

Perth Amboy Board of Education
REGULAR MEETING
March 9, 2023 – 5:30 p.m.
Perth Amboy High School
300 Eagle Avenue

MINUTES

1. Call to Order – President Peralta 5:38pm
2. Pledge of Allegiance
3. Notice of Meeting
“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home News Tribune, The Amboy Guardian, El Diario/La Prensa, City Clerk Kupsch, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

Board President Peralta offered a statement regarding protocols during a Board meeting and the proper conduct to be observed when others are speaking.

4. Roll Call – Mr. Michael LoBrace, School Business Administrator/Board Secretary

Mr. Anderson	<u>P</u>	Mr. George	<u>P</u>
Mr. Marte	<u>P</u>	Ms. Marquez-Villafane	<u>A</u>
Ms. Melendez	<u>P</u>	Ms. Megan Oduyela	<u>P</u>
Mr. Quiles	<u>P</u>	Vice President Gonzalez	<u>P</u>
President Peralta	<u>P</u>		

Administration:

Dr. Roman	<u>P</u>
Dr. Medina	<u>A</u>
Mr. Rodriguez	<u>P</u>
Ms. Machado	<u>P</u>
Mr. LoBrace	<u>P</u>

5. Presentation: Juvenile crimes within the community.

Dr. Roman presented information on multiple topics including recent events, everyone’s responsibility in the community and the District, security upgrades, police and District cooperative efforts and programs, staffing and transfers. The Superintendent provided a description of the new measures to be implemented and gave a timeline of the development of each of the measures and the recommendations made to the Board by Administration. Dr. Roman provided updates on the HIB policies and supplied detailed information on what the community’s responsibilities are and what they should do and who to contact if they have concerns. Also provided were descriptions of the cooperation between the Perth Amboy Police Department and the District to continue to ensure security and safety for the District. He closed by stating the District belief that one incident does not define a District and our students are not criminals or dangerous, as others would have people believe.

6. Meeting open to the public for discussion of agenda items and non-agenda items. There will be only one public participation session at this meeting.

At this time, comments are invited on any matter. Public participation shall be governed by Policy No. 0167. Anyone wishing to address the Board, please state your name, municipality of residence and group affiliation. Each statement made by a participant shall be limited to three minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer. No member of the public may address or question board members individually. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee, administrator, or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. The Board bears no responsibility for comments made by members of the public. Comments regarding employees, administrators or students cannot be legally responded to by any member of the Board or administration.

Public member #1 - Discussed Shull school discipline, transfers, and letter written by a staff member and re-read her comments from last month’s meeting.

Public member #2 - Discussed transfers of LLI teachers and student incident.

(s)Public member #3 - Discussed relationships between administration and students and his experiences in the High School

- (s)Public member #4 - Discussed her belief of bonus pay for administrators and prices of uniforms, along with the abolishment of uniform policies.
- (s)Public member #5 - Discussed social emotional learning of the students and staff, bullying, pay increases, and staff workload and incident reporting.
- (s) Public member #6 – Discussed school grounds, student incident, security, and accountability.
- (s) Public member #7 – Discussed student voice, student incident, suspensions, and security measures.
- (s) Public member #8 – Discussed the economy, contract, staff retention, and class coverage.

A motion to extend the time for the comments for this speaker was made:

Mr. Anderson	<u>Y</u>	Mr. George	<u>Y</u>
Mr. Marte	<u>Y</u>	Ms. Melendez	<u>Y</u>
Ms. Megan Oduyela	<u>Y</u>	Mr. Quiles	<u>Y</u>
Vice President Gonzalez	<u>Y</u>	President Peralta	<u>Y</u>

- (s) Public member #9 – Discussed SEL needs of students/staff, technology, and the level of work.
- (s) Public member #10 – Discussed SEL needs, familial resources, discipline, and safety.
- (s) Public member #11 – Discussed main campus bathroom policy, senior meeting, and student SEL.

A motion to extend the time for public comments for all students was made by Mr. Marte and seconded by Ms. Melendez:

All in favor.

- (s) Public member #12 - Discussed student incident, uniforms, and new security measures.
- Public member #13 – Discussed an incident with her son being allegedly attacked in the main campus bathroom.
- (s) Public member #14 – Discussed student voice, responsibilities in the district, misinformation, taxpayer funds, and school lunches.
- Public member #15 – Discussed family values, police presence, district responsibility, the mayor’s office, suspensions, DLS students moving back to Perth Amboy, and student consequences.
- Public member #16 - Discussed acknowledging the familial problems, safety in schools, police presence, manager of safety, teacher shortage, substitute teachers, and community policy.
- (WO) Public member #17 – Discussed parents supporting students, actions of the board, renewing contracts, parent input, agenda item review committee, covid relief funds, and reviewed nonscientific poll.
- Public member #18 – Discussed relationships with staff, district, community, meeting with Assistant Superintendent, parenting problems, staff at Shull, armed security guards, and a derogatory comment made to her son.
- Public member #19 – Discussed serving on PTOs and the Board of Education, respecting students, non-affiliation with any unions, grandchild at Shull, and employee retention.
- Public member #20 – Discussed student who spoke, relationships, email about his child, leadership, armed security guards, metal detectors, parent involvement, and communication.
- Public member #21 – Discussed students and staff at Shull, student walk out, metal detectors, and social media.
- Public member #22 – Discussed her daughters going to charter schools, leadership, communication, community engagement, behavior in the bathrooms, and student speakers.
- Public member #23 – Discussed freedom of speech, student code of conduct, bullying, relationships, and social media post.
- (s) Public member #24 – Discussed uniforms, phone policy, and students being heard.
- Public member #25 – Discussed armed security guards, retirees, student consequences, and substitute teachers.
- Public member #26 – Discussed student incident, suspensions, uniforms, special education students, and consequences.

- (s) Public member #27 – Discussed superintendent student council, first amendment, gangs, and SEL for students.
- (s) Public member #28 – Discussed accountability, student protest, social media, student voice, and safety.
- (s) Public member #29 – Discussed graduation, student voice, and opinions.
- Public member #30 – Discussed Shull, nationwide systematic problems, school to prison pipeline, peer mediation, and SEL for students.
- Public member #31 - Discussed the LLI program, math program, and Shull school.
- (s)Public member #32 – Discussed student issued survey around security measures.
- (s) Public member #33 – Discussed student concerns, accountability, and bullying.
- (s) Public member #34 - Discussed school safety, student voice, and security implementation.
- (s) Public member #35 – Discussed school safety and student consequences.
- (s) Public member #36 – Discussed school concerns.
- (s) Public member #37 – Discussed having statements from student survey.
- Public member #38 – Discussed teaching staff, bathroom policy, security guards, and medical bills.
- Public member #39 – Discussed tabling agenda items, uniform policy, contract, and covid funding.
- Public member #40 – Discussed child being threatened/suspending, culture of angry students in the schools, bathroom policy, and student code of conduct.
- Public member #41 – Discussed reassignment of staff and how teachers address students.
- Public member #42 – Discussed safety, teacher retention, integrity, antibullying specialist qualifications, SEL training for staff, leadership workshops, and her child being assaulted.
- Public member #43 - Discussed public breach of trust, armed security guards, metal detectors, and legal statute reference to weapons response.
- Public member #44 – Discussed her abilities as a psychologist, recommended and volunteered to be on an advocacy board, holding parents accountable for their children's actions, and Perth Amboy residents are God’s children.
- Public member #45 – Discussed her professional career, home growing teachers, student relationships, and teacher retention.
- Public member #46 – Discussed a social media post, bullying, and relationships.

<u>George</u>	<u>Gonzalez</u>	
Motion	Seconded	(To close following discussion)

Mr. Anderson expressed his pride in the students who spoke up tonight and his thoughts about more dialogue between staff, community and the district.

Mr. Marte discussed his history in Perth Amboy and the meaning of leadership and the need for all to set an example for the students and the importance of relationships.

Ms. Melendez expressed her willingness to work together and asked the public to be a part of the parent engagement meetings and provide input to help move the district forward. She urged people to understand the District follows State guidelines and begged for the public to be a part of the discussion.

Mr. Anderson expressed his admiration for some of the comments made by the students this evening.

Mr. Quiles offered his thoughts for the student who was injured, applauded the students for their turnout tonight and thanked all who came put.

All in favor.

7. Reports (1)

A. Board President’s Report – Ms. Stacey Peralta

The Board President reminded everyone not only are there 4 new members, but also 4 1st term Board members. She reinforced the importance of student and community voices at our Board meetings. Ms. Peralta also commented on the importance of unity and the strength that comes from it. The Board President continued to reiterate how the Board is here to listen, and pointed out that parents as well must support the students and help them build relationships. Ask questions, help the District make progress and collectively move forward and step up and unite. She put forth her promise to listen to all concerns and discuss them.

Vice President Gonzalez then added her link to Perth Amboy, and how it is her home. She continued by making sure everyone understands the Board and the Administration are here to work for the community and the children and if anyone believes otherwise, they are mistaken.

B. Superintendent’s Report – Dr. David A. Roman

Dr. Roman reminded everyone he has taken notes and will be discussing all concerns brought forth this evening with the Administration, the Board and the City of Perth Amboy officials. He also discussed his pleasure at seeing the students here and encourages them to continue to come here and continue voice their concerns respectfully, but to not go out during school hours where they cannot be protected where it is not safe.

Dr. Roman paused on his additional comments, as the agenda items will be discussed in Executive session before they moved forward for Board discussion and voting.

President Peralta agreed and informed the public.

8. **WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting wherein the board discusses any of the matters set forth at N.J.S.A. 10:4-12 (b) (1) -(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the provisions of N.J.S.A. 10:4-12(b) for the purpose of discussing the following matter(s):

- ☐ Matters rendered confidential by state or federal law
- ☒ Personnel
- ☐ Student(s) – Harassment, Intimidation & Bullying
- ☐ Termination of employee
- ☐ Appointment of a public official
- ☒ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters involving the purchase, lease or acquisition of real property with public funds
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension
- ☐ Any matter which could adversely affect the public interest if discussion of the matters were disclosed

It is anticipated that the length of time of this executive session will be 90 minutes, and that action may be taken in public after the executive session.

Anderson George
Motion Seconded

All in favor. 9:21pm

Return from Executive Session

Anderson George
Motion Seconded

All in favor 10:59pm

9. Amendments/revisions to the agenda.
Personnel Item number 5 on Page 23 letter h is revised to read Perth Amboy High School

10. Approval of Minutes of Regular Meeting held on February 9, 2023.
Approval of Minutes of Executive Session held on February 9, 2023.

<u>George</u>	<u>Gonzalez</u>
Motion	Seconded

All in favor

11. Approval of the Bills List for March 9, 2023.

All in favor

12. Correspondence

A. State Department of Education (Copies distributed to Members of the Board)

1). Letter received from the Teacher’s Pension and Annuity Fund approving the application for Service Retirement for the following individual with the following effective date:

Norma Dunne	November 1, 2022
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2). Letters received from the Public Employees’ Retirement System approving the applications for Early/Service Retirements for the following individuals with the following effective dates:

Joann Arroyo	January 1, 2023
Ramona C. Febles	January 1, 2023
Jaime L. Nieves	January 1, 2023
Rafael Rivera	January 1, 2023
Maria A. Santos	January 1, 2023
Enid Madeline Studva	January 1, 2023

13. Reports (2)

A. Board Secretary – Mr. Michael LoBrace

1). Report of Bid Opening held on March 7, 2023.

There is one Bid opening to report, 1 bid was received for Dark Fiber in the amount of \$168,240.21 on March 7, 2023, as attached.

2). Secretary’s Monthly Financial Report for the month of January 2023.

3). Treasurer’s Monthly Financial Report for the month of January 2023.

Acceptance of the Reports of the Secretary’s and Treasurer’s as submitted and as agreeing for the month of January 2023.

Acceptance of certification from the Board Secretary that no major line item has been over-expended for the month of January 2023.

President Peralta requested an explanation on Dark Fiber and the Board Secretary provided the explanation.

CUR-14). Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Michael George, Chairperson

- 1). Approval of the following Field Trips: (Specified in Attachment)
- 2). Approval for the following Summer Programs:

	Program	Date(s)	Grade Level(s)	Approx. Number of Students	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	Pre-K to Kindergarten Transition Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Rising Kindergarten Students	240	\$118,000.00	20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40 20-487-100-610-0-0000-40	Dr. Jessica Neu, Director of Curriculum and Instruction
b.	K-4 Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades K-4 Students	300	\$184,576.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40 20-231-100-610-0-0000-40 20-234-100-610-0-0000-40 20-487-100-610-0-0000-40	Ms. Jamie Richardson, Director of Mathematics
c.	Title I Dual Language Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades K-4 Students	180	\$ 70,235.00	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-243-100-610-0-0000-40	Dr. Jessica Neu, Director of Curriculum and Instruction
d.	Title III Bilingual Summer Program for English Learners	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades K-8 Students	280	\$111,098.00	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-243-100-610-0-0000-40	Dr. Jessica Neu, Director of Curriculum and Instruction
e.	Title III Immigrant SLIFE Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades 3-8 Students	20	\$ 7,140.00	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-243-100-610-0-0000-40	Dr. Jessica Neu, Director of Curriculum and Instruction
f.	Theater Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through August 4, 2023	Grades 3-8 Students	100	\$ 40,000.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-487-100-610-0-0000-40 20-489-100-101-1-0000-40 20-231-100-610-0-0000-40	Dr. Courtney Pepe, Director of Instructional Technology
g.	Science Technology Engineering Arts Mathematics Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades K-4 Students	300	\$140,794.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-487-100-610-0-0000-40 20-489-100-101-1-0000-40 20-489-100-610-1-0000-40	Dr. Courtney Pepe, Director of Instructional Technology

CUR-14). Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Michael George, Chairperson

2). Approval for the following Summer Programs (continued):

	Program	Date(s)	Grade Level(s)	Approx. Number of Students	Total Cost Not to Exceed	Account #	Under the Supervision of:
h.	Machine Engineering Technology Aerospace Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades 5-8 Students	60	\$ 40,070.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-487-100-610-0-0000-40 20-489-100-101-1-0000-40 20-489-100-610-1-0000-40	Dr. Courtney Pepe, Director of Instructional Technology
i.	Special Services Extended School Year Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	District Wide Students with Disabilities	TBD	\$396,462.40	11-000-221-101-1-0000-16 11-000-221-106-1-0000-16 11-000-217-320-0-0000-16	Ms. Marcia Stillo, Director of Special Services
j.	Middle School Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades 5-8 Students	250	\$179,761.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40 20-231-100-610-0-0000-40 20-234-100-610-0-0000-40 20-487-100-610-0-0000-40	Mr. David Loniewski Jr., Mr. Derrick Kyriacou, Ms. Lillianné Cruz-Argemil, Principals
k.	High School Credit Recovery Summer Program	<u>Staff</u> July 5, 2023 - August 8, 2023 <u>Students</u> July 5, 2023 – August 3, 2023	Grades 10 - 12 Students	TBD	\$328,505.60	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40	Ms. Melissa España, Ms. Karla Garcia High School Principals
l.	Freshman Academy Credit Recovery Summer Program	<u>Staff</u> July 5, 2023 - August 8, 2023 <u>Students</u> July 5, 2023 – August 3, 2023	Grade 9 Students	TBD	\$112,216.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40	Mr. Keith Guarino, Principal
m.	NJROTC Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through July 28, 2023	Grades 9-12 Students	75	\$ 15,000.00	20-487-100-101-1-0000-40	Dr. Jessica Neu, Director of Curriculum and Instruction
n.	Title II Adult Education and Literacy Summer Program	<u>Staff Orientation:</u> July 5, 2023 <u>Student Program:</u> July 6, 2023 through August 24, 2023	Adult School	TBD	\$ 48,000.00	20-619-100-101-0-0000-12 20-619-100-101-1-0000-12 20-619-100-101-2-0000-12 20-619-100-101-3-0000-12	Ms. Karla Garcia, Principal

CUR-14). Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Michael George, Chairperson

2). Approval for the following Summer Programs (continued):

