

Perth Amboy Board of Education
REGULAR MEETING
February 6, 2025 – 5:30 p.m.
Perth Amboy High School
931 Convery Boulevard

MINUTES

1. Call to Order – President González 5:31pm

2. Pledge of Allegiance

3. Notice of Meeting

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home Tribune, El Diario/La Prensa, City Clerk Kupsch, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

4. Roll Call – Mr. Michael LoBrace, School Business Administrator/Board Secretary

Mr. Anderson	<u>P</u>	Ms. Crawford	<u>P</u>
Mr. George	<u>P</u>	Mr. Gomez	<u>P</u>
Mr. Marte	<u>P 5:37pm</u>	Mr. Quiles	<u>P</u>
Ms. Velez	<u>P</u>	Vice President Melendez	<u>P</u>
President Gonzalez	<u>P</u>		

Administration:

Dr. Roman	<u>P</u>
Dr. Medina	<u>P</u>
Mr. Rodriguez	<u>P</u>
Ms. Machado	<u>P</u>
Mr. LoBrace	<u>P</u>

5. Student Representative – Mr. Angel Cruz

Mr. Cruz updated the community on the events during the past month, inclusive of academic, athletic and extra-curricular. He updated the Board on testing and future upcoming events for the District.

6. Presentations:

- Alternate ACCESS Results – Ms. Lillianne Cruz-Argemil, Director of Bilingual, ESL & World Languages.
- Chronic Absenteeism Plan – Ms. Katelyn Tivald, Director of Counseling and Related Services.
- K-12 Student Support Screener Update - Ms. Katelyn Tivald, Director of Counseling and Related Services

7. Meeting open to the public for discussion of agenda items and non-agenda items. There will be only one public participation session at this meeting.

At this time, comments are invited on any matter. Public participation shall be governed by Policy No. 0167. Anyone wishing to address the Board, please state your name, municipality of residence and group affiliation. Each statement made by a participant shall be limited to three minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer. No member of the public may address or question board members individually. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee, administrator, or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. The Board bears no responsibility for comments made by members of the public. Comments regarding employees, administrators or students cannot be legally responded to by any member of the Board or administration.

Public Speaker #1

Updated the Board on District staffing and operations as well as her opinions regarding class coverage and finances of the district.

Public Speaker #2

Congratulate the new Board members on their election to the Board. He continued by discussing staff shortages and the problems he believes are arising from those instances.

Motion to close Public comments.

<u>George</u>	<u>Crawford</u>
Motion	Seconded

No Discussion.

All in favor.

8. **WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting wherein the board discusses any of the matters set forth at N.J.S.A. 10:4-12 (b) (1) -(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the provisions of N.J.S.A. 10:4-12(b) for the purpose of discussing the following matter(s): **Continued on Page 2**

- ☐ Matters rendered confidential by state or federal law
- ☒ Personnel
- ☐ Student(s) – Harassment, Intimidation & Bullying
- ☐ Termination of employee
- ☐ Appointment of a public official
- ☒ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters involving the purchase, lease or acquisition of real property with public funds
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension
- ☐ Any matter which could adversely affect the public interest if discussion of the matters were disclosed

It is anticipated that the length of time of this executive session will be 90 minutes, and that action may be taken in public after the executive session.

Motion to enter Executive Session

<u>Quiles</u>	<u>Gomez</u>
Motion	Seconded

No Discussion.

All in favor. 5:59pm

Motion to close Executive Session

<u>Quiles</u>	<u>Crawford</u>
Motion	Seconded

No Discussion.

All in favor. 9:14pm

9. Amendments/revisions to the agenda.

Finance Item # 35
Approval accepting a grant from Vex Robotics in the amount of \$400 to cover two REC Foundation annual team registration fees under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.

Finance # 36
Approval to accept the donation of 25 children’s coats from Ms. Jaime Kraska under the supervision of Ms. Jennifer Joseph, Principal.

New Business Item # 7 to include ID xxx507 and delete New Business Item # 8.

10. Approval of Minutes of Regular Meetings held on November 21, 2024 and January 7, 2025.
Approval of Executive Session Minutes of Meetings held on November 21, 2024 and January 7, 2025.

11. Approval of the Bills List for February 6, 2025 and the following payrolls:

Dates	Amounts
November 15, 2024	\$6,566,996.82
November 30, 2024	\$6,880,164.44
December 15, 2024	\$6,735,698.92
December 23, 2024	\$6,503,329.32
January 15, 2025	\$6,954,029.45

Quiles Crawford
Motion Seconded

No Discussion.

All in favor.

12. Correspondence

A. State Department of Education (Copies distributed to Members of the Board)

- 1). Letters received from the Teacher’s Pension and Annuity Fund approving the applications for Service Retirement for the following individuals with the following effective dates:

Cheryl A Taylor November 14, 2024

- 2). Letter received from the Public Employees’ Retirement System approving the application for Service Retirement for the following individual with the following effective date:

Haydee Rodriguez December 11, 2024

13. Reports

A. Board Secretary – Mr. Michael LoBrace

- 1). Report of Bid Opening held on January 23, 2025. **(Specified in Attachment)**
- 2). Secretary’s Monthly Financial Reports for the month of October 2024, November 2024 and December 2024.
- 3). Treasurer’s Monthly Financial Reports for the month of October 2024, November 2024 and December 2024.

Acceptance of the Secretary’s and Treasurer’s Reports as submitted and as being in agreement for the months of October 2024, November 2024 and December 2024.

Acceptance of certification from the Board Secretary that no major line item has been over-expended for the months of October 2024, November 2024 and December 2024.

