Hungry Gymnasium for basketball games & practices on Wednesday's from 6:00 p.m. to 8:00 p.m. from November 1, 2014 through February 11, 2015 and on Saturday's from 8:00 a.m. to 2:00 p.m. on December 6<sup>th</sup>, 13<sup>th</sup>, January 10<sup>th</sup>, 24<sup>th</sup>, and February 7<sup>th</sup>, 2015.

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. Recommendations of the Interim Superintendent of Schools

C. Buildings and Grounds Committee – Mr. Israel Varela, Chairperson

- 3). Approval for the YMCA to utilize the Flynn School Field; Wilentz School Field and Waters Stadium for various sports programs during the 2014-2015 school year.

Lebreault  
Motion

Puccio  
Seconded

CARRIED UNANIMOUSLY

15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

**Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.**

- 1). **Acceptance of the following resignations:**
  - a). Vivian Thompson, Technology Support Specialist, Perth Amboy High School, effective September 1, 2014 for the purpose of retirement.
  - b). Mary Casey-Griffin, District Instructional Leader, Robert N. Wilentz School, effective October 1, 2014 for the purpose of retirement.
  - c). Dorothy Chrinko, Art Teacher, Anthony V. Ceres School, effective January 1, 2015 for the purpose of retirement.
  - d). Sharon Gray, English Teacher, Perth Amboy High School, effective September 1, 2014.
  - e). Marlene Hart, School Nurse, Perth Amboy High School, effective September 1, 2014.
  - f). Randy Convery, Head Tennis Coach, Perth Amboy High School, effective August 11, 2014.
  - g). Melissa Guerra, Bilingual Social Studies Teacher, William C. McGinnis School, effective September 1, 2014.
  - h). Jenna Ricciardi, Guidance Counselor, William C. McGinnis School, effective August 31, 2014.
  - i). Mizraim Carrion, Basic Skills Part-Time Teacher, Perth Amboy Education Center, effective August 1, 2014.
  - j). Maria Sojka, GED Spanish Teacher, Perth Amboy Education Center, effective August 1, 2014.
  - k). Lori Yukniewicz, Second Grade Teacher, Robert N. Wilentz School, effective August 31, 2014.
  - l). Christine L. White, First Grade Teacher, Robert N. Wilentz School, effective August 4, 2014.
  - m). Altagracia Brito Martinez, Lunch Aide, Dr. Herbert N. Richardson School, effective September 1, 2014.
  - n). Christine Estelle, Elementary Teacher, James J. Flynn School, effective August 6, 2014.
  - o). Silvia Claros, Paraprofessional, Ignacio Cruz Early Childhood Center, effective September 1, 2014.

Lebreault  
Motion

Puccio  
Seconded

CARRIED UNANIMOUSLY

15. **Recommendations of the Interim Superintendent of Schools**

D. **Personnel Committee – Mr. Samuel Lebreault, Chairperson**

2). **Approval of the following requests for a Leave of Absence:**

- a). Kristen Barbara, Extension of Maternity Leave of Absence, September 2, 2014 through January 30, 2015, without pay.
- b). William Pafinty, Medical Leave of Absence, September 2, 2014 through September 30, 2014, without pay.
- c). Mary Griffin, Medical Leave of Absence, July 21, 2014 through September 30, 2014, utilizing sick days.
- d). Georgios Thanos, Medical Leave of Absence, September 2, 2014 through September 22, 2014, utilizing sick days.
- e). Frank Killane, Family Leave of Absence, September 2, 2014 through January 30, 2015, intermittent days, without pay.
- f). Amanda Sulikowski, Family Leave of Absence, September 15, 2014 through October 24, 2014, without pay.

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

3). **Appointments of the following certificated staff:**

- a). Michael Jasper, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. CEAS:Social Studies/CEAS:Elementary K-6/CEAS:Students with Disabilities. (Replacing – W. Castello)
- b). Elizabeth Sukovich, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 4-MA) at a 10-month salary of \$55,100.00, pending negotiations. Standard:Social Studies. (Replacing – G. Berger)
- c). George Vosinas, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. CEAS:Social Studies. (New position)
- d). Karen Perez, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$53,500.00, pending negotiations. CEAS:Social Studies. (New position)
- e). Karen Paneque, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 2-BA) at a 10-month salary of \$48,250.00, pending negotiations. Standard:Social Studies. (New position)
- f). Tiffany Deutscher-Soderholm, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$53,500.00, pending negotiations. Standard:Social Studies. (New position)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

3). **Appointments of the following certificated staff: continued**

- g). Darrell Marshall, Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. COE:Social Studies. (New position)
- h). Sebastian Torres-Hernandez, Bilingual Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$54,500.00 (\$1,000 content area MA stipend included), pending negotiations. CEAS:Teacher of Social Studies. (New position)
- i). Katie M. Jeffrey, Bilingual Social Studies Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 7-MA) at a 10-month salary of \$56,600.00, pending negotiations. Standard:Social Studies. (New position)
- j). Barbara Biancamano, ESL Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 10-MA) at a 10-month salary of \$63,200.00 (\$1,000 content area stipend included), pending negotiations. Standard:ESL/Standard:Elementary. (Replacing – I. Acevedo)
- k). Hitisha Patel, English Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. Provisional:Teacher of English. (Replacing – D. Koger)
- l). Erin Jacobs, English Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$53,500.00, pending negotiations. Standard:English. (Replacing – V. Pandit)
- m). Suzanne Nichols, Math Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. COE:Mathematics. (New position)
- n). Carmen Velasquez, Bilingual Math Teacher, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 5-BA) at a 10-month salary of \$50,100.00, pending negotiations. Standard:Math/COE:Bilingual/Bicultural/Standard:Elementary with Math 5-8/Standard:Elementary K-5/COE:Students with Disabilities. (New position)
- o). Danice Lampkin, School Counselor, William C. McGinnis School, effective September 1, 2014 through June 30, 2015 (Step 8-MA) at a 10-month salary of \$58,000.00, pending negotiations. Standard:School Counselor. (Replacing – J. Riccardi)
- p). Talisa Butler, Language Arts Teacher, William C. McGinnis School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. CEAS:English. (Replacing – J. Greve)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- Mrs. Garcia asked why the district is hiring so many social studies teachers; is it because of retirements or new positions.
- Dr. Rodriguez asked Dr. Collazo to explain this as she didn't have the information.
- Dr. Collazo stated that financial literacy courses are required by the State to graduate. They used to be in the business education area but now they must be within the Social Studies Department. By hiring these new teachers it will lessen the number of kids in each class. Currently we have 35+ kids in each class. This will allow us to have 25 kids in each class. It's hard to distribute for 135 more kids.
- Mrs. Garcia said for the 9<sup>th</sup> grade academy or the entire high school.
- Dr. Collazo said yes, we need to meet new State requirements because this is now mandatory.
- Mrs. Garcia asked how many students are in the 9<sup>th</sup> grade academy.
- Dr. Collazo said 464 at the South Campus and 200 at the East Campus. The bilingual population is growing very fast and it increases throughout the school year. We want to make sure we have enough teachers for the students.



15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

- Mrs. Garcia said she would like the agenda and documentation at least 10 days prior to a Board meeting so that she can have time to review the information. She recently asked for some information and she got it 10 minutes before the meeting. We need to do a better job at this.
- Dr. Rodriguez stated that you requested information today and when you asked for it we provided it to you.
- Mr. Ortiz said the Personnel Committee and the Superintendent have a lack of transparency.
- Mr. Varela asked Mr. Ortiz to please not belittle anyone here. If this continues, you will be removed.
- Mr. Ortiz stated that he is within his right according to the bylaws to question.
- Mrs. Gutierrez stated that if Mr. Ortiz is asking for discussion of agenda items at this time, that's ok.
- Mr. Varela than asked for a motion to go into recess. The motion was made by Mr. Lebreault and seconded by Mr. Bermudez at 7:55 pm. Unanimously approved.
- A motion was made at 8:09 pm by Mr. Lebreault and seconded by Ms. Tejeda to return back from the recess. Unanimously approved.
- Mr. Varela asked everyone to please remain civilized, aggression is not needed. People are fearful on violence. Please work together and move forward. We will stop the meeting if aggression is prevalent. Robert's Rules of Order will be followed, but it's a guideline for us.
- Mr. Ortiz said when we ask for information on the hiring practice on people on the agenda we're not getting the information or we're not getting it in a timely manner. His reason for no votes is the lack of transparency. The Personnel Committee is not reporting to the entire Board. If they are participating in interviews, that is wrong. He's not getting information when asking for it and they are not transparent. The Superintendent should be forthcoming when asked for information.

3). Appointments of the following certificated staff: continued

- q). Katherine Rowland, Language Arts Teacher, Samuel E. Shull School, effective September 1, 2014 through June 30, 2015 (Step 2-MA) at a 10-month salary of \$53,750.00, pending negotiations. Standard:English. (Replacing – J. Sabine)
- r). Daniel Verdia, Health & Physical Education Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. CEAS:Health & Phys.Ed/ CEAS:Driver Ed. (Replacing – J. Rodriguez)
- s). Danielle Ramanoff, Mathematics Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 (Step 4-BA) at a 10-month salary of \$49,600.00, pending negotiations. Standard:Math. (Replacing – A. Alves)
- t). Caroline Intveldt, Chemistry Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 (Step 5-BA) at a 10-month salary of \$50,100.00, pending negotiations. Standard:Science/Standard:Elementary. (New position)
- u). Victoria Russell, Math Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. (Replacing – T. Bloom)
- v). Michael V. Rocco, Part-Time Adult High School English Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 from 5:00 p.m. to 9:00 p.m. Monday through Thursday, at an hourly rate of \$34.00.
- w). Greg G. Zrake, Part-Time Adult High School Physical Education Teacher, Perth Amboy Education Center, effective September 1, 2014 through June 30, 2015 from 5:00 p.m. to 9:00 p.m. Monday through Thursday, at an hourly rate of \$34.00.

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

3). **Appointments of the following certificated staff: continued**

- x). Sharon Laraway, Elementary Teacher, Robert N. Wilentz School, effective September 1, 2014 through June 30, 2015 (Step 4-MA) at a 10-month salary of \$55,100.00, pending negotiations. CEAS:Elementary K-5. (Replacing – L. Yukniewicz)
- y). Stacy Hart, Elementary Teacher, Robert N. Wilentz School, effective September 1, 2014 through June 30, 2015 (Step 4-MA) at a 10-month salary of \$55,100.00, pending negotiations. Standard:Elementary K-5. (New position)
- z). Gina Bilotti, Temporary Replacement, Elementary Teacher, Robert N. Wilentz School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$53,500.00, pending negotiations. CEAS:Elementary K-5. (Replacing – C. White)
- aa). Elizabeth P. Hernandez, Bilingual Elementary Teacher, Edward J. Patten School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. Provisional:Bilingual/Bicultural Provisional:Elementary K-6. (Replacing – A. Varela)
- bb). Shelly Ramos, Music Teacher, Edward J. Patten School, effective September 1, 2014 through June 30, 2015 (Step 2-BA) at a 10-month salary of \$48,250.00, pending negotiations. Standard:Music. (Replacing – J. Baldwin)
- cc). Brienne Richards, Temporary Replacement, School Psychologist, Edward J. Patten School, effective September 1, 2014 through June 30, 2015 (Step 1-MA) at a 10-month salary of \$53,500.00, pending negotiations. Standard:School Psychologist. (Replacing – J. Pasigos)
- dd). Yonavell DeLeon, Bilingual Dual Language Teacher, James J. Flynn School, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. CEAS:Elementary K-6/CEAS:SWD. (Replacing – E. Correa)
- ee). Amanda Maskowitz, Elementary Teacher, James J. Flynn School, effective September 1, 2014 through June 30, 2015 (Step 3-BA) at a 10-month salary of \$48,700.00, pending negotiations. Standard:Elementary K-5/Standard:SWD. (Replacing – C. Estelle)
- ff). Samantha Porcaro, Teacher of Students with Disabilities, Dr. Herbert N. Richardson School, effective September 1, 2014 through June 30, 2015 (Step 2-MA) at a 10-month salary of \$53,750.00, pending negotiations. Standard:SWD/Standard:Elementary. (Replacing – A. Rothman)
- gg). Nataly Zucconi, Elementary Teacher, Anthony V. Ceres School, effective September 1, 2014 through June 30, 2015 (Step 8-MA) at a 10-month salary of \$58,000.00, pending negotiations. Standard:Elementary K-5. (Replacing – R. Mascenik)
- hh). Lisa Freda, Pre-School Teacher, Edmund Hmieski Early Childhood Center, effective September 1, 2014 through June 30, 2015 (Step 1-BA) at a 10-month salary of \$48,000.00, pending negotiations. Standard:P-3/Standard:SWD. (Replacing – M. Lanius)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

4). **Appointments of the following non-certificated staff:**

- a). Magda Hernandez, Level I Secretary, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 at a pro-rated 12-month salary of \$35,325.00, pending negotiations. (Replacing – M.Villarini)
- b). Kelly Rivera, Level II Secretary, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 at a pro-rated 12-month salary of \$33,550.00, pending negotiations. (New position)
- c). Melissa Rodriguez, Home School Liaison, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 at a 10-month salary of \$39,725.00, pending negotiations. (New position)
- d). Jasmin T. Rosa, Level II Secretary, Administration Building-Bilingual Department, effective September 1, 2014 through June 30, 2015 at a pro-rated 12-month salary of \$26,050.00, pending negotiations. (Replacing – S. Nieves)
- e). Melvin Batista, Maintenance Worker, District, Administration Building, effective September 1, 2014 through June 30, 2015 at a pro-rated 12-month salary of \$35,965.00. (New position)
- f). Rossi M. DeJesus, Pre-School Paraprofessional, Ignacio Cruz Early Childhood Center, effective September 1, 2014 through June 30, 2015 at a 10-month salary of \$33,475.00, pending negotiations. (Replacing – V. Diaz)
- g). Matilda Ruiz, Lunch Aide, Ignacio Cruz Early Childhood Center, effective September 1, 2014 through June 30, 2015 at an hourly rate of \$14.25. (Replacing – M. Martinez)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 5). Approval to rescind the appointment of Hilcia Moran, Bilingual Language Arts Teacher, William C. McGinnis School, effective immediately.

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 6). Approval to rescind the appointment of Edwin Torres, Bilingual Language Arts Teacher, Samuel E. Shull School, effective immediately.

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 7). Appointment of Marie E. Bermudez, Chief Officer for Mathematics & Science (K-8), District, effective September 1, 2014 through June 30, 2015 (Step 3-PSA) at a pro-rated 12-month salary of \$95,500.00. Standard:Supervisor. (New position)

<u>Lebreault</u>	<u>Puccio</u>	(Bermudez – Abstained)
Motion	Seconded	CARRIED UNANIMOUSLY

- Mrs. Garcia commended Dr. Rodriguez on this hire because she is very capable, has a lot to give to the district and we have a good future with her.
- Mr. Lebreault said she's a good leader who has good vision and who stands out.

15. Recommendations of the Interim Superintendent of Schools

D. Personnel Committee – Mr. Samuel Lebreault, Chairperson

- 8). Appointment of Matthew Ferri, Vice-Principal, William C. McGinnis School, effective on or before October 29, 2014 through June 30, 2015 (Step 1-PSA) at a pro-rated 12-month salary of \$92,250.00. COE:Principal. (Replacing – B. Rivera)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- Mrs. Garcia asked for information on this person, as she couldn't do her research.
- Dr. Rodriguez said we try to prepare a packet that describes the hiring of each person for each Board member ahead of time. She's trying to give the Board members all the information that they need and she looks forward to everyone's feedback.
- Mr. Lebreault said as Chair, he feels that there must be some balance for the agenda between the appointments and business. They used to get it on the Friday before the meeting, and there used to be addendums all the time and that was always late information. When he was President he asked for it on Wednesday. There is so much to do between the Business Administrator and the Superintendent to put the agenda together.
- Dr. Rodriguez said she tries to get the information to everyone ASAP and they did receive the particulars in a packet in a timely manner. The last Personnel Committee Meeting was not that long ago. You need to work with Central Administration.

- 9). Appointment of Joanna E. Joaquin, Vice-Principal, Samuel E. Shull School, effective on or before October 29, 2014 through June 30, 2015 (Step 1-PSA) at a pro-rated 12-month salary of \$92,250.00. COE:Principal. (Replacing – A. Cresci)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 10). Appointment of Meghan G. Reeves, Vice-Principal, Perth Amboy High School – Visual Performing Arts, effective on or before October 29, 2014 through June 30, 2015 (Step 1-PSA) at a pro-rated 12-month salary of \$92,700.00. COE:Principal. (Replacing – A. Dowd)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 11). Appointment of Vanessa Martyniuk, English Department Chairperson, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 at a 10-month salary of \$75,750.00, Standard:Supervisor/Standard:English. (New position)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 12). Appointment of Teresa Casimire, Head Guidance Counselor, Perth Amboy High School, effective September 1, 2014 through June 30, 2015 (Step 9-PSA) at a 10-month salary of \$89,667.00. Standard:Director of School Counseling Services/Standard:School Counselor. (New position)

<u>Lebreault</u>	<u>Puccio</u>	(Nay – Ortiz)
Motion	Seconded	CARRIED BY MAJORITY

- 13). Approval for N.J. "Leaders to Leaders" to assign a mentor to the district's new administration staff for the 2014-2015 school year at the district's contractual rate of \$1,700.00 in accordance with the N.J. "Leaders to Leaders" Residency Plan requirement.

<u>Administrator</u>	<u>School</u>	<u>Mentor</u>
Ronald Mascenik	Robert N. Wilentz	Donna A. Medea

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Dr. Sheard stated this is a program for new administrators that don't have their standard certificate. When they get their certificate of eligibility they go to the district, enroll in the program and after two years they get their permanent certificate.

15. **Recommendations of the Interim Superintendent of Schools**

D. **Personnel Committee – Mr. Samuel Lebreault, Chairperson**

- 14). Approval for the following administration to be reimbursed at the district's contractual mentoring rate of \$1,700.00 for the advanced payment to mentors assigned by N.J. "Leaders to Leaders" for the 2014-2015 school year (Year 1), in accordance with the N.J. "Leaders to Leaders Residency Plan" requirement.