	Program	Date(s)	Grade Level(s)	Approx. Number of Students	Total Cost Not to Exceed	Account #	Under the Supervision of:
o.	College Prep Summer Camp	August 7, 2023 through August 18, 2023	Rising 12 Grade Students	TBD	\$4,000.00	20-484-100-101-1-0000-40 20-484-200-110-1-0000-40 20-487-100-101-1-0000-40 20-487-200-110-1-0000-40 20-489-100-101-1-0000-40	Ms. Katelyn Tivald, Director of Counseling and Related Services

- 3). Approval for Rose M. Lopez Dual Language Elementary School to conduct a Family Learning Workshop, at a cost not to exceed \$1,880.80, under the supervision of Mr. Edwin Nieves, Principal, funded through accounts 15-120-100-101-1-0000-14, 15-110-100-101-1-0000-14, 15-190-100-106-1-0000-14, 15-000-266-100-1-0000-14.
- 4). Approval for middle school and high school Child Study Team members to work four days in the month of August to review and revise schedules of students with disabilities to ensure that they align with Individualized Education Programs (IEPs), staff will be compensated at their contractual rate, at a cost not to exceed \$42,632.52, under the supervision of Ms. Marcia Stillo, Director of Special Services, funded through account 11-000-221-101-1-0000-16.
- 5). Approval for the Child Study Team, including a general and special education teacher to conduct evaluations and Individualized Education Programs (IEPs) meetings from July 5, 2023 – August 18, 2023 staff will be compensated at their contractual rate, in accordance with the NJ Special Education code 6A:14, at a cost not to exceed \$254,586.66, under the supervision of Ms. Marcia Stillo, Director of Special Services, funded through account 11-000-217-320-0-0000-16.
- 6). Approval for the following Assemblies at the Elementary Schools:

	School	Assembly	Date	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	Edward J. Patten	The Harlem Wizards	March 17, 2023	\$2,800.00	15-190-100-320-0-0000-05	Ms. Lauren Marrocco, Principal
b.	Dr. Herbert N. Richardson	Lead U – Empower Hour	April 21, 2023	\$2,000.00	15-190-100-320-0-0000-10	Mr. Ronald Mascenik, Principal
c.	Edward J. Patten	Books! The Magic is Real!	April 24, 2023	\$1,395.00	15-190-100-320-0-0000-05	Ms. Lauren Marrocco, Principal
d.	Edward J. Patten	Sky Dome Planetarium	May 15 & 16, 2023	\$2,990.00	15-190-100-320-0-0000-05	Ms. Lauren Marrocco, Principal

- 7). Approval for the Perth Amboy High School to host the NJROTC Air Rifle Competition for approximately 75 students and chaperones, Saturday, March 11, 2023, from 7:00am – 5:00pm, at no cost to the district, under the supervision of Ms. Melissa España, Mr. Keith Guarino, Ms. Karla Garcia, Principals.

George
Motion

Gonzalez
Seconded

No discussion.

All in favor.

FIN-15). **Recommendations of the Superintendent of Schools**

Finance Committee – Ms. Stacey Peralta, Chairperson

- 1).

Fiscal Year 2023-2024 Tentative Budget Approval

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT FURTHER RESOLVED that the Perth Amboy Public Schools Board of Education approve the 2023-2024 budget supported by a general fund local tax levy in the following amounts:

Fund	FY24 Budget
General Fund	\$ 248,553,918.00
Special Revenue Fund	\$ 27,441,113.00
Debt Service Fund	\$ -
Total Budget	\$ 275,995,031.00

BE IT FURTHER RESOLVED that the Perth Amboy Public Schools Board of Education approves the tax levy \$26,129,743.00 to be raised for the General Fund Levy.

And to advertise said tentative budget in the Home News Tribune in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public meeting be held in the Auditorium at the Perth Amboy High School located at 300 Eagle Ave, Perth Amboy, NJ on May 4, 2023 at 5:30 pm for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.
- 2).

Travel and Related Expense Reimbursement

WHEREAS, the Perth Amboy Public Schools Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$250,000 for the 2023-2024 school year.
- 3).

Preschool Education Budget WHEREAS the Perth Amboy Public Schools Board of Education is required to submit a budget to the Office of Preschool Education for funding received through Preschool Education Aid as noted on the District’s 2023-2024 State Aid Notice; and

WHEREAS the Preschool Education Aid is intended to increase access to high-quality preschool for three- and four-year old children;

NOW, THEREFORE, BE IT RESOLVED that the Perth Amboy Public Schools Board of Education authorizes the Superintendent to submit the 2023-2024 Preschool Budget Workbook in the amount of \$25,236,443.00 to the Office of Preschool Education.
- 4).

Capital Reserve Withdrawal

WHEREAS, the Perth Amboy Public Schools Board of Education approves the use of Capital Reserve Funds in the amount of \$5,000,000.00 for use in the 2023-2024 capital projects budget associated with the Capital Project Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Perth Amboy Public Schools Board of Education that it hereby authorizes the district’s School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

- 5). Cooperative Pricing Systems that in the AGGREGATE will exceed the bid threshold

WHEREAS, Perth Amboy Public Schools Board of Education uses Co-Operative purchasing agreements; and WHEREAS the participation in these Co-Operatives has been previously approved by the Board of Education; and

WHEREAS purchases from the following vendors through individual contracts and Purchase Orders will in the corresponding aggregate amounts for the 2022-2023 school year exceed \$44,000.00:

NOW THEREFORE, BE IT RESOLVED the following vendors be presented to the Board for approval.

- The Home Depot Pro – Facility Maintenance Supplies
- SHI -Technology Supplies
- High Point Furniture – Office and Classroom Furniture
- Liberty Mechanical Contractors, Inc. – Emergency Boiler Repair
- Open Systems Integrators, Inc. – Facilities Management
- Bobcat of Central Jersey – Grounds Equipment
- CDW Government, Inc. – Technology
- F.W. Webb Company – Plumbing Supplies
- Kencor Elevator – Elevator Maintenance and Repair
- Metuchen Center – Athletic Supplies and Apparel

- 6). Approval of travel expenses, under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Mr. Francisco Velez, Assistant School Business Administrator. **(Specified in Attachment)**

- 7). Approval of the contract(s)/additional related services for Special Education, General Education, Displaced, et al student(s) placed in Out-of-District facilities, under the supervision of Ms. Marcia Stillo, Director of Special Services.

Initial	Grade	Classification	School	Contract Fee
CC	9	ERI	Honor Ridge Academy	\$44,499.00
MRA	9	GenEd	Bonnie Brae	\$37,840.00
TC	3	AUT	Gateway School	\$51,248.56
LCA	7	ERI	East Mountain School	\$32,142.42
EO	8	AUT	Glenview Academy	\$53,688.80
ER	11	ERI	Cranford Achievement Program	\$37,524.00
JR	9	ERI	CPC High Point School	\$37,980.90

- 8). Resolution Awarding Contract – Garden State Sealing, Inc. for paving and site work at Dr. Herbert N. Richardson School, located at 318 Stockton Street, Perth Amboy, NJ 08861 for the following projects:

- Entrance Paving, Dr. Herbert N. Richardson School
- Smith Street, Play Area Paving
- Building and Walkways Topsoil – Grading

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations, hereby approves the award of a contract of paving to:

Garden State Sealing, Inc.
300 Commerce Street
Tinton Falls, NJ 07753

The award of the contract is based on the following pricing as obtained through the ESCNJ State Approved Cooperative Purchasing Contract number 65MCESCCPS. JOC Contract No.: ESCNJ 18/19-66 and to be funded through account number 12-000-400-450-0-0000-00

New job orders will not exceed \$293,565.10.

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

- 9). RESOLVED, that the following bid award be made upon the recommendation of the School Business Administrator/Board Secretary and Parette Somjen Architects to be paid for using ESSER II (Elementary & Secondary School Emergency Relief Funds) funds through account #20-483-400-720-0-0000-40.

EXTERIOR WINDOW AND DOOR REPLACEMENTS AT SHULL SCHOOL
AND MCGINNIS MIDDLE SCHOOLS – PSA #7425 and #7426

Panoramic Window & Door Systems, Inc. 712 Sergeantsville Stockton, NJ 08559

Total Base Bid Price.....\$5,527,865.00

Windowsill Allowance \$70.00 per linear foot
Brick Repointing Allowance \$20.00 per square foot

- 10). Resolution Awarding Contract – Fire Protection Services – As need basis from Cintas, Fire Protection, PO Box 636525, Cincinnati, OH 45263-6525

Cintas Fire Protection
PO Box 636525
Cincinnati, OH 45263-6525

The award of the contract is based on the following pricing as obtained through the Tips Cooperative Contract number 57116, National Fire Protection Services as issued by the THE INTERLOCAL PURCHASING SYSTEM (TIPS), a Department of Texas Education Service Center Region 8 for Supplies, Equipment, Tool Rental, Sales and Services.

Bid Pricing –

It is estimated, based upon historical spending trends, that the purchase order with Cintas Fire Protection will not exceed \$200,000.00. Tips Cooperative Contract number 57116

The term of the contract is from December 1, 2022 through June 30, 2023.

- 11). WHEREAS, The Perth Amboy Board of Education, pursuant to N.J.A.C. 6A:27-9.2 (b) (c), recognizes the need to seek competitive bid prices for certain student transportation services; and

WHEREAS, The Perth Amboy Board of Education, annually seeks approval from the Board of Education for various student transportation activities including:

To and From School Transportation

NOW, THEREFORE IT BE RESOLVED, the Board of Education hereby approves the following:

Preparation of Student Transportation Bid Specifications; and that

Mr. Alexander Dixon, Transportation Manager, in consultation with Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations is designated to prepare all student transportation bid specifications for the Board and in compliance with all State guidelines and codes, namely N.J.A.C. 6A.27-9.2 (c)

- 12). Approval to participate in the Cooperative Purchasing Contract Program with the County of Bergen Cooperative for the remaining of the 2022-2023 school year, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.

- 13). Approval of transfer report in accordance with Board Policy 6422 and N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.1 et seq. under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator. **(Specified in Attachment)**

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

- 14). Resolution Awarding Contract – Radios for District Vehicles – from Northeast Communication, 244 East Union Turnpike, Wharton, NJ 07885

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations, hereby approves the award of a contract for Motorola TLK Radios for School Fleet to

Northeast Communication
244 East Union Turnpike
Wharton, NJ 07885

The award of the contract is based on the following pricing as obtained through the Bergen County COOP #CK04

Bid Pricing

It is estimated the cost will not exceed \$54,872.00 and to be funded through account number 12-000-270-734-0-0000-00.

The term of the contract is from January 1, 2023 through June 30, 2023.

- 15). Approval pursuant to N.J.S.A. 18A:18A-10 (a) and N.J.A.C. 5:34-7.29 (c) and based upon the recommendation of the School Business Administrator, the Board of Education, by this resolution and without advertising for bids, authorizes the purchase of goods and services from State Contract vendor Republic Services who participate with the New Jersey Cooperative Purchasing Program using State Contract number 40380 and with a State Contract Description T-2665 Solid Waste Collection. Funds have been certified and exist to purchase the goods or services using various locations of Account Number 11-000-261-420-0-0000, under the supervision of Ms. Carmen Southward, Director of Operations and Mr. Michael LoBrace, School Business Administrator.
- 16). Resolution Awarding Contract – Electrical Equipment & Supplies – as needed basis from Jewel Electric LLC, 455 Third Street, Jersey City, NJ 07302

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations, hereby approves the award of a contract for Electrical Equipment & Supplies, on an “as needed” basis to

Jewel Electric LLC
455 Third Street
East Brunswick, NJ 08816

The award of the contract is based on the following pricing as obtained through the NJSTART Bid Solicitation: 21D000567, T0167 Electrical Equipment and Supplies, Statewide.

Bid Pricing

It is estimated, based upon historical spending trends, that the purchase order with Jewel Electric, LLC, will not exceed \$104,000.00 and to be funded through account number 11-000-261-610-0-0000-32.

The term of the contract is from January 1, 2023 through June 30, 2023.

- 17). Resolution Awarding Contract – Paint Related Supplies, Equipment and Services – as needed basis from Sherwin-Williams, 1088 Route 18, East Brunswick, NJ 08816

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations, hereby approves the award of a contract for Paint Related Supplies, Equipment and Services, on an “as needed” basis to

Sherwin-Williams Company
1088 Route 18
East Brunswick, NJ 08816

The award of the contract is based on the following pricing as obtained through the Sourcewell Cooperative Purchasing contract number 121219-SHW

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

Pricing for contract number 121219-SHW offers the following discounts:

30% Discount on paint and sundries

12% Discount on power equipment and parts

It is estimated, based upon historical spending trends, that the purchase order with Sherwin-Williams Company will not exceed \$114,000.00 and to be funded through account number 11-000-261-610-0-0000-32.

The term of the contract is from January 1, 2023 through June 30, 2023.

- 18). Resolution Awarding Contract – Carpet and Flooring – Purchase, Installation, and Related Services – 5 Chris Court, Suite G, Dayton, NJ 08810

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Ms. Carmen Southward, Director of Operations, hereby approves the award of a contract for Carpet and Flooring - Purchase, Installation and Related Services, on an “as needed” basis to

The Gillespie Group, Inc.
5 Chris Court., Ste. G
Dayton, NJ 08810

The award of the contract is based on the following pricing as obtained through the Educational Services Commission of New Jersey CARPET AND FLOORING - PURCHASE, INSTALLATION AND RELATED SERVICES - BID number ESCNJ 19/20-05.

Bid Pricing –

It is estimated, based upon historical spending trends, that the purchase order with The Gillespie Group, Inc. will not exceed \$200,000.00 and to be funded through account number 11-000-261-420-0-0000-32

The term of the contract is from July 1, 2022, through June 30, 2023.

- 19). Approval to award contract to SHI to provide networking equipment and maintenance services for a total of \$2,626,994.13 as recommended by Board approved e-Rate consultants CRW. The estimated funding for this project from the e-Rate program is \$1,601,917.92. The remaining amount of this project will be funded through the district technology budget account number 12-000-252-730-0-0000-00, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.
- 20). Approval for Summit Healthcare to provide 1:1 nursing service for all students in and out of district who are medically fragile, under the supervision of Ms. Eva Kucaba, Supervisor of Nursing.
- 21). Approval to dispose of a wheelchair at Shull School which is broken beyond repair and can no longer be used as recommended by Ms. Eva Kucaba, Supervisor of Nursing.
- 22). Approval pursuant to N.J.S.A. 18A:18A-10 (a) and N.J.A.C. 5:34-7.29 (c) and based upon the recommendation of the School Business Administrator, the Board of Education, by this resolution and without advertising for bids, authorizes the purchase of goods and services from State Contract vendor TGI Copiers who participate with the New Jersey Cooperative Purchasing Program using State Contract number PA11 and with a State Contract Description TGI Copiers for three preschools and six elementary schools in an amount not to exceed \$228,234.00, funded through account number 12-000-252-730-0-0000-00. Funds have been certified and exist to purchase the goods or services under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Dr. Courtney Pepe, Director of Instructional Technology.
- 23). Approval to accept the donation of a 2004 Toyota Camry and to be used only for the engine and several components attached to the engine, from Mr. Bhavesh Patel, an employee of Perth Amboy Public Schools. The estimated value of the donation is \$1,649.00, under the supervision of Mr. Michael LoBrace, School Business Administrator/ Board Secretary Dr. Courtney Pepe, Director of Instructional Technology

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

- 24). Approval to accept a \$500.00 donation for the Perth Amboy High School Marching Band participation in the South Amboy St. Patrick’s Day Parade on March 19, 2023, under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Dr. Courtney Pepe, Director of Instructional Technology.
- 25). Approval of School Bus Emergency Evacuation Drills for all schools which took place between November 2022 to February 2023, in accordance with NJAC6A:27-112, under the supervision of Ms. Carmen Southward, Director of Operations and Mr. Alexander Dixon, Transportation Manager.
- 26). Approval for Robert N. Wilentz School to accept Pine Tree donations from NJ Forest Service Nursery to be planted on school grounds as we build an Urban Forest under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Ms. Robyn Carrera, School Principal.
- 27). Approval to accept a donation of furniture from Paramount Facility Management Company for Ignacio Cruz Early Childhood Center’s Nurse’s Office for the 2022-2023 school year, under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Ms. Pamela Spindel, School Principal.
- 28). Retroactive approval to utilize “Life of the Party” for the Perth Amboy High School Winter Dance on Saturday, March 4, 2023 from 6:00 p.m. to 10:00 p.m. at a cost not to exceed \$1,200.00, under the supervision of Ms. Melissa España, School Principal.
- 29). Approval to utilize “Life of the Party” for the Freshman Academy Dance on Thursday, March 16, 2023 from 6:00 p.m. to 10:00 p.m., (rain date March 23, 2023) at a cost not to exceed \$500.00, under the supervision of Mr. Keith Guarino, School Principal.
- 30). Designation of the following banks as depositories for school funds upon evidence of eligibility from the State of New Jersey, and the signatures required for withdrawals on the various bank accounts maintained at the aforementioned banks be designated as the officers who historically sign for said accounts:
- | | |
|-----------------------|--|
| 1). Wells Fargo | 6). Investors Savings Bank |
| 2). TD Bank | 7). The Provident Bank |
| 3). Banco Popular | 8). Santander Bank |
| 4). Bank of America | 9). Bank of New York |
| 5). J.P. Morgan Chase | 10). Central Jersey Federal Credit Union |
| | 11). 1 st Constitution Bank |
- 31). Designation of The Home News Tribune as the newspaper of general circulation published in New Jersey circulating within the Perth Amboy area to be utilized for advertisements concerning public bids and other notices in accordance with Title 18A:14-10, 22-11 and 39-3 of the New Jersey State Statutes, and for the Amboy Guardian and El Diario/La Prensa to receive all Board meeting announcements and are hereby to receive a schedule of same.
- 32). Resolved, the Board of Education hereby approves the re-adoption of the existing By-Laws and Policies, and that they remain in full force for the operation of the Board and school system.
- 33). Resolved, all warrants shall be signed by the Board President, Board Secretary, and/or Treasurer of School Monies, as appropriate to the district. The Board must approve all claims for payment.