B. Board President’s Report – Ms. Marisol González

The Board President read the bereavement notices for the District and provided the District’s condolences.

C. Superintendent’s Report – Dr. David A. Roman

The Superintendent made the public aware of the new Board members and discussed the importance of the ideas discussed during Executive sessions and thanked the Board for their efforts.

CUR-14). Recommendations of the Superintendent of Schools
Curriculum Committee – Mr. Michael George – Chairperson

- 1). Approval for the following Field Trips: **(Specified in Attachment)**
- 2). Approval to enter into an agreement with the Raritan Bay Area YMCA for the 2nd Grade Water Safety Program, for all elementary schools for the 2024-2025 school year beginning on February 7, 2025, at a total cost not to exceed \$25,000 under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction, funded through school-based accounts.
- 3). Approval to enter into an agreement with Concord for the following musical performance licenses for the 2024-2025 school year, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology:

	School	Musical	Total Cost Not to Exceed	Title I Account #
a.	Edward J. Patten	Rogers & Hammerstein's Cinderella	\$875.00	20-231-100-610-0-0000-40
b.	Dr. Herbert N. Richardson	Rogers & Hammerstein's Cinderella	\$875.00	20-231-100-610-0-0000-40

- 4). Approval to establish Lending Libraries for grades K-5 during the 2024-2025 school year at a cost not to exceed \$492,500 under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction, funded through Title I and Title III accounts:
20-231-100-610-0-0000-40, 20-234-100-610-0-0000-40, 20-243-100-610-0-0000-40, 20-245-100-610-0-0000-40.
- 5). Approval to affirm the Superintendent’s decision regarding the following HIB cases as founded and to approve the Superintendent to transmit a copy of the Board’s decision to the affected students’ parents HIB case numbers: **(Specified in Attachment)**
- 6). Approval to affirm the Superintendent’s decision regarding the following HIB cases as unfounded and to approve the Superintendent to transmit a copy of the Board’s decision to the affected students’ parents HIB case numbers: **(Specified in Attachment)**

George
Motion

Quiles
Seconded

No Discussion.

All in favor.

PER-15). **Recommendations of the Superintendent of Schools**
Personnel Committee – Ms. Marisol González – Chairperson
Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.

1). Appointments of the following certificated staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Garcia, Anais TCR.DLS.ESLT.K4.01	ESL Teacher	C-BA	\$63,760	Dual Language School	December 20, 2024	June 30, 2025	New Position
b.	Malerba, Andrea TCR.MCG.GUID.58.02	Bilingual Teacher	L-BA	\$86,563 (Bilingual Stipend Included)	Richardson School	January 2, 2025	June 30, 2025	Replacing E. Rodriguez
c.	Muratore, Cassandra TCR.DIS.MUSC.K4.01	Music Teacher	H-BA	\$68,485	Ceres, Patten & Richardson Schools	On or before January 13,2025	June 30, 2025	Replacing E. Shintani
d.	Luna, Gabriela TCR.MCG.GUID.58.02	School Counselor	J-MA	\$83,040 (School Counselor Stipend Included)	McGinnis School	On or before February 24, 2025	June 30, 2025	Replacing I. Martinez
e.	Mullen, Kenneth ADM.PAH.SUPR.HS.02	Interim Athletics Director	N/A	\$166,400 (Prorated)	District	February 7, 2025	June 30, 2025	Replacing S. Bullock
f.	Rogers-Baker, Althea ADM.PAH.VPRI.HS.04.TEMP	Interim Vice Principal	N/A	\$500.00 (Per Diem)	PAHS – FA	February 7, 2025	June 30, 2025	Replacing S. Nelson
g.	Villacis, Noemi TCR.DIS.CSTM.NA.62	Speech and Language Therapist	D-MA	\$71,285 (Related Services Stipend Included)	Patten School	On or Before February 24, 2025	June 30, 2025	Replacing J. McCann
h.	Castillo, Alejandro TCR.RML.ELEM.K4.50	Music Teacher	E-BA	\$65,065	Rose Lopez School	On or before April 7, 2025	June 30, 2025	Replacing J. Pierce

2). Approval of the following non-certificated staff:

	Name (Last, First)	Position	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Abreu Estevez, Maria CAF.RNW.LUNH.NA.14	Lunch Aide	\$22.00 Hourly (Not to Exceed 29.50 Hours per Week)	Wilentz School	February 7, 2025	June 30, 2025	Replacing Y. Gonzalez
b.	XX172 LEO.SES.SLEO.NA.02	Armed Security Officer	\$45,665	Shull School	February 24, 2025	June 30, 2025	Replacing J. Sellitto

3). Approval of the following requests for a Leave of Absence:

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
a.	Alston, Venecia	Medical Leave	Teacher	Patten School	1/2/25	1/27/25	Utilizing sick days

PER-15). Recommendations of the Superintendent of Schools
Personnel Committee – Ms. Marisol González – Chairperson