<u>Administrator</u>	<u>School</u>	<u>Mentor</u>
Ronald Mascenik	Robert N. Wilentz	Donna A. Medea

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 15). Approval for the following staff members to serve as mentors for the first-year teachers during the 2014-2015 school year. (Attachment 15-D-15)

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 16). Approval for the following additional transportation staff member to attend the Staff Development Days 1 & 2 (September 2, 2014 and September 3, 2014) and to be compensated at the contractual rate, not to exceed 10 hours, funded through the professional development account 11-000-223-110.0-0000-35).

Ramon Medina

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 17). Approval for the following Perth Amboy Public Schools Security Personnel Staff to be compensated for participating in a Physical Restraint System Training for the 2014-2015 school year at the contractual rate, not to exceed 8 hours, funded through the professional development account 11-000-223-110.0-0000-35.

William Betances	Jose F. Gonzalez
Michael Delfosse	Shylin Irizarry
Oliver Diaz	John Marcinko
Jennifer Gonzalez	Andy Montalvo Jr.

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 18). Approval to conduct Kindergarten Orientation at the Anthony V. Ceres School, on September 2, 2014 and for the following additional staff to be compensated at the contractual rate. (Attachment 15-D-18)

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 19). Approval to conduct Kindergarten Orientation at the James J. Flynn School, on September 2, 2014 and for the following additional staff to be compensated at the contractual rate.

Cathy Kovalsky – Teacher  
Jose Gonzalez – Security Personnel  
Brian Ricks – Security Personnel

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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- 20). Approval to conduct Kindergarten Orientation at the Dr. Herbert N. Richardson School, on September 3, 2014 and for the following staff to be compensated at the contractual rate. (Attachment 15-D-20)

<u>Lebreault</u> Motion	<u>Puccio</u> Seconded	CARRIED UNANIMOUSLY
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15. **Recommendations of the Interim Superintendent of Schools**

D. **Personnel Committee – Mr. Samuel Lebreault, Chairperson**

- 21). Approval of the following staff/substitutes to the before/after school or evening programs for the 2014-2015 school year. (Attachment 15-D-21)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 22). Approval of the following anticipated Bilingual Paraprofessionals Bus Aides/Bus Aide Substitutes for the 2014-2015 school year. (Attachment 15-D-22)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 23). Approval for the following additional staff as Substitute Custodian/Substitute Maintenance for the 2014-2015 school year.

Dwayne Lee

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 24). Approval for the following additional staff as Substitute School Security Personnel for the 2014-2015 school year.

Andres Mena  
Ramon Nunez  
Joshua Ramos  
Ivette Rios  
Luz Tejada  
Rene Velez

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 25). Approval to rescind the perfect or exemplary attendance stipend for the 2013-2014 school year for the following employees.

Rosandra Alba  
Ashley Bozzo  
Letitia Dortch  
Luisa Varona  
Danielle Pertrucci

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 26). Approval of a stipend in the amount of \$3,675.52, for Jane Mosenthine, Secretary, Food Services Department, for handling the duties of the Food Services Director, in his absence, during the months of June, July, and August 2014.

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 27). Approval of the following staff to receive extra compensation/mileage reimbursement for the 2014-2015 school year. (Attachment 15-D-27)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 28). Approval of the following stipend positions for the 2014-2015 school year. (Attachment 15-D-28)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 29). Approval of the following salary adjustments. (Attachment 15-D-29)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. **Recommendations of the Interim Superintendent of Schools**

D. **Personnel Committee – Mr. Samuel Lebreault, Chairperson**

- 30). Approval of the salaries of the Non-Aligned Staff for the 2014-2015 school year effective July 1, 2014. (Attachment 15-D-30)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 31). Approval of the transfer and/or change in assignment for the following staff for the 2014-2015 school year. (Attachment 15-D-31)

<u>Lebreault</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 1). Approval of the following additional Athletic Stipend Positions for the 2014-2015 school year. (Attachment 15-E-1)

<u>Bermudez</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

16. **Old Business**

- 1). Approval of the following revised Job Description. (Attachment)

- Mr. Puccio stated that he would like to recognize two people who are always here: Ms. Mel Knight and Ms. Donna Stewart. They are mothers and everything begins at home with education. No kid is a success without a parent behind them.
- Mrs. Garcia spoke about the Resolution that was passed regarding a reprimand to her and Mr. Ortiz and Policy 0142 was referenced. She reviewed the bylaw and read the five pages of this policy and nothing Mrs. Gonzalez mentioned is in there. Therefore we didn't violate the bylaw and we want it stricken from the public record because you passed a resolution that's false in its entirety. She asked the Board to reconsider and to strike it from the record.

<u>Garcia</u>	<u>Ortiz</u>	To remove the reprimand:
Motion	Seconded	Yes: Garcia, Ortiz
		No: Tejeda, Puccio, Bermudez, Varela
		Abstention: Roman
		Mr. Lebreault was not present for the vote.

The motion fails 2-4-1

- Mrs. Garcia stated that she wants to rescind the vote for the non-hiring of Mr. Treadaway. The reason is after she read the Personnel Committee minutes, she thinks that it would be good to rescind.
- Mr. Ortiz said that he was not here for the vote. He understands that Mr. Treadaway performed his duties well and he cannot see the reason for the non-renewal. We are in litigation with him so we have to be careful what we talk about now, but he was non-renewed did a good job and now we're being sued.

<u>Ortiz</u>	<u>Garcia</u>
Motion	Seconded

- Yes: Roman, Ortiz, Garcia
- No: Tejeda, Lebreault, Bermudez, Varela
- The motion fails 4-3. (Mr. Puccio was not present for the vote).
- Mrs. Garcia stated with regards to the bylaws and ethics that Board members are not to promise jobs to people who have worked on their campaign or who are their constituents. She stated that there were people who helped members on their election. She said these members should not vote if these people are asking for a job. She's not against hiring people from Perth Amboy, but she's against cronyism. There is a list of candidates waiting to fill positions and people don't like to be skipped because of campaign contributions.
- Mr. Varela said it's good for the community to know that jobs for the Buildings and Grounds, Food Service, Security, Transportation and nursing will now be done in house. That we are not doing anything wrong. We're very sure that we are doing a good job here because directors make the recommendations and school committees work through applications and interview than they make recommendations. False accusations hurt us, you should resign if you are doing something wrong. If anyone ever got a job because of Mr. Varela he would resign.

16. Old Business (continued)

- Mrs. Garcia said that's it's a coincidence that at the last meeting there were people I voted no for who worked on an election campaign. You've known me for a long time and when I speak I have the documents.
- Mr. Ortiz said what was read at the meeting and in the bylaws is different. When he interprets the bylaws it's toothless and inconsistent because he cannot be reprimanded or removed. He wants that on the record.
- Mrs. Garcia said it shows that the Board members do not want to follow the rules and the laws. They still vote the same way and anything they say is false.
- Director of School Counseling and Related Programs – job description
- Mrs. Garcia asked who is doing this job now.
- Dr. Rodriguez stated that MaryJo McAdam is in this position, but some of the new requirements with regards to NJ Smart and PARCC, Career and College readiness, require us to review and revise the duties that match what she is doing. We now have a head counselor at the high school so they'll be doing the staff evaluations and Mrs. McAdam will evaluate up to grade 8.
- Mrs. Roman asked if there is a difference in salary and Dr. Rodriguez stated there is not.

<u>Tejeda</u>	<u>Ortiz</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

2). Approval of the following revised Job Description. (Attachment)

- Education Center – Academic Advisor
- Mrs. Garcia asked if this is new or an expansion of duties?
- Dr. Rodriguez said this is at the Adult School. We're revising the job descriptions to have all the duties and responsibilities match what they are doing.

<u>Roman</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

<u>Tejeda</u>	<u>Lebreault</u>	(To close old business)
Motion	Seconded	CARRIED UNANIMOUSLY

17. New Business

1). Approval of the following Job Description. (Attachment)

Dean of Students

- Mrs. Garcia asked if this is the job of the Principal and the Vice Principal.
- Dr. Rodriguez said the Principal and the Vice Principal oversee the entire school. The Vice Principal does handle discipline. We want someone at the high school to do this separately because we need the Principal and the Vice Principal to be instructional leaders.
- Mrs. Garcia asked if this would be like a counselor as well.
- Dr. Rodriguez said we want to have the support, but they will not be a counselor and this is not a counselor position.

<u>Garcia</u>	<u>Lebreault</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mr. Puccio than asked where are we with the Code of Conduct revisions.
- Dr. Rodriguez said the committee has given a draft to the Principal's to review. It is due to Dr. Rodriguez by August 29<sup>th</sup> and than Mrs. Gutierrez will review it, with implementation by the start of school.
- Mr. Puccio said it's a part of our kid's education to follow the rules. We can't keep making excuses for bad behavior. We are role models and must conduct ourselves professionally; no more cheap shots. There is a proper way to resolve problems. Mr. Puccio is embarrassed to sit up here. If you have questions, call the Superintendent or the Business Administrator, we're not responsible to run the schools. Most of the hiring is done at the school level. None of us could go through all the resumes to recommend someone because we have 1800 employees. We don't wait until the day of the Board meeting to ask questions.
- Mr. Varela said it's important to have a Dean of Students, to help take care of all the issues. They are not just a principal and a teacher, but they are a parent as well.
- Mrs. Garcia said she is just asking for information and she didn't get it until the last minute. Just like Mr. Puccio, she was elected and represents Perth Amboy and they want us to ask questions. The former Mayor is in jail because he didn't ask questions. She doesn't have a vendetta; she just wants the information because of who she represents in Perth Amboy.



17. New Business (continued)

2). Approval of the following Board Policies and Regulations. (Attachment)

- Approval to pass Board Policies Section 3000 under first reading.
- Dr. Rodriguez stated that she was going to remove the attendance portion of the poicy.
- Mrs. Roman stated that Dr. Sheard said the new policy language needs to coincide with the new language for Teach NJ.

<u>Puccio</u>	<u>Tejeda</u>	Approval of Policy 3000 on first reading
Motion	Seconded	CARRIED UNANIMOUSLY

- Mr. Ortiz stated with regards to the bylaws; that to conduct a meeting you must follow Robert's Rules of Order. If you follow it you're not out of order to speak, without interruption on business at hand. No one can interrupt when someone is speaking, no one has read our bylaws, but I did. There is no reason for anarchy.
- Mr. Ortiz than made a motion that the Board read Robert's Rules of Order and understand it to learn how to run a meeting. Ours are not as formal as congresses, if you want to end a debate you can call a vote to do so, but you need a 2/3 majority to do so. Mrs. Garcia seconded this motion.
- Mrs. Roman stated that Mr. Jess provided us all with a copy of Robert's Rules of Order and the New Jersey School Boards Association did also. The Board Attorney should do a review for us.
- Mr. Lebreault than said we should consider a retreat on Robert's Rules of Order to know how to conduct ourselves properly. All Board members were in agreement with this idea.
- Mr. Varela said words used are disrespectful and rude. We should read how to be respectful to each other. The administration is doing a great job.
- Mrs. Roman said the Board needs to know what our enrollment is per school so we can help understand the total enrollment and population.
- Dr. Rodriguez said that our count of students starts on October 15<sup>th</sup> and once it is done we'll provide that information.
- Mrs. Roman encouraged the schools to update their web pages and commends the work being done and asked if we'll be ready for school with all these projects.
- Mr. Jess gave us a synopsis of the projects with regards to the high school: the electrical upgrade is complete; the new elevator is installed and inspections will be occurring next week and the new lockers have been installed. At the Ceres School the paving of the front and the back playgrounds are taking place, however the playground will not be finished with equipment and the rubber surface until the middle of September. The Flynn School roof replacement is on-going and that will not be finished until the end of September, but they will be out of the way in the front of the building. The playground and site improvements are under construction and will not be done until the middle of October.
- The administration paving project will be complete by the beginning of school.
- Ms. Tejeda said she'd like to see a list of schools on each school page and the history of each school on the website.
- Mr. Puccio said he's reviewed school websites from other districts and there's no excuse why our sites are not updated.

<u>Roman</u>	<u>Bermudez</u>	(To close new business)
Motion	Seconded	CARRIED UNANIMOUSLY

18. Open to the Public

- Public member #1 – Had an idea of mandating volunteer hours for our students that they need to complete before they graduate. The Charter School needs 100 hours per student before they graduate and Colonia requires 40 hours. It's beneficial because it keeps kids off the street, promotes positivity, builds stronger communication skills, better adults and citizens and makes you more responsible. This will lead to doing homework and passing classes and graduating. Scholarships are also given out for volunteering.
- Public member #2 – Stated that we need a new high school. The parent portal she's been talking about it for 18 months; are we ever going to get it?
- Dr. Rodriguez stated that teachers need to add their information into Infinite Campus and when they do we will have professional development for them to learn about the parent portal. The target date is January 1, 2015.

**18. Open to the Public (continued)**

- Public Member #2 continued) - stated this will eliminate a lot of parents and traffic in the schools if they can access this online. It is a great tool. She asked if the Board could do their discussions in private please? Arguing in public, it's not a fair process. If this happened in the classroom the teacher would be suspended. Kids learn by example. Our graduation rate is very low, now with all these employees in place and instructional leaders it needs to come up. With the money we're spending, all of ours kids need to be MIT ready. We want to see the results come test time and graduation time.
- Mr. Ortiz said the parent portal needs to be populated within the district, with the data and it will happen and then training for the teachers will happen.
- Public member #3 – Thanked everyone for her appointment this evening. She's deeply honored by the Board's faith in her to do this role. Thanks to Dr. Garcia and her family for her support. Fourteen years ago she began teaching in McGinnis School in bilingual math. She makes a positive impact in the student's lives. Teaching is not an easy task, but at the end of her first year the rewards were greater than the challenges. Her supervisor pointed out to her how her students have grown so much. She's just as enthusiastic now as she was then. Perth Amboy has enormous potential and together we can strengthen the educational opportunities.
- Public member #4 – Talked about the Celotex property and asked why it's off limits to the Board. Whose authority is this under? The city administration cannot inject themselves into the Boards business. The city contends that it will create ratables for both businesses and residences. Celotex will be enough for all State mandates. The ROTC Program can expand, you could build a pool and accommodate for future growth. The city would have to remediate contaminated soil and get money from the State and the Federal Government. It will eliminate overcrowding in the high school because there are 2,250 kids now and it was built for 1,300. You can get rid of the trailers and former catholic schools that are being rented. We're fragmented because of the lack of available space. The Board of Education properly educate kids. Is Celotex owned by the city, we're not sure, but the City BA said the Celotex property is off the table. How can that happen if they don't own it?
- Public member #5 – The Mayor said five acres of non-contaminated land could be turned into a park by the Cornucopia. Why not build a school there? An elementary school or a preschool. It's owned by the City. The Mayor wants you to fail. Why, because when her ticket lost she wrote a letter about family and sent it to the commissioner. The Mayor controlled it, not Dr. Caffrey. The Mayor is not on your side for anything. There was a law firm used when the Board purchased Seaman Avenue. They should have the information and you should sue them for gross negligence because in their report they recommended buying it when it was contaminated. They will settle out of court even though the statute of limitation is expired.
- Public member #6 – At the last meeting counsel said the Board enjoyed presumptive correctness and that's not true because you do so much that's wrong. The Board authorized to adopt procedures and once they do they must follow them. You must be consistent with what you do. The Board assesses success and failures to promote accountability. You're not transparent. The hiring process is hijacked by the Board. The Human Resources Office has been taken over. Mr. Puccio announced the coach before it was announced by anyone else and you had to be told that it was not voted on yet. Another Board member wanted to check the background of the Personnel Director, but was shot down. No one able to check and see if the new person has human resource experience. When Dr. Rodriguez was questioned she had no comment. She didn't know the number of candidates interviewed or their background. She was on vacation for two weeks, the posting went 28 days, and it's only supposed to run for 10. Who put it on for longer? She was asked when was the first interview for Dr. Sheard was and Dr. Rodriguez said back on the 15<sup>th</sup> or the 16<sup>th</sup>, but the application was not submitted until the 18<sup>th</sup> after the posting closed.
- Public member #7 – Said there seems to be some disconnect here. Transparency and accountability are not dirty words. Citizens have a right to know how the government works and there are many ways to find out about it. She viewed other Board meetings and they say they can't believe how you act. I would like to see all information provided on time and if it's not than it should be tabled or put on an addendum. Is the hiring process with a selection committee? If so, what percentage of those picked get hired? Where is the new Superintendent? Where is the plan for a new high school or get this one to function better? She agrees with Mr. Puccio that no elementary school should be built on contaminated land, however the DEP has a list of contaminated land. Is this piece on it?
- Public member #8 – The Code of Conduct is important to have in place for the start of school, give parents a voice. He asked Dr. Rodriguez to get input from the Citizens Campaign as they are doing a survey to get input. It should be the voice of community as well and Mr. Nieves will contact you to discuss.