Be it further Resolved, the Business Administrator/Board Secretary or his designee, in accordance with N.J.S.A. 18A:19-4.1, is authorized to approve payment of claims, interest on bonds as it becomes due, payments to redeem bonds as they become due, progress payments to contractors in accordance with a contract approved by the Board and is directed to execute warrants without further action on the part of the Board for payment, when due, of the salaries and health benefits of all Board of Education personnel heretofore, as well as other payments necessary to the payroll operation prior to presentation to the Board. Any such approval of payment must be presented to the Board for ratification at the next regular Board meeting.

- 34). Approval to amend Finance Agenda Item number 4 from February 9, 2023 Board meeting

PERTH AMBOY HIGH SCHOOL ROOF REPLACEMENT – PSA #9207

USA General Contractors, 167 State Route 33, Manalapan, NJ 07726
Total Base Price.....\$6,741,000.00

to include account number 20-492-400-450-0-0000-00.

FIN-15). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta, Chairperson

- 35). Approval to amend Finance Agenda Item number 4 from February 9, 2023 Board meeting

SHULL MIDDLE SCHOOL ROOF REPLACEMENT-PSA 9208

USA General Contractors, 167 State Route 33, Manalapan, NJ 07726

Base Bid.....	\$2,814,000.00
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Alternate 1.....	\$ 15,000.00
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to include account number 20-492-400-450-0-0000-00.

- 36). Approval pursuant to N.J.S.A. 18A:18A-10 (a) and N.J.A.C. 5:34-7.29 (c) and based upon the recommendation of the School Business Administrator, the Board of Education, by this resolution and without advertising for bids, authorizes the purchase of goods and services from State Contract vendor High Point Furniture Industries, who participate with the New Jersey Cooperative Purchasing Program using State Contract number A81621. Funds have been certified and exist to purchase the goods or services and will not exceed \$60,963.00, using account numbers 15-000-240-600-0-0000-10 and 15-000-240-600-0-0000-18, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.

- 37). Resolution Awarding Contract—to School Specialty, LLC thru Educational Data Services Bid Number 11789 and in accordance with Southern NJ Cooperative Bid Number 26 EDCP, for the purchase of (32) CEIA Opengate Portable Weapons Detection Systems, Item Number 2088533.

Bid Pricing valid from December 1st, 2022 until December 1st, 2023.

Awarded Vendor Item Code# 2088533 – up to 32 Units at \$ 22,037.50 each.

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary, and Mr. Tibor Kacso, District Director of Safety and Security, approves the award of a contract to:

School Specialty, LLC
PO BOX 1579
Appleton, WI 54912-1579

Equipment Purchase not to exceed \$705,200.00.

- 38). The Perth Amboy Board of Education, based upon the recommendation of Mr. Michael Loblance, School Business Administrator/Board Secretary and Dr. Courtney Pepe, Director of Instructional Technology hereby approves the award of contract to the vendors below for the following Bid category:

PURCHASE OF DARK FIBER FOR THE NEW PERTH AMBOY HIGH SCHOOL – BID #23-
018

Millennium Communications Group, Inc. 11 Melanie Lane, Unit 13, East Hanover, NJ 07936

Total Award.....	\$168,240.21
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Peralta	Gonzalez
Motion	Seconded

Mr. Anderson requested the amount of the tax increase, and the Board President informed all there was no increase to the tax levy.

Mr. Anderson	<u>A</u>
Mr. Marte	<u>Y</u>
Ms. Megan Oduyela	<u>Y</u>
Vice President Gonzalez	Y

Mr. George	<u>Y</u>
Ms. Melendez	<u>Y</u>
Mr. Quiles	<u>Y</u>
President Peralta	Y

President Peralta voted yes to all and abstained from number 3.

B&G-16). Recommendations of the Superintendent of Schools

Buildings & Grounds Committee – Mr. Joas Quiles, Chairperson

1). Approval of the following use of facilities requests, under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Mr. Francisco Velez, Assistant School Business Administrator.

	Organization	Building	Dates/Time	Event	Certificate of Insurance
a.	Department of Recreation	Waters Stadium	Saturday, April 1, 2023 Saturday, April 8, 2023 (Rain Date)	Easter Egg Hunt	X
b.	Department of Recreation	Robert N. Wilentz School	April 4, 2023 – June 23, 2023 Tuesday, Thursday & Friday 6:00 pm – 9:00 pm	Basketball Program	X
c.	Department of Recreation	Robert N. Wilentz School	April 3, 2023 – June 21, 2023 Monday & Wednesday 6:00 pm – 9:00 pm	Adult Volleyball	X
d.	Department of Recreation	Perth Amboy High School	April 3, 2023 – August 3, 2023 Monday, Tuesday, Wednesday, Thursday, Friday 6:00 pm – 9:30 pm Saturday & Sunday 10:00 am – 7:00 pm	Recreation / Adult Soccer League	X
e.	Department of Recreation	Perth Amboy High School	April 3, 2023 – June 22, 2023 Monday, Tuesday, Wednesday & Thursday 6:00 pm – 9:00 pm	Basketball Skills, Strength & Agility Clinic	X
f.	Department of Recreation	Samuel E. Shull School	April 3, 2023 – June 22, 2023 Monday, Tuesday, Wednesday & Thursday 6:00 pm – 9:00 pm	Wrestling Clinic / Boxing Program	X
g.	Department of Recreation	James J. Flynn School	April 3, 2023 – October 31, 2023 Monday, Tuesday, Wednesday, Thursday, Friday 5:30 pm – 8:00 pm Saturday & Sunday 10:00 am – 5:00 pm	Youth Soccer	X
h.	Department of Recreation	Edward J. Patten School	April 7, 2023 – June 23, 2023 Friday 6:00 pm – 9:00 pm	Adult Basketball	X
i.	Department of Recreation	William C. McGinnis School	April 3, 2023 – June 22, 2023 Mon., Tues., Wed. & Thurs. 6:00 pm – 9:00 pm	Travel HS Basketball Practice	X
j.	Department of Recreation	Dr. Herbert N. Richardson School	April 3, 2023 – June 23, 2023 Monday, Tuesday, Wednesday, Thursday, & Friday 6:00 pm – 8:00 pm	Adult Fitness Classes	X
k.	Department of Recreation	Rose M. Lopez School	April 3, 2023 – June 23, 2023 Monday, Tuesday, Wednesday, Thursday, Friday 6:00 pm – 9:00 pm	Youth Soccer Practice	X
l.	Department of Recreation	Perth Amboy High School – South Campus	April 3, 2023 – June 23, 2023 Monday, Tuesday, Wednesday, Thursday, & Friday 6:00 pm – 9:00 pm	Youth Soccer	X
m.	St. Demetrios Greek Orthodox Church	Robert N. Wilentz School	Friday, May 12, 2023 6:00 pm – 7:00 pm (Setup) Saturday, May 13, 2023 8:00 am – 6:00 pm	Indoor Olympics	X
n.	Dominican American Communitarian Association	Dr. Herbert N. Richardson School	Saturday, June 24, 2023 10:00 am – 2:00 pm (setup) Sunday, June 25, 2023 8:00 am – 3:00 pm	Health Fair	X

	Organization	Building	Dates/Time	Event	Certificate of Insurance
o.	Our Lady of Fatima	Dr. Herbert N. Richardson School	Wednesday, February 22, 2023 5:30 pm – 10:00 pm Thursday, April 6, 2023 6:00 pm – 10:00 pm Friday, April 7, 2023 12:30 pm – 8:00 pm Saturday, April 8, 2023 6:00 pm - Midnight	Parking Lot	X
p.	Perth Amboy Police Department	Perth Amboy High School	Monday, March 13, 2023 10:00 pm – 3:00 am Tuesday, March 14, 2023 10:00 pm – 3:00 am Wednesday, March 15, 2023 6:00 pm – 12:00 am Thursday, March 16, 2023 6:00 pm – 12:00 am Saturday, March 18, 2023 8:00 am – 6:00 pm Tuesday, March 21, 2023 6:00 pm – 12:00 am Thursday, March 23, 2023 6:00 pm – 12:00 am Friday, March 28, 2023 10:00 pm – 3:00 am Saturday, March 29, 2023 10:00 pm – 3:00 am Monday, April 10, 2023 10:00 pm – 3:00 am Tuesday, April 11, 2023 10:00 pm – 3:00 am Wednesday, April 12, 2023 9:00 am – 7:00 pm Thursday, April 13, 2023 8:00 am – 6:00 pm Friday, April 14, 2023 8:00 am – 6:00 pm Monday, April 17, 2023 10:00 pm – 3:00 am Tuesday, April 18, 2023 10:00 pm – 3:00 am	Active Shooter Training	X
q.	Raritan Bay Area YMCA	Change of Location: <u>From:</u> South Campus <u>To:</u> East Campus	April 3, 2023 – June 9, 2023 Monday – Friday Dismissal – 6:00 pm	Afterschool Program	X

- 2). Retroactive approval for Make The Road to utilize William C. McGinnis School on Saturday, February 18, 2023 from 7:00 am – 5:00 pm for a community event, at a cost not to exceed \$2,545.00, under the supervision of Mr. Michael LoBrace, School Business Administrator/Board Secretary and Mr. Francisco Velez, Assistant School Business Administrator.

Quiles
Motion

George
Seconded

No discussion.

Mr. Marte abstained from 1p.

Mr. Quiles abstained from Item 1, a through l.

All in favor.

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez – Chairperson

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.

1). Appointments of the following certificated staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Bankowski, Cynthia	P/T Evening Adult High School Math	N/A	\$40.00/hr.	Adult School	2/27/23	6/30/23	N/A
b.	Martinez, Ivana	School Counselor (Temporary Replacement)	E-MA	\$64,000	McGinnis School	3/1/23	6/30/23	Replacing M. Jebara
c.	Kindzierski, Mary Jo	School Nurse	L-BA	\$81,675 (School Nurse Stipend Included)	Freshman Academy	3/20/23	6/30/23	Replacing F. Orozco
d.	Stemper, Amy	School Psychologist	I-MA	\$76,320 (Related Services Stipend Included)	Wilentz School/ Freshman Academy	On or before 5/8/23	6/30/23	Replacing B. Jordan
e.	Ortiz, Jessica	Occupationa l Therapist (Pending Certification)	C-PhD	\$65,255 (Content Stipend/School Related Stipend Included)	Wilentz School	On or before 5/8/23	6/30/23	Replacing B. Villarino

2). Appointment of the following non-certificated staff:

	Name (Last, First)	Position	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Lajara De Hernandez, Magaly	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Richardson School	2/16/23	6/30/23	New Position
b.	Pena De Nunez, Angli	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Ceres School	2/16/23	6/30/23	Replacing Y. Peralta
c.	Perez Salas, Jose	Night Custodian	\$27,455 (Night Stipend Included)	Ignacio Cruz E.C.C.	2/27/23	6/30/23	Replacing M. Gonzalez
d.	Jerez Almonte, Carmelina	Night Custodian	\$27,455 (Night Stipend Included)	Patten School	2/27/23	6/30/23	Replacing E. Caba
e.	Jimenez, Omar	Security Personnel	\$41,170	Flynn School	3/6/23	6/30/23	Replacing B. Ricks
f.	Gomez Madera, Luis	Maintenance Worker	\$47,000	Buildings & Grounds	3/6/23	6/30/23	New Position
g.	Feliciano, Radames	Maintenance Worker	\$47,000	Buildings & Grounds	3/6/23	6/30/23	New Position
h.	Kucaba, Robert	Maintenance Worker	\$47,000	Buildings & Grounds	3/8/23	6/30/23	New Position
i.	Gomez, Diego	Part-Time Maintenance Worker (HVAC)	\$37.00/hr. (not to exceed 29.5 per week)	Buildings & Grounds	3/8/23	6/30/23	New Position
j.	Inirio-Segura, Elizabeth	Paraprofession al	\$38,540	McGinnis School	3/20/23	6/30/23	\$38,540

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

2). Appointment of the following non-certificated staff: **(continued)**

	Name (Last, First)	Position	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
k.	Acevedo, Claudia	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	3/13/23	6/30/23	New Position
l.	Lajara, Evelyn	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Wilentz School	On or before 4/5/23	6/30/23	Replacing A. Ovalles
m.	Kennedy, Laura	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	On or before 4/5/23	6/30/23	New Position
n.	Infante, Belkis	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Ceres School	On or before 4/5/2023	6/30/23	Replacing E. Valdez
o.	Nunez, Anyolina	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	3/13/23	6/30/23	New Position
p.	Hernandez, Diana	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	3/13/23	6/30/23	New Position
q.	Esquea, Barbara	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	3/13/23	6/30/23	New Position
r.	Torres Almanzar, Altagracia	Lunch Aide	\$18.25/hr. (not to exceed 29.5 per week)	Shull School	3/13/23	6/30/23	New Position

3). Approval of the following requests for a Leave of Absence:

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
a.	Gaied, Erica	Medical Leave	Teacher	Ceres School	2/3/23	3/3/23	Utilizing sick days
b.	LaRosa-Anstett, Rosalie	Intermittent Medical Leave	Vice Principal	Patten School	1/19/23	3/3/23	Utilizing sick days
c.	Towns, Eridania	Medical Leave	School Counselor	Personalized Learning Program	1/4/23	2/24/23	1/4/23 – 1/25/23 Utilizing sick and personal days 1/26/23 – 2/24/23 With pay minus cost of substitute
d.	Molleda, Jasmin	Medical Leave	Teacher	Ceres School	1/9/23	5/12/23	1/9/23 – 2/7/23 Utilizing sick and personal days 2/8/23 – 5/12/23 Without pay
e.	Freire, Karen	Intermittent Medical Leave	Techer	Shull School	1/25/23	6/23/23	Utilizing sick days
f.	Rivera, Daniel	Extension of Medical Leave	Home School Liaison	Rose Lopez School	1/31/23	3/8/23	Extension of Medical Leave without pay
g.	Stankovitz, Michael	Medical Leave	Teacher	East/South Campus	1/9/23	2/8/23	Utilizing sick days
h.	Arlequin, Carolyn	Medical Leave	Home School Liaison	Shull School	1/4/23	2/14/23	Utilizing sick days