3). Approval of the following requests for a Leave of Absence: **(Continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
b.	Rivera, Ana	Extension of Medical Leave	Confidential Secretary	Admin. Bldg.	1/2/25	1/28/25	Extension of Medical Leave utilizing sick days
c.	Rivera, Andres	Extension of Medical Leave	Head Custodian	Ceres School	10/11/24	1/30/25	Extension of Medical Leave utilizing sick days
d.	Blatt-Panek, Cindy	Extension of Medical Leave	School Social Worker	Ignacio Cruz E.C.C.	10/2/24	12/20/24	Extension of Medical Leave utilizing sick days
e.	Williams, Wendy	Medical Leave	Teacher	Shull School	12/4/24	1/31/25	Utilizing sick days
f.	Southward, Carmen	Extension of Medical Leave	Director of Operations	Admin. Bldg.	12/4/24	6/30/25	12/4/24 – 1/23/25 Utilizing sick, personal, vacation and family medical days 1/24/25 – 6/30/25 Without pay
g.	Ruiz, Joann	Extension of Medical Leave	Nurse	McGinnis School	12/2/24	1/30/25	Extension of Medical Leave utilizing sick days
h.	Fuentes, Henry	Medical Leave	Maintenance	Admin. Bldg.	12/9/24	4/23/25	12/9/24 – 1/10/25 Utilizing sick, vacation and family medical days 1/13/25 – 4/23/25 Without pay
i.	Runco, Marianne	Medical Leave	Teacher	Ignacio Cruz E.C.C.	1/2/25	6/26/25	Utilizing sick days
j.	Rivera, Daniel	Medical Leave	Home School Liaison	Patten School	10/3/24	12/20/24	10/3/24 – 10/15/24 Utilizing sick, personal and family medical days 10/16/24 – 12/10/24 With pay from sick bank 12/11/24 – 12/20/24 Without pay
k.	Devlin, Karen	Medical Leave	Cafeteria Manager Level II	Ceres School	11/21/24	1/21/25	Utilizing sick days
l.	Rosta, Jasmin	Revision of Maternity Leave	Food Service Manager	Admin. Bldg.	12/10/24	6/30/25	Revision of Maternity Leave from: 12/20/24 – 3/6/25 Utilizing sick and vacation days 3/10/25 – 6/30/25 Without pay To: 12/10/24 – 3/26/25 Utilizing sick, personal and vacation days 3/27/25 – 6/30/25 Without pay
m.	Jawdekar, Kritika	Extension of Maternity Leave	Teacher	PAHS	1/17/25	6/26/25	Extension of Maternity Leave without pay

PER-15). Recommendations of the Superintendent of Schools
Personnel Committee – Ms. Marisol González – Chairperson

3). Approval of the following requests for a Leave of Absence: **(Continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
n.	Perez, Kristine	Maternity Leave	Teacher	PAHS	1/2/25	5/9/25	1/2/25 – 1/24/25 Utilizing sick and personal days 1/27/25 – 5/9/25 Without pay
o.	Vazquez, Edgardo	Family Leave	Teacher	McGinnis School	1/6/25	2/28/25	Family Leave utilizing sick days
p.	Peguero- Lugo, Maria	Maternity Leave	Paraprofessional	Richardson School	12/6/24	2/14/25	12/6/24 – 12/20/24 Utilizing sick, personal and family medical days 1/2/25 – 2/14/25 Without pay
q.	Reynolds, Melissa	Maternity Leave	Teacher	Rose Lopez School	3/3/25	6/26/25	3/3/25 – 5/2/25 Utilizing sick days 5/5/25 – 6/26/25 Without pay
r.	Lopez, Angelica	Maternity Leave	Custodian	Shull School	10/10/24	5/9/25	10/14/24 – 10/17/24 Utilizing sick days 10/18/24 – 5/9/25 Without pay
s.	Rodriguez, Yandri	Extension of Maternity Leave	Lunch Aide	Flynn School	10/14/24	2/7/25	Extension of Maternity Leave without pay
t.	Eisenstein, Liza	Extension of Family Leave	Teacher	PAHS	10/29/24	2/21/25	Extension of Family Leave without pay
u.	Suriel, Eddy	Extension of Medical Leave	Bus Driver	Transportation	1/7/25	4/21/25	Extension of Medical Leave without pay

4). Acceptance of the following resignations for the purpose of retirement:

	Name (Last, First)	Position	Location	Effective Date
a.	Lorenzo, Isabel TRN.BOE.DRIV.NA.11	Bus Driver	District	January 1, 2025
b.	Maldonado, Michele AID.ICC.PARA.P3.08	Paraprofessional	Flynn School	January 1, 2025
c.	Lamourt, Mabel SEC.BOE.BILC.NA.03	Secretary	Administration Building	July 1, 2025
d.	Crowley-Rivera, Elizabeth TCR.DIS.SPED.K4.29	Teacher	Wilentz School	July 1, 2025
e.	Sanchez, Carmen TCR.DIS.BILG.K4.75	Teacher	Wilentz School	July 1, 2025

5). Acceptance of the following resignations:

	Name (Last, First)	Position	Location	Effective Date
a.	Chacon Suarez, Adriana CAF.DLS.LUNH.NA.07	Lunch Aide	Dual Language School	June 26, 2024
b.	Hernandez-Nunez, Virginia AID.HNR.PARA.K4.12	Paraprofessional	Richardson School	November 15, 2024
c.	Rivas, Madeline CAF.RNW.LUNH.NA.15	Lunch Aide	Wilentz School	December 17, 2024
d.	Almanzar, Denis CAF.RML.FOOD.NA.05	Food Service Worker	Rose Lopez School	December 20, 2024
e.	Arrigo, Michal TCR.DIS.SPED.K4.130	Special Education Teacher	Flynn School	January 1, 2025

PER-15). Recommendations of the Superintendent of Schools
Personnel Committee – Ms. Marisol González – Chairperson

5). Acceptance of the following resignations: (Continued)