18. Open to the Public (continued)

- Public member #9 – Thanked Mr. Puccio for his comments; it's what we need to do. She would like the Board to come to PTO meetings for discussions. She gave up five days of work to attend some interviews and not one person that she said yes to has been hired. She will not give up any more time to waste for recommendations that are not met. Code of Conduct - parents on the committee, how many are chosen? Maybe you should have one per school. The Board of Education needs a Code of Conduct. A few years ago there was a retreat for Robert's Rule of Order and only half the Board was there. What is the attendance for school for next Thursday and Friday for two days instead of a full week and the lunch applications, how beneficial if you're not qualified to complete.
- Public member #10 – In 2006-2007 parents spoke about a new high school and they were very happy at that time. Now it's 2014 and the Board is picking up where it was left off to get the new high school. Citizen's Campaign, there is a lot of politics there. We hope that we won't let them dictate the Code of Conduct and you won't go with them. Take all the garbage into closed session and stop wasting our time. With regards to the Literacy initiative in the Park, why was Mrs. Roman and her running mate there? Because of involvement in Board Curriculum. Mrs. Gonzalez was not invited and Dr. Rodriguez just found out.
- Public member #11 – She disagrees with Mr. Lebreault about building an elementary school, that it has nothing to do with the high school, and it does. If we invest money into our lower education and not into the high school, what does that say to our kids? All kids deserve the best education possible and the best way to help our town is promoting a high school which should be our top priority. All kids need to be together, it inspires and promotes community.
- Mr. Lebreault said he meant that the State will build an elementary school with the allocation of \$57,000,000, but they will not put that money towards the high school and if we don't build the elementary school we'll lose those funds.
- Public member #12 – Welcomed the new staff to a brand new school year and stated that they will work together.
- Mr. Varela said there are 72 acres of high school land on the Celotex property. It will provide 200 years for adequate school growth. All will be there for us, it's contaminated but there's Brownsfield money to clean it. Priority over everyone, City Hall won't dictate to us what to do.
- Public member #13 – a Board member stated if someone speaks they should state that they are running for the Board. Citizens Campaign, the founders daughter got a part-time job, you shouldn't worry about them.
- Mrs. Garcia said they are separate entities from the City. If the State comes here and buys it the City has no power. If the State doesn't want to do it, we have to. As for candidates, Mrs. Dominguez's husband is running for the Board of Education. Board members pictures should not be used for campaign if they don't have a release, it's illegal. If you criticize someone you should be on the up and up.
- Public member #14 – Mr. Varela is misleading, finance tabled the remediation project. You received \$57,000,000 for the school on Seaman Avenue. If you build the school there, why.
- Mr. Varela said we are required to follow the steps for the State.
- Mr. Jess explained that the only land that we have now is the Seaman Avenue property. We don't have any other land that is owned by the district or that it's not contaminated. By allowing our environmental consultants to do their testing, they will be able to tell us if this land is suitable or not. If it's not suitable what are we going to do with it, if it is suitable we can clean it and put a school there.
- Public member #15 – Teachers were telling her that they still don't have any supplies or books. Why? Why didn't we get this settled years ago?
- Dr. Rodriguez said she will look into it and find out because that should not be happening.
- People get six figure salaries, they need to work harder. Superintendent search, what's going on with that? Code of Conduct, parents should have some say, not outside entities. She doesn't understand how you operate. The Parent Advisory Board, where is it? You need to bring it back.
- Public member #16 – Job descriptions were created, were they approved by the County Superintendent? Six social study teachers were hired by the high school and you waited six minutes for Dr. Collazo to get here to explain why they are being hired. The Director of Personnel should've answered it. The transparency, the new Director of Personnel & Evaluation. His wife was terminated after she refused to cooperate with the Board to get rid of Dr. Caffrey. He's speaking the truth now because at home the former Board attorney called for her to attend a meeting with the Board members. She didn't want to play ball and it was a vendetta as to why she was terminated.
- Dr. Rodriguez said she did not threaten anyone with action for current employees that they should not associate with Ms. Marshall.

Lebreault  
Motion

Bermudez  
Seconded

(To close public business)  
CARRIED UNANIMOUSLY

19. A motion was made by Mr. Lebreault at 10:55 PM and seconded by Ms. Tejada to adjourn the meeting. Carried unanimously.

Respectfully submitted,

Derek J. Jess  
School Business Administrator/  
Board Secretary

DJJ/eh

**Correspondence**

**13 - A - 1**



CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

**STATE OF NEW JERSEY**  
DEPARTMENT OF THE TREASURY  
DIVISION OF PENSIONS AND BENEFITS  
(609) 292-7524 TDD (609) 292-7718  
[www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions)

*Mailing Address:*  
PO Box 295  
Trenton, NJ 08625-0295  
*Location:*  
50 West State Street  
Trenton, New Jersey

ANDREW P. SIDAMON-ERISTOFF  
*State Treasurer*

FLORENCE J. SHEPPARD  
*Acting Director*

August 8, 2014

GLENN L BERGER

RE: TPAF #461660

Dear Glenn L Berger:

The Board of Trustees of the Teachers' Pension and Annuity Fund (TPAF) at its meeting of August 7, 2014 considered and approved your application for Ordinary Disability retirement benefits effective July 1, 2014 under Option D pursuant to N.J.S.A. 18A:66-39 and relevant case law.

If you wish to change your option selection or change your beneficiary, you must complete a new retirement application within 30 days from the date of board approval or the date of retirement, whichever is later. You may access this form by logging into the Member Benefits Online System (MBOS). MBOS is a set of internet-based tools that allow registered members quick and easy access to their pension account information, and, if applicable, health benefits account information. To register for MBOS, please visit our web site at: [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions) and click the **MBOS** link on the home page.

Once the Board approves a member for a disability retirement allowance; the member's retirement application shall not be withdrawn or canceled, or amended to a later retirement date than the date specified in the approved retirement allowance.

If a member continues to receive a salary beyond the effective date of retirement, no retirement benefits shall be paid for the period where the member received salary and no salary or service credit shall be provided for the service rendered after the approved effective date of retirement. In addition, the employer shall be required to complete an updated Certification of Service and Final Salary.

The statute permits the Board of Trustees to require a disability retiree to undergo annual medical examinations to determine if they continue to be totally and permanently disabled and therefore eligible for continued receipt of a disability retirement allowance.

If in the future you consider returning to a position either in private industry or public employment, be advised that your retirement allowance as a disability retiree is subject to adjustment if your earnings from employment after retirement exceed the difference between the pension portion of your retirement allowance and the salary attributable to your former position.

Pension laws require reenrollment of a retiree under certain conditions. Disability retirees needing guidance on returning to employment should visit our website at: [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions) and

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*Lt. Governor*

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July 16, 2014

**Correspondence**

**13 - A - 2**

Trenton, NJ 08625-0295  
Location:  
50 West State Street  
Trenton, New Jersey

ANDREW P. SIDAMON-ERISTOFF  
*State Treasurer*

FLORENCE J. SHEPPARD  
*Acting Director*

**DOROTHY E GRIFFIN**

RE: PERS, 1161819

To: Retiree  
From: Bureau of Retirements  
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on July 16, 2014, approved your application for Service Retirement effective June 1, 2014. (In accordance with your selection of the maximum retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

You should expect to be reenrolled in the PERS if you accept full time employment after retirement with the State or any of the local participating public employers in a PERS covered position and your total salary from all public employment exceeds \$15,000 in a calendar year.

If you return to public employment following your retirement, you must notify our Office of Client Services immediately at (609) 292-7524.

CC: Employer  
PERTH AMBOY BD OF ED  
178 BARRACKS ST  
PERTH AMBOY NJ 08861



CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

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*Mailing Address:*  
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50 West State Street  
Trenton, New Jersey

ANDREW P. SIDAMON-BRISTOFF  
*State Treasurer*

FLORENCE J. SHEPPARD  
*Acting Director*

July 16, 2014

ADA N ACOSTA

RE: PERS, 811178

To: Retiree  
From: Bureau of Retirements  
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on July 16, 2014, approved your application for Service Retirement effective July 1, 2014. (In accordance with your selection of option d).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

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CC: Employer  
PERTH AMBOY BD OF ED  
178 BARRACKS ST  
PERTH AMBOY NJ 08861



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Governor

KIM GUADAGNO  
Lt. Governor

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Trenton, New Jersey

ANDREW P. SIDAMON-BRISTOFF  
State Treasurer

FLORENCE J. SHEPPARD  
Acting Director

July 16, 2014

ELSA JURADO

RE: PERS, 1107840

To: Retiree  
From: Bureau of Retirements  
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on July 16, 2014, approved your application for Service Retirement effective July 1, 2014. (In accordance with your selection of the maximum retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

You should expect to be reenrolled in the PERS if you accept full time employment after retirement with the State or any of the local participating public employers in a PERS covered position and your total salary from all public employment exceeds \$15,000 in a calendar year.

If you return to public employment following your retirement, you must notify our Office of Client Services immediately at (609) 292-7524.

CC: Employer  
PERTH AMBOY BD OF ED  
178 BARRACKS ST  
PERTH AMBOY NJ 08861



**BRINKERHOFF**

ENVIRONMENTAL SERVICES, INC.



1805 Atlantic Avenue  
Manasquan, New Jersey 08736  
Tel: (732) 223-2225  
Fax: (732) 223-3666  
www.brinkenv.com

Correspondence

13 - A - 3

July 23, 2014

7013 1710 0000 1529 1066

Application submitted by:

City of Perth Amboy  
c/o Middlesex County Improvement Authority  
101 Interchange Plaza  
Cranbury, NJ 08512

Regarding property at:

Second Street  
Block 10, Lots 1.01, 1.02, 1-12  
Block 11, Lot 1.01  
Block 16, Lots 1.01, 1-15, and 15.01  
Perth Amboy, Middlesex Co., New Jersey

Dear Property Owner:

We are sending you this letter to inform you that we are submitting an application for an approval to the New Jersey Department of Environmental Protection (NJDEP) under the Freshwater Wetlands Protection Act rules, N.J.A.C. 7:7A. In accordance with these rules, all property owners within 200 feet of a subject property must be notified in writing when certain approvals, permits or authorizations are requested from the NJDEP. This approval, requested by City of Perth Amboy, will either establish the boundary of freshwater wetlands on the above property, or will authorize us to conduct regulated activities on the property.

We are applying for the following approval(s):

- ☒ Letter of interpretation (establishes the official boundary line of any regulated freshwater wetlands, open waters, or transition areas on the property, and if freshwater wetlands are present, identifies their resource value)
- ☐ General permit authorization (authorizes regulated activities, such as construction or development, in wetlands and adjacent transition areas)
- ☐ Individual transition area waiver (authorizes regulated activities, such as construction or development, in areas adjacent to wetlands)
- ☐ Individual freshwater wetlands permit (authorizes regulated activities, such as construction or development, in both wetlands and adjacent transition areas)
- ☐ Open water fill permit (authorizes regulated activities, such as construction or development, in open waters)

The activities for which our application requests NJDEP approval are (We have checked all of those that apply):

- ☒ No regulated activities, just establishing where regulated wetlands (if any) are found on my property
- ☐ Cutting or clearing of trees and/or other vegetation
- ☐ Placement of pavement or other impervious surface
- ☐ Placement of one or more buildings or other structures
- ☐ Expansion of existing pavement, buildings, or other structures
- ☐ Other (describe): \_\_\_\_\_

BD mela  
8/10

If you would like to inspect a copy of our application, it is on file at the City Clerk's Office in the City of Perth Amboy, or you can call the NJDEP at (609) 777-0456 to make an appointment to see our application at NJDEP offices in Trenton during normal business hours.

The rules governing freshwater wetlands permits and approvals are found in the NJDEP's Freshwater Wetlands Protection Act rules at N.J.A.C. 7:7A. You can view or download these rules on the NJDEP Division of Land Use Regulation website at [www.state.nj.us/dep/landuse](http://www.state.nj.us/dep/landuse), or you can find a copy of these rules in the county law library in your county courthouse.

As part of the NJDEP's review of our application, NJDEP personnel may visit our property, and the portion of any neighboring property that lies within 150 feet of our property line, to perform a site inspection. This site inspection will involve only a visual inspection and possibly minor soil borings using a 4-inch diameter hand auger. The inspection will not result in any damage to vegetation or to property improvements.

The NJDEP welcomes any comments you may have on our application. If you wish to comment on our application, comments should be submitted to the NJDEP *in writing* within 15 days after you receive this letter. However, written comments will continue to be accepted until the NJDEP makes a decision on the application. Comments cannot be accepted by telephone. Please submit any comments you may have *in writing, along with a copy of this letter*, to:

New Jersey Department of Environmental Protection  
Division of Land Use Regulation  
P.O. Box 439  
Trenton, New Jersey 08625  
Attn: Middlesex County Section Chief

When the NJDEP has decided whether or not our application qualifies for approval under the Freshwater Wetlands Protection Act rules, NJDEP will notify the City Clerk of the final decision on our application.

If you have questions about our application, you can contact us or our agent at the address(s) below.

Sincerely,

Applicant: City of Perth Amboy  
c/o Middlesex County Improvement Authority  
101 Interchange Plaza  
Cranbury, NJ 08512

Agent: Brinkerhoff Environmental Services, Inc.  
Attn: Glenn Donohue  
1805 Atlantic Avenue  
Manasquan, New Jersey 08736  
(732) 223-2225

**REPORT OF BID OPENING ON AUGUST 5, 2014 AT 11:00 A.M. IN THE BOARD'S BUSINESS OFFICE.**

**Reports  
14 - A - 1**

Bids were opened and read aloud by Mr. Derek J. Jess in the Board's business office.

In attendance were: Derek J. Jess, Jahaira Rosario and (2) vendors.

The following is a list of bids received:

**ELECTRIC BULBS - BID #15-012**

Griffith Electric Supply Co., Trenton, NJ	Bank Check	\$16,646.29	Partial
Jewel Electric Supply Co., J. City, NJ	Bid Bond	\$17,069.20	Partial

**BREAD & ROLLS - BID #15-032A - REBID**

RP Baking, LLC, Harrison, NJ	Bid Bond	\$162,845.20	Complete
JJ Cassone Bakery, Inc., Port Chester, NY	Bank Check	\$108,882.50	Complete

**NEW TV TECHNOLOGY EQUIPMENT - BID #15-055**

HB Communications, North Haven, Ct	Bid Bond	Item #1 Mobile Production Camera	\$26,122.00
		Item #2 Studio Production Camera	\$93,616.00
		Item #3 Camera Switcher	\$25,215.00
		Total:	\$144,953.00

The Lerro Corporation, Norristown, PA.	Bank Check	Item #1 Mobile Production Camera	\$26,000.00
		Item #2 Studio Production Camera	\$82,500.00
		Item #3 Camera Switcher	\$21,490.00
		Total:	\$129,990.00

Varto Fine Arts Tech, E. Rutherford, NJ	Bnk Check.	Item #1 Mobile Production Camera	\$25,968.13
		Item #2 Studio Production Camera	\$88,930.94
		Item #3 Camera Switcher	\$24,290.00
		Total:	\$139,189.07

FIELD TRIPS FOR BOARD APPROVAL ON AUGUST 28, 2014

Date Of Trip	Destination Name	School	Teacher Responsible	Charter Account Num	Total Cost	Buses	Departure Time	Return Time
9/16/2014	City Hall	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am
9/18/2014	Veteran's Memorial	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
9/23/2014	Marina	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
9/25/2014	Ferry Boat at Marina	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
9/30/2014	Willow Pond	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
10/3/2014	Woodbridge High School	High School	M. Kerins	15-000-270-512-0-0000-03	\$ 300.00	2	4:30 pm	9:00 pm
10/14/2014	Bayview Park	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
10/16/2014	Waterfront	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
10/17/2014	New Brunswick HS Football Field	High School	M. Kerins	15-000-270-512-0-0000-03	\$ 300.00	2	4:30 pm	9:00 pm
10/21/2014	St. Peter's	High School	M. Stepash	15-000-270-512-0000-03	\$ 30.00	1	11:15 am	11:57 am
10/23/2014	St. Peter's indoor tour	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am
10/31/2014	South Plainfield HS Football Field (Frank R Jost Stadium)	High School	M. Kerins	15-000-270-512-0-0000-03	\$ 300.00	2	4:30 pm	9:00 pm
11/7/2014	Bishop Ahr High School	High School	M. Kerins	15-000-270-512-0-0000-03	\$ 250.00	2	4:30 pm	9:00 pm
3/24/2015	Richardson School	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am
3/31/2015	Richardson School (return trip)	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am
5/12/2015	Marina	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am
5/14/2015	Willow Pond	High School	M. Stepash	15-000-270-512-0-0000-03	\$ 30.00	1	11:15 am	11:57 am

SUPT. OF SCHOOLS  
PERTH AMBOY, N.J.

2014 AUG -7 AM 8:19

Curriculum

15 - A - 7

PERTH AMBOY PUBLIC SCHOOLS

DEPARTMENT OF SPECIAL SERVICES

Nancy Samaha, Ph. D., Chief Special Education Services Supervisor

Diane Dahl, Supervisor

Arleen Rios, Supervisor

# MEMO

**TO:** Vivian Rodriguez, Interim Superintendent

**FROM:** Nancy Samaha, Chief Special Education Services Supervisor  
*Department of Special Services*

**DATE:** August 6, 2014

**RE:** Compensation for PD preparation

*Place on  
Board  
agenda  
VHS  
8/13/14*

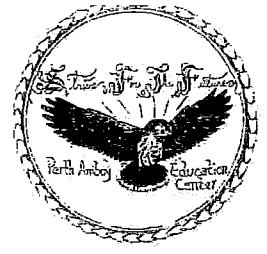
The following Special Services staff members will be presenting during Professional Development Days 1 and 2 and should be compensated for four hours of prep time.

Marisa Leyden- Autism Specialist	VBMAPP training Day 1 PM and Day 2 PM (assessment instrument for students with ASD)
Jennifer Foster – District Behaviorist/School Psych.	District Crisis Response Training Day 2 AM/PM
Wanda Hernandez – Crisis	CPI Training- Elem SE teachers; Day 2 all day
Jennifer Rendeiro – Crisis	CPI Training – Elem paras; Day 2 all day
Andrea Rodrigues – TOSD	CPI Training – Elem paras; Day 2 all day
Alex Wiltshire – Behaviorist	CPI Training – Middle School paras; Day 2 all day
Melissa Corbo – Psychologist	CPI Training – Middle School paras; Day 2 all day
Kavita Kahn – Psychologist	CPI Training – HS paras and crisis; Day 2 all day
Tamara Colangelo - Crisis	CPI Training – HS paras and crisis; Day 2 all day



## Perth Amboy Education Center

178 Barracks Street  
Perth Amboy, New Jersey 08861  
Dr. Senovia Robles, Principal of Adult High School  
Director of Education Center Programs  
Mr. Luis Ortega, Vice Principal  
Tel: (732) 376-6240  
Fax: (732) 376-6244



July 28, 2014

To: Dr. V. Rodriguez ✓  
Mr. D. Jess

From: Dr. S. Robles *SR*

**Re: Recommendation – Thomas Shortman Training**

Please place the following item on the agenda for August 29 board meeting.

**For the Board to Grant permission to continue the collaboration for the school year 2014-2015 between Thomas Shortman Training Program and the Perth Amboy Education Center.**

**This collaboration is at no cost to the District.**

SUP. OF SCHOOLS  
PERTH AMBOY, N.J.  
2014 JUL 30 PM 12:22

SR/dv

*The mission of our school is to provide the diverse population of learners with the opportunities to improve their academic skills, to develop a desire for lifelong learning, reading, and writing, and to reach their maximum potential as parents, workers, and citizens.*



## Sub-Contract Agreement/Thomas Shortman Training Scholarship & Safety Fund and **Sub-Contractor**

form updated 9/08

This agreement is effective from September 20, 2014 to June 20, 2015 between **Sub-Contractor** with main offices located at 178 Barracks Street, Perth Amboy NJ 08861, and the Thomas Shortman Training Scholarship & Safety Fund (TSTF) with main offices located at 25 West 18<sup>th</sup> Street, New York NY 10011-4676.