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

3). Approval of the following requests for a Leave of Absence: **(continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
i.	Burt, MaryBeth	Revision of Medical Leave	Paraprofession al	Hmieleski E.C.C.	1/30/23	4/24/23	Revision of Medical Leave From: 12/15/22 – 2/9/23 Utilizing sick days 2/10/23 – 3/8/23 Without pay To: 1/30/23 – 3/7/23 Utilizing sick days 3/8/23 – 4/24/23 Without pay
j.	Zecca, Tara	Maternity Leave	Teacher	Richardson School	3/13/23	6/16/23	3/13/23 – 5/15/23 Utilizing sick days 5/16/23 – 6/16/23 Without pay
k.	Mosenthine , Jacqueline	Maternity Leave	Teacher	Ceres School	4/3/23	6/23/23	4/3/23 – 6/2/23 Utilizing sick days 6/5/23 – 6/23/23 Without pay
l.	Ramos, Shelly	Maternity Leave	Teacher	Rose Lopez School	4/17/23	6/23/23	4/17/23 – 5/12/23 Utilizing sick, personal and family medical days 5/15/23 – 6/23/23 Without pay
m.	Orson, Lisa	Intermittent Family Leave	Techer	High School	1/23/23	6/23/23	Intermittent Family Leave utilizing sick days
n.	Paxos, Linda	Family Leave	Food Service	High School	1/30/23	3/31/23	1/30/23 – 2/10/23 Utilizing sick days 2/13/23 – 3/31/23 Without pay
o.	Quezada, Esther	Intermittent Family Leave	School Counselor	Ceres School	1/18/23	6/23/23	Intermittent Family Leave utilizing sick days
p.	Mancero, Maria	Family Leave	Teacher	Ignacio Cruz E.C.C.	2/1/23	3/13/23	Family Leave without pay
q.	Mendoza, Christopher	Family Leave	Paraprofession al	High School	3/10/23	6/23/23	Family Leave without pay
r.	Nunez, Gilfrank	Personal Leave due to Internship	School Psychologist	High School	1/3/23	2/15/23	Without pay

4). Acceptance of the following resignations for the purpose of retirement:

	Name (Last, First)	Position	Location	Effective Date
a.	Goldberg, Adam	Teacher	Ignacio Cruz E.C.C.	April 17, 2023 (Deferred Retirement)
b.	Mazzeo, Elisabete	ESL Teacher	Richardson School	July 1, 2023
c.	Toto, Laura	Teacher	Wilentz School	July 1, 2023
d.	Ebner, Kathleen	Paraprofessional	Richardson School	July 1, 2023
e.	Vivar, Maria	Bus Driver	Transportation	July 1, 2023
f.	Rudowitz, Marlene	Science Teacher	Shull School	July 1, 2023
g.	Finkelstein, Michele	Kindergarten Teacher	Wilentz School	July 1, 2023

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

5). Acceptance of the following resignations:

	Name (Last, First)	Position	Location	Effective Date
a.	Balram, Ana	P/T Secretary/ Data Entry Clerk	Adult School	February 6, 2023
b.	Caba, Elbin	Custodian	Patten School	February 8, 2023
c.	Chahua, Jovanna	Lunch Aide	Rose Lopez School	February 10, 2023
d.	Gregorio, Ana	Math Teacher	South Campus	April 18, 2023
e.	McVicar, Kristine	Teacher	Shull School	April 18, 2023
f.	Castanheira, Sara	CST/Speech Language Therapist	Ignacio Cruz E.C.C.	April 21, 2023
g.	Richardson, Amani	Physical Education Teacher	McGinnis School	April 24, 2023
h.	Depa, Makka	Science Teacher	Shull School	April 25, 2023

- 6). Approval to rescind the appointment of Clifford Souffrant, Security Personnel for the District.
- 7). Approval of the following transfers and/or change of assignments for the following staff for the 2022-2023 school year. **(Specified in Attachment)**
- 8). Approval for the following staff to serve as mentors for first-year certificated staff for the 2022-2023 school year.

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend
a.	Gonsalves, Jared	Student Assistance Counselor	PAHS	Lori Zaretsky	3/10/23	6/30/23	\$637.50
b.	Vega, Cesar	Technology Teacher	Shull School	Ernest Kregeloh	3/10/23	6/30/23	\$637.50

9). Approval to accept the following Student Teachers/Student Observations/Internships for the 2022-2023 school year (In-district staff):

	Name (Last, First)	Subject	Location	Cooperating Teacher/Administrator	Start Date	End Date	School
a.	Oxford, Andrea	Learning Disabilities Teacher Consultant	Richardson School	Jennifer Spina	3/10/23	6/23/23	NJCU
b.	Helwig, Christopher	Administration	Shull School	Derrick Kyriacou	3/10/23	6/30/23	GCU
c.	Munoz, Carina	Elementary	Patten School	Lauren Marrocco	3/10/23	4/30/23	UOPX

10). Approval to accept the following Student Teachers/Student Observations/Internships for the 2022-2023 school year (Out-Of-District Students):

	Name (Last, First)	Subject	Location	Cooperating Teacher/Administrator	Start Date	End Date	School
a.	Boaten, Ama	Psychology	PAHS	Udoka Nwigwe	3/10/23	6/23/23	Rutgers

11). Approval for the additional staff to work the Before/After School programs for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of each school Principal. **(Specified in Attachment)**

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

- 12). Approval for the additional staff to work AM/PM Supervision, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of each school Principal.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From- To)	Hours
a.	Nota, Kirsten	Flynn School	Teacher	AM/PM Supervision	15-120-100-101-1- 0000-09	\$40.00	2022- 2023 SY	AM/P M
b.	Torres, Jaddy	School #7	Paraprofessional	AM/PM Supervision	20-218-100-106-1- 0000-07	\$29.00	2022- 2023 SY	AM/P M
c.	Arzola, Belinda	School #7	Paraprofessional	AM/PM Supervision	20-218-100-106-1- 0000-07	\$29.00	2022- 2023 SY	AM/P M

- 13). Approval for the additional staff to work the Extra-Curricular Activity/Club Advisors at Samuel E. Shull School, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of each School Principal.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
a.	Tegano, Benedict	Shull School	Teacher	Assistant Band Director	15-401-100-100.0-0000- 06	\$2,250.0 0 (Pro- rated)	March 2023-June 2023	AM/P M
b.	Peirce, Jessica	Dual Language School	Teacher	Vocal Director	15-401-100-100-0-0000- 13	\$1,795.0 0 (Pro- rated)	March 2023-June 2023	AM/P M

- 14). Approval for the additional staff to work as Substitute Bus Aides, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of each school Principal. **(Specified in Attachment)**
- 15). Approval for the following Busy Bees Program Coordinators to work 10 post hours each at the end of the program, and be compensated at the contractual rate, under the supervision of each preschool Principal.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From- To)	Hours
a.	Lawton, Meghan	Ignacio Cruz E.C.C.	Coordinator	Busy Bees	20-487-200-110-1-0000- 40	\$35.00	May 2023-June 2023	10 hrs.
b.	Sullivan, Renee	Hmieles ki E.C.C.	Coordinator	Busy Bees	20-487-200-110-1-0000- 40	\$35.00	May 2023-June 2023	10 hrs.
c.	Hernandez , Elsa	School #7	Coordinator	Busy Bees	20-487-200-110-1-0000- 40	\$35.00	May 2023-June 2023	10 hrs.

- 16). Approval for the following to work as substitute teacher for the Busy Bees Program at Ignacio Cruz E.C.C., and be compensated at the contractual rate, under the supervision of Ms. Pamela Spindel, Principal.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
a.	Jimenez, Mariuxi	Ignacio Cruz E.C.C.	Substitute Teacher	Busy Bees	20-487-100-101-1-0000- 40	\$40.00	March 2023-June 2023	PM

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

- 17). Approval for the following staff to work the Adult School Basic Skills Evening Program, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of Ms. Karla Garcia, Principal.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
a.	Astarita, Patricia	Adult School	Technology Teacher	Basic Skills Evening	20-619-100-101-0-0000-12 20-619-100-101-1-0000-12 20-619-100-101-2-0000-12 20-619-100-101-3-0000-12	\$40.00	March 2023-June 2023	6:00 p.m. - 9:00 p.m. Mon- Thurs.

- 18). Approval for the following staff to work as a Substitute Teacher for all Adult School programs, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of Ms. Karla Garcia, Principal.

	Name (Last, First)	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
a.	Astarita, Patricia	Substitute Teacher	Basic Skills Evening, Basic Skills SMFS, Enrichment Evening, Adult High School Evening	20-619-100-101-0-0000-12 20-619-100-101-1-0000-12 20-619-100-101-2-0000-12 20-619-100-101-3-0000-12 13-601-100-101-0-0000-12	\$40.00	March 2023-June 2023	As needed

- 19). Approval for the additional staff to work the Panther Enrichment Center Program at the Perth Amboy High School, for the 2022-2023 school year, and be compensated at the contractual rate, under the supervision of Ms. Melissa España, PAHS-Main Campus Principal, Mr. Keith Guarino, Freshman Academy Principal and Ms. Karla Garcia, Personalized Learning Program Principal. **(Specified in Attachment)**
- 20). Approval for the following staff to work as Ticket Takers for the Perth Amboy High School Graduation Ceremony on June 23, 2023, rain date June 26, 2023, and be compensated at the contractual rate, under the supervision of Ms. Melissa España, Principal. **(Specified in Attachment)**
- 21). Approval for the additional musicians to rehearse and perform in the orchestra for the Perth Amboy High School “Into the Woods” for a total of 7 services, at a service rate of \$70 per service, at a total cost not to exceed \$6,370, under the supervision of Ms. Melissa España, Principal and Dr. Courtney Pepe, Director of Instructional Technology.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
a.	Fraser, June	PAHS	Musician	PAHS Musical Orchestra	15-401-100-800-0-0000-03	Not to exceed \$490	3/18,3/20,3/22 3/23,3/24,3/25 3/26
b.	Schmitt, Patricia	PAHS	Musician	PAHS Musical Orchestra	15-401-100-800-0-0000-03	Not to exceed \$490	3/18,3/20,3/22 3/23,3/24,3/25 3/26

- 22). Approval of the following certified teaching staff to provide home instruction after school hours, on an as-needed basis during the 2022-2023 school year and be compensated at the contractual rate, not to exceed 10 hours per week per student, under the supervision of Ms. Katelyn Tivald, Director of School Counseling & Related Services. **(Specified in Attachment)**

PER-17). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez, Chairperson

23). Approval to appoint the following staff to Spring Sports Stipend positions for the 2022-2023 school year, under the supervision of Mr. Kenneth Mullen, Interim Athletic Director.

	Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Season
a.	Sebor, Ty	PAHS	Assistant Coach	Baseball	15-402-100-100-0-0000-03	\$5,175	Spring
b.	Corvino, Nicholas	PAHS	Head Coach	Boys Volleyball	15-402-100-100-0-0000-03	\$4,390	Spring
c.	Bedir, Nagla	PAHS	Assistant Coach	Boys Volleyball	15-402-100-100-0-0000-03	\$2,200	Spring
d.	Velez, Felix	PAHS	Volunteer	Softball	15-402-100-100-0-0000-03	N/A	Spring
e.	Jimenez, Omar	PAHS	Volunteer	Baseball	15-402-100-100-0-0000-03	N/A	Spring

24). Approval for the following to serve as Substitute Custodians at an hourly rate of \$15.00, and Substitute Maintenance Worker at an hourly rate of \$18.25, for the 2022-2023 school year, under the supervision of Ms. Carmen Southward, District Director of Operations.

	Name (Last, First)	Position		Name (Last, First)	Position
a.	Garcia Taveras, Melvin	Sub Custodian	i.	Rosario, Caroley	Sub Custodian
b.	Hidalgo Urena, Trinidad	Sub Custodian	j.	Rodriguez, Jose	Sub Custodian
c.	Morillo De Inoa, Rosario	Sub Custodian	k.	Lopez, Angelica	Sub Custodian
d.	Rosario Paulino, Darlin	Sub Custodian	l.	Francisco-Toribio, Francisco	Sub Custodian
e.	Acosta De Luna, Juana	Sub Custodian	m.	Alcantara, Lessly (Summer Only)	Sub Custodian
f.	DeDios, Yokasta	Sub Custodian	n.	Nunez, Mary (Summer Only)	Sub Custodian
g.	Fernandez, Ana	Sub Custodian	o.	Lantigua, Kermly (Summer Only)	Sub Custodian
h.	Lima, Jose	Sub Custodian	p.	Diaz, Barbara (Summer Only)	Sub Custodian

25). Appointment of the following employees for the position of Armed School Security Officer and approval for an annual \$10,000.00 stipend, effective (i) upon assignment by Superintendent of Schools and (ii) contingent upon receipt of an identification card issued by NJ State Police permitting the carrying a concealed weapon and corresponding handgun qualification, prorated from effective date to June 30, 2023:

- Employee No. XX230
- Employee No. XX525

26). Approval for an annual \$15,000.00 stipend to the following employee effective (i) upon assignment by Superintendent of Schools and (ii) receipt of an identification card issued by NJ State Police permitting the carrying of a concealed weapon and corresponding handgun qualification, prorated from effective date to June 30, 2023:

- Employee No. XX353

27). Approval of the following salary adjustments. **(Specified in Attachment)**

Gonzalez Quiles
Motion Seconded

Mr. Anderson discussed the staff on the agenda he has worked with and wished them well. He commented on the resignations.

President Peralta congratulated the soon to be mothers on the agenda for maternity leave.

Mr. Anderson	<u>Y</u>	Mr. George	<u>Y</u>
Mr. Marte	<u>Y</u>	Ms. Melendez	<u>Y</u>
Ms. Megan Oduyela	<u>Y</u>	Mr. Quiles	<u>Y</u>
Vice President Gonzalez	<u>Y</u>	President Peralta	<u>Y</u>

Anderson abstained from Items 25 and 26.

Marte abstained from Items 25 and 26.

Old Business

Mr. Anderson applauded everyone for their efforts to come up and speak and discussed the need for additional programs for conflict resolution. He described programs used in the past and morning meetings with staff. He also discussed his opinions on Quantum Learning.

President Peralta provided an update to address some of the concerns about programs by announcing the new after school initiatives. She continued to remind everyone of her pleasure seeing the turnout from the public this evening and hoped they would continue to come and be a part of making the District better. She announced Women’s History month and the events in District for the month along with other programs.

Dr. Roman shared the announcements would all be on the building-based web pages along with all announcements that have been announced based upon the comments from the last Board meeting. The Curriculum web page contains this information as well.

Mr. George thanked all the students who came out tonight, but implored all to make sure we try and solve their problems as he described past conflict resolution processes. President Peralta added to his comments about filling the gaps from Preschool.

Anderson
Motion

George
Seconded

All in favor.

New Business

- 1). Approval to suspend second reading of policies, provided for and in accordance with Policy/Bylaw 0131, and immediate approval of the following policies: **(Specified in Attachment)**
- Policy 7444 - USE OF METAL DETECTORS (New)

▪ Policy 5512 - HARASSMENT, INTIMIDATION, AND BULLYING (Revised)

Mr. Anderson commented on the importance of metal detectors.

Mr. Marte added that having the detectors is not going to hurt anyone and sees no negative effects on the community.

Vice Gonzalez commented on how the world has changed and how this has necessitated to call to protect our students from the outside.

Ms. Peralta discussed the Manager of Security and Personnel position and the reinforcement this provides to the existing safety measures and procedures in place.

Dr. Roman further described the role of the Manager of Security and the importance of this position being able to address the concerns put forth by the public today as well as allow the Director of Security to focus his attention on higher level security measures.

The Board Secretary provided a summary of the revision to the 2022-2023 calendar.

Gonzalez
Motion

George
Seconded

No discussion
All in favor.

- 2). Approval of the following revised job description: **(Specified in Attachment)**
- Armed School Security Officer

Gonzalez
Motion

Oduyela
Seconded

All in favor except for Mr. Anderson, Mr. Marte and Ms. Melendez, who voted No.
Motion passes 5-3

- 3). Approval of the following new job description: **(Specified in Attachment)**
- Manager of Security Personnel

George
Motion

Gonzalez
Seconded

No discussion

All in favor, Mr. Anderson abstained.

- 4). Approval of the revised 2022-2023 school calendar: **(Specified in Attachment)**

<u>George</u>	<u>Melendez</u>
Motion	Seconded

No discussion.

All in favor, Mr. Anderson voted No.