	Name (Last, First)	Position	Location	Effective Date
f.	Rodriguez, Yohanna CAF.EJP.LUNH.NA.10	Lunch Aide	Patten School	January 15, 2025
g.	Gonsalves, Jared TCR.PAH.GUID.HS.10	Substance Abuse Counselor	PAHS	January 19, 2025
h.	Noel, Saskeia AID.HNR.PARA.K4.07	Paraprofessional	Richardson School	January 20, 2025
i.	Gardner, April TCR.SES.ESLT.58.20	ESL Teacher	Shull School	January 22, 2025
j.	Medina, Anthony TCR.RML.PHYS.K4.02	Health & Phys Ed. Teacher	Rose Lopez School	January 22, 2025
k.	Diaz, Barbara CAF.DLS.LUNH.NA.01	Lunch Aide	Dual Language School	February 7, 2025
l.	Bullock, Sean ADM.PAH.SUPR.HS.02	Director of Athletics/Supervisor of Health & Phys. Ed.	District	February 8, 2025
m.	Szpyhulsky, Alison TCR.DIS.SPED.58.49	Teacher of Students with Disabilities	Shull School	February 12, 2025
n.	Weber, Kristin TCR.PAH.ENGL.HS.07	English Teacher	PAHS	February 17, 2025
o.	Rodriguez, Margaret TCR.PAH.ENGL.HS.15	English Teacher	PAHS	February 17, 2025

6). Approval to rescind the appointment for the following:

	Name (Last, First)	School	Position
a.	Hanley, Nicole CAF.DLS.LUNH.NA.09	Dual Language School	Lunch Aide

7). Approval for the following to serve as Substitute Food Service Workers at an hourly rate of \$18.16, not to exceed 29.5 hours weekly each, for the 2024-2025 school year, under the supervision of Ms. Yolanda Gómez, Director of Personnel.

	Name (Last, First)		Name (Last, First)
a.	Dorville, Yuverky	d.	Castillo de Leonardo, Ana
b.	Paredes Villar, Bianca	e.	Lora Reyes, Ruth
c.	Martinez Ozoria, Fiordaliza		

8). Approval for the following to serve as Substitute Lunch Aide at an hourly rate of \$18.16 for the 2024-2025 school year, not to exceed 29.50 hours weekly each, under the supervision of Ms. Yolanda Gómez, Director of Personnel.

	Name (Last, First)		Name (Last, First)
a.	Santander, Socorro	d.	
b.		e.	
c.		f.	

9). Approval for the following staff to serve as mentors for the first-year certificated staff for the 2024-2025 school year. (Specified in Attachment)

10). Approval of the reinstatement of the following staff.

- XXX885 - Effective December 4, 2024
- XXX616 - Effective December 13, 2024
- XXX245 - Effective January 6, 2025

11). Approval of the following staff to be placed on administrative leave with pay.

- XXX773 – Effective November 27, 2024
- XXX370 – Effective December 19, 2024
- XXX717 – Effective January 14, 2025
- XXX001 – Effective January 29, 2025

12). Approval of the termination of the following staff.

- XXX837 – Effective January 27, 2025

13). Approval to accept the following Student Teachers/Student Observations/Internships for the 2024-2025 school year (In-district staff).

	Name (Last, First)	Subject	Location	Cooperating Teacher/ Administrator	Start Date	End Date	School
a.	Munoz, Carina	Elementary	Patten School	Dr. Lauren Morrocco	2/7/2025	5/30/2025	University of Phoenix
b.	Sutton, Dennis	School Counseling	Shull School	Mr. Derrick Kyriacou	2/7/2025	6/30/2025	Kean University

PER-15). Recommendations of the Superintendent of Schools
Personnel Committee – Ms. Marisol González – Chairperson

- 14). Approval to accept the following Student Teachers/Student Observations/Internships for the 2024-2025 school year (Out-of-district staff).

	Name (Last, First)	Subject	Location	Cooperating Teacher/ Administrator	Start Date	End Date	School
a.	Veron, Emma	Psychology	Patten School	Ms. Stacey Lukus-Benedict	February 7, 2025	June 30, 2025	Rutgers University
b.	Murthy, Archisha	Psychology	Rose Lopez School	Mr. Juan Lorenzo	February 7, 2025	June 30, 2025	Rutgers University
c.	Patel, Mahek	Psychology	Ceres School	Ms. Hailey Morelos Ms. Jessica Saint Cyr	February 7, 2025	June 30, 2025	Rutgers University
d.	Brown, Brandi N.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
e.	Rodriguez, Gabriella M.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
f.	Buczek, Jacey M.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
g.	Luzuriaga, Claudia	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
h.	Pierre, Sarah J.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
i.	Hassan, Abdulrehman B.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
j.	Beshai, Janet Z.	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University

- 14). Approval to accept the following Student Teachers/Student Observations/Internships for the 2024-2025 school year (Out-of-district staff). **(Continued)**

	Name (Last, First)	Subject	Location	Cooperating Teacher/ Administrator	Start Date	End Date	School
a.	Brand Madison	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University
b.	Gandhi, Dev H	Nursing	District	Ms. Eva Kucaba	February 7, 2025	June 30, 2025	Rutgers University

- 15). Approval of the transfers and/or change of assignments for the 2024-2025 school year. **(Specified in Attachment)**

- 16). Approval of the salary adjustments. **(Specified in Attachment)**

Mr. Anderson	<u>Y</u>	Ms. Crawford	<u>Y</u>
Mr. George	<u>Y</u>	Mr. Gomez	<u>Y</u>
Mr. Marte	<u>Y</u>	Mr. Quiles	<u>Y</u>
Ms. Velez	<u>Y</u>	Vice President Melendez	<u>Y</u>
President Gonzalez	<u>Y</u>		

Mr. Anderson wished all the retirees well.
Mr. Anderson abstained from number 11 and Ms. Crawford voted No to number 11.