Whereas the TSTF desires to engage **Sub-Contractor** as Consultants to utilize their spaces to provide training classes to eligible program participants and its members in three (3) trimester(s) per academic year and perform certain services for the TSTF pursuant to the terms and conditions set forth in this agreement.

### Scope of Services

#### ☐ Personnel:

All teaching personnel shall be provide by TSTF and shall be paid directly by TSTF. The Subcontractor shall no responsible for the hiring of or payment of teaching personnel.

#### ☐ Space

**Sub-Contractor** agrees to permit the TSTF to use 3 classrooms in its facility located at Dr. Herbert N. Richardson 21<sup>st</sup> Century School, 318 Stockton Street, Perth Amboy NJ 08861 address as instructional space. The classroom(s) shall be suitable for accommodating students with desks or appropriate work stations. Classroom(s) will be used on Saturdays from 9:00am until 4:30pm. Classrooms will be utilized in accordance to the following schedule: two academic classrooms in the morning from 9:00am until 1:00pm, and a computer classroom in the afternoon from 1:30pm until 4:30pm. Classes shall be held according with the following schedule: September 20, 2014 – December 6, 2014; January 3, 2014 – March 21, 2014; and April 4, 2014 – June 20, 2014.

TSTF shall follow the District's school calendar and will not run classes on holidays as indicated on the District School Calendar. **Sub-Contractor** shall notify the TSTF of schedule changes due to conditions beyond the control of the **Sub-Contractor** (such as bad weather, or other unforeseen circumstances). **Sub-Contractor** agrees to reschedule make-up classes as soon as possible at no additional cost to TSTF.

#### ☐ Materials

TSTF will provide students enrolled in the training program with text books, student workbooks and USB drives for the computer classes. These materials will be provided directly to the students.

### Administrative Details

#### Authority / Discrimination

**Sub-Contractor** shall have no authority to enter into any contract or agreement on behalf of the TSTF. Neither party shall discriminate against any person on the basis of age, sex, race, disability, religion, color, marital status, veteran status, sexual orientation or national origin, or any other category protected by federal, state and/or local law. The parties will comply with all the applicable laws and regulations of the United States of America and the State of New Jersey, as all applicable local laws.

#### Payment

TSTF agrees to reimburse **Sub-Contractor** for costs associated with the custodial and security personnel assigned to the Richardson School for the TSTF Program. Costs associated with these services are estimated to be \$3,000 for the Security Officer and \$3,000 for the custodian service. The total reimbursement for custodial and security services will not exceed \$6,000 per Trimester. If costs exceed this amount, proof of excess costs must be submitted to TSTF for their review and approval. A maximum of 25 students per class, per trimester may be referred from TSTF. Classes will run if there is a minimum of 10 students enrolled in each class. **Sub-Contractor** will Invoice TSTF Building Services 32BJ, Accounts Payable for all class related expenses, which are defined as personnel costs and costs associated with any damage to the subcontractor's facility. TSTF will evaluate class size after the third session and retains the option to cancel the class and pay pro-rated expenses to the Sub-Contractor. Total payment for custodial and security services will be made payable to the Perth Amboy Board of Education. Payment shall be received within two weeks after the last day of class for each trimester.

#### Insurance/Liability and Indemnification

TSTF agrees to indemnify and hold harmless **Sub-Contractor**, its Board Members, officers, agents and employees from any and all responsibility, costs, claims, judgements actions (including attorney's fees) or any liability of any kind and nature arising from the performance of services by TSTF, its contractors, agents, employees and volunteers under this Agreement, and any liability arising from the intentional or negligent acts of students enrolled in class pursuant this agreement, including the obligation of TSTF to defend any suit or claim brought against the Sub-Contractor, except where such liability was caused in whole or in part by any act of negligence of Sub-Contractor, its officers, agents or employees. (In order to insure the prompt payment claims under this paragraph, TSTF will provide Sub-Contractor with a certificate of insurance evidencing Liability

Insurance (occurrence form) with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate and an umbrella liability policy with a \$10,000,000 limit, including additional insured status for **Sub Contractor**. **TSTF** will be solely liable for any Self-Insured Retention (SIR) and or a deductible in the event of an occurrence that triggers coverage under the policy of insurance.

**Sub-Contractor** agrees to indemnify and hold harmless **TSTF**, its respective Board of Trustees, officers, agents, employees, members, students and invitees from any and all responsibility, costs, claims, judgments, actions (including attorney's fees) or liability of any nature, kind and description whatsoever, directly or indirectly arising out of or resulting from the performances of services by **Sub-Contractor**, its contractors, subcontractors, agents, employees and volunteers under this agreement, including but not limited to the obligation of **Sub-Contractor** to defend any suits or claims brought against **TSTF**, except where such liability was caused in whole or in part by any act or negligence of **Sub-Contractor**, its officers, agents or employees. (In order to insure the prompt payment claims under this paragraph, the **Sub-Contractor** will provide the **TSTF** with a Certificate of Insurance evidencing Liability Insurance (occurrence form) with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate and an umbrella liability policy with a \$10,000,000 limit, including additional insured status for **TSTF**. **Sub-Contractor** will be solely liable for any Self-Insured Retention (SIR) and or a deductible in the event of an occurrence that triggers coverage under the policy of insurance.

#### Contact Person

**Sub-Contractor** and **TSTF** shall each designate a contact person who shall be responsible for communication between the two entities.

**SubContractor** contact Dr. Senovia Robles, 178 Barracks St., Perth Amboy, NJ 08861. Phone: 732-376-6240, e-mail: [senorobles@paps.net](mailto:senorobles@paps.net). Copies of all correspondence shall also be forwarded to Mr. Derek J. Jess, Business Administrator, 178 Barracks St., Perth Amboy, NJ 08861. For **TSTF** Contact: Johni- Puerta Lopez, 1 Washington Park, 12<sup>th</sup> floor, Newark, NJ 07102. Phone: 203-675-1339, E-mail: [jplopez@32bjfunds.com](mailto:jplopez@32bjfunds.com)

#### Ownership

Any information obtained by **Sub-Contractor** under this agreement, any reports or other materials that **Sub-Contractor** will prepare and any other materials developed as a result of this project will be the property of the **TSTF**. All information acquired through this review will be held in the strictest of confidence.

#### Term

This contract is in effect from September 20, 2014 through June 20, 2015: Either party may cancel this contract with or without cause upon 30 days' notice. If **Sub-Contractor** cancels, reimbursement by **TSTF** will be for services rendered only. **Sub-Contractor** agrees to refund any monies paid for services not rendered.

#### Modification

Modifications shall be signed by both parties and added as riders, or attachments to this agreement. There will be no oral modifications on thi Agreement.

#### Assignability

This agreement shall not be assigned without the expressed written authorization of the parties.

#### Legal Correspondence

All legal notices for **Sub-Contractor** shall be sent Certified Mail, Return Receipt requested to the office of Mr. Derek J. Jess, School Business Adminstrator, 178 Barracks St., Perth Amboy NJ 08861. Other communication given hereunder shall be in writing and shall be mailed or hand delivered to **Sub-Contractor** at the above named address. All legal notices for **Building Service 32BJ Thomas Shortman Training, Scholarship and Safety Fund** shall be sent Certified Mail, Return Receipt requested to the office of Susan Cowell, 32BJ Thomas Shortman Training, Scholarship and Safety Fund, 18 West 25<sup>th</sup> St., New York NJ 10011-4676.

For **TSTF**

For the Perth Amboy Board of Education (**Sub-Contractor**)

\_\_\_\_\_  
Susan Cowell  
Executive Director

(Date)

\_\_\_\_\_  
Derek J. Jess  
School Business Administrator

(Date)





## *Perth Amboy Education Center*

178 Barracks Street  
Perth Amboy, New Jersey 08861  
Dr. Senovia Robles, Principal of Adult High School  
Director of Education Center Programs  
Mr. Luis Ortega, Vice Principal  
Tel: (732) 376-6240  
Fax: (732) 376-6244

Curriculum  
15 - A - 12



August 11, 2014

To: Dr. V. Rodriguez  
Mr. D. Jess

From: Dr. S. Robles *SR*

**Re: Recommendation – Puertas al Futuro/Fairleigh Dickinson University**

Please place the following item on the agenda for the next Board of Education meeting

**For the Board to grant permission to continue the collaboration for the school year 2014-2015 between Fairleigh Dickinson University "Puertas al Futuro" educational program and the Perth Amboy Board of Education.**

Fairleigh Dickinson will utilize the facilities at the Perth Amboy Education Center in accordance with the attached continuity agreement.

Attachment  
SR/dv

*The mission of our school is to provide the diverse population of learners with the opportunities to improve their academic skills, to develop a desire for lifelong learning, reading, and writing, and to reach their maximum potential as parents, workers, and citizens.*

FAIRLEIGH DICKINSON UNIVERSITY /PUERTA AL FUTURO® PROGRAM  
BOARD OF EDUCATION- CITY OF PERTH AMBOY, NEW JERSEY

FACILITIES AGREEMENT

This agreement (the "Agreement") is made this \_\_\_\_ day of July, 2014 by and between Fairleigh Dickinson University (FDU) and the Board of Education of the City of Perth Amboy, NJ (Board of Education), hereinafter referred to jointly as the Parties regarding FDU's Puerta al Futuro® educational program ("Program").

WHEREAS, the Board of Directors of the Board of Education considers the continued services of the Program to be in the best interests of the students and the Hispanic community of the City of Perth Amboy in general; and

WHEREAS, the Board of Education desires to assure, and has determined that it is appropriate and in the best interests of the students and the Hispanic community of the City of Perth Amboy in general to reinforce and encourage the continued attention and dedication of the students already registered in the Program as well as new incoming students interested in the Program; and

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, FDU and the Board of Education agree as follows:

The Program

This Agreement shall become effective as of the date first set forth above and shall continue, unless terminated in accordance with the provisions herein, until July 31, 2015.

FDU will offer for-credit classes on-site at the Perth Amboy Adult Education Center to limited English speaking adult students and qualified applicants from the entire Hispanic community around Perth Amboy and other vicinities. The program is tailored to the educational needs of the adult learner for whom English is a second language.

FDU may also provide a program of study leading to the attainment of an Associate's degree, in addition to ESL classes. Classes will further provide the basis for attainment of a Bachelor of Arts degree in Individualized Studies (BAIS)

## **Board of Education Responsibilities**

1. The Board of Education will:

- make available suitable classrooms at Perth Amboy Education Center ("Premises") for the Program at a mutually agreed upon time. No later than six weeks prior to the upcoming semester, FDU and the Board of Education liaisons will mutually agree in writing to the scheduled date, time and accommodations necessary for the upcoming semester; provide the necessary teaching aids such as black/white board, projectors and flip charts;
- provide computer access for the students on specific occasions, to be separately scheduled in advance. Board of Education shall be solely responsible for implementation and enforcement of any computer use policies;
- parking for FDU faculty and students;
- maintain a security guard on premises from 6:00 PM until 9:00 every Friday night during each semester (a semester being 13 weeks long); and
- identify a liaison, who will coordinate all of the above and provide Premises orientation for FDU faculty.

2. During the term of this Agreement, Board of Education and FDU shall, at all times, provide and maintain Commercial General Liability insurance, insuring the risk of Board of Education's failure to perform its obligations under this Agreement, including, but not limited to, Board of Education's indemnity of FDU herein in the amount of one million dollars (\$1,000,000.00) per occurrence with a limit of four million dollars (\$4,000,000.00). Board of Education shall insure itself and FDU, as their interests may appear, against any and all claims for loss, damage, injury or death, and damage to, or loss of, personal or real property. Board of Education's insurance policy shall provide that it shall not be cancelled or terminated without 30 days' written notice to FDU. Board of Education's insurance policy shall be primary and non-contributing with any insurance carried by FDU and shall contain a severability of interests clause, with respect to liability, and shall protect Board of Education and FDU, as if separate insurance policies had been issued to each. The aforesaid liability insurance coverage shall be issued in the name of Board of Education naming FDU as an additional insured.

Board of Education shall also carry Workers Compensation insurance, in such amount as may be required by the laws of the State of New Jersey, and employers' liability insurance.

Board of Education shall inform its insurance carrier of its obligation under this Agreement and shall include these obligations in its insurance coverage.

The forgoing insurance requirements shall not diminish or qualify Board of Education's obligation to indemnify FDU as provided in this Agreement.

Within ten (10) days prior to the expiration of all required insurance, Board of Education shall deliver to FDU certificates of insurance evidencing the renewal of such insurance, for the term of this Agreement, unless the parties agree in writing to another date.

FDU shall also provide a certificate of insurance to the Perth Amboy Board of Education, in accordance with the terms listed in Item 2, and shall name the Perth Amboy Board of Education as an additional insured.

### **FDU Responsibilities**

1. FDU will provide oversight of the enrolled students by means of qualified FDU faculty to teach the courses and personnel to advise students.
2. FDU shall pay to the Board of Education the sum of \$1,560.00 per semester as reimbursement for the Board of Education's cost to maintain the security guard mentioned above. Each payment shall be due at the end of the 7<sup>th</sup> week of each semester.

### **Dates and exact start and end periods for the use of the Premises**

Fall 2014 Trimester: September 2, 2014 to December 13, 2014 from 6:00 to 9:00 PM

Spring 2015 Trimester: January 5, 2015 to April 11, 2015 from 6:00 to 9:00 PM

Summer 2015 Trimester: April 13, 2015 to July 18, 2015 from 6:00 to 9:00 PM

### **Miscellaneous**

1. This Agreement may be cancelled without cause by either Party, requiring no less than three months written notice. In the event the Agreement is cancelled:
  - a. The Program shall continue for the then in-progress semester; and
  - b. FDU shall use reasonable efforts to complete the program another facility arranged for by FDU.
2. FDU may provide Board of Education with contact information for students being considered for, or enrolled in, the Program. Board of Education agrees that the exclusive to use of any student information is to fulfill its obligations under this Agreement and further agrees not to release any information in the student profile to any third party. To the extent the Board of Education is in possession of any student record or information, such record or information shall be handled in accordance with all applicable Federal, State and local laws including but not limited to the Family Educational Rights and Privacy Act.
3. **Non Discrimination.** The parties to this Agreement hereby agree that they shall not unlawfully discriminate on the basis of race, color, creed, national origin, ancestry, disability, marital status, gender, sexual orientation, handicap, age, pregnancy status or veteran status in connection with this Agreement and that each shall fully comply with all Federal and State statutes, and all rules and regulations promulgated thereunder, concerning discrimination in connection with their respective obligations pursuant to this Agreement.

4. **Indemnification.** Board of Education agrees to indemnify and save FDU harmless from and against all liability, and all loss, cost and expense, including reasonable attorneys' fees, arising out of Board of Education's operation, maintenance, management and control of the Premises or in connection with (a) any loss, injury or damage whatsoever caused by Board of Education, its employees or agents, (b) any breach of this Agreement by Board of Education, or (c) any act or omission of Board of Education occurring in, on, or about the Premises or on the sidewalks adjoining the same. However, notwithstanding anything herein contained to the contrary, Board of Education shall not be obligated or required hereunder, to hold harmless or indemnify FDU from or against any liability, loss, cost, expense, or claim to the extent arising from any act, omission or negligence of FDU or its agents, servants, employees or contractors. The provisions of this section shall survive the expiration or earlier termination of this Agreement.
5. Board of Education and FDU are independent contractors, and nothing in this Agreement shall be deemed to create a partnership or joint venture or the relationship of principal and agent between Board of Education and FDU.
6. **Notices.** Every notice required or permitted under this Agreement shall, unless otherwise specifically provided herein, be given in writing and may be sent by either United States Postal Service Certified Mail, return receipt requested, or by reputable overnight courier, provided that such courier obtains and makes available to its customers evidence of delivery. All notices shall be addressed by the party giving, making or sending the same to the at the address set forth below or to such other address as either party may designate from time to time by a notice given to the other party.

Notice shall be deemed to be given upon receipt, provided, however, that in the event a party shall refuse to accept delivery, the notice shall nevertheless be deemed to be given upon the date of refusal to accept delivery. Notwithstanding the above, a notice of change of address shall not be effective until received.