Motion to Adjourn

<u>Anderson</u>	<u>Melendez</u>
Motion	Seconded

All in favor. 11:43pm

Respectfully submitted,

Michael LoBrace
School Business Administrator / Board Secretary



Correspondence

12 – A – 1

50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

November 3, 2022

NORMA DUNNE

RE: TPAF,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on November 3, 2022, approved your application for Service Retirement effective **November 1, 2022**. (In accordance with your selection of OPTION D).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

January 18, 2023

Correspondence

12 – A – 2

Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

JOANN ARROYO

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Early-55+ Retirement effective **January 1, 2023**. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
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CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

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DEPARTMENT OF THE TREASURY
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www.nj.gov/treasury/pensions

January 18, 2023

Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

RAMONA C FEBLES

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Service Retirement effective **January 1, 2023**. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

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DEPARTMENT OF THE TREASURY
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www.nj.gov/treasury/pensions

January 18, 2023

Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

JAIME L NIEVES

RE: PERS.

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Early Retirement effective **January 1, 2023**. (In accordance with your selection of OPTION 1).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:

<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

January 18, 2023

Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

RAFAEL RIVERA

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Early-55+ Retirement effective **January 1, 2023**. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

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January 18, 2023

Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

MARIA A SANTOS

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Service Retirement effective January 1, 2023. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

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CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





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STATE OF NEW JERSEY
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January 18, 2023

Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

ENID MADELINE STUDVA

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on January 18, 2023, approved your application for Service Retirement effective **January 1, 2023**. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

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CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861



Curriculum

14 - Item #1

Field Trips Board Approval March 9, 2023

Date of Trip	Destination	School	Number of Students Attending	Number of Staff/Adults Attending	Teacher Responsible	Walking Trip	Admission Cost	Admission/ Additional Costs Account number	Transportation Cost	Account Number for Bus Cost	Grand Total of Trip	# of BOE Buses	# of Charter Buses	Time Leaving	Time Returning
3/13/2023	Count Basie Center for the Arts - Red Bank, NJ	PAHS-South	100	5	Ms. Elizabeth Alvarado	No	\$ -		\$ 431.25	15-000-270-512-0-0000-03-01	\$ 862.50	2		9:00am	2:00pm
3/15/2023	County Teen Arts Festival - MCC - Edison, NJ	PAHS-Main	150	10	Ms. Melissa Espana	No	\$ -		\$ 450.00	15-000-270-512-0-0000-03	\$ 2,200.00	4		8:00am	1:30pm
3/15/2023	County Teen Arts Festival - MCC - Edison, NJ	McGinnis	40	3	Mr. David Loniewski	No	\$ -		\$ 450.00	15-000-270-512-0-0000-04	\$ 450.00	1		8:30am	1:30pm
3/15/2023	County Teen Arts Festival - MCC - Edison, NJ	Dual Language School	40	3	Ms. Lillianne Argemil-Cruz	No	\$ -		\$ 450.00	15-000-270-512-0-0000-13	\$ 450.00	1		8:30am	1:30pm
3/15/2023	County Teen Arts Festival - MCC - Edison, NJ	Shull	40	3	Mr. Derrick Kyriacou	No	\$ -		\$ 450.00	15-000-270-512-0-0000-06	\$ 450.00	1		8:30am	1:30pm
3/18/2023	Rancocas Valley Regional High School - Mt. Holly, NJ	PAHS-Main	50	2	Senior Chief Stanley Baxter	No	\$ -		\$ 881.25	15-000-270-512-0-0000-03	\$ 881.25	1		6:00am	5:00pm
3/21/2023	Raritan Valley Community College Planetarium - Branchburg, NJ	Ceres	92	14	Ms. Jamie Kraska/Mr. Morgan Stapelfeldt	No	\$ 970.12	15-190-100-800-0-0000-02	\$ 1,293.75	15-000-270-512-0-0000-02	\$ 2,263.87	3		9:00am	2:00pm
3/23/2023	Picatinny Army Arsenal - Wharton, NJ	PAHS-Main	100	4	Senior Chief Stanley Baxter	No	\$ -		\$ 1,012.50	15-000-270-512-0-0000-03	\$ 1,012.50	2		8:00am	2:00pm
3/30/2023 - 3/31/2023	YMCA Camp Linwood MacDonald - Sandyston, NJ	PAHS-Main	36	3	Mr. Michael Adler/Mr. Bryan Williams	No	\$ 4,896.00	15-190-100-800-0-0000-03	\$ 1,425.00	15-000-270-512-0-0000-03	\$ 6,321.00	4		8:30am	3:30pm
3/30/2023	Majestic Lanes, Perth Amboy, NJ	Richardson School	95	15	Ms. Nichole Fiorella	No	\$ 1,140.00	15-190-100-800-0-0000-10	\$ 637.50	15-000-270-512-0-0000-10	\$ 1,777.50	2		10:15am	1:45pm

4/4/2023	Society of the Education Arts, Inc. (SEA) / Teatro SEA - New York, NY	PAHS-South	46	2	Ms. Santos-Stagliano	No	\$ 2,400.28	15-190-100-800-0-0000-03-01	\$ 1,905.00	15-000-270-512-0-0000-03-01	\$ 4,305.28	1	8:30am	4:00pm
4/27/2023	University of Pennsylvania - Philadelphia, PA	PAHS-Main	10	3	Ms. Rhonda Dakelman / Mr. Sean Atkins	No	\$ 130.00	15-402-100-800-0-0000-03	\$ 881.25	15-000-270-512-0-0000-03	\$ 1,011.25	1	7:00am	6:00pm
4/28/2023	University of Pennsylvania - Philadelphia, PA	PAHS-Main	10	3	Ms. Rhonda Dakelman / Mr. Sean Atkins	No	\$ 130.00	15-402-100-800-0-0000-03	\$ 881.25	15-000-270-512-0-0000-03	\$ 1,011.25	1	7:00am	5:00pm
4/29/2023	University of Pennsylvania - Philadelphia, PA	PAHS-Main	10	3	Ms. Rhonda Dakelman / Mr. Sean Atkins	No	\$ 130.00	15-402-100-800-0-0000-03	\$ 881.25	15-000-270-512-0-0000-03	\$ 1,011.25	1	7:00am	5:00pm
4/29/2023	Rutgers University, New Brunswick, NJ	Dual Language School	48	1	Ms. Maribel Batista	No	\$ -		\$ 656.25	15-000-270-512-0-0000-13	\$ 656.25	1	8:30am	4:30pm
5/3/2023	Richard Rodgers Theatre, New York, NY	PAHS-South	49	3	Mr. Rebekah Arick	No	\$ 550.00	15-190-100-800-0-0000-03-01	\$ 693.75	15-000-270-512-0-0000-03-01	\$ 1,243.75	2	9:00am	5:00pm
5/12/2023	Staten Island Zoo - Staten Island, NY	Wilentz	110	12	Ms. Lauren Percheski	No	\$ 890.00	15-190-100-800-0-0000-18	\$ 1,181.25	15-000-270-512-0-0000-18	\$ 2,071.25	3	9:00am	1:30pm
5/17/2023	Somerset Patriots Stadium - Bridgewater, NJ	Richardson School	114	15	Ms. Kristen Bannan	No	\$ 1,042.50	15-190-100-800-0-0000-10	\$ 1,237.50	15-000-270-512-0-0000-10	\$ 2,280.00	3	9:15am	2:00pm
5/17/2023	Somerset Patriots Stadium - Bridgewater, NJ	PAHS-Main	110	10	Ms. Vanessa Stankovitz	No	\$ 1,540.00	15-402-100-800-0-0000-03	\$ 1,575.00	15-000-270-512-0-0000-03	\$ 3,255.00	4	9:15am	2:00pm
5/19/2023 - 5/21/2023	Music in the Parks Williamsburg, VA	PAHS-Main	90	10	Ms. Melissa Espana	No	\$ 22,777.60	15-190-100-800-0-0000-03 20-010-100-800-0-0000-03	\$ 8,000.00	15-000-270-512-0-0000-03	\$ 30,777.60	2	9:00am	5:00pm

Finance **15 – Item #6**

Perth Amboy Public Schools Approval for Travel Expenses Board Meeting March 9, 2023

Staff Member	Building	Travel Dates	Workshop/ Conference	Destination	Regist. Fee	Meals and Incidentals Days Daily Total	Mileage/ Trans.	Lodging Nights Daily Total	Account Number	Bd. App Cost	Board App	County Approval
Mr. Greg Cavanaugh Mr. Marc Taras	Admin Building	March 14 & 15, 2023	Interchange Conference	New York, NY	\$1,738.00				11-000-223-580-0-0000-35 11-000-252-500-0-0000-00			
Ms. Karla Garcia Ms. Elizabeth Medina Ms. Sylvia Pireiro Ms. Jennifer Simatos Mr. Freddy Valenzuela	Adult School	May 24, 2023 - May 27, 2023	NJ All Annual Conference	Virtual	\$250.00				20-519-200-320-0-0000-12			
Dr. Courtney Pepe Ms. Lindsey Tisch	Admin Building	June 26, 2023	ISTE Live 23 Conference	Philadelphia, PA	\$1,299.20				11-000-252-500-0-0000-00			

MONTH: March-23

COUNTY: Middlesex

DISTRICT Perth Amboy

SCHOOL: District Wide

Fund		Account	Program	Function	#	Object	Description	Code or	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11		000		219		104	SALARY - SPED - LDTC		16	1,479,873.00	1,456,113.96	-4,500.00	\$ 1,451,613.96
11		000		230		331	LEGAL SERVICES		0	275,000.00	300,000.00	4,500.00	\$ 304,500.00
11		000		240		105	SAL OF SEC AND CLERICAL		0	0.00	0.00	4,650.00	\$ 4,650.00
11		000		262		610	GENERAL SUPPLY - SHULL		6	55,000.00	55,000.00	-4,650.00	\$ 50,350.00
11		000		221		102	SALARY SUPVR - FEDERAL		31	66,301.00	70,000.00	-5,180.00	\$ 64,820.00
11		000		221		102	SUMMER/COURSE - VPA		25	0.00	0.00	5,180.00	\$ 5,180.00
11		000		230		100	OVERTIME-TRANSLATORS		0	0.00	0.00	1,100.00	\$ 1,100.00
11		000		230		610	GENERAL SUPPLIES		0	30,600.00	45,600.00	-1,100.00	\$ 44,500.00
11		000		219		104	SALARY - SPED - PSYCH		16	1,862,925.00	1,862,925.00	-208,000.00	\$ 1,654,925.00
11		000		230		100	SAL/SUPT OFFICE OVERTIME		0	2,500.00	2,500.00	20,000.00	\$ 22,500.00
11		000		230		590	OTR PUR SVCS		0	550,000.00	550,000.00	-20,000.00	\$ 530,000.00
11		000		251		100	EXTRA COMP - BUS OFF		0	0.00	0.00	1,800.00	\$ 1,800.00
11		000		251		340	PUR PROF SVCS - BUS OFF		0	60,000.00	60,000.00	-1,800.00	\$ 58,200.00
11		000		261		100	SALARIES - MAINTENANCE		0	1,312,612.00	1,154,195.00	70,000.00	\$ 1,224,195.00
11		000		262		100	SALARY - CUST - CRUZ		11	0.00	56,295.00	300.00	\$ 56,595.00
11		000		262		100	SAL/OT & SUBS-MCGINNIS		4	70,000.00	70,000.00	34,000.00	\$ 104,000.00
11		000		262		100	SAL/OT & SUBS-PATTEN		5	36,855.00	36,490.00	9,000.00	\$ 45,490.00
11		000		262		100	SAL/OT-SUBS - HMIELESKI		8	15,000.00	15,000.00	3,000.00	\$ 18,000.00
11		000		262		100	SAL/OT & SUBS - CRUZ		11	15,000.00	15,000.00	40,000.00	\$ 55,000.00
11		000		262		100	SAL/OT SUBS - ADULT		12	40,000.00	40,045.00	11,000.00	\$ 51,045.00
11		000		262		100	SAL/OT & SUBS - LOPEZ		14	65,000.00	62,650.00	23,000.00	\$ 85,650.00
11		000		262		100	SAL/OT & SUBS-WILENTZ		18	35,000.00	32,380.00	7,300.00	\$ 39,680.00
11		000		262		100	OT/SUBS-LAW ENFORCE-ADMI		11	0.00	0.00	500.00	\$ 500.00
11		000		262		610	GENERAL SUPPLY - DW		0	750,000.00	742,000.00	-156,300.00	\$ 585,700.00
11		000		262		621	GAS - CRUZ		11	8,500.00	22,800.00	500.00	\$ 23,300.00
11		000		263		610	SUPPLY/MATERIAL - GROUND		0	150,000.00	150,000.00	-42,300.00	\$ 107,700.00

DISTRICT: Perth Amboy

COUNTY: Middlesex

MONTH: March-23

SCHOOL: District Wide

	Fund	Account Program	# Function	Object	Description Code or	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11	000	291	291	270	HEALTH BENEFITS	0	15,118,017.75	14,322,669.44	-225,000.00	\$ 14,097,669.44
11	000	291	291	290	EMPLOYEE BENEFITS-SICK/A	0	700,000.00	700,000.00	200,000.00	\$ 900,000.00
11	000	291	291	290	PERFECT ATTENDANCE	0	0.00	0.00	25,000.00	\$ 25,000.00
11	150	100	100	101	SALARY - SPED	16	0.00	0.00	43,000.00	\$ 43,000.00
11	190	100	100	106	OTHER SAL INSTR-OLP	13	52,419.00	51,900.00	36,000.00	\$ 87,900.00
11	240	100	100	101	SAL TEACHER - OLP	13	0.00	0.00	129,000.00	\$ 129,000.00
11	000	261	261	100	SALARIES - MAINTENANCE	0	1,312,612.00	1,224,195.00	-114,000.00	\$ 1,110,195.00
11	000	261	261	100	SUB MAINTENANCE SALARIES	0	0.00	0.00	114,000.00	\$ 114,000.00
15	402	100	100	500	OTR PUR SVCS - HS	3	80,000.00	80,000.00	-20,000.00	\$ 60,000.00
15	402	100	100	800	OTHER OBJECTS	3	15,000.00	15,000.00	20,000.00	\$ 35,000.00
15	000	260	260	730	EQUIPMENT-UNDIST-OPER PL	6	0.00	88,805.00	180,902.00	\$ 269,707.00
15	130	100	100	730	EQUIP GR 6-8 - SHULL	6	100,000.00	100,000.00	-100,000.00	\$ -
15	190	100	100	610	GEN SUPP - SHULL	6	365,029.00	365,029.00	-60,000.00	\$ 305,029.00
15	190	100	100	800	OTR OBJ - SHULL	6	73,000.00	69,200.00	-20,902.00	\$ 48,298.00
15	000	260	260	730	EQUIPMENT-UNDIST-OPER PL	2	0.00	209,572.00	-108,237.00	\$ 101,335.00
15	000	260	260	730	EQUIPMENT-UNDIST-OPER PL	9	0.00	273,373.00	-104,149.00	\$ 169,224.00
15	120	100	100	730	EQUIP GR 1-5 - AVC	2	32,845.00	32,845.00	108,237.00	\$ 141,082.00
15	120	100	100	730	EQUIP GR 1-5 - JJF	9	129,847.00	129,847.00	104,149.00	\$ 233,996.00
15	000	211	211	100	EXTRA COMP - SW/ATTEND	3	10,200.00	10,200.00	56,152.00	\$ 66,352.00
15	140	100	100	101	EXTRA COMP - HS	3	939,507.00	226,350.00	283,848.00	\$ 510,198.00
15	140	100	100	101	GRADES 9-12 - SALARIES O	3	354,100.00	354,100.00	-340,000.00	\$ 14,100.00
15	000	218	218	600	SUPP/MTRL - GUIDE - HS	3	60,000.00	60,000.00	-17,700.00	\$ 42,300.00
15	190	100	100	800	OTHER OBJECTS PLP	3	9,000.00	9,000.00	17,700.00	\$ 26,700.00
20	231	100	100	610	SUPPLIES - DW	40	1,780,158.00	1,924,854.00	-18,000.00	\$ 1,906,854.00
20	231	200	200	110	SALARY - DW	40	50,000.00	20,000.00	18,000.00	\$ 38,000.00
20	245	100	100	500	OTHER PUR SERV	40	40,000.00	40,000.00	-1,440.00	\$ 38,560.00