FIN-16). Recommendations of the Superintendent of Schools
Finance Committee – Ms. Jasmin Melendez – Chairperson

- 1). Approval of travel expenses, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator. (Specified in Attachment)
- 2). Approval of transfer report in accordance with Board Policy 6422 and N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.1 et seq. under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator. (Specified in Attachment)
- 3). Approval of the following PTO approved events and fundraisers.

	School	Event/Fundraiser	Date/s
a.	Dual Language School	PTO Valentine’s Dance	2/13/2025
b.	Flynn School	PTO Valentines Bee Mine Dance	2/21/2025
c.	Flynn School	PTO Concessions (During Spring Musical)	6/11/2025
d.	Richardson School	PTO Due Collection (During Parent/Teacher Conference)	2/12/2025 – 2/13/2025
e.	Richardson School	PTO Concessions (During Sweetheart Dance)	2/20/2025
f.	Patten School	PTO Valentines Bingo Night	2/19/2025
g.	Patten School	PTO Concessions (During Valentines Bingo Night)	2/19/2025
h.	Patten School	PTO Pencils Sale (During Lunch Periods)	3/7/2025 - 3/14/2025
i.	Patten School	PTO Concessions (During Literacy/Math Night)	3/11/2025

- 4). Approval of the contract(s)/additional related services for Special Education, General Education, Displaced, et al student(s) placed in Out-of-District facility for the 2024-2025 school year, under the supervision of Ms. Marcia Stillo, Director of Special Services.

Student #	School	Contract Fee	Account #
122	Cranford Achievement	\$53,719.38	11-000-100-562-0-0000-16
150	Collier School	\$51,084.00	11-000-100-566-0-0000-16

- 5). Approval to amend the rates for the facilities listed below previously approved in the September 19, 2024 Board Meeting (FIN-14 #4) to be funded through account number 11-150-100-320-0-000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.
 - Rutgers UBHC - \$75.00/hour
 - Brookfield Academy - \$47.00/hour
 - Educational Inc., dba Learnwell Inc. - \$62.00/hour
 - Union County Educational Services Commission – Trinitas Regional Medical Center - \$74.00/hour
- 6). Approval for Murray Paving and Concrete, LLC to provide Assumption Catholic School with a new exterior door, at a cost not to exceed \$8,410.18, funded through Nonpublic Security Aid account number 20-511-100-300-0-0000-81, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.
- 7). Approval for Hogan Security to update locks for Assumption Catholic School, at a cost not to exceed \$11,459.63, funded through Nonpublic Security Aid account number 20-511-100-300-0-0000-81, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.
- 8). Approval for Hogan Security to replace five 1st floor classroom doors for Perth Amboy Catholic School in the amount of \$23,170.54, funded through Nonpublic Security Aid account number 20-511-100-300-0-0000-80, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.
- 9). Approval for Lora B. Gandolfo – Therapeutic Perspectives to provide Assumption Catholic School staff with Teacher Coaching, at a cost not to exceed \$6,000.00, funded through Title II account numbers 20-271-200-300-0-0000-81, 20-272-200-300-0-0000-81, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.
- 10). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following Woodbridge Township School District contract to receive tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:

Student ID	212011
Contract Amount	\$20,507.00
Term of Contract	October 7, 2024 – June 30, 2025

FIN-16). Recommendations of the Superintendent of Schools
Finance Committee – Ms. Jasmin Melendez – Chairperson

- 11). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following East Brunswick School District contract to receive tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract
- 300943

\$21,246.00

October 31, 2024 – June 30, 2025
- 12). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following New Brunswick School District contract to pay tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract

Account Number
- 304057

\$2,826.45

October 7, 2024 – November 19, 2024

11-000-100-561-0-0000-16
- 13). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following Sayreville School District to receive tuition contract, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract
- 304212

\$21,246.00

October 31, 2024 – June 30, 2025
- 14). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following Hopatcong School District contract to pay tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract

Account Number
- 307823

\$17,634.00

October 15, 2024 – June 30, 2025

11-000-100-561-0-0000-16
- 15). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following Hopatcong School District contract to pay tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract

Account Number
- 307824

\$16,840.00

October 15, 2024 – June 30, 2025

11-000-100-561-0-0000-16
- 16). Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following Woodbridge Township School District contract to receive tuition, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction:
- Student ID

Contract Amount

Term of Contract
- 309954

\$20,507.00

October 7, 2024 – June 30, 2025
- 17). Resolved, that the Perth Amboy Board of Education, hereby approves PlanConnect, LLC as the Third Party Administrator for its Section(s) 403(b) <<and 457(b)>> of the Internal Revenue Code of 1986, as amended, Plan(s), pursuant to the Hold Harmless and Third Party Administrative Agreement between the Perth Amboy Board of Education and PlanConnect, LLC attached hereto and made part hereof, at no cost to the district, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.
- 18). Approval to enter into agreement to utilize the Grand Marquis Venue located in Old Bridge for the Perth Amboy High School Senior Prom on May 9, 2025, from 6:00 pm – 10:00 pm, funded through High School Student Activity Account, under the supervision Mr. Keith Guarino, Principal Main Campus and Ms. Karla F. Garcia, Principal of Freshman Academy and PLP.

**FIN-16). Recommendations of the Superintendent of Schools
Finance Committee – Ms. Jasmin Melendez – Chairperson**

19). Resolution Awarding Contract – Boiler Replacement

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Boiler Replacement.

Liberty Mechanical Contractors, Inc.
330-336 Raymond Blvd.
Newark, NJ 07105

The award of the contract is based upon #ESCNJ-23/24-12, Co-op #MCESCCPS pricing.

The purchase order with Liberty Mechanical Contractors, Inc. will not exceed \$197,580.00, funded through account number 20-492-400-450-0-0000-00.