Fairleigh Dickinson University  
1000 River Road  
Teaneck, New Jersey 07006  
Attn: Dean, Petrocelli College

Board of Education  
178 Barracks Street  
Perth Amboy, New Jersey 08861  
Superintendent of Schools

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Fairleigh Dickinson University

Board of Education

by: \_\_\_\_\_  
Kenneth Vehrken  
Dean, Petrocelli College

by: \_\_\_\_\_  
Dr. Vivian Rodriguez  
Interim Superintendent of Schools  
Perth Amboy Public Schools

RE: Curriculum Approval

DATE: August 18, 2014

Please place the following item on the agenda of the next Board of Education meeting:  
Approval to adopt the revised Curriculum Guide's listed below for implementation in 2014-2015:

- |     |   |     |   |
|-----|---|-----|---|
| 1.  | 21st Century Literacy   | 48. | L1D English – Special Education   |
| 2.  | Advanced Dance Company II   | 49. | Mandarin II,  |
| 3.  | Advanced Studio Production  | 50. | Mandarin III,   |
| 4.  | Advisory I - Adult High School &<br>Accelerated High School Program               | 51. | Mandarin IV   |
| 5.  | Advisory II - Adult High School &<br>Accelerated High School Program              | 52. | Marine Biology - Adult High School &<br>Accelerated High School Program               |
| 6.  | African American Studies  | 53. | Marine Science  |
| 7.  | Algebra II – Special Education  | 54. | Math Concepts & Applications – Adult High<br>School & Accelerated High School Program |
| 8.  | Algebra-Based Physics   | 55. | Mythology   |
| 9.  | American Sign Language II   | 56. | Principles of Engineering   |
| 10. | American Sign Language III  | 57. | Psychology  |
| 11. | American Sign Language IV   | 58. | Public Speaking   |
| 12. | Anatomy & Physiology  | 59. | Science Fiction   |
| 13. | Anatomy and Physiology  | 60. | Scientific Research and Design  |
| 14. | AP Biology  | 61. | Spanish II  |
| 15. | AP Environmental Science  | 62. | Spanish III   |
| 16. | AP Italian  | 63. | Television Production Foundations   |
| 17. | AP World History  | 64. | Vocational English – Special Education  |
| 18. | Biology   |     |   |
| 19. | Broadcast Journalism  |     |   |
| 20. | College Research & Writing  |     |   |
| 21. | Comparative World Religions   |     |   |
| 22. | Computer Animation  |     |   |
| 23. | Consumer Mathematics - Adult High School<br>& Accelerated High School Program     |     |   |
| 24. | Contemporary World Issues   |     |   |
| 25. | Creative Writing I - Adult High School &<br>Accelerated High School Program       |     |   |
| 26. | Creative Writing II - Adult High School &<br>Accelerated High School Program      |     |   |
| 27. | Digital Art   |     |   |
| 28. | Drawing I   |     |   |
| 29. | Drawing II  |     |   |
| 30. | English IV  |     |   |
| 31. | Environmental Science   |     |   |
| 32. | ESL IV  |     |   |
| 33. | Forensic Science  |     |   |
| 34. | Foundations of Art  |     |   |
| 35. | French III  |     |   |
| 36. | French IV   |     |   |
| 37. | Geometry – Special Education  |     |   |
| 38. | Honors Fine Art   |     |   |
| 39. | Human & World Geography   |     |   |
| 40. | Integrated Science  |     |   |
| 41. | Introduction to Forensic Studies  |     |   |
| 42. | Italian II  |     |   |
| 43. | Italian III   |     |   |
| 44. | Italian IV  |     |   |
| 45. | Keyboarding I   |     |   |
| 46. | Language Arts Essentials - Adult High<br>School & Accelerated High School Program |     |   |
| 47. | Latin American Studies  |     |   |

[illegible]



**BID #15-012 ELECTRIC BULBS**

**Finance**  
**15-B-2**

Perth Amboy Board of Education

**AWARD SUMMARY AND RESOLUTION**

**012 ELECTRIC BULBS**

**BID CODE: 15-012**

RESOLVED, that the following bid awards be made upon the recommendation of  
the School Business Administrator/Board Secretary:

VENDOR & ID/AWARD ITEMS	STATUS	AWARD AMOUNT
GRIFFITH ELECTRIC SUPPLY CO., INC. (0103)		2,719.73
0002 0062 0003 0001 0108 0120 0122 0128 0130 0126 0124		
-----		
JEWEL ELECTRIC SUPPLY CO., INC. (01224)		13,766.50
0004 0006 0008 0010 0012 0014 0016 0018 0020 0022 0024 0028 0038 0040 0044 0046 0050		
0054 0064 0066 0072 0074 0080 0084 0086 0090 0092 0098 0102 0106 0110 0112 0114 0118		
0116 0132		
-----		
	AWARD TOTAL	16,486.23

**BID-#15-012-ELECTRIC-BULBS**

Perth Amboy Board of Education

**REJECT SUMMARY AND RESOLUTION**

**012 ELECTRIC BULBS**

**BID CODE: 15-012**

RESOLVED, that the following bid awards be rejected upon the recommendation  
of the School Business Administrator/Board Secretary:

VENDOR & ID	REJECT AMOUNT
GRIFFITH ELECTRIC SUPPLY CO., INC. (01032)	1,600.00



# *Perth Amboy Public Schools*

**Administrative Headquarters Building**

178 Barracks Street

Perth Amboy, NJ 08861

Tel: (732) 376-6202 – Fax: (732) 826-2644

**Derek J. Jess**

School Business Administrator

Board Secretary

## **Board of Education:**

Obdulia Gonzalez, President

Israel Varela, Vice President

Anthony Bermudez

Maria Garcia

Samuel Lebreault

William Ortiz

Kenneth Puccio

Dianne Roman

Milady Tejeda

August 11, 2014

## **BOARD AGENDA: August 28, 2014**

### **RESOLUTION**

**RESOLVED**, that the following bid award me made upon the recommendation of the School Business Administrator/Board Secretary:

### **BREAD AND ROLLS – BID #15-032A (REBID)**

J.J. Cassone Bakery, Inc. Port Chester, NY

Total Award.....\$108,882.50



# *Perth Amboy Public Schools*

**Administrative Headquarters Building**

178 Barracks Street

Perth Amboy, NJ 08861

Tel: (732) 376-6202 – Fax: (732) 826-2644

**Derek J. Jess**

School Business Administrator

Board Secretary

## **Board of Education:**

Obdulia Gonzalez, President

Israel Varela, Vice President

Anthony Bermudez

Maria Garcia

Samuel Lebreault

William Ortiz

Kenneth Puccio

Dianne Roman

Milady Tejeda

August 11, 2014

## **BOARD AGENDA: AUGUST 28, 2014**

### **RESOLUTION**

**RESOLVED**, that the following bid award be made upon the recommendation of the School Business Administrator/Board Secretary:

### **NEW TV TECHNOLOGY EQUIPMENT – BID #15-055**

The Lerro Corporation, Norristown, PA

Item #1 – Mobile Production Camera.....	\$26,000.00
Item #2 – Studio Production Camera.....	\$82,500.00
Item #3 – Camera Switcher.....	\$21,490.00
<b>Total Award.....</b>	<b><u>\$129,990.00</u></b>

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
2014-2015

Finance  
15 - B - 11

**STUDENT TRANSPORTATION CONTRACT ADDENDUM**

Board of Education of:

In the County of:

Contractor:

Terminal Location:

Contractor Code:

Multi-contract Number:

Route #:

Bid #:

Renewal #:

**2014-2015 Contract Cost**

Per Diem:

OR

Per Annum:

Contract Term - From:

To:

The amount of compensation shall be increased/decreased in accordance with the bid at a rate of:

Per Pupil:

Per Vehicle:

Per Mile:

Per Aide:

2014-2015

## STUDENT TRANSPORTATION CONTRACT ADDENDUM

Board of Perth Amboy	Multi-Contract	Route #: F3A	Bid #: 11112-14	Contract Period: From September 1, 2014 to June 30, 2015
-------------------------	----------------	--------------	-----------------	--

Board of Education:	Perth Amboy	Multi-Contract Number:
------------------------	-------------	---------------------------

Route #: F3A

Bid #: 11/12-14

**Contract Period:** From September 1, 2014 to June 30, 2015

Contractor Name:	Keyport Auto Body Inc	Terminal Location:	
------------------	-----------------------	--------------------	--

Kearnsburg

Contractor Code: 0158

Renewal #: 3

[illegible]

**This contract is cancelled effective**

The final annual adjusted cost is \_\_\_\_\_.

IN WITNESS WHEREOF, the parties hereto have duly signed this contract addendum.

Signature - Business Administrator/Board Secretary

Date

Signature - Local Board President

Date \_\_\_\_\_

**Signature - Contractor**

Date \_\_\_\_\_

**Notary to the Contractor - Subscribed and sworn before me**

Date \_\_\_\_\_

**My commission expires:**

Notary Public Signature

**Notary Public Name**

**Expiration Date**

**2014-2015**  
**REQUEST FOR APPROVAL OF TRANSPORTATION CONTRACT ADDENDUM**

**TO:** Executive County Superintendent of Schools

**FROM:** School Business Administrator  
Perth Amboy Board of Education

**DATE:** August 11, 2014

**SUBJECT:** 2014-2015 Student Transportation Contract - Addendum

The following student transportation contract addendum and related documents are being submitted for your review and approval.

\_\_\_\_\_  
Signature - School Business Administrator/Board Secretary

**Contractor Name:** Keyport Auto Body Inc

Multi- Contract Number	Route Number	Addendum Number	Final Adjusted Contract Amount	FOR COUNTY OFFICE USE ONLY		
				Approved	Disapproved	Comments
	F3A	1	\$191.52			

The above listed transportation addendum and related documents have been reviewed as to form and is approved/disapproved as noted.

This contract is cancelled effective \_\_\_\_\_

The final annual adjusted cost is \_\_\_\_\_

**FOR COUNTY OFFICE USE ONLY**  
Additional Comments (if necessary):

\_\_\_\_\_  
Executive County Superintendent of Schools

\_\_\_\_\_  
Date

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
2014-2015

**STUDENT TRANSPORTATION CONTRACT ADDENDUM**

Board of Education of:

In the County of:

Contractor:

Terminal Location:

Contractor Code:

Multi-contract Number:

Route #:

Bid #:

Renewal #:

**2014-2015 Contract Cost**

Per Diem:

OR

Per Annum:

Contract Term - From:

To:

The amount of compensation shall be increased/decreased in accordance with the bid  
at a rate of:

Per Pupil:

Per Vehicle:

Per Mile:

Per Aide:



## 2014-2015

## STUDENT TRANSPORTATION CONTRACT ADDENDUM

Board of Education:	Perth Amboy	Multi-Contract Number:	Route #: F4A	Bid #: 1112-14	Contract Period: From September 1, 2014 to June 30, 2015
---------------------	-------------	------------------------	--------------	----------------	--

Multi-Contract  
Number:

Route #: F4A

Bid #: 1112-14

**Contract Period:** From September 1, 2014 to June 30, 2015

Contractor Name:	Keyport Auto Body Inc	Terminal Location:	Keansburg	Contractor Code:	0158	Renewal #:	3
------------------	-----------------------	--------------------	-----------	------------------	------	------------	---

Terminal Location: Keansburg

Contractor Code: 0158

Renewal #: 3

[illegible]

This contract is cancelled effective \_\_\_\_\_, The final annual adjusted cost is \_\_\_\_\_.

N WITNESS WHEREOF, the parties hereto have duly signed this contract addendum.

Signature - Business Administrator/Board Secretary	Date
Signature - Contractor	Date

Signature - Local Board President \_\_\_\_\_ Date \_\_\_\_\_

Notary to the Contractor - Subscribed and sworn before me \_\_\_\_\_ Date \_\_\_\_\_

**My commission expires:**

**Notary Public Signature**

**Notary Public Name**

**Expiration Date**

2014-2015

**REQUEST FOR APPROVAL OF TRANSPORTATION CONTRACT ADDENDUM**

**TO:** Executive County Superintendent of Schools

**FROM:** School Business Administrator  
Perth Amboy Board of Education

**DATE:** August 11, 2014

**SUBJECT:** 2014-2015 Student Transportation Contract - Addendum

The following student transportation contract addendum and related documents are being submitted for your review and approval.

\_\_\_\_\_  
Signature - School Business Administrator/Board Secretary

Contractor Name: Keyport Auto Body Inc

Multi- Contract Number	Route Number	Addendum Number	Final Adjusted Contract Amount	FOR COUNTY OFFICE USE ONLY:		
				Approved	Disapproved	Comments
	F4A	1	\$191.52			

The above listed transportation addendum and related documents have been reviewed as to form and is approved/disapproved as noted.

This contract is cancelled effective \_\_\_\_\_

The final annual adjusted cost is \_\_\_\_\_

**FOR COUNTY OFFICE USE ONLY**

Additional Comments (if necessary):

\_\_\_\_\_  
Executive County Superintendent of Schools

\_\_\_\_\_  
Date

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
**2014-2015**  
***STUDENT TRANSPORTATION CONTRACT ADDENDUM***

**Board of Education of:**

**In the County of:**

**Contractor:**

**Terminal Location:**

**Contractor Code:**

**Multi-contract Number:**

**Route #:**

**Bid #:**

**Renewal #:**

**2014-2015 Contract Cost**

**Per Diem:**

OR

**Per Annum:**

**Contract Term - From:**

**To:**

**The amount of compensation shall be increased/decreased in accordance with the bid at a rate of:**

**Per Pupil:**

**Per Vehicle:**

**Per Mile:**

**Per Aide:**

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation

The local board of education/CTSA may, with the approval of the County Superintendent, change a designated route/contract in accordance with the original bid. This addendum constitutes an increase/decrease of the contract specified herein.

Board of Education	Perth Amboy	Multi-Contract Number	Route #	Bid #	Contract Period	From September 1, 2014 to June 30, 2015
			F17A	11/12-14		

Contractor Name:	Keyport Auto Body Inc	Terminal Location:	Keansburg	Contractor Code:	0158	Renewal #:	3
------------------	-----------------------	--------------------	-----------	------------------	------	------------	---

[illegible]

This contract is cancelled effective \_\_\_\_\_ The final annual adjusted cost is \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto have duly signed this contract addendum.

Signature - Business Administrator/Board Secretary	Date	Signature - Local Board President	Date

Signature - Contractor \_\_\_\_\_ Date \_\_\_\_\_

Notary to the Contractor - Subscribed and sworn before me \_\_\_\_\_ Date \_\_\_\_\_

**My commission expires:**

Notary Public Signature	Notary Public Name	Expiration Date
-------------------------	--------------------	-----------------

addendum.xls  
Version 1/2014

8/11/2014  
2:44 PM

**2014-2015**  
**REQUEST FOR APPROVAL OF TRANSPORTATION CONTRACT ADDENDUM**

**TO:** Executive County Superintendent of Schools

**FROM:** School Business Administrator  
Perth Amboy Board of Education

**DATE:** August 11, 2014

**SUBJECT:** 2014-2015 Student Transportation Contract - Addendum

The following student transportation contract addendum and related documents are being submitted for your review and approval.

\_\_\_\_\_  
Signature - School Business Administrator/Board Secretary

Contractor Name: Keyport Auto Body Inc

Multi-Contract Number	Route Number	Addendum Number	Final Adjusted Contract Amount	FOR COUNTY OFFICE USE ONLY:		
				Approved	Disapproved	Comments
	F17A	1	\$226.39			

The above listed transportation addendum and related documents have been reviewed as to form and is approved/disapproved as noted.

This contract is cancelled effective \_\_\_\_\_

The final annual adjusted cost is \_\_\_\_\_

**FOR COUNTY OFFICE USE ONLY**

Additional Comments (if necessary):

\_\_\_\_\_  
Executive County Superintendent of Schools

\_\_\_\_\_  
Date



STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

EWEG 15 - B - 12

Electronic Web-Enabled Grant System

Applicant: 23 4090 PERTH AMBOY Middlesex  
County

Application Sections

NCLB Title I Part A ▼

Application: 2014-2015 NCLB Consolidated - 00 Project Period: 7/1/2014 -  
Cycle: Original Application 6/30/2015

Printer-Friendly

Click to Return to Application Select

Click to Return to Menu List / Sign Out

Overview	Allocations	Eligibility	Program Specific	Budget	District Comments	Page Review Status
Budget Summary	100 Instruction	200 Support Services		400 Equipment	520 Schoolwide	Admin Costs

## Budget Summary

Instructions

The application has been submitted. No more updates will be saved for the application.

Function / Object	Expenditure Category	Public Amount	Non-Public Amount	Total Amount
100	Instruction			
100-100	Salaries	\$15,000	\$0	\$15,000
100-300	Purchased Services	\$155,000	\$22,869	\$177,869
100-500	Other Purchased Services	\$7,050	\$0	\$7,050
100-600	Instructional Supplies	\$466,153	\$2,592	\$468,745
100-800	Other Objects	\$0	\$0	\$0
200	Support Services			
200-100	Salaries	\$746,000	\$0	\$746,000
200-200	Benefits	\$147,214	\$0	\$147,214
200-300	Prof and Tech Services	\$252,000	\$0	\$252,000
200-400	Purchased Property Services	\$0	\$0	\$0
200-500	Other Purchased Services	\$0	\$1,006	\$1,006
200-600	Supplies and Materials	\$67,546	\$0	\$67,546
200-800	Other Objects	\$68,256	\$190	\$68,446
200-860	Indirect Cost Approved Rate 0% Derived Rate 0%	\$0	\$0	\$0
400	Fac. Acq. and Construction Ser.			
400-720	Building	\$0	\$0	\$0
400-731	Instructional Equipment	\$0	\$0	\$0
400-732	Non Instructional Equipment	\$0	\$0	\$0
520	Schoolwide			
520-930	Schoolwide Blended	\$1,912,812	\$0	\$1,912,812
	Program Administration			
	Program Admin			\$0
<b>Total Budgeted</b>		\$3,837,031	\$26,657	\$3,863,688
<b>Total Available</b>				\$3,863,688
<b>Amount Remaining</b>				\$0

user ID: FEDERAL234090



New Jersey Department of Education  
Send Questions to: eweghelp@doe.state.nj.us



STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

EWEG  
Electronic Web-Enabled Grant System

Applicant: 23 4090 PERTH AMBOY Middlesex  
County

Application Sections

NCLB Title II Part A ▼

Application: 2014-2015 NCLB Consolidated - 00 Project Period: 7/1/2014 -  
Cycle: Original Application 6/30/2015

Printer-Friendly

[Click to Return to Application Select](#)

[Click to Return to Menu List / Sign Out](#)

Overview	Allocation Detail Nonpublic	Program Specific	Budget	District Comments	Page Review Status
Budget Summary	100 Instruction	200 Support Services	400 Equipment	520 Schoolwide	Admin Costs

### Budget Summary

[Instructions](#)

The application has been submitted. No more updates will be saved for the application.