DISTRICT: Perth Amboy**COUNTY:** Middlesex**MONTH:** March-23**SCHOOL:** District Wide

Fund	Account Program	# Function	Object	Code or Description	Location	(1)		(2)		(3)	(4)	
						Original Appropriation Amount	Appropriation Amount	Before Transfer	Appropriation Amount After Transfer	Increase (Decrease)	Appropriation Amount After Transfer	Transfer
20	245	200	500	OTHER PUR SVCS	40	0.00	0.00	0.00	1,440.00	\$	1,440.00	\$
20	245	100	500	OTHER PUR SERV	40	40,000.00	38,560.00		-160.00	\$	38,400.00	\$
20	245	200	500	OTHER PUR SVCS	40	0.00	0.00	1,440.00	160.00	\$	1,600.00	\$
20	483	200	600	ESSER 2 - NON-INSTR SPLY	40	6,255.06	6,255.06		-6,255.06	\$	-	\$
20	483	400	720	ESSER 2 - BLDG/CONSTR	40	11,206,252.98	11,206,252.98		128,892.00	\$	11,335,144.98	\$
20	483	400	732	ESSER 2 NON INSTR EQUIP	40	91,613.14	122,636.94		-122,636.94	\$	-	\$
20	484	100	610	ESSER 2 - INSTR SUPPLY	40	6,048.37	6,048.37		406.68	\$	6,455.05	\$
20	484	200	600	ESSER 2 - SUPPLIES	40	406.68	406.68		-406.68	\$	-	\$
20	485	100	101	ESSER 2 - STIPENDS	40	2,450.00	2,450.00		-2,450.00	\$	-	\$
20	485	100	300	ESSER II PURCH PROF/TECH	40	0.00	0.00		2,707.75	\$	2,707.75	\$
20	485	100	610	ESSER 2 - INSTR SUPPLY	40	70.32	70.32		-70.32	\$	-	\$
20	485	200	200	ESSER 2 - BENEFITS	40	187.43	187.43		-187.43	\$	-	\$
20	487	100	101	ESSER 3 - STIPENDS	40	2,750,787.55	2,750,787.55		-1,500,000.00	\$	1,250,787.55	\$
20	487	100	300	ESSER 3 - PUR PROF SVCS	40	498,290.00	298,290.00		-290,000.00	\$	8,290.00	\$
20	487	100	500	ESSER 3 - OTR PUR SVCS	40	300,000.00	300,000.00		-150,000.00	\$	150,000.00	\$
20	487	100	610	ESSER 3 - INSTRUCT SUPPL	40	2,130,892.04	2,130,892.04		-89,895.00	\$	2,040,997.04	\$
20	487	200	110	ESSER 3 - SPRT STFF STIP	40	629,172.99	729,172.99		-250,000.00	\$	479,172.99	\$
20	487	200	200	ESSER 3 - BENEFITS	40	283,050.00	266,216.98		-133,875.00	\$	132,341.98	\$
20	487	200	300	ARP-ESSER PUR SVCS	40	497,410.00	589,760.00		-589,760.00	\$	-	\$
20	487	200	600	ESSER 3 - SUPPLIES	40	1,088,382.28	1,088,382.28		-1,088,382.28	\$	-	\$
20	487	400	720	ESSER 3 - CONSTRUCTION	40	17,139,432.00	17,139,432.00		4,129,838.54	\$	21,269,270.54	\$
20	487	400	732	ARP-ESSER NON INSTR EQUI	40	37,926.26	37,926.26		-37,926.26	\$	-	\$
20	488	200	110	SUPPORT STAFF STIPENDS	40	100,000.00	100,000.00		-100,000.00	\$	-	\$
20	488	200	200	BENEFITS	40	7,650.00	7,650.00		-7,650.00	\$	-	\$
20	488	200	300	PUR PROF TECH	40	975,088.00	975,088.00		204,841.31	\$	1,179,929.31	\$
20	488	200	600	GENERAL SUPPLIES	40	100,000.00	100,000.00		-97,191.31	\$	2,808.69	\$

DISTRICT: Perth Amboy

COUNTY: Middlesex

MONTH: March-23

SCHOOL: District Wide

Fund	Account Program	# Function	Object	Description Code or	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
20	218	100	600	CLASS SUPPLIES - #7	7	28,000.00	28,000.00	4,436.99 \$	32,436.99
20	218	100	610	GEN SUPPLY - #7	7	5,600.00	5,600.00	794.30 \$	6,394.30
20	218	200	600	SUPPLY/MATERIAL - DW	0	5,250.00	5,250.00	-5,231.29 \$	18.71
20	218	100	321	PURCHASED PROFESSIONAL-E	0	308,045.00	308,045.00	-358.07 \$	307,686.93
20	218	100	610	GEN SUPPLY - #7	7	5,600.00	6,394.30	358.07 \$	6,752.37
20	218	100	610	GEN SUPPLY - #7	7	5,600.00	6,752.37	358.07 \$	7,110.44
20	218	200	173	SAL CMTY PARENT INV S	0	65,565.00	65,565.00	-358.07 \$	65,206.93
20	251	200	300	IDEA - PUR PROF/TECH SVC	40	0.00	200,000.00	-0.12 \$	199,999.88
20	251	200	600	IDEA - SUPPLY/MATRLS	40	0.00	15,000.00	0.12 \$	15,000.12
20	218	100	106	SAL-PARA - CRUZ	11	1,942,291.00	1,942,291.00	-44,000.00 \$	1,898,291.00
20	218	100	106	EXTRA COMP-PARA - CRUZ	11	40,004.00	40,004.00	44,000.00 \$	84,004.00
Totals						\$	67,626,741 \$	(0) \$	67,626,741 \$
							*	**	*

*Column totals must agree

**Column total must equal zero

Transfers Reviewed

Transfers Approved

PERTHAMBOY PUBLIC SCHOOLS



Administrative Headquarters Building

178 Barracks Street

Perth Amboy, NJ 08861

(732) 376-6200

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-105
Fax: (732) 638-1007

Date: March 6, 2023

To: Dr. David Roman
Superintendent of Schools

From: Ms. Yolanda Gómez
Director of Personnel

Re: Agenda Item

Please recommend the following for Board of Education approval on the March 9, 2023, Agenda.

The transfer of the following staff for the 2022-2023 school year:

[illegible]

**Robert N. Wilentz School
2022-2023 After School Clubs**

Employee Name	School	Position	Program	Account Number	Rate of Pay	Effective Dates:
Valerie Agosto	RNW	Teacher	Lightning Learners	20-484-100-101-1-0000-40/ 20-487-100-101-0000-40	\$40/hr	March 2023- June 2023
Michael Pomponio	RNW	Teacher	Creative Crew	20-484-100-101-1-0000-40/ 20-487-100-101-0000-40	\$40/hr	March 2023- June 2023
Michael Pomponio	RNW	Teacher	Math Brilliant Games	20-484-100-101-1-0000-40/ 20-487-100-101-0000-40	\$40/hr	March 2023- June 2023
Debra Mongiello	RNW	Substitute	After School Clubs	20-484-100-101-1-0000-40/ 20-487-100-101-0000-40; 15-120-100-101-1-0000-18	\$40/hr	March 2023- June 2023
Jazlyn Duran	RNW	Teacher	OLE Program	20-484-100-101-1-0000-40/ 20-487-100-101-0000-40	\$40/hr	March 2023- June 2023

E.J. Patten
Before/After School Programs
2022-2023 SY

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Neftalie Cruz	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Rocio Castro	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Lisa Tambini	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Alexandria Riley	Edward J. Patten	Teacher (Before School) Coordinator (After School)	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Kelly Stevens	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Patricia Ferruggiaro	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Laura Bartram	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Peter Richardson	Edward J. Patten	Teacher	Before/After School Program Tutoring	15-120-100-101.1.0000-05	\$40.00	February 2023 thru June 2023
Carrano, Joseph	Edward J. Patten	Teacher	Chess Club	15-120-100-101.1.0000-05	\$40.00	March 2023 thru June 2023
Rizkallah, Lynda	Edward J. Patten	Teacher	Art Club	15-120-100-101.1.0000-05	\$40.00	March 2023 thru June 2023
Borghetti, Cynthia	Edward J. Patten	Teacher	Art Club	15-120-100-101.1.0000-05	\$40.00	March 2023 thru June 2023

2023-2024

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Colleen Webster	Edward J. Patten	Teacher	Before/After School Program School Spirit Squad	15-120-100-101-1-0000-05	\$40.00	February 20, 2023 thru June 9, 2023
Angelina Medina	Edward J. Patten	Paraprofessional	Before/After School Program School Spirit Squad	15-190-100-101-1-0000-05	\$29.00	February 20, 2023 thru June 9, 2023

Rose M. Lopez Dual Language School
 Job ID 6095 - Before/After School Program 2022-2023 SY

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours AM or PM
Rivas, Martha	Rose M. Lopez	Teacher	Before/After School Program	15-120-100-101-1-0000-14	\$40/hr	March 10, 2023-June 23, 2023	AM/PM

Rose M. Lopez Dual Language School
 Job ID 6147 - Visual Performing Arts Program 2022-2023 SY

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours AM or PM
Sanchez, Sharon	Rose M. Lopez	Counselor	Visual & Performing Arts Program	15-120-100-101-0-0000-14	\$40/hr	March 10, 2023-June 23, 2023	AM/PM

22-23 Samuel E. Shull School
SOAR Program

Employee name	School	Position	Program Name	Account Number	Rate of Pay (prorated)	Dates (From-To)	Hours
Teresa Hernandez	Shull	Teacher	Soar Program	20-487-100-101.1-0000-40/ 20-487-200-110.1-0000-40/ 20-490-100-101.1-0000-40	\$ 40.00	3/10/23 6/23/2023	AM/PM

Perth Amboy High School- Main Campus
After School Saturday Detention
2022-2023 SY

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
DIAZ, LUIS	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
FERLISI, DANIEL	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
GIMENEZ, VANINA	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
GONSALVES, JARED	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
GREVE, JANET	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
MALAVE, LUZ	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
MCALARY, ALISHA	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
SHEAFFER, TIMOTHY	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed
WEBER, KRISTIN	PAHS - MAIN	Teacher	After School & Saturday Detention	15-140-100-101-1-0000-03	\$35.00	2022-2023 SY	2 hours per day as needed

17 - Item #14

Edmund Hmieleski ECC

[illegible]

Ignacio Cruz E.C.C.

Substitute Bus Aides

[illegible]

Perth Amboy High School
2022-2023 Panther Enrichment Center

March Agenda

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Almonte, Debra	PLP	Coordinator	Panther Enrichment Center	20-487-200-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Collante, Megan	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Diaz, Luis	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Ferlisi, Daniel	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Greve, Janet	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
McAlary, Alisha	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
McMullan, Shelby	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Mitchell, Cynthia	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Nunez Carvajal, Jacqueline	Freshman Academy	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Sheaffer, Timothy	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed
Weber Kristen	Main Campus	Teacher	Panther Enrichment Center	20-487-100-101-1-0000-40 20-490-100-101-1-0000-40	\$40 per hr	2022-2023SY	as needed

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Period
LEONARDO, YOHANNY	MAIN	TICKET TAKERS	GRADUATION	15-140-100-101-1-0000-03	\$37.18 per hour	2022-2023 SY	4:30pm-7:30pm
LUGO, NICOLE	MAIN	TICKET TAKERS	GRADUATION	15-140-100-101-1-0000-03	\$40 per hour	2022-2023 SY	4:30pm-7:30pm
MARTINEZ, CHRISTINE	MAIN	TICKET TAKERS	GRADUATION	15-140-100-101-1-0000-03	\$29 per hour	2022-2023 SY	4:30pm-7:30pm
ORTIZ, JACLYN	MAIN	TICKET TAKERS	GRADUATION	15-140-100-101-1-0000-03	\$40 per hour	2022-2023 SY	4:30pm-7:30pm
SERRANO, MARIAM	MAIN	TICKET TAKERS	GRADUATION	15-140-100-101-1-0000-03	\$29 per hour	2022-2023 SY	4:30pm-7:30pm

Personnel **17 – Item #22**

2022/2023 SY Home Instructors

Employee Name	School	Program Name	Account	Rate of Pay	Start date / End date	Hours
Jerry Casale	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Thomas Fanning	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Patricia Zulin	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Daja Georgiana	James J. Flynn School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Earleen Jones	James J. Flynn School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Nelly Lips	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Karen Paneque	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Robert Iezzi	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Heather Anderson	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Melissa McKeon Hudanish	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Rhonda Prince	Barracks	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Mervette Jebara	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Kathryn Warlick	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Ali Rodriguez	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Erik Niciewski	Samuel E. Shull School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
David Trapanese	Samuel E. Shull School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Gino Leonardis	Samuel E. Shull School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Coralie Peary	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Yamilka Vanihsem	Rose M. Lopez School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Deidre Black	William C. McGinnis School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Isai Acevedo	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Nefthalie Cruz	Edward J. Patten School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Diane Olivera	Anthony V. Ceres School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various
Tricia O' Grady	Perth Amboy High School	Home Instruction	11-000-223-110-0-0000-20	\$40.00/hr	2022-23 School Year	Various



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Personnel
17 – Item #27

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154
Fax: (732) 638-1007

March 1, 2023

AGENDA: March 9, 2023

To: The Honorable Members of the Board of Education

From: Ms. Yolanda Gómez
Director of Personnel *Yolanda Gómez*

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	Location	Salary-From	Salary-To (Prorated)	Reason for Change	Effective Date
Elliot Echevarria	S.E. Shull	\$43,935	\$45,735	Night Stipend	12/12/2022
Tandy Siegle	S.E. Shull	\$83,000	\$73,500	Removal Full EPTA Stipend	2/21/2023
Michelle Foy	S.E. Shull	\$94,110	\$94,805	30 yrs. Teacher Long.	2/16/2023
Elena Munoz	PAHS	\$78,215	\$83,915	MA Degree+ Content	2/16/2023
Ana Gregorio	South Campus	\$114,500	\$105,000	Removal Full EPTA Stipend	2/21/2023
Daniel Harning	W.C. McGinnis	\$89,800	\$91,365	20 yrs. Teacher Long.	3/1/2023
Laura Bartram	E.J. Patten	\$95,500	\$97,065	20 yrs. Teacher Long.	3/1/2023
Maria Lopes	PAHS	\$37,675	\$38,725	18 yrs. SRP Long.	3/1/2023
Lisa Fraraccio	Admin. Build.	\$59,685	\$60,310	15 yrs. Secretary Long.	3/1/2023
Ana Gregorio	South Campus	\$105,000	\$95,500	Removal Full EPTA Stipend	3/1/2023
Jacinta Marte	Build. & Grounds	\$25,655	\$26,680	Boiler License	3/1/2023
Teresa Buonomo	W.C. McGinnis	\$69,010	\$78,510	EPTA Stipend	2/22/23-5/5/23
Wendy Jacob	W.C. McGinnis	\$69,010	\$78,510	EPTA Stipend	2/22/23-5/5/23
Jill Tretsky	W.C. McGinnis	\$61,600	\$71,100	EPTA Stipend	2/22/23-5/5/23
Brian Engroff	W.C. McGinnis	\$80,675	\$90,175	EPTA Stipend	2/22/23-5/5/23
Richard Burzynski	W.C. McGinnis	\$93,010	\$102,510	EPTA Stipend	2/22/23-5/5/23
Colin Worthley	PAHS	\$95,500	\$105,000	EPTA Stipend	2/2/2023
James Catenaro	PAHS	\$79,120	\$88,620	EPTA Stipend-non-pensionable	2/16/2023
Valerie Nigrelli	PAHS	\$77,800	\$87,300	EPTA Stipend-non-pensionable	2/16/2023
Peter Sayles	PAHS	\$73,465	\$82,965	EPTA Stipend-non-pensionable	2/16/2023
Erin Jensen	S.E. Shull	\$90,175	\$99,675	EPTA Stipend	2/2/2023
Christopher Helwig	S.E. Shull	\$61,600	\$71,100	EPTA Stipend	2/2/2023
Erik Niceiwski	S.E. Shull	\$67,800	\$77,300	EPTA Stipend	2/2/2023
Cecily Perez	S.E. Shull	\$72,810	\$82,310	EPTA Stipend	2/2/2023
David Mendelson	S.E. Shull	\$61,600	\$71,100	EPTA Stipend	2/2/2023