The term of the contract is from November 18, 2024 through June 30, 2025.

20). Renewal Resolution Awarding Contract – Playground Equipment Inspection and Repair

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Playground Equipment Inspection and Repair on an “as needed” basis for the 2024-2025 school year to:

Guardian Gym Equipment
PO Box 680
Nyack, NY 10960

The original contract was board approved on June 20, 2024, (FIN-16) #44 with a term of July 1, 2024 through December 1, 2024. The award of the contract is based on the following pricing as abstained through EDS Bid #: 12209 contract dates from December 1, 2024 through June 30, 2025.

The term of the contract is from December 1, 2024 through June 30, 2025.

21). Renewal Resolution Awarding Contract – Lead in Water Testing

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Lead in Water Testing on an “as needed” basis for the 2024-2025 school year to:

Lew Environmental Services, Inc.
181 US Highway 46
Mine Hill, NJ 07803

The original contract was board approved on June 20, 2024, (FIN-16) #52 with a term of July 1, 2024 through December 1, 2024. The award of the contract is based on the following pricing as obtained through EDS Bid # 11636 contract dates from December 1, 2022 through December 1, 2025.

22). Resolution Awarding Contract – Electrical Service & Repair

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Electrical Service & Repair on an “as needed” basis for the 2024-2025 school year to:

SAL Electric Company, Inc.
83 Fleet Street
Jersey City, NJ 07306

The original contract was board approved on July 11, 2024, (FIN-14) #20. The renewal award of the contract dates from December 1, 2024 through December 1, 2025.

**FIN-16). Recommendations of the Superintendent of Schools
Finance Committee – Ms. Jasmin Melendez – Chairperson**

23). Renewal Resolution Awarding Contract – Lubrication, Examination and Minor Adjustment

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Lubrication, Examination and Minor Adjustment of district elevators on an “as needed” basis for the 2024-2025 school year to:

Kencor, LLC.
882 S. Matlack Street, Suite C
West Chester, PA 19382

The original contract was board approved on June 20, 2024, (FIN-16) #45 with a term of July 1, 2024 through December 1, 2024. The renewal award of the contract is based on the following pricing as obtained through the EDS Bid #11652 for the 2024-2025 school year. The contract dates from December 1, 2024 through June 30, 2025.

24). Renewal Resolution Awarding Contract – Custodial Supplies/Air Filters

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for Custodial Supplies/Air Filters on an “as needed” basis for the 2024-2025 school year to:

Brookaire Company, LLC.
46 Whelan Road
East Rutherford, NJ 07073

The original contract was board approved on June 20, 2024, (FIN-16) #43 with a term of July 1, 2024 through December 1, 2024. The renewal award of the contract is based on the following pricing as obtained through the EDS Bid #11652 for the 2024-2025 school year. The contract dates from December 1, 2024 through June 30, 2025.

25). Resolution Awarding Contract – NFPA Inspections, Burglar Alarm PM Inspections and Time and Materials Service for Perth Amboy High School

The Perth Amboy Board of Education, based upon the recommendation and supervision of Mr. Michael LoBrace, School Business Administrator, hereby approves the award of a contract for NFPA Inspections, Burglar Alarm PM Inspections and Time and Materials Service for Perth Amboy High School on an “as needed” basis for the 2024-2025 school year to:

Open Systems Integrators, Inc.
211 Yardville Hamilton Square Road
Hamilton, NJ 08620

The award of the contract is based on the following pricing as obtained through the ESCNJ Co-op #65MCESCCPS Bid #MRESC 21/22-41, term June 26, 2022 – June 25, 2025. Co-op #65MCESCCPS Bid #ESCNJ 23/24-32 term June 6, 2024 – June 5, 2026.

The term of the contract is from July 1, 2024 through June 25, 2025, funded through account number 11-000-261-420-0-0000-32 (B&G)

26). Approval for the James J. Flynn School to dispose of 127 books with an estimated value of \$298.27, under the supervision of Dr. Jessica Neu, Principal. **(Specified in Attachment)**

27). Approval for E.J. Patten School to donate clothing items that have not been claimed from the lost and found to the Perth Amboy Salvation Army, 433 State Street, Perth Amboy, NJ, under the supervision of Dr. Lauren Marrocco, Principal.

28). Approval to accept a donation of 400 toy animals for the students at the Dual Language School from Pet Smart to be distributed to students on February 14, 2025, under the supervision of Dr. Regina Postogna, Principal.

29). Approval of the ACFR (Annual Comprehensive Financial Report) for Fiscal Year 2023-2024. No Corrective Action Plan is necessary, nor Certification of Implementation will be required as the Annual Management Report and ACFR contained no findings, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.

FIN-16). Recommendations of the Superintendent of Schools
 Finance Committee – Ms. Jasmin Melendez – Chairperson

- 30). WHEREAS, The Board wishes to proceed with a school facilities project consisting generally of:
1. Teacher's Lounge Renovation at School #7 Early Childhood Center

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

In accordance with the requirement of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of the same to Middlesex County Superintendent of Schools and the New Jersey Department of Education for approval by Parette Somjen Architects. This project is designated “Other Capital” and the Board is not seeking state funding.

The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determination of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project. “

- 31). RESOLVED, that the following bid award be made upon the recommendation of the School Business Administrator and Assistant School Business Administrator for
TRANSLATION SERVICES-BID #25-043

Acutrans, Inc., Trenton, NJ
Phone Interpreting: \$0.69 per minute charge
Convert Written Content: Per word Into English \$0.16
Per word From English \$0.15

Homeland Language Services, Marlton, NJ
American Sign Language: (1 hour): \$122.00
American Sign Language (15 Minutes): \$30.50

- 32). Approval of the Contractual Rates Sidebar Agreement dated January 7th, 2025 between the Perth Amboy Board of Education and the Perth Amboy Federation of Teachers.
- 33). Approval to enter into an agreement to provide a site for practical experience to Rutgers, the State University who desires a placement site to further the training and experience for School Psychology program student externs to fulfill their education requirements and have practical experience in the education environment under the supervision of Ms. Katelyn Tivald, Director of School Counseling and Related Services at no cost to the District.