Function / Object	Expenditure Category	Public Amount	Nonpublic Amount	Total Amount
100	Instruction			
100-100	Salaries	\$0	\$0	\$0
100-300	Purchased Services	\$0	\$12,550	\$12,550
100-500	Other Purchased Services	\$0	\$0	\$0
100-600	Instructional Supplies	\$2,500	\$6,251	\$8,751
100-800	Other Objects	\$0	\$1,100	\$1,100
200	Support Services			
200-100	Salaries	\$141,468	\$0	\$141,468
200-200	Benefits	\$27,478	\$0	\$27,478
200-300	Prof and Tech Services	\$406,574	\$0	\$406,574
200-400	Purchased Property Services	\$0	\$0	\$0
200-500	Other Purchased Services	\$0	\$2,149	\$2,149
200-600	Supplies and Materials	\$65,068	\$0	\$65,068
200-800	Other Objects	\$0	\$3,979	\$3,979
200-860	Indirect Cost Approved Rate 0% Derived Rate 0%	\$0	\$0	\$0
400	Fac. Acq. and Construction Ser.			
400-720	Building	\$0	\$0	\$0
400-731	Instructional Equipment	\$0	\$0	\$0
400-732	Non Instructional Equipment	\$0	\$0	\$0
520	Schoolwide			
520-930	Schoolwide Blended	\$0	\$0	\$0
	Program Administration			
	Program Admin			\$0
<b>Total Budgeted</b>		\$643,088	\$26,029	\$669,117
<b>Total Available</b>				\$669,117
<b>Amount Remaining</b>				\$0

	Targeted Allowable Uses	Actual Budget	Difference
Professional Development	\$669,117	\$669,117	\$0
Class Size Reduction	\$0	\$0	\$0
<b>Total</b>	\$669,117	\$669,117	\$0

user ID: FEDERAL234090



STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

EWEG  
Electronic Web-Enabled Grant System

Applicant: 23 4090 PERTH AMBOY Middlesex  
County

Application: 2014-2015 NCLB Consolidated - 00 Project Period: 7/1/2014 -  
Cycle: Original Application 6/30/2015

Application Sections

NCLB Title III ▼

Printer-Friendly

[Click to Return to Application Select](#)

[Click to Return to Menu List / Sign Out](#)

Overview	Allocation Detail Nonpublic	Program Specific	Budget	District Comments	Page Review Status
Budget Summary	100 Instruction	200 Support Services	400 Equipment	520 Schoolwide	Admin Costs

Budget Summary

[Instructions](#)

The application has been submitted. No more updates will be saved for the application.

Function / Object	Expenditure Category	Public Amount	Nonpublic Amount	Total Amount
100	Instruction			
100-100	Salaries	\$120,000	\$0	\$120,000
100-300	Purchased Services	\$25,000	\$3,307	\$28,307
100-500	Other Purchased Services	\$15,000	\$0	\$15,000
100-600	Instructional Supplies	\$47,678	\$1,034	\$48,712
100-800	Other Objects	\$6,500	\$0	\$6,500
200	Support Services			
200-100	Salaries	\$140,000	\$0	\$140,000
200-200	Benefits	\$38,240	\$0	\$38,240
200-300	Prof and Tech Services	\$40,000	\$0	\$40,000
200-400	Purchased Property Services	\$0	\$0	\$0
200-500	Other Purchased Services	\$12,000	\$0	\$12,000
200-600	Supplies and Materials	\$58,861	\$0	\$58,861
200-800	Other Objects	\$30,000	\$0	\$30,000
200-860	Indirect Cost Approved Rate 0% Derived Rate 0%	\$0	\$0	\$0
400	Fac. Acq. and Construction Ser.			
400-720	Building	\$0	\$0	\$0
400-731	Instructional Equipment	\$0	\$0	\$0
400-732	Non Instructional Equipment	\$0	\$0	\$0
520	Schoolwide			
520-930	Schoolwide Blended	\$0	\$0	\$0
	Program Administration			
	Program Admin			\$0
<b>Total Budgeted</b>		\$533,279	\$4,341	\$537,620
<b>Total Available</b>				\$537,620
<b>Amount Remaining</b>				\$0

user ID: FEDERAL234090



New Jersey Department of Education  
Send Questions to: [eweghelp@doe.state.nj.us](mailto:eweghelp@doe.state.nj.us)



**Perth Amboy Board of Education  
Office of Special Funded Programs  
Administrative Headquarters  
178 Barracks Street  
Perth Amboy, New Jersey 08861  
732-376-6207**

Finance  
15 - B - 13

To: Dr. Vivian Rodriguez  
From: Jasmin Minaya  
Re: EDGAR Budget Requirements  
Date: August 18, 2014

Notification to the Board of Education regarding personnel and salary percentages paid through grants other than school wide distribution for the 2014-2015 School Year.

<u>Personnel</u>	<u>Grant</u>	<u>Salary Percentage</u>
Dr. Damian Medina	Title I	100%
Ms. Mary Guba	Title I Focus	100%
Ms. Lori Joseph	Title I Focus	100%
Ms. Regina Acevedo	Title III District	90% 10%
Ms. Lindsey Tisch	Title I	100%
Ms. Catherine McNulty	Title 2 District	90% 10%
Ms. Melissa Villarini	Title I District	16% 84%
Ms. Genesis Rodriguez	Title II District	20% 80%

Should you have any questions please do not hesitate to contact me.

Thank you.

Jasmin Minaya

Cc: D. Jess  
R. Grobelny



# Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street  
Perth Amboy, NJ 08861  
(732) 376-6201

Personnel  
15 - D - 15

Vivian C. Rodriguez, Ph.D.  
Acting Superintendent of Schools

(732) 376-6201  
Ext. 30-101/Ext. 30-111  
Fax: (732) 376-6196

TO: Vivian C. Rodriguez, Ph.D.  
Interim Superintendent

FROM: Human Resources Office  
Lisa M. Rebovich

RE: **Mentoring-Rollovers**

DATE: July 28, 2014

Please place the following item on the agenda of the next Board of Education meeting:

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to October 31, 2014 at the contractual rate:**

Novice Teacher	School	Subject	Mentor
Dana Ponti Rojas	Liberal Arts Academy	ESL	Isai Acevedo
Wanda Watson	Liberal Arts Academy	Special Ed.	Isai Acevedo
Teresa Hernandez	Liberal Arts Academy	Special Ed.	Teresa Berrios
Vanessa Baez	R. N. Wilentz	Elementary	Diana Franco
Dina Della Volpe	R. N. Wilentz	Elementary	Diane Lemberakis
Tina Parisi	W. C. McGinnis	Lang. Arts	Iliana Cortez
Lea Raymond	Liberal Arts Academy	Special Ed.	Christine Szeliga

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to November 30, 2014 at the contractual rate:**

Novice Teacher	School	Subject	Mentor
Kavita Khan	Liberal Arts	Psychologist	Jennifer Hart
Melinda Roussopolous	W. C. McGinnis	CST	Cindy Panek

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to December 31, 2014 at the contractual rate:**

<b>Novice Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Karly Butler	R. N. Wilentz	Elementary	Meina Montalbano
Irene Duffy	H. N. Richardson	Nursing	Carmen Arroyo
Rita Naviello	W. C. McGinnis	Lang. Arts	Jessica Beerman
Michelle Taylor	W. C. McGinnis	Intervention	Iliana Cortez
Margarita Suero	Shull	Elementary	Leslie Velez
Jaclyn Schweitzer	Liberal Arts	Special Ed.	Loris Welch

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to January 31, 2015 at the contractual rate:**

<b>Novice Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Shefali Kumar	Liberal Arts Academy	Nursing	Miriam Pabon
Lisa Burgos	E. J. Patten	Elementary	Michelle Klosek

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to February 28, 2015 at the contractual rate:**

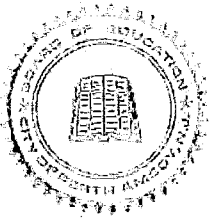
<b>Novice Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Cynthia Miranda	Education Center	History	Daniel Rodriguez
Nelly Lips	Liberal Arts Academy	Spanish	Loyda Garcia

**Approval for the following staff member to serve as a mentor for the first-year teacher from to September 1, 2014 to April 30, 2015 at the contractual rate:**

<b>Novice Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Mentor</b>
Klaudia Piotrowicz	E. J. Patten	Elementary	Laura Bartram
Vanessa Reyes	H. N. Richardson	Elementary	Laura Apisa
Sarah Salas	W. C. McGinnis	ESL	Angelina Diaz

BAM/lmr

c:     Mr. D. Jess             Dr. S. Robles             Dr. N. Collazo             Dr. M. Garcia  
          Mr. M. Heidelberg     Mr. R. L. Anderson     Mr. E. Nieves             Dr. D. Rodriguez  
          Dr. N. Samaha             Mrs. L. Cruz-Argemil



# Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street

Perth Amboy, NJ 08861

(732) 376-6201

**Vivian C. Rodriguez, Ph.D.**  
Acting Superintendent of Schools

(732) 376-6201  
Ext. 30-101/Ext. 30-111  
Fax: (732) 376-6196

TO: Vivian C. Rodriguez, Ph.D.  
Interim Superintendent

FROM: Human Resources Office  
Lisa M. Rebovich *LMR*

RE: **Mentoring-Revised**

DATE: July 29, 2014

Please place the following item on the agenda of the next Board of Education meeting:

**Approval for the following staff member to serve as a mentor for the first-year teacher from to May 15, 2014 to June 30, 2014 at the contractual rate:**

Novice Teacher	School	Subject	Mentor
Melissa Guerra	McGinnis	Social Studies	Jessica Morales

c: Mr. D. Jess  
Dr. M. Garcia

PERTH AMBOY PUBLIC SCHOOLS

Anthony V. Ceres Elementary School  
Mrs. Michelle Velez-Jonte, Principal      Mr. Jose Santos, Vice-Principal  
Mrs. Merita Euell, District Instructional Leader  
445 State Street, Perth Amboy, NJ 08861  
Tel: (732) 376-6020      Fax: (732) 638-1024  
www.paps.net

Personnel  
15 – D – 18

To: Dr. V. Rodriguez

From: Ms. Velez-Jonte

Re: Kindergarten Orientation 2014-2015 SY \*Revised

Date: August 5, 2014

The following staff members of Anthony V. Ceres School will be attending the Kindergarten Orientation scheduled for Tuesday, September 2, 2014 from 5:30pm-7:00pm. I am requesting that they be compensated for same at their respective contractual rate.

- ❖ Jessica Breault-Vasquez – Kindergarten Teacher \*Revised
- ❖ Marilyn Pabon – Kindergarten Paraprofessional \*Revised
- ❖ Kathleen Wentzek - Kindergarten Paraprofessional
- ❖ Mayra Gonzalez – Kindergarten Paraprofessional
- ❖ Denise Garrison – Kindergarten Paraprofessional
- ❖ Raquel Torres – Kindergarten Paraprofessional
- ❖ Lisa Bonilla – Kindergarten Paraprofessional
- ❖ Jesenia Santiago – Kindergarten Paraprofessional
- ❖ Lydia Swindell – Kindergarten Paraprofessional
- ❖ Eva Harris – Guidance
- ❖ Diane Gomez – Nurse
- ❖ Jaime Concepcion – Nurse
- ❖ Lillian Dix – Home School Liaison
- ❖ Jason Cardona – School Law Enforcement Officer
- ❖ Andre Pugh – School Law Enforcement Officer
- ❖ Sharon Vecchia – Secretary
- ❖ Jytza Guzman - Secretary

Should you have any questions please feel free to contact me at extension 22-401.

*Mission Statement*

We, the Anthony V. Ceres School Staff, in partnership with the parents and community of Perth Amboy, dedicate ourselves to create a safe, nurturing environment conducive to learning for all of our students. Through the application of standard-based instruction, students will achieve the New Jersey Core Curriculum Content Standards through opportunities to develop independent learning skills, creative problem solving strategies, and a sense of responsibility while respecting the diversity of others. Instruction will be provided, recognizing different learning modalities to foster individual success for all students to ensure that truly no child is left behind.



**Dr. Herbert N. Richardson 21<sup>st</sup> Century School**  
318 Stockton Street  
Perth Amboy, NJ 08861  
Telephone: 732-376-6010 Fax: 732-376-6016

Mr. Edwin Nieves  
Principal

Ms. Karen A. Moffatt  
Vice Principal

Mrs. Kimberly Miller  
Instructional Leader

---

To: Dr. V. Rodriguez

From: Mr. Edwin Nieves

Re: Kindergarten Orientation 2014-2015 SY

Date: August 01, 2014

---

The following staff members of Dr. Herbert N. Richardson 21<sup>st</sup> Century School will be attending the Kindergarten Orientation scheduled for Wednesday, September 3, 2014 from 5:30pm-7:00pm. I am requesting that they be compensated at their respective contractual rate.

<b><u>KINDERGARTEN TEACHERS</u></b>	<b><u>PARAPROFESIONALS</u></b>
Lauren Goldzweig	Jennifer Folkart
Marykay Blanchard	Carmen Galarza
April Ponticello	Carol Foster
Lynn Audet	Cecilia Vetullo
Linda Soto	Marisol Prats
Elizabeth Barclay	Esperanza Palacios
Elizabeth Velasquez	Maria Lourdes Novio
Lillian Navarro	Carmen Montalvo
Darian Llopis	Claudia Mercado
Lauren Sikora	Wilma Barfield
Shannon McDonald	Emily Kuglies
<b><u>SECURITY</u></b>	Jennifer Mercado
Louis Ramos	Melissa Louis
Shylin Irizarry	Kimberly Ray
<b><u>GUIDANCE COUNSELOR</u></b>	<b><u>Secretary</u></b>
Linda Nagy	Vincenza Gresh
<b><u>Nurse</u></b>	Diana Colon
Carmen Arroyo and Irene Duffy	

Should you have any questions please feel free to contact me at extension 21-401.

Thank you.

Personnel  
15 - D - 21

Employee Name	School	Position	Program Name	Account Number	Rate or Pay	Dates	From	To
Jessica Beerman	McGinnis	Teacher	AM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00 AM
Marc Tars	McGinnis	Teacher	AM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00 AM
Kathleen Meier	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Mark Rivera	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Victoria Esposito	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Eleanor Gallis	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Robin Brumbaugh	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Todd Bauer	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Lauren Pennetta	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Heidy Irizarry	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
David Klemas	McGinnis	P/T Teacher	PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	2:45	5:45 PM
Luz Vega	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM
Kelly Cosme	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM
Mayliva Nunez	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM
Jessica Beerman	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM
Michelle Carsillo	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM
Marc Tars	McGinnis	Substitute Teacher	AM/PM Learning Center	15-130-100-101	\$34/hour	9/23/13-6/5/14	7:15	8:00/2:45 - 5:45 PM





PERTH AMBOY PUBLIC SCHOOLS

Anthony V. Ceres Elementary School

Mrs. Michelle Velez-Jonte, Principal Mr. Jose Santos, Vice-Principal

Mrs. Merita Euell, District Instructional Leader

445 State Street, Perth Amboy, NJ 08861

Tel: (732) 376-6020 Fax: (732) 376-6025

www.paps.net

To: Dr. Rodriguez

From: Ms. Velez-Jonte

Re: Before/After School Program(s)

Date: July 30, 2014

SUP. OF SCHOOLS  
PERTH AMBOY, N.J.  
2014 JUL 31 PM 12:25

I would like to recommend the following staff members to work the Before/After School Program(s) at the Anthony V. Ceres School for the 2014-2015 School Year.

- Tonimarie Amabile
- Taimi Arocho
- Christopher Ayers
- Kelly Barton
- April Burlew
- Michelle Castellon
- Dorothy Chrinko
- Jamie Concepcion
- Leanne Cosentino
- Cecilia Crespo
- Louana DeLosSantos
- Kimberly Diggs
- Christine Fazio
- Erica Gaied
- Adelaida Garcia
- Diane Gomez
- Karen Gutierrez
- Eva Harris
- Mindy Isaacs
- Linda Kovalsky
- Joseph Lajewski
- Mia Lanius
- Myrna Lossman
- Kimberly Macomber
- Kimberly Massimino
- Shannon McCabe
- Myra McDonald
- Amanda Mendez
- Susana Meyers
- Jasmin Molleda
- Jacqueline Mosenthine
- Loribel Mulero
- Brenda Otero
- Jenna Piccarelli
- Victoria Pullaro
- Rosa Rivera
- Brittany Robinson
- Anissa Rubenstein
- Andrea Ruiz
- Ross Santana
- Marni Sarnowski
- Catherine Satterthwaite
- Jayme Sprague
- Patricia Tapia
- Carmen Taveras
- Suzette Torres
- Maura Trodden
- Frezia Valenzuela
- Yamilka Vanlhsem
- Hilton Vargas
- Luisa Varona
- Jessica Breault Vasquez
- Frederick Wenzel
- Nataly Zucconi

Should you have any questions or concerns, please feel free to contact me at extension 22-401.

Mission Statement

We, the Anthony V. Ceres School Staff, in partnership with the parents and community of Perth Amboy, dedicate ourselves to create a safe, nurturing environment conducive to learning for all of our students. Through the application of standard-based instruction, students will achieve the New Jersey Core Curriculum Content Standards through opportunities to develop independent learning skills, creative problem solving strategies, and a sense of responsibility while respecting the diversity of others. Instruction will be promoted, recognizing different learning modalities to foster individual success for all students to ensure that truly no child is left behind.