Kevin Byelick	S.E. Shull	\$89,800	\$99,300	EPTA Stipend-non-pensionable	2/2/23-3/27/23
Erin Jensen	S.E. Shull	\$99,675	\$109,175	EPTA Stipend-non-pensionable	2/2/23-3/27/23
Christopher Helwig	S.E. Shull	\$71,100	\$80,600	EPTA Stipend-non-pensionable	2/2/23-3/27/23
Erik Niceiwski	S.E. Shull	\$77,300	\$86,800	EPTA Stipend-non-pensionable	2/2/23-3/27/23
Cecily Perez	S.E. Shull	\$82,310	\$91,810	EPTA Stipend-non-pensionable	2/2/23-3/27/23
David Mendelson	S.E. Shull	\$71,100	\$80,600	EPTA Stipend-non-pensionable	2/2/23-3/27/23
Ty Sebor	South Campus	\$54,445	\$63,945	EPTA Stipend	3/1/2023
Elizabeth Alvarado	South Campus	\$81,365	\$90,865	EPTA Stipend	3/1/2023
Sara Salotti	South Campus	\$67,800	\$77,300	EPTA Stipend	3/1/2023
Allison Filomeno	PAHS	\$83,915	\$84,915	MA Content Stipend	2/1/2020
Alexandra Silverstein	E.J. Patten	\$63,540	\$64,540	MA Content Stipend	9/1/2022
Jessica D'Amore	E.J. Patten	\$95,500	\$96,500	MA Content Stipend	9/1/2022
Kristine McVicar	H.N. Richardson	\$67,300	\$68,300	MA Content Stipend	9/1/2022
Jorge Rodriguez	PAHS	\$95,500	\$96,500	MA Content Stipend	9/1/2022
Erin Bishop	PAHS	\$95,500	\$96,500	MA Content Stipend	9/1/2022
Michael Sefack	S.E. Shull	\$67,300	\$68,300	MA Content Stipend	9/1/2022
Veonica Agustin	DLS	\$77,820	\$78,820	MA Content Stipend	9/1/2022
Bharati Advani	R.M. Lopez	\$93,805	\$94,805	MA Content Stipend	9/1/2022
Donald Reid	S.E. Shull	\$65,565	\$66,565	MA Content Stipend	9/1/2022
Jeffrey Pando	PAHS	\$65,565	\$66,565	MA Content Stipend	9/1/2022
Heather Yohananov	J.J. Flynn	\$65,565	\$66,565	MA Content Stipend	9/1/2022
Andrea Oxford	H.N. Richardson	\$86,375	\$87,375	MA Content Stipend	9/1/2022
Kristen Ditommaso	PAHS	\$86,375	\$87,375	MA Content Stipend	9/1/2022
Jennifer Binney	E.J. Patten	\$95,500	\$96,500	MA Content Stipend	9/1/2022
Ana Lebron	W.C. McGinnis	\$88,665	\$89,665	MA Content Stipend	9/1/2022
Elizabeth Osborne	E. Hmieski	\$96,500	\$97,500	MA Content Stipend	9/1/2022

POLICY GUIDE**STRAUSS ESMAY ASSOCIATES**

PROPERTY

7444 USE OF METAL DETECTORS

7444 USE OF METAL DETECTORS**[See POLICY ALERT No. 173]**

The Board of Education is committed to protecting the health, safety, and welfare of all children, staff, and visitors of the school district. The Board authorizes the school district administration to use walk-through and/or hand-held metal detectors at any school district activity and in the school district's buildings or on "school grounds". These metal detectors may be used for entrance into a school building, on "school grounds", as defined in N.J.A.C. 6A:16-1.3, or at any school district activity where the Superintendent or his/her designee believes a security threat may be present.

Persons entering a school building or attending a school activity may be subject to daily, regular, or random screening with a metal detector. The metal detector may be a walk-through, hand-held, or other type of metal detection device. The Superintendent or designee shall determine if the screening shall be daily, regular, or random upon evaluating the security threat posed by the situation at the time. If a principal/designee has a reasonable suspicion that an individual student is in possession of a weapon and that a search of that individual student is authorized pursuant to Policy 5770 Pupil Right of Privacy and applicable law, the individual conducting the search is permitted to utilize a handheld metal detector to facilitate the search of that individual student. The screenings may take place before: entering a school building; gaining access to school grounds (as defined in N.J.A.C. 6A:16-1.3); being admitted to a school activity; boarding or unloading a school bus; and/or gaining access to any other location and/or activity sponsored by this school district. Persons that do not consent to a metal detection screening may be denied admittance.

The District Director of Safety and Security shall recommend the Board purchase metal detectors approved for the school district's intended use; shall schedule training and re-training for all personnel using metal detectors; shall provide additional training for all personnel trained and authorized to use metal detectors in the event there is a security breach near or at the location of a metal detector; and shall coordinate all school district metal detector tests in accordance with the requirements as outlined in the manufacturer's specifications. The District Director of Safety and Security shall maintain records for the purchase of metal detectors, training and re-training of personnel in the use of metal detectors and potential security breaches, and the testing of metal detectors.

The Perth Amboy Police Department will be immediately contacted in the event a person is found to have in their possession any item that poses a threat to the security of the person(s) or others.

All school district parent, student, and faculty handbooks will indicate: "The Perth Amboy Board of Education may use metal detecting devices in all school buildings, on school grounds, and at all school activities."

Adopted: 9 March 2023

POLICY GUIDE

STUDENTS

5512/page 1 of 27

Harassment, Intimidation, or Bullying

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[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200, 216, 227, and 229]

5512 HARASSMENT, INTIMIDATION, OR BULLYING

Table of Contents

<u>Section</u>	<u>Section Title</u>
A.	Prohibiting Harassment, Intimidation, or Bullying
B.	Definition of Harassment, Intimidation, or Bullying
C.	Student Behavior
D.	Consequences and Remedial Actions
E.	Reporting Harassment, Intimidation, or Bullying
F.	Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)
G.	Investigating Allegations of Harassment, Intimidation, or Bullying
H.	Responding to Harassment, Intimidation, or Bullying
I.	Reprisal or Retaliation
J.	False Accusations of Harassment, Intimidation, or Bullying
K.	Additional Policy Requirements



POLICY GUIDE

STUDENTS

5512/page 2 of 27

Harassment, Intimidation, or Bullying

- L. Harassment, Intimidation, or Bullying Training and Prevention Programs
- M. Reports to Board of Education and New Jersey Department of Education
- N. School and District Grading Requirements
- O. Reports to Law Enforcement
- P. Collective Bargaining Agreements and Individual Contracts
- Q. Students with Disabilities
- A. Prohibiting Harassment, Intimidation, or Bullying

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. The Board has determined that a safe and civil environment in school is necessary for students to learn and achieve high academic standards; harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); resource family parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.



POLICY GUIDE

STUDENTS
5512/page 3 of 27

Harassment, Intimidation, or Bullying

B. Definition of Harassment, Intimidation, or Bullying

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.



POLICY GUIDE

STUDENTS

5512/page 4 of 27

Harassment, Intimidation, or Bullying

The Board recognizes that bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Recognizing “a real or perceived power imbalance” may assist school officials in identifying harassment, intimidation, or bullying within the context and relative positions of the alleged aggressor and target.

“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or remotely activating paging device (N.J.A.C. 6A:16-1.3).

In accordance with the Board of Education’s Code of Student Conduct and this Policy, all acts of harassment, intimidation, or bullying that occur off school grounds, such as “cyber-bullying” (e.g., the use of electronic means to harass, intimidate, or bully) is addressed in this Policy.

C. Student Behavior

The Board of Education expects students to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities, with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment, consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the parents and other community representatives, school administrators, school employees, school volunteers, and students of the school district, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.



POLICY GUIDE

STUDENTS

5512/page 5 of 27

Harassment, Intimidation, or Bullying

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and that it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities for helping students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, or bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority)
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, school employees, volunteers, students, and community representatives, in the development of this Policy.

Pursuant to N.J.A.C. 6A:16-7.1, the Board developed guidelines for student conduct, taking-into consideration the nature of the behavior; the nature of the student's disability, if any and to the extent relevant; the developmental ages of students; severity of the offenses and students' histories of inappropriate behaviors; and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.



POLICY GUIDE

STUDENTS

5512/page 6 of 27

Harassment, Intimidation, or Bullying

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent shall annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. The school district will support students who:

1. Walk away from acts of harassment, intimidation, or bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, or bullying to the designated school staff member.

D. Consequences and Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct, and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying.

In every incident found to be harassment, intimidation, or bullying, the school Principal, in consultation with appropriate school staff, may apply disciplinary consequences and/or remedial actions, such as the provision of counseling, behavioral interventions, or other measures.

Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses; consider the developmental ages of the student offenders; the nature of the student's disability, if any and to the extent relevant; and the students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.



POLICY GUIDE

STUDENTS

5512/page 7 of 27

Harassment, Intimidation, or Bullying

The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Factors for Determining Consequences

- Age, disability (if any and to the extent relevant), developmental and maturity levels of the parties involved and their relationship to the school district;
- Degrees of harm;
- Surrounding circumstances;
- Nature and severity of the behaviors;
- Incidences of past or continuing patterns of behavior;
- Relationships between the parties involved; and
- Context in which the alleged incidences occurred.

Factors for Determining Remedial Measures

Personal:

- Life skill deficiencies;
- Social relationships;
- Strengths;
- Talents;
- Traits;
- Interests;
- Hobbies;
- Extra-curricular activities;
- Classroom participation;
- Academic performance;
- Relationship to peers; and
- Relationship between student/family and the school district.



POLICY GUIDE

STUDENTS

5512/page 8 of 27

Harassment, Intimidation, or Bullying

Environmental:

- School culture;
- School climate;
- Student-staff relationships and staff behavior toward the student;
- General staff management of classrooms or other educational environments;
- Staff ability to prevent and manage difficult or inflammatory situations;
- Availability of programs to address student behavior;
- Social-emotional and behavioral supports;
- Social relationships;
- Community activities;
- Neighborhood situation; and
- Family situation.

Examples of Consequences and Remedial Measures

The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences:

- Admonishment;
- Temporary removal from the classroom (any removal of .5 days or more must be reported in the Student Safety Data System);
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to disciplinarian;
- In-school suspension during the school week or the weekend;
- Out-of-school suspension (short-term or long-term);
- Reports to law enforcement or other legal action;
- Expulsion; and
- Bans from receiving certain services, participating in school-district-sponsored programs or being in school buildings or on school grounds.



POLICY GUIDE

STUDENTS

5512/page 9 of 27

Harassment, Intimidation, or Bullying

Examples of Remedial Measures

Personal:

- Restitution and restoration;
- Peer support group;
- Recommendations of a student behavior or ethics council;
- Corrective instruction or other relevant learning or service experience;
- Supportive student interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
- Behavioral management plan, with benchmarks that are closely monitored;
- Assignment of leadership responsibilities (e.g., hallway or bus monitor);
- Involvement of school "disciplinarian;"
- Student counseling;
- Parent conferences;
- Alternative placements (e.g., alternative education programs);
- Student treatment; and
- Student therapy.

Environmental (Classroom, School Building, or School District):

- School and community surveys or other strategies for determining the conditions contributing to HIB;
- School culture change and school climate improvement;
- Adoption of research-based, systemic bullying prevention programs;
- School policy and procedures revisions;
- Modifications of schedules;
- Adjustments in hallway traffic;
- Modifications in student routes or patterns traveling to and from school;
- Supervision of student before and after school, including school transportation;



POLICY GUIDE

STUDENTS

5512/page 10 of 27

Harassment, Intimidation, or Bullying

- Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
- Teacher aides;
- Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
- General professional development programs for certificated and non-certificated staff;
- Professional development plans for involved staff;
- Disciplinary action for school staff who contributed to the problem;
- Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Parent conferences;
- Family counseling;
- Involvement of parent-teacher organizations;
- Involvement of community-based organizations;
- Development of a general bullying response plan;
- Recommendations of a student behavior or ethics council;
- Peer support groups;
- Alternative placements (e.g., alternative education programs);
- School transfers; and
- Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.



POLICY GUIDE

STUDENTS

5512/page 11 of 27

Harassment, Intimidation, or Bullying

The Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan when a student is found to be an offender in three harassment, intimidation, or bullying incidents and each subsequent incident occurring within one school year. The student intervention plan may include disciplinary consequences and/or remedial actions and may require the student, accompanied by a parent, to satisfactorily complete a class or training program to reduce harassment, intimidation, or bullying behavior. Each student intervention plan must be approved by the Superintendent.

While the majority of incidents may be addressed solely by school officials, the Superintendent or designee and the Principal shall report a harassment, intimidation, or bullying incident to law enforcement officials if the conduct rises to the level of a mandatory report as outlined in the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand; increment withholding; legal action; disciplinary action; termination; and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

E. Reporting Harassment, Intimidation, or Bullying

The Board of Education requires the Principal at each school to be responsible for receiving all complaints alleging harassment, intimidation, or bullying committed by an adult or youth against a student. All Board members, school employees, and volunteers and contracted service providers who have contact with students, are required to verbally report alleged acts of harassment, intimidation, or bullying to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and contracted service providers who have contact with students, also shall submit a New Jersey Department of Education-



POLICY GUIDE

STUDENTS

5512/page 12 of 27

Harassment, Intimidation, or Bullying

approved HIB 338 Form to the Principal within two school days of the verbal report. Failure to make the required report(s) may result in disciplinary action.

The HIB 338 Form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal Law.

The district may not fail to initiate an investigation of harassment, intimidation, or bullying solely because written documentation was not provided. Failing to conduct a harassment, intimidation, or bullying investigation solely because a parent or student did not submit written documentation violates the Anti-Bullying Bill of Rights Act and this Policy. If a parent makes a verbal allegation of harassment, intimidation, or bullying to a district staff member, but does not complete and submit the HIB 338 Form, the staff member or a designee must complete and submit the HIB 338 Form.

The Principal or designee is required to inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. Pursuant to N.J.A.C. 6A:16-7.7(a)2.viii.(2), when providing notification to the parents of all students involved, the Principal or designee shall take into account the circumstances of the incident when conveying the nature of the incident, including the actual or perceived category motivating the alleged offense. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.

The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged acts of harassment, intimidation, or bullying to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. The school district shall provide a person an online means to complete the HIB.



POLICY GUIDE

STUDENTS

5512/page 13 of 27

Harassment, Intimidation, or Bullying

338 Form to anonymously report an act of harassment, intimidation, or bullying. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

The Principal shall promptly submit a copy of each completed HIB 338 Form to the Superintendent.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, in addition to making the HIB 338 Form available online, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, or bullying or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action. The district also should consider procedures and disciplinary action when it is found that someone had information regarding a harassment, intimidation, or bullying incident, but did not make the required report(s).

- F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)
1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.



POLICY GUIDE

STUDENTS

5512/page 14 of 27

Harassment, Intimidation, or Bullying

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
- d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
- e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, or bullying in the district.

2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.



POLICY GUIDE

STUDENTS

5512/page 15 of 27

Harassment, Intimidation, or Bullying

3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;



POLICY GUIDE

STUDENTS

5512/page 16 of 27

Harassment, Intimidation, or Bullying

- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Investigating Allegations of Harassment, Intimidation, or Bullying

Investigate All Reports

The Board of Education requires a thorough and complete investigation to be conducted for each report of an alleged incident of harassment, intimidation, or bullying. All details of an alleged incident must be populated into the HIB 338 Form. However, completing the form shall not delay beginning the investigation in accordance with the law.

The HIB 338 Form shall be kept on file at the school and will only be added to a student record if the alleged incident is founded, disciplinary action is imposed or is otherwise required to be contained in a student's record under State or Federal law.



POLICY GUIDE

STUDENTS

5512/page 17 of 27

Harassment, Intimidation, or Bullying

The investigation shall be initiated by the Principal or designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school anti-bullying specialist appointed by the Principal. The Principal may appoint additional personnel who are not school anti-bullying specialists to assist the school anti-bullying specialist in the investigation. Investigations of complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The anti-bullying specialist may not participate in an investigation regarding their supervisor or staff at a higher administrative level.