FIN-16). Recommendations of the Superintendent of Schools
Finance Committee – Ms. Jasmin Melendez – Chairperson

34). Establish New Student Activity Account

WHEREAS the students of District participate in student activities that are student-directed, funded through student-generated events and expended on behalf of the students; and

WHEREAS these activities require the establishment of a Student Activities Account; and

WHEREAS the organization and management of this account will be consistent with established Board Policy; and

WHEREAS each building Principal will be responsible for working with the students and professional staff in implementing the policies adopted by the Board and providing guidance to the students;

NOW, THEREFORE, BE IT RESOLVED, that the following Student Activities Account will be established at Popular Bank.

<u>Account Name</u>	<u>Signer 1</u>	<u>Signer 2</u>	<u>Signer 3</u>
PABOE DR H Richardson School Student Activities	Michael LoBrace	Francisco Velez	Ronald Mascenik
PABOE A.V. Ceres School Activities	Michael LoBrace	Francisco Velez	Jennifer Joseph
PABOE EJ Patten Student Activity Account	Michael LoBrace	Francisco Velez	Lauren Marrocco
Wilentz School Activity Account	Michael LoBrace	Francisco Velez	Robyn Carrera
McGinnis School Activity Account	Michael LoBrace	Francisco Velez	David Loniewski
James J Flynn School - Student Activity Account	Michael LoBrace	Francisco Velez	Jessica Neu
Perth Amboy High School Student Activity	Michael LoBrace	Francisco Velez	Kenneth Jannarone
Perth Amboy High School – 9th Grade Academy	Michael LoBrace	Francisco Velez	Keith Guarino
Rose M Lopez School - Student Activity Account	Michael LoBrace	Francisco Velez	Edwin Nieves
PABOE School 7 Student Activities Account	Michael LoBrace	Francisco Velez	Jose Santos
PABOE Dual Language School	Michael LoBrace	Francisco Velez	Regina Postognia
PABOE Ignacio Cruz Early Childhood Ctr	Michael LoBrace	Francisco Velez	Pamela Spindel
PABOE PAHS PLA Student Activity Acct	Michael LoBrace	Francisco Velez	Karla Garcia
DR H N Richardson School Student Activity	Michael LoBrace	Francisco Velez	Ronald Macenik

Melendez Quiles
Motion Seconded

Vice President Melendez acknowledged the hard work and efforts of the District’s many PTO organizations.

All in favor

B&G 17). Recommendations of the Superintendent of Schools
Buildings & Grounds Committee – Mr. Joas Quiles, Chairperson

- 1). Approval of the following use of facilities requests, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.

	Organization	Building	Dates/Time	Event	Certificate of Insurance	Estimated Fee
a.	Department of Recreation	William C. McGinnis School	Monday - Friday 6:00 pm – 9:00 pm January 2, 2025 – March 28, 2025	Boys & Girls Basketball	X	-
b.	Department of Recreation	Samuel E. Shull School	Monday - Friday 6:00 pm – 9:00 pm January 2, 2025 – March 28, 2025	Youth Basketball / Youth Wrestling	X	-
c.	Department of Recreation	James J. Flynn School	Monday – Friday 6:00 pm – 9:00 pm January 2, 2025 – March 28, 2025	Boys & Girls Soccer/Basketball	X	-
d.	Department of Recreation	Herbert N. Richardson School	Every Saturday 9:00 am – 12:30 pm January 4, 2025 – April 5, 2025	Youth Basketball	X	-
e.	Department of Recreation	Robert N. Wilentz School	Monday – Friday 6:00 pm – 9:00 pm January 2, 2025 – April 11, 2025	Boys & Girls Basketball	X	-
f.	Department of Recreation	300 Eagle Avenue	Monday – Friday 6:00 pm – 9:00 pm January 6, 2025 – April 4, 2025	Youth Basketball	X	-
g.	Department of Recreation	300 Eagle Avenue	Every Sunday 8:00 am – 2:30 pm January 5, 2025 – April 6, 2025	Softball & Basketball	X	-

Melendez
Motion

Crawford
Seconded

No discussion.

All in favor.

Old Business

- 1). Second Reading of the following policy: **(Specified in Attachment)**
- 2423 Bilingual Education Policy
 - 2423 Bilingual Education Regulation

<u>Quiles</u>	<u>Melendez</u>
Motion	Seconded

No discussion.

All in favor.

New Business

- 1). Approval of the revised 2024 -2025 school calendar **(Specified in Attachment)**
- 2). Approval of the 2025-2026 school calendar: **(Specified in Attachment)**
- 3). Approval of the following revised job description **(Specified in Attachment)**
- Student Assistance Counselor (SAC)
- 4). Approval of the following Job Description **(Specified in Attachment)**
- Community Parent Involvement Specialist (CPIS)
- 5). Approval of the following Job Description **(Specified in Attachment)**
- Pre-School Intervention and Referral Specialist (PIRS)
- 6). Approval to return students ID # XXX519, #XXX588, #XXX364 to school, as recommended by the Student Disciplinary Committee at the hearing conducted on January 30, 2025.
- 7). Approval to maintain student ID #XXX473 and ID #XXX507 on home instruction pending Child Study Team evaluations, as recommended by the Student Disciplinary Committee at the hearing conducted on January 30, 2025.