Special Services 2014-2015 school year

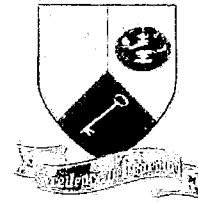
I. Cruz Center	Michelle McEnerney	Teacher	Before/After/ Home Instruction	11-000-217-320-0-0000-16	\$34/hr.	1 - 2/day
R. M. Wilentz	Claribel Abreu	Teacher	"	"	"	"
"	Vanessa Baez	"	"	"	"	"
"	Janet Bloss	"	"	"	"	"
"	Jessica Boyd	"	"	"	"	"
"	Ashley Bozzo	"	"	"	"	"
"	Lauren Bradley	"	"	"	"	"
"	Karly Butler	"	"	"	"	"
"	Jennifer Cecere	"	"	"	"	"
"	Elizabeth Crowley-Rivera	"	"	"	"	"
"	Vickiana De La Cruz	"	"	"	"	"
"	Dina Della Volpe	"	"	"	"	"
"	Michele Finkelstein	"	"	"	"	"
"	Dolores Finn	"	"	"	"	"
"	Donna Fox	"	"	"	"	"
"	Mariela Freay	"	"	"	"	"
"	Ekaterina Georgoulas	Para	"	"	"	"
"	Candida Gonzalez	Teacher	"	"	"	"
"	Nicholas Huzar	"	"	"	"	"
"	Andrea Palmadesso	"	"	"	"	"
"	Donald Reid	Para	"	"	"	"

Special Services - Before/After School Program						
E. Hmieski Center	Jeanette Fleischer	Teacher	"	"	"	"
E. J. Patten	Lisa Burgos	"	"	"	"	"
"	Gabrielle Frank	"	"	"	"	"
"	Dawn Stegner	"	"	"	"	"
W.C. McGinnis	Heather Anderson	"	"	"	"	"
"	Kendall Black	"	"	"	"	"
"	Michelle Carsillo	"	"	"	"	"
"	Myrna Cruz	"	"	"	"	"
"	Jill Daniels	"	"	"	"	"
"	Alison Gordon	"	"	"	"	"
"	William Grant	"	"	"	"	"
"	Janet Greve	"	"	"	"	"
"	Julie Holck	"	"	"	"	"
"	Nora Hussey	"	"	"	"	"
"	Heidy Irizarry	"	"	"	"	"
	Ana					
"	Lebron-Vera	"	"	"	"	"
"	Carrie Monte	"	"	"	"	"
"	Shelley Murphy	"	"	"	"	"
"	Nayilva Nunez	"	"	"	"	"
"	Jenna Sciarappa	"	"	"	"	"
"	Marc Taras	"	"	"	"	"
"	Yuderka Tejera	"	"	"	"	"
"	Edgardo Vazquez	"	"	"	"	"
"	Lorraine Warman	"	"	"	"	"

Special Services - Before/After School Program

S. E. Shull	Angelica Cunha	"	"	"	"	"	"
"	Robert Evangelista	"	"	"	"	"	"
"	Patricia Fasanella	"	"	"	"	"	"
"	Kirsten Fontana	"	"	"	"	"	"
"	Shatema Johnson	"	"	"	"	"	"
"	Yara Martin	"	"	"	"	"	"
"	Eric McDonald	"	"	"	"	"	"
"	Elisa Riggins	"	"	"	"	"	"
"	Gregory Rosenthal	"	"	"	"	"	"
"	Alison Szpyhulsky	"	"	"	"	"	"
"	Linda Taylor	"	"	"	"	"	"
"	Marilyn Valente	"	"	"	"	"	"
"	Marybeth Vizzacchero	"	"	"	"	"	"
"	Margaret Wytanis	"	"	"	"	"	"
"							
J. J. Flynn	Dawn Bishop-Wistreich	"	"	"	"	"	"
"	Lauren Mallon	"	"	"	"	"	"
"	Magdalia Manson	"	"	"	"	"	"
"	Virginia Morales	"	"	"	"	"	"
"	Andrea Rodrigues	"	"	"	"	"	"
"	Kara Sakowski	"	"	"	"	"	"
"							
H. M. Richardson	Nayda Alvarez	"	"	"	"	"	"
"	Joanne Bianco	"	"	"	"	"	"





## PERTH AMBOY HIGH SCHOOL

300 Eagle Avenue ~ Perth Amboy, New Jersey 08861


732-376-6030 (voice) ~ 732-347-8930 (facsimile)

Dr. Néstor Collazo ~ Principal

Sylvia León, Roberto Reyes, Dr. Wachera Brown, Brian Rivera (South Campus), Dr. Senovia Robles (FLA) ~ Vice Principals

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TO: Dr. Vivian Rodríguez

FROM: Dr. Néstor Collazo 

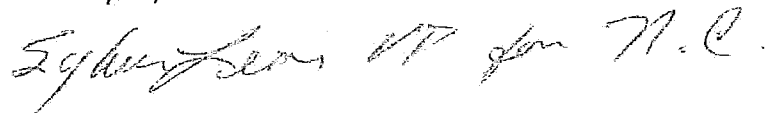
RE: The Learning Center

DATE: August 8, 2014

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I would like to include all faculty staff in the Mathematics, Science, Language Arts, ESL and Special Ed. departments for the Learning Center tutoring position. This is to make sure there is availability of resources for all student needs. As in the previous year, all staff will be assigned a set schedule to ensure we do not exceed our budget limit.

Thank you,



Dr. Néstor Collazo

**Personnel**  
**15 - D - 22**

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8/4/2014

**RN Wilentz**

[illegible]

8/4/2014



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**PERTH AMBOY PUBLIC SCHOOLS**

**Department of Special Services**  
Administrative Headquarters Building  
178 Barracks Street  
Perth Amboy, NJ 08861  
(732) 376-6206  
Fax: (732) 826-4932

**Personnel**  
**15 – D – 27**

**Nancy Samaha, PhD**  
**Chief Special Education**  
**Services Supervisor**


**Arleen Rios**  
**Supervisor**

**Diane Dahl**  
**Supervisor**

Special Education ♦ Psychological Services ♦ Social Worker Services ♦ Learning Disabled Services ♦ Home Instruction  
Supplemental Instruction ♦ Speech & Hearing Services

---

TO: Dr. Vivian Rodriguez  
Acting Supt. of Schools

FROM: Nancy Samaha, PhD   
Chief Spec. Ed. Serv. Supv.

DATE: July 29, 2014

RE: Extra Compensation/Mileage Reimbursement

SUPT. OF SCHOOLS  
PERTH AMBOY, N.J.  
2014 JUL 30 PM 12:03

Approval is hereby requested for the following to receive extra compensation/mileage reimbursement for the 2014-2015 SY:

Liliana DeLaCruz, Home School Liaison – Translates for parents at monthly Autism Meetings  
Mileage reimbursement for OOD/Dr./Home Visits

Marisa Leyden, Autism Spec. – Facilitates monthly Autism meetings

Ann Handerhan)  
Kurt Fischer ) Out of District Team – mileage reimbursement  
Janice Sias )

Child Study Team Members/Crisis Counselors – mileage reimbursement for in-district/  
out-of-district travel

Joe Davison, Home Instructor – mileage reimbursement for in-district travel to students'  
homes

Child Study Team Members/Crisis Counselors/School Counselors – mileage reimbursement  
for in-district travel school to school Compensation for OT re: Sudden Tragedy

NA/jcp

## PAHS Extra-Curricular Positions

<u>Club Name</u>	<u>Teacher's Name</u>	<u>Stipend Amount</u>
Guitar Club	Acevedo, Isai	\$1,175
Student Council	Bouchard, Paul	\$2,802
	Torres, Frank	\$2,802
Classy Panthers	Benitez, Carolina	\$1,175
Bible Club	Morillo, Rosalie	\$1,175
Debate Team	Fraraccio, Paul	\$5,000
	Torres, Frank	\$5,000
	Bouchard, Paul	\$3,000
	Ramirez, Alejandro	\$3,000
	Richmond, Kathryn	\$3,000
Hispanic American Club	Diaz, Maria	\$1,175
Class Advisor-Freshman Class	Welch, Loris	\$2,495
	Benitez, Carolina	\$2,495
Class Advisor-Sophomore Class	Michaylo, Kacey	\$2,590
	Valente, Erica	\$2,590
Class Advisor-Junior Class	Gutschmidt, Amanda	\$2,690
	Landi, Tina	\$2,690
Class Advisor-Senior Class	Papkin, Erika	\$2,780
	Morillo, Rosalie	\$2,780
Mu Alpha Theta	Blumhof, Carol	\$310
Mathletes	Ortiz, Ramon	\$1,760
Gay Straight Alliance	Hubbs, Bernadette	\$1,175
English Honors Society	Tapia, Jenise	\$310
National Honors Society	Michaylo, Kacey	\$405 (Shared Stipend)
	Bedir, Nagla	\$405
Newspaper Club	Acquavella, Christina	\$5,840
Black Excellence Club	Ship, Joyce	\$1,175
Yearbook Club	Flores, Karla	\$5,840
Hall of Fame Club	Flores, Karla	\$1,175
	Szeliga, Chris	\$1,175
Future Educators of America	Ship, Joyce	\$1,175
International Foreign Film Lang. and Culture	Welch, Loris	\$1,175
Leaders of Tomorrow (ESL)	Rodriguez, Dolores	\$1,175
Civics Club	Guzman, Marlin	\$587 (Shared Stipend)
	Bedir, Nagla	\$587
Anime Art Club	Stepash, Mary	\$1,175
Dream Team	Diaz, Maria	\$1,175
Chess Club	Signor, Gary	\$1,175

**PAHS Performing Arts – Dramatics**

Director PLAY	Hencken, Ashley	\$5,770
Production Manager, PAHS Play	Teague, Jason	\$2,950
Vocal Director	Peterson, Heidi	\$1,795
Choreographer	Hersh, Marci	\$1,795
Set Designer, PAHS Play	Fischer, Cynthia	\$1,795
Music Conductor	Peterson, Heidi	\$900
Sound Technician	Garb, Dave	\$900
Publicist	Greve, Janet	\$450
Technical Stage Director	Wilson, Brian	\$1,795
Competition Choir Director	Peterson, Heidi	\$2,550
Show Choir Director	Vassallo, Helen	\$2,550
Stage Director	Garb, Dave	\$5,661

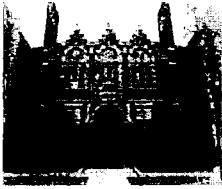
**PAHS Marching Band**

Marching Band Director	Kerins, Marielena	\$5,770
Assistant Director	Kuntz, Scott	\$2,950
Band Assistant	Figueroa, Nicole	\$2,765
	Lopez, Starlyn	\$2,765
	Mendoza, Juan Carlos	\$2,765

2014-2015 SY

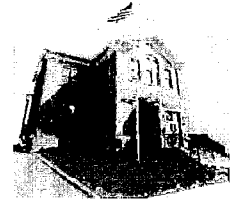
**NEW CLUBS - PAHS Extra-Curricular Positions**

<b>Club Name</b>	<b>Teacher's Name</b>	<b>Stipend Amount</b>
Anime Club	Shawn Liddick	\$1,175
ASL Silent Choir	Kimberly Tan	\$1,175
Environmental Club	Mark Niebojeski	\$1,175
Girl Up	Kacey Michaylo	\$1,175
Helping Hands	Carolina Benitez	\$1,175
The Panthers Roar	Brian Wilson	\$1,175
Panthers Pay It Forward	Dana Solomon	\$1,175
Robotics	Joel Vargas Carlos Perez	\$587 (Shared Stipend) \$587
Science National Honor Society	Mark Niebojeski	\$310
Spanish Language Reading Club	Nelly Lips	\$1,175
Spanish Music Appreciation Club	Nelly Lips	\$1,175
Spanish Art Appreciation Club		
The Video Club	Dave Garb Coralia Peralta	\$587 (Shared Stipend) \$587
World Language Honor Societies:		
Spanish	Marie Berrios	\$310
Italian	Donald Menditto	\$310
French	Tricia O' Grady	\$310
Mandarin	Yashin Chen	\$310



*William C. McGinnis*

MIDDLE SCHOOL



Dr. Myrna E. Garcia  
Principal



Brian Rivera, Vice Principal  
Christopher Garrick, Vice Principal  
David Loniewski, Vice Principal

Marie Bermudez, Mathematics Instructional Leader

Patricia MacMillan, Instructional Leader

Date: July 8, 2014  
To: Dr. V. Rodriguez  
From: Dr. M. Garcia  
Re: Advisors for 2014 – 2015 School Year

---

I would like to make the following recommendations for advisors for the William C. McGinnis Middle School for the 2014 – 2015 school year to be paid with School Based funds (15-401-100-100).

Mr. Juan Mendoza: Band Director Advisor: \$4675.00  
Ms. Heidy Irizarry: Assistant Band Director: (Bats): \$2250.00  
Ms. Emily Figueroa: Assistant Band Director: (Flags): \$2250.00  
Mr. Alexandre Lopez: 8<sup>th</sup> Grade Advisor: \$1620.00  
Ms. Kelly Cosme: 8<sup>th</sup> Grade Advisor: \$1620.00  
Ms. Jessica Beerman: Yearbook Advisor: \$1617.50  
Ms. Malissa Borges: Yearbook Advisor: \$1617.50  
Ms. Mirtha Rico: Chorus Director: \$2550.00  
Mr. Edgardo Vazquez: Student Council Advisor: \$1215.00  
Ms. Lindsey Tisch: Newsletter: \$1617.50  
Mr. Christopher Dobrowolski: Newsletter: \$1617.50  
Ms. Cynthia Trujillo: Big Brothers / Big Sisters Advisor (if approved): \$1500.  
Mr. Richard Burzynski: Chess Club: \$1760.00  
Ms. Jenny Boggs: TV Production Advisor: \$1175.00  
Ms. Charlene Jackson: Service Learning Club: \$1175.00  
Ms. Lisa Vasfallo: Theatre Club: \$1760.00  
Ms. Cynthia Trujillo: Cadet Advisor: \$1175.00

**Perth Amboy Education Center  
Extra-Curricular Positions  
Board Meeting 6/19/2014**

Teacher	Position	Program/Center	13-601-100-101-1-0000-12 (677)	End of the Year Stipend	9/1/2014	6/30/2015	Attend Meetings/Inform Students/Activities as needed throughout the year
Lisa W. Cancel	Class Advisor Job ID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1247.5 End of the Year Stipend	9/1/2014	6/30/2015	Attend Meetings/Inform Students/Activities as needed throughout the year
Tara Bloom	Class Advisor Job ID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1390 End of the Year Stipend	9/1/2014	6/30/2015	Attend Meetings/Inform Students/Activities as needed throughout the year
Karolina Jelka	Journalism Club Advisor Job ID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1,175	9/1/2014	6/30/2015	Before or After School
Olga Bautista	Creative Club Advisor JobID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1,175	9/1/2014	6/30/2015	Before or After School
Gary Antonelli	Science Club Advisor JobID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1,175	9/1/2014	6/30/2015	Before or After School
Wilfredo Erba	Photography Club Advisor JobID#1845	Education Center Personalized Learning Academy/Accelerated High School/Adult High School	13-601-100-101-1-0000-12 (677)	\$1,175	9/1/2014	6/30/2015	Before or After School



# Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street

Perth Amboy, NJ 08861

732-376-6200

Personnel

15 - D - 29

**Debra J. Sheard, Ed.D.**

Director of Personnel & Evaluation

Ext. 30-151/Ext. 30-152


Ext. 30-153/Ext. 30-154

Fax: (732) 638-1007

August 13, 2014

## AGENDA: August 28, 2014

To: The Honorable Members of the Board of Education

From: Dr. Debra J. Sheard   
Director of Personnel & Evaluation

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	School	Old Salary	New Salary	Effective Date	Reason
Daniel Acosta	School 7	\$42,875	\$46,725	9/1/14	½ Bus Stipend
Belinda Arzola	School 7	\$40,850	\$44,700	9/1/14	½ Bus Stipend
Daniel Gonzalez	School 7	\$40,000	\$43,850	9/1/14	½ Bus Stipend
Jacqueline Irizarry	School 7	\$43,850	\$47,700	9/1/14	½ Bus Stipend
Mercedes Perez	School 7	\$42,875	\$46,725	9/1/14	½ Bus Stipend
Norma Valenzuela	School 7	\$35,725	\$39,575	9/1/14	½ Bus Stipend
Sebastian Quinones	McGinnis	\$57,105	\$57,605	9/1/14	SRP Longevity
Mario Martinez	PAHS	\$42,600	\$43,600	9/1/14	Sergeant Stipend
Lindsey Nicholson	McGinnis	\$42,600	\$43,350	9/1/14	Sergeant Stipend
Joel Troche	Shull	\$42,100	\$42,850	9/1/14	Sergeant Stipend
Antonio Gonzalez	Hmieleski	\$35,725	\$39,575	9/1/14	½ Bus Stipend
Noemi Thompson	Hmieleski	\$42,875	\$46,725	9/1/14	½ Bus Stipend
MaryBeth Burt	Hmieleski	\$35,650	\$39,500	9/1/14	½ Bus Stipend
Nilsson Rivera	Hmieleski	\$39,575	\$43,425	9/1/14	½ Bus Stipend
Yomara Arias	Hmieleski	\$33,475	\$37,325	9/1/14	½ Bus Stipend
Martz Velez	Hmieleski	\$40,850	\$44,700	9/1/14	½ Bus Stipend
Julieta Lopez Silvero	Hmieleski	\$47,700	\$51,550	9/1/14	½ Bus Stipend
Daniel Pabon	Hmieleski	\$45,175	\$49,025	9/1/14	½ Bus Stipend
Zulma Rodriguez	Hmieleski	\$40,300	\$44,150	9/1/14	½ Bus Stipend
Maria Laboy	Hmieleski	\$34,625	\$38,475	9/1/14	½ Bus Stipend
Rosa Palpan	Hmieleski	\$34,425	\$38,275	9/1/14	½ Bus Stipend
Lynore Baluser	Hmieleski	\$32,400	\$36,250	9/1/14	½ Bus Stipend
Wendline Marcucci	Hmieleski	\$47,700	\$51,550	9/1/14	½ Bus Stipend



Name	School	Old Salary	New Salary	Effective Date	Reason
Jose Delvillar	Hmieleski	\$47,700	\$51,550	9/1/14	½ Bus Stipend
Yajaira Dumar	Hmieleski	\$36,250	\$40,100	9/1/14	½ Bus Stipend
Yirenni Hernandez	Hmieleski	\$36,250	\$40,100	9/1/14	½ Bus Stipend
Lucia Checo	Hmieleski	\$37,475	\$41,325	9/1/14	½ Bus Stipend
Dayna Glass	Education Center	\$54,000	\$59,500	9/1/14	MA Degree
Kathleen Giacopasi	Flynn	\$49,725	\$45,875	9/1/14	Removal of ½ Bus Stipend
Thomas Bromirski	Flynn	\$43,850	\$47,700	9/1/14	½ Bus Stipend
Anne Pendleton	Richardson	\$59,300	\$57,600	9/1/14	Salary Correction
Bernadette Hubbs	STEM	\$68,300	\$72,300	9/1/14	NBCC Stipend
Marie McMahon-Connor	Flynn	\$74,150	\$75,150	9/1/14	Content Stipend
Renhae Welch	Flynn	\$42,875	\$50,575	9/1/14	Full Bus Stipend
Diana Francisco	Patten	\$45,875	\$53,575	9/1/14	Full Bus Stipend
Gisela Alicea	Patten	\$44,700	\$52,400	9/1/14	Full Bus Stipend
Nilsa Olivencia	Wilentz	\$40,850	\$48,550	9/1/14	Full Bus Stipend
Eugene Fiorvanti	Wilentz	\$44,700	\$52,400	9/1/14	Full Bus Stipend
Ramona Febles	Richardson	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Marisol Pratts	Richardson	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Suzanne Springer	Ceres	\$46,700	\$54,400	9/1/14	Full Bus Stipend
Ana Santos	Shull	\$42,875	\$50,575	9/1/14	Full Bus Stipend
Caterina Iacuzio	Shull	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Carmen Soler	McGinnis	\$40,850	\$48,550	9/1/14	Full Bus Stipend
Ana M. Serrano Rodriguez	McGinnis	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Ridvana Evangelou	PAHS	\$44,700	\$52,400	9/1/14	Full Bus Stipend
Nancy Rodriguez	PAHS	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Sonia Maldonado	PLA	\$40,850	\$48,550	9/1/14	Full Bus Stipend
Midgalia Sanchez	STEM	\$44,700	\$52,400	9/1/14	Full Bus Stipend
Teresa Jimenez	Ignacio	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Mary Ann Pace	Ignacio	\$49,800	\$57,500	9/1/14	Full Bus Stipend
Heather Hernandez	Ignacio	\$47,700	\$55,400	9/1/14	Full Bus Stipend
Lori Malyar	Ignacio	\$45,875	\$53,575	9/1/14	Full Bus Stipend
Mary Saniscalchi	Hmieleski	\$44,675	\$52,375	9/1/14	Full Bus Stipend
Joanne Arroyo	Hmieleski	\$43,850	\$51,550	9/1/14	Full Bus Stipend
Johandy Mena	PAHS	\$27,400	\$26,000	9/1/14	Custodian Night Stipend Removal
Rachael Sarabando	Wilentz	\$79,112	\$88,362	9/1/14	EPTA Stipend
Eng Aly	Wilentz	\$51,100	\$60,350	9/1/14	EPTA Stipend
Irene Rego	Wilentz	\$74,150	\$83,400	9/1/14	EPTA Stipend
Heather Anderson	McGinnis	\$62,800	\$72,050	9/1/14	EPTA Stipend