The investigation shall be completed, and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the alleged incident of harassment, intimidation, or bullying or from the date of the written notification from the Superintendent to the Principal to initiate an investigation. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school anti-bullying specialist or the Principal shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and provide intervention services; order counseling; establish training programs to reduce harassment, intimidation, or bullying and enhance school climate; or take or recommend other appropriate action, including seeking further information as necessary.

The Superintendent shall report the results of each investigation to the Board no later than the date of the regularly scheduled Board meeting following the completion of the investigation. The Superintendent's report also shall include information on any consequences imposed under the Code of Student Conduct; intervention services provided; counseling ordered; training established; or other action taken or recommended by the Superintendent.



POLICY GUIDE

STUDENTS

5512/page 18 of 27

Harassment, Intimidation, or Bullying

Parents of students who are parties to the investigation shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, or whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board. The district may not divulge personally identifying information or any information that could result in the identification of any student other than the child of the parents being notified.

A parent may request a hearing before the Board after receiving the information. Any request by the parents for a hearing before the Board concerning the written information about a harassment, intimidation, or bullying investigation, pursuant to N.J.S.A. 18A:37-15b(6)(d), must be filed with the Board Secretary no later than sixty calendar days after the written information is received by the parents. The hearing shall be held within ten business days of the request. Prior to the hearing, the Superintendent shall confidentially share a redacted copy of the HIB 338 Form that removes all student identification information with the Board. The Board shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4.1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school anti-bullying specialist and others, as appropriate, regarding the alleged incident; the findings from the investigation of the alleged incident; recommendations for consequences or services; and any programs instituted to reduce such incidents, prior to rendering a determination.

At the regularly scheduled Board meeting following its receipt of the report or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, no later than ninety days after the issuance of the Board's decision.



POLICY GUIDE

STUDENTS

5512/page 19 of 27

Harassment, Intimidation, or Bullying

A school administrator who receives a report of harassment, intimidation, or bullying, or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate harassment, intimidation, or bullying, may be subject to disciplinary action.

The Board also requires the thorough investigation of complaints or reports of harassment, intimidation, or bullying, occurring on district school buses, at district school-sponsored functions, and off school grounds involving a student who attends an approved private school for students with disabilities. The investigation will be conducted by the Board's anti-bullying specialist in consultation with the approved private school for students with disabilities.]

H. Responding to Harassment, Intimidation, or Bullying

The Board of Education authorizes the Principal of each school to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, or bullying, according to the parameters described below and in this Policy. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring that the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district levels or by law enforcement officials. Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions.



POLICY GUIDE

STUDENTS

5512/page 20 of 27

Harassment, Intimidation, or Bullying

In considering whether a response beyond the individual is appropriate, school officials shall consider the nature and circumstances of the act; the degree of harm; the nature and severity of the behavior; past incidences or past or continuing patterns of behavior; and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation, or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

This Policy and the Code of Student Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report or other legal action)
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.



POLICY GUIDE

STUDENTS

5512/page 21 of 27

Harassment, Intimidation, or Bullying

3. School responses can include theme days, learning station programs, parent programs and information disseminated to students and parents, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices or strategies for fostering expected student behavior.
4. District-wide responses can include community involvement in policy review and development; professional development programs; adoption of curricular and school-wide programs, coordination with community-based organizations—(e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations); and disseminating information on the core ethical values adopted by the Board's Code of Student Conduct, per N.J.A.C. 6A:16-7.1(a)2.

In providing support for victims of harassment, intimidation, or bullying, the district should identify a range of strategies and resources, which may include, but is not limited to, the following actions for individual victims:

- Counseling;
- Teacher Aides;
- Hallway and playground monitors;
- Schedule changes;
- Before and after school supervision;
- School transportation supervision;
- School transfers; and
- Therapy.



POLICY GUIDE

STUDENTS

5512/page 22 of 27

Harassment, Intimidation, or Bullying

I. Reprisal or Retaliation

The Board of Education prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures.

J. False Accusations of Harassment, Intimidation, or Bullying

The Board of Education prohibits any person from falsely accusing another as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student could range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions;
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students could entail discipline in accordance with district policies, procedures, and agreements; and
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services.



POLICY GUIDE

STUDENTS

5512/page 23 of 27

Harassment, Intimidation, or Bullying

K. Additional Policy Requirements

The Board of Education requires the Superintendent to annually disseminate this Policy to all school employees, contracted service providers who have contact with students, school volunteers, students and parents who have children enrolled in a school in the school district, along with a statement explaining that this Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14, that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall post a link to this Policy that is prominently displayed on the home page of the school district's website. The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post the name, school phone number, school address, and school email address of the district anti-bullying coordinator on the home page of the school district's website. Additionally, the Superintendent shall post the contact information for the School Climate State Coordinator on the school district home page alongside this Policy.

Each Principal or designee shall post the name, school phone number, school address, and school email address of both the school anti-bullying specialist and the district anti-bullying coordinator on the home page of each school's website.

The Superintendent shall post the New Jersey Department of Education's Guidance for Parents on the Anti-Bullying Bill of Rights Act on the district homepage and on the homepage for each school in the district with a website.



POLICY GUIDE

STUDENTS

5512/page 24 of 27

Harassment, Intimidation, or Bullying

The Superintendent and the Principal(s) shall provide training on the school district's harassment, intimidation, or bullying policies to school employees contracted service providers and volunteers who have significant contact with students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff, contracted service providers and school volunteers who have significant contact with students.

The Superintendent shall develop and implement a process for annually discussing this Policy on harassment, intimidation, or bullying with students. The Superintendent and the Principal(s) shall annually conduct a re-evaluation, reassessment, and review of this Policy and any report(s) and/or finding(s) of the school safety/school climate team, with input from the school anti-bullying specialists, and recommend revisions and additions to this Policy as well as to harassment, intimidation, or bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

L. Harassment, Intimidation, or Bullying Training and Prevention Programs

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, or bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:12-33.



POLICY GUIDE

STUDENTS

5512/page 25 of 27

Harassment, Intimidation, or Bullying

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, or bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a “Week of Respect” beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, or bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the New Jersey Student Learning Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, or bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

M. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, or bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.



POLICY GUIDE

STUDENTS

5512/page 26 of 27

Harassment, Intimidation, or Bullying

N. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

O. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, or bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

P. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.



POLICY GUIDE

STUDENTS

5512/page 27 of 27

Harassment, Intimidation, or Bullying

Q. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

The school district shall submit all subsequent amended Harassment, Intimidation, or Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 through 6A:16-7.9

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – August 2022– New Jersey Department of Education

Adopted: 12 January 2006

Revised: 11 October 2007

Revised: 2 October 2008

Revised: 21 September 2010

Revised: 06 May 2015

Revised: 13 September 2018

Revised: 09 March 2023



JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

Armed School Security Officer

Qualifications:

1. A minimum of a High School Diploma / College degree preferred.
2. Must possess a valid motor vehicle operator's license.
3. Must possess a valid Security Officer Registration Act (SORA) license.
4. Former police officer who retired in good standing within 5 years
5. Have excellent integrity and demonstrate good moral character and initiative.
6. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
7. Demonstrate the ability to exercise good judgment under stressful and potentially dangerous conditions.
8. Exhibits a personality that demonstrates excellent interpersonal skills to relate well with students, staff, administration, parents, and the community.
9. Have excellent organizational skills.
10. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9.
11. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education.
12. Pass the State required Mantoux Intradermal Tuberculin Test and Physical Exam.
13. Provide District documentation supporting compliance with Board Policy # 7446 which includes a copy of an identification card issued by the Superintendent of the NJ State Police permitting the retired officer to carry a concealed weapon.
14. Must qualify with their handgun twice a year at a NJ State Police certified pistol range.

Reports to: District Director of Safety and Security

Nature and Scope of Job: The Armed School Security Officer assists the District Director of Safety and Security with the overall safety and security of the school buildings.

Duties and Responsibilities:

The Armed School Security Officer shall:

- Have sufficient mobility to patrol and monitor hallways, stairwells, toilet facilities, outside facilities, and other public and unsupervised places of the school to ensure that unauthorized intruders and / or unsupervised visitors are not present in the school building(s).
- Assist school administrators with applying the school security plan and with other security-related matters.
- Assist the professional staff, police, and emergency personnel in handling emergencies or disruptive situations.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

Armed School Security Officer – (Cont'd.)

- Assist visitors with directions and secure proper identification.
- Prevent unauthorized visitors from entering building and take appropriate action to remove them from school premises.
- Report any unauthorized visitors, and acts of vandalism to the Principal.
- Notify the building administration, police, and/or appropriate emergency personnel of any emergency, potentially dangerous, or unusual situations.
- Cooperate with and provide assistance to fire and police department personnel responding to alarms.
- Immediately notify appropriate personnel of evidence of child abuse, child neglect, severe medical conditions, and potential suicide.
- Participate in in-service and workshop programs as mandated by the District Director of Safety and Security.
- Display ethical and professional behavior in working with school personnel, and outside agencies associated with the school.
- Protect confidentiality of records and information about staff / students and use discretion when required to share any such information.
- Adhere to Board of Education policies and procedures.
- Complete and submit all required forms on a timely basis.
- Perform other duties as specified by the District Director of Safety and Security.
- Carry a handgun issued pursuant to N.J.S.A. 2C:58-4, and a permit to possess a handgun in a school building or on school grounds during the workday provided the employee meets the exception to N.J.S.A. 2C:39-5 outlined in N.J.S.A. 2C:39-6(l).
- Comply with all applicable New Jersey laws, including but not limited to: N.J.S.A. 2C:39-4; N.J.S.A. 2C:39-5; N.J.S.A. 2C:39-6; and N.J.S.A. 2C:58-4.

Verification of Competency:

- a. District application and resume.
- b. Required documentation outlined in the qualifications above.
- c. A minimum of three letters of reference from former employers, or other professional sources, or copies of recent evaluations.
- d. Official college transcripts (if applicable).
- e. Employment interview.
- f. An identification card issued by the Superintendent of the NJ State Police permitting the retired officer to carry a concealed weapon.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

Armed School Security Officer – (Cont'd.)

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.
7. Physical demands are in excess of those for sedentary or medium heavy work, must be able to remain on feet for extended periods of time, stoop, kneel, crouch, lift, carry, push, pull climb, balance, walk, and run; must be able to restrain, lift and/or carry adults and children of varying weights.
8. Work involves moderate exposure to hazards and physical risks to personal safety; must be physically fit and able to defend one's self and others from attack or physical assault.
9. Must successfully complete a pre-employment physical for hire, transfers, and/or layoff placement.
10. Carry a handgun issued pursuant to N.J.S.A. 2C:58-4, and a permit to possess a handgun in a school building or on school grounds during the workday provided the employee meets the exception to N.J.S.A. 2C:39-5 outlined in N.J.S.A. 2C:39-6(l).

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

Terms of Employment:

11-month exempt salaried position with agreement between the Perth Amboy Federation and the Perth Amboy Board of Education. Salary, benefits, and leave time as specified in the Collective Bargaining Agreement. Conditions established by laws and codes of the State, and policies, rules, and regulations established by the Board of Education (N.J.S.A. 18A:27-4 et). The Armed School Security Officer will be evaluated by the District Director of Safety and Security.

Date Adopted: March 9, 2023

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

Manager of Security Personnel

Qualifications:

1. Minimum ten (10) years experience in a security supervisory role.
2. Law enforcement experience preferred.
3. Background in the field of safety and security.
4. Demonstrated aptitude or competence for assigned responsibilities.
5. Knowledge of Homeland Security; NJ school security practices; lockdown procedures.
6. College degree preferred.
7. Be able to work with police and safety personnel, as well as, school district staff.
8. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
9. Exhibits a personality that demonstrates enthusiasm and interpersonal skills that relates well with student, staff, administration, parents and the community.
10. Strong leadership and communication skills.
11. Have excellent supervisory experience.
12. Required Criminal History Check.
13. Provide Proof of U.S Citizenship or legal resident alien status by completing Federal Form I-9.
14. Pass required State Mantoux/Tuberculin test and Physical Exam as required.
15. Holds and maintains a NJ School Safety Specialist Certification.

Reports To: District Director of Safety and Security/Superintendent of Schools

Nature and Scope of Job:

The Manager of Security Personnel will serve the educational process by protecting students and staff members from harm. The Manager will also protect school-owned property from loss or damage caused by anti-social acts. He/She will assist in coordinating building safety, and law enforcement throughout the school district. The Manager works in collaboration with building principals and Director of Safety of Security to establish appropriate regulations, procedures, and plans to ensure safe and secure school facilities.

Duties and Responsibilities:

The Manager of Security Personnel shall:

1. Advise the District Director of Safety and Security on all security matters.
2. Assist in establishing clear lines of accountability and command within the school safety forces.
3. Assist in supervising security personnel throughout district.
4. Assists with unscheduled inspections/lockdown drills during school hours of various areas and buildings in the district to ensure adequate security procedures and maintain all records as required.

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

Manager of Security Personnel (Cont'd.)

5. Assist in conducting investigations of such major security infractions as theft, vandalism and arson.
6. Be available to respond to school sites in a crisis and work closely with Director of Safety and Security, School Administrators, Law Enforcement, Fire Department, and other first responding agencies.
7. Assist to ensure that all training and professional development is updated and implemented, in collaboration with the District Director of Safety and Security and school principals.
8. Collaborate in establishing and maintaining a District Safety program, including:
 - Appropriate lighting and signage;
 - Building safety systems;
 - Building surveillance systems;
 - Equipment identification procedures;
 - Student and personnel identification procedures;
 - Visitor registration and identification procedures;
 - Emergency plans for evacuations, lock downs, and other crisis;
 - Safety staff orientation and training programs;
 - Effective and efficient deployment of safety personnel; and
 - Coordination of services with local, State and Federal Law Enforcement and emergency agencies.
9. Work in collaboration with Director of Safety & Security and school principals in the development and implementation of school evacuation plans.
10. Display the highest ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
11. Participate in appropriate in-service and workshop programs and attend any required.
12. Serve as a role model for students and staff in demonstrating positive attitudes, appropriate attire and grooming, and an effective work ethic.
13. Assist in coordinating district collaborative efforts with municipal agencies for accident investigations, crossing guard deployment, law enforcement, traffic management, protection of property, health and fire inspections, and the development of emergency plans.
14. Assist in directing the deployment of safety and law enforcement personnel to manage routine operations and emergency situations.

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

Manager of Security Personnel (Cont'd.)

15. Assist in providing ongoing training for security personnel through the use of law enforcement, and legal resources.
16. Evaluate performance of personnel assigned to the security department and recommend continued employment on an annual basis.
17. Performs any other such duties as assigned by the District Director of Safety and Security or Superintendent of Schools or designee.
18. Assumes the responsibilities of the Director of Safety and Security when absent.

Verification of Competency:

1. District Application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching performance.
4. Official College Transcripts.
5. Employment Interview.

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
- 6.
7. American Sign Language or Braille may also be considered as acceptable forms of communication.
8. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

Manager of Security Personnel (Cont'd.)

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

Terms of Employment:

The Manager of Security Personnel shall be employed in accordance with an individual contract negotiated with the Perth Amboy Board of Education. The Manager of Security Personnel will be evaluated by the District Director of Safety and Security.

Date Adopted: March 9, 2023

Perth Amboy Public Schools Calendar

2022-2023 School Calendar

July 2022						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

August 2022						
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September 2022						
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October 2022						
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30	31					20

November 2022						
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27	28	29	30			15

December 2022						
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17						
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January 2023						
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29	30	31				20

February 2023						
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26	27	28				19

March 2023						
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April 2023						
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30						14

May 2023						
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28	29	30	31			20

June 2023						
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18	19	20	21	22	23	24
25	26	27	28	29	30	
						14

School Closed/Holidays

First Day of School for Students – Tuesday, September 6, 2022

Board Meetings

Teacher in-Service Days – 3 full days (no students)

Early Dismissal Days
Last Day of School –
June 23, 2023

Total 181 days

Board Submission Apr072022 - Rev 01 Mar092023

Changes made are the distribution of unused inclement weather days to May 25th, May 26 and June 5th