<u>Crawford</u>	<u>Quiles</u>
Motion	Seconded

No discussion.

All in favor.

- Mr. Marte discussed the uniform policy. If students do not come in with their uniforms, they are not prepared for the day.
- Staff members are questioning why they don’t get certain information. Information is given depending on your position. If you have any questions, please go to the head of your department or supervisor.
- Questions came up on why students are not released after midterms. Students are safer at school than on the streets.
- Things that happened outside of the school such as fights. We cannot ask our staff members to go outside of the school and do things that do not fall under their job description. If the staff member gets hurt, they cannot put a claim with Workmen’s Compensation. We are working with the city to help us out with after-school dismissal or before school.
- Basketball - Congratulations to our seniors. I often go to the games, and I ask for parents go to these games and support our students, especially the away games.
- Big shout out to Isabel Pardo, she’s only a Junior and she already has 1000 points in basketball. She’s a great athlete; thank you for representing Perth Amboy. She’s a great example to follow and thank you to her parents as well.

Motion to Adjourn

<u>Gomez</u>	<u>Quiles</u>
Motion	Seconded

No discussion.

All in favor.

Respectfully submitted,

Michael LoBrace
Board Secretary
9:35pm



PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

November 14, 2024

CHERYL A TAYLOR

RE: TPAF,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on November 14, 2024, approved your application for Service Retirement effective October 1, 2024. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861

Correspondence

12 - Item #A1

Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director



Correspondence

12 - Item #A2

Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D. MEGARIOTIS
Acting Director

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

December 11, 2024

HAYDEE RODRIGUEZ

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on December 11, 2024, approved your application for Service Retirement effective January 1, 2025. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861



**REPORT OF BID OPENING ON JANUARY 23, 2025, AT 11:00 A.M. IN THE BOARD'S
BUSINESS OFFICE**

In attendance were: Francisco Velez, Lissette Mena and Jahaira Rosario

The following is a list of bids received:

TRANSLATION SERVICES-BID #25-043

Acutrans, Inc., Trenton, NJ

Phone Interpreting: \$0.69 per minute charge

American Sign Language: (1 hour): \$150.00

American Sign Language (15 Minutes): \$37.50

Convert Written Content: Per word Into English \$0.16

Per word From English \$0.15

Homeland Language Services, Marlton, NJ

Phone Interpreting: \$0.72 per minute charge

American Sign Language: (1 hour): \$122.00

American Sign Language (15 Minutes): \$30.50

Convert Written Content: Per word Into English \$0.18

Per word From English \$0.15

Curriculum

14 - Item #1

Field Trips Board Approval

2/6/2025

Date of Trip	Destination	School	Number of Students Attending	Number of Staff/Adults Attending	Teacher/Staff Responsible	Walking Trip	Cost	Admission/ Additional Costs Account number	Transportation Cost	Account Number for Bus Cost	Grand Total of Trip	# of BOE Buses	# of Charter Buses	Time Leaving	Time Returning
2/15/2025	Rutgers University Engineering Day- New Brunswick, NJ	Dual Language School Grades 5 & 6	25	2	Cruz, Hailey	No	\$ -	N/A	\$ 431.25	Student Activities Account	\$ 431.25	1		8:45 AM	2:30 PM
2/15/2025	South Brunswick High School	PAHS Robotics	10	1	Chapman, Keith	No	\$ 200.00	Student Activities Account	\$ 356.25	Student Activities Account	\$ 556.25	1		6:30 AM	5:00 PM
2/21/2025	NJ Music Educators Association Conference- Atlantic City, NJ	PAHS Choir	74	3	Pando, Jeffrey	No	\$ -	N/A	\$ 1,850.00	Student Activities Account	\$ 1,850.00	2		7:00 AM	4:00 PM
3/6/2025-3/8/2025	Atlantic City Boardwalk Hall	PAHS Athletics	6	3	Morales, Roberto	No	\$ -	N/A	\$ 712.50	15-000-270-512-0-0000-3	\$ 712.50	2		5:30 AM	8:00 PM
3/12/2025	Count Basie Theater - Red Bank, NJ	McGinnis NJHS Students	50	3	Dura, Kristin Peters, Brian Rivera, Mark	No	\$ -	N/A	-	Student Activities Account	\$ 318.75	1		10:00 AM	1:30 PM
3/16/2025	St. Patrick's Day Parade - South Amboy	PAHS - Main PAHS Marching Band	45	3	Plagge, Brian	No	\$ -	N/A	\$ 900.00	Student Activities Account	\$ 900.00	2		11:00 AM	4:00 PM
3/26/2025	State Theater- New Brunswick, NJ	Flynn Grade 5	140	10	Verdecia, Delia	No	\$ -	N/A	\$ 1,050.00	PTO Funded	\$ 1,050.00	4		9:00 AM	11:45 AM
4/26/2025	Rutgers University- New Brunswick, NJ	McGinnis NJHS Grades 7 & 8	45	3	Dura, Kristin Peters, Brian Rivera, Mark	No	\$ -	N/A	\$ 318.75	Student Activities Account	\$ 318.75	1		9:00 AM	5:00 PM
5/9/2025 (Rain Date 5/12/2025)	Turtle Back Zoo	Wilentz Kindergarten	85	13	Percheski, Laurene	No	\$ 1,176.00	Student Activities Account	\$ 712.50	Student Activities Account	#REF!	2		9:15 AM	2:00 PM
5/15/2025	Sea Life Aquarium- East Rutherford, NJ	Wilentz Grade 1	83	8	Castano, Andrea	