# Non-Aligned

Personnel  
15 – D – 30  
2014-2015 School Year

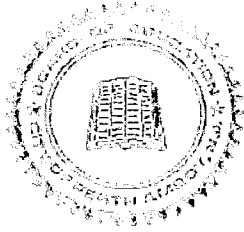
TITLE	LASTNAME	FIRSTNAME	MIDD	LOCATION	JOBTITLE	SALARY
<u>Maintenance</u>						
Mr.	Anstett	Charles	E	025	Maintenance	\$46,467.00
Mr.	Bosques	Hipolito		025	Head of Maintenance	\$83,920.00
Mr.	Carrillo	Luis	A	025	Maintenance	\$40,281.00
Mr.	Gutierrez	Francisco		025	Maintenance	\$41,490.00
Mr.	Kelly	James	A	025	Maintenance	\$76,883.00
Mr.	Pereira	Aniano		025	Maintenance	\$40,155.00
Mr.	Zayas	Harold	E	025	Maintenance	\$48,844.00

<u>Support Staff</u>						
Ms.	Hulsart	Andrea		007	Fiscal Specialist	\$71,142.00
Ms.	Minaya	Jasmin		021	Fiscal Specialist	\$51,000.00
Ms.	Moscoso	Leyshla	J	021	Benefits Coordinator	\$48,960.00
Mr.	Rosa	Johnny		003	Bus. Operation Mgr.	\$61,200.00
Mr.	Velez	Felix		036	Internship Coordinat	\$49,440.00

<u>Century 21</u>						
Ms.	Skeete	Nicole		004	Eval 21st Century	\$45,176.00
Ms.	Valenty	Lynn		006	COOR OF 21ST CENTURY	\$53,497.00

<u>Technology</u>						
Ms.	Argemil	William	B	003	Tech Support Manager	\$72,600.00
Mr.	Heffernan	Joseph		003	System Admin.	\$88,221.00
Mr.	Kester	David	J	003	System Admin.	\$88,004.00 \$89,004.00 eff. 8/1/14
Ms.	Scepkowski	Marylou		003	Programmer Analyst	\$78,360.00
Ms.	Shepherd	Kelly		003	Info Tech Specialist	\$60,100.00
Mr.	Ferraro	Dean	R	011	Infrastructure Mgr.	\$77,250.00

<u>Confidential Secretaries</u>						
Ms.	Alvarado	Maria		022	Sect: Confidential	\$58,126.00
Ms.	Carrillo	Milagros		022	Sect: Confidential	\$75,535.00
Ms.	Gougeon	Marilyn		022	Sect: Confidential	\$73,035.00
Ms.	Hernandez	Evelyn	B	021	Sect: Confidential	\$70,584.00
Ms.	Hernandez	Maria M		021	Sect: Confidential	\$66,950.00
Ms.	Hernandez	Nancy		025	Sect: Confidential	\$74,826.00
Ms.	Margl	Sandra		021	Sect: Confidential	\$72,236.00
Ms.	Rebovich	Lisa		022	Sect: Confidential	\$75,035.00
Ms.	Rivera	Ana		022	Sect: Confidential	\$73,735.00
Ms.	Rodriguez	Judith	D	022	Sect: Confidential	\$75,535.00



# Perth Amboy Public Schools

Administrative Headquarters Building


178 Barracks Street  
Perth Amboy, NJ 08861  
(732) 376-6200

Personnel  
15 - D - 31

**Debra J. Sheard, Ed.D.**  
Director of Personnel & Evaluation

Ext. 30-151/30-152  
30-153/30-154  
Fax: (732) 638-1007

Date: August 13, 2014

From: Debra J. Sheard, Ed.D.   
Director of Personnel & Evaluation

To: Vivian C. Rodriguez, Ph.D.  
Interim Superintendent of Schools

Re: Agenda Item

Please recommend the following for Board of Education approval on the August 28, 2014 Agenda.

**The transfer and/or change in assignment of the following staff for the 2014-15 school year:**

Name	From	To	Effective
Maribel Fonte	School Security Personnel - STEM Academy	School Security Personnel - Perth Amboy High School	September 1, 2014
William Betances	School Security Personnel - STEM Academy	School Security Personnel - Samuel E. Shull School	September 1, 2014
Tyson Hammary	School Security Personnel - STEM Academy (PM Shift)	School Security Personnel - Perth Amboy High School (PM Shift)	September 1, 2014
John Marcinko	School Security Personnel - Richardson School	School Security Personnel - School #7	September 1, 2014
Luis Ramos	School Security Personnel - J. J. Flynn School	School Security Personnel - Richardson School	September 1, 2014
Brian Ricks	School Security Personnel - S. E. Shull School	School Security Personnel - J. J. Flynn School	September 1, 2014
Alex Duprey	School Security Personnel - Richardson School	School Security Personnel - 9 <sup>th</sup> Grade Academy (South Campus)	September 1, 2014
Guy Vanterpool	School Security Personnel - Perth Amboy High School	School Security Personnel - 9 <sup>th</sup> Grade Academy (South Campus)	September 1, 2014
Shylin Irizarry	School Security Personnel - S. E. Shull School	School Security Personnel - Richardson School	September 1, 2014
Johandy Mena	Custodian A - S. E. Shull School (Night Shift)	Custodian A - PAHS (Sunday - Thursday Day Shift)	September 1, 2014

Thank you.

**Athletics & Co-Curricular**  
**15 – E – 1**

**Athletics & Co-Curricular**  
**15 – E – 1**

# ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

## **Director of School Counseling and Related Programs**

### **Qualifications:**

1. Possession of valid New Jersey Administrative Certificate with an endorsement as a Principal or Director of School Counseling
2. Possession of valid New Jersey State certificate as Director of School Counseling or other appropriate certification.
3. At least three (3) years successful experience in guidance.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

### **Reports To: Assistant Superintendent**

### **Statement of Job:**

The The Director is a staff member who is responsible for the Development, implementation and evaluation of School Counseling Services and related programs Together with other staff members, and the Direction of the Assistant Superintendent of Schools the Director) is responsible for providing a program driven by student data and based on the standards of academic, career and personal/social development of all students. It is the responsibility of The Director of School Counseling and Related Programs, to oversee the maintenance of Student Enrollment and Mandated Student Records. The Director of School Counseling and Related Programs will serve as the District Testing Coordinator, District 504 Coordinator and District Anti-Bullying Coordinator

### **Duties and Responsibilities:**

The Director of School Counseling and Related Services shall, in accordance with terms and conditions of employment contained in the negotiated agreements, when and if applicable:

1. Assume the duties and responsibilities outlined in the school counselors' job description, as appropriate.
2. Assist in the supervision and evaluation of the professional and paraprofessional staff assigned.
3. Make recommendations for the improvement of the School Counseling programs and services to the Assistant Superintendent of Schools and building principals.
4. Plan and conduct regularly scheduled meetings, workshops, and in-service programs for departmental staff upon consultation with principals.
5. Be responsible for the planning, ordering, distribution and administration of all testing programs as well as interpreting the results and reporting the status to the district administration.

6. Prepare school, district and state reports, summaries and proposals as required.

**Director of Guidance (K – 12) (Cont'd)**

Collaborate with School 504 Teams to establish and implement services for any student with **a physical or mental impairment which substantially limits one or more major life activities** and to mediate parental complaints.

7. Work with -the Administration and School Counselors To provide A comprehensive and developmental School Counseling Curriculum addressing the academic, career and personal/social development of all students.
8. Maintain a cost effective outlook in preparing budgets within budgetary constraints.
9. Assume leadership in affecting changes in the academic, career and personal/social development of students by being aware of current trends and curriculum changes to further the purpose of the school counseling program.
10. Perform such other duties as assigned.
11. Establish, Implement and Evaluate career and college readiness programs for students, parents and the community.
12. Collaborate with the Special Services Department to provide mental health, behavioral and crisis intervention for all district students.
13. Collaborate with Building Principals to establish and implement a coordinated system in each school building for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior, or health difficulties; and to assist the teachers that are having difficulty working with these students.
14. Work with the School Anti-Bullying Specialists to strengthen standards and procedures for preventing, reporting, investigating and responding to Harassment, Intimidation and Bullying incidents of students in school and off school premises as required by the Anti-Bullying Bill of Rights.
15. Responsible in collaboration with district staff to compile and maintain student records and regulate access, disclosure, or communication of information contained in educational records in a manner that assures the security of such records in accordance with administrative code.
16. Responsible in collaboration with district staff to compile and maintain student enrollment records in accordance with administrative code.
17. Establish, Implement and Evaluate a District Student Assistance Program which provides a comprehensive program of prevention, intervention, referral for evaluation, referral for treatment, and continuity of care for student alcohol, tobacco, and other drug abuse.

## ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

18. Performs any other such duties as assigned by the Superintendent or his/her designee.

### **Terms of Employment:**

12-month salaried position with agreement between the Perth Amboy School Administrators Association and the Perth Amboy Board of Education.

### **Legal References:**

18A: 11-1

18A:26-2

NJAC 6:3-1.21

**Date Adopted:** October 21, 1993

**Dates Revised:** June 28, 1979; March 16, 1989; October 21, 1993; October 4, 2001; September 21, 2010

**Date Adopted:** August 28, 2014

## ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

### **Education Center - ACADEMIC ADVISOR**

#### **Qualifications:**

- New Jersey Department of Education School Counselor Certification.
- A strong work ethic, dedication to student achievement.
- Excellent writing, verbal, listening and computer skills, strong organizational skills.
- Ability to respond effectively to the needs of a diverse student and parent population.
- Knowledge of colleges/university, admissions process and financial aid.
- Familiarity with working in an urban school district or college admissions office.
- Have excellent integrity; demonstrate good moral character and initiative.
- Exhibits a personality that demonstrates excellent interpersonal skills to relate well with students, staff, administration, parents, and the community.
- Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
- Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9
- Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education.
- Pass the State required Mantoux -Intradermal Tuberculin Test and Physical Exam.

**Reports To:** Education Center Administrator's

#### **Duties and Responsibilities:**

- Support all Perth Amboy Education Center (PAEC) students (day and evening) on all programs.
- Educate PAEC students and parents about college opportunities.
- Advise PAEC students and parents about the admissions process including selecting a major, financial aid, commuting versus living on campus, in state versus out of state colleges and deadlines.
- Meet with juniors and seniors individually and in groups to talk about the college application process and college choices.
- Meet with college admissions officers and representatives to obtain relevant information to disseminate to students and parents.
- Coordinate Fall and Spring College Fairs.
- Provide and Maintain PAEC students' information on colleges, college guides and scholarships/awards.



## ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

### **Education Center - ACADEMIC ADVISOR (Cont'd.)**

- Keep PAEC students and parents informed through a monthly "College newsletter" and development of a Guidance/College Website.
- Utilize TV 34 as a means of promoting interest in college opportunities.
- Develop a process to track admissions decisions and statistics and report the results annually at a Board of Education meeting.
- Create in-district workshops for PAEC juniors, seniors and their parents on topics such as selecting a major, completing the FAFSA, choosing a college, preparing for the SATs, completing the college application, open forum for parents and, in conjunction with the English Department, writing the college essay.
- Prepare a "College Workbook" for PAEC students which will include information on the college admissions process, necessary steps to take and deadlines to meet.
- Conduct college visits with PAEC students and parents.
- Develop a program to utilize recent PAEC graduates to relate their experience to current PAEC juniors and seniors.
- Inform the PAEC Administration and Academic Counselors about required and appropriate courses necessary for college entrance.
- Prepare an office budget.
- Provide statistical data as requested by administrators.
- Devise strategies to increase enrollment in four year colleges and universities.
- Coordinate all testing activities.
- Position requires flexible time schedule (day & evening) to service students of all PAEC programs.

# ***JOB DESCRIPTION***

**PERTH AMBOY  
BOARD OF EDUCATION**

## **Education Center - ACADEMIC ADVISOR (Cont'd.)**

### **Verification of Competency:**

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources.
4. Employment interview.
5. Official college transcript.

### **Physical Demands, Visual Acuity and Working Conditions:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.

### **Environmental Demands:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

### **Terms of Employment:**

10 month exempt, salaried position with agreement between the Perth Amboy Federation and the Perth Amboy Board of Education. This position has a flexible schedule with evenings and some weekends required. Salaries, benefits, and leave time as negotiated. The Academic Advisor will be evaluated by the Education Center Administrators.

Date Adopted: 12/9/2010

Revised: August 28, 2014

Revised: June 19, 2014

## ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

### **Dean of Students**

**Qualifications:** Principal Certificate

**Reports To:** Building Principal

**Supervises:** Students

### **Primary Functions:**

To promote the educational development of each student; make the school an inviting, pleasant, productive, and safe place in which to work and learn; assist the assistant principal and staff members with problems pertaining to students; and assist students in resolving their problems.

### **Duties and Responsibilities:**

1. Providing for a safe, secure, and well-maintained school.
2. Upholding and enforcing school rules, administrative regulations, and Board policy.
3. Providing for communication between the school and the community, interpreting activities and policies of the school, and encourage community participation.
4. Providing for a school climate conducive to an effective teaching/learning environment.
5. Assisting students in finding solutions to their problems (e.g. attendance, tardiness, scholarship, discipline, relationships with peers and personnel).
6. Assisting staff members with problems pertaining to students.
7. Assisting staff members, parents and others understand the developmental needs of young adolescents and the philosophy of middle level education.
8. Representing the school in working with parents to exchange information which will help the student in his/her school life.
9. Being a resource to students, teachers, and parents.
10. Attending faculty meetings and serving on staff committees.
11. Utilizing knowledge of school/district/community resources available to help both the individual student and his/her family.

**Dean of Students (continued)**

12. Taking precautions to protect students, equipment, materials, and facilities.
13. Accepting other responsibilities as assigned by the building principal that are deemed necessary for the completion of the mission of the school and district.

**Terms of Employment:**

12 month exempt (one year-appointment), salaried position with agreement between the Perth Amboy School Administrators Association and the Perth Amboy Board of Education. Salaries, benefits, and leave time as negotiated. The Dean of Students will be evaluated by the building principal and assistant principal.

**ADOPTED: 8/28/14**

# POLICY

## PERTH AMBOY BOARD OF EDUCATION

### TEACHING STAFF MEMBERS

3000/page 1 of 2

#### 3000 TEACHING STAFF MEMBERS

<u>Number</u>	<u>Title</u>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	Induction Program for Provisional Teachers
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges - Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3150	Discipline
3151	Assessment of Pay
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3212	Attendance (M)
3214	Conflict of Interest
3216	Dress and Grooming
3217	Use of Corporal Punishment
3218	Substance Abuse (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
3223	Evaluation of Administrators (M)
3230	Outside Activities
3231	Outside Employment as Athletic Coach



# POLICY

## PERTH AMBOY BOARD OF EDUCATION

TEACHING STAFF MEMBERS

3000/page 2 of 2

<u>Number</u>	<u>Title</u>
3230	Tutoring Services
3233	Political Activities
3240	Professional Development for Teachers and School Leaders
3244	Professional Development Program (M)
3270	Professional Responsibilities
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff Members and Students
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Cellular Telephones
3324	Right of Privacy
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3370	Teaching Staff Member Tenure
3372	Teaching Staff Member Tenure Acquisition
3373	Tenure Upon Transfer or Promotion
3374	Tenure Upon Transfer to an Underperforming School
3381	Protection Against Retaliation
3420	Benefits
3425	Work Related Disability Pay
3425.1	Modified Duty Early Return To Work Program — Teaching Staff Members
3431.1	Family Leave (M)
3431.3	New Jersey's Family Leave Insurance Program
3432	Sick Leave
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty



# REGULATION

## PERTH AMBOY BOARD OF EDUCATION

TEACHING STAFF MEMBERS

R 3000/page 1 of 1

### R 3000 TEACHING STAFF MEMBERS

Number	Title
R 3126	Induction Program for Provisional Teachers
R 3142	Nonrenewal of Nontenured Teaching Staff Member
R 3144	Certification of Tenure Charges
R 3146	Conduct of Reduction in Force
R 3160	Physical Examination (M)
R 3211.3	Consulting Outside the District
R 3212	Professional Staff Attendance Review and Improvement Plan
R 3218	Substance Abuse (M)
R 3221	Evaluation of Teachers (M)
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
R 3230	Outside Activities
R 3232	Tutorial Services
R 3233	Political Activities
R 3240	Professional Development for Teachers and School Leaders
R 3244	Professional Development Program
R 3270	Lesson Plans and Plan Books
R 3280	Liability for Pupil Welfare
R 3281	Inappropriate Staff Conduct
R 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure
R 3425.1	Modified Duty Early Return To Work Program - Teaching Staff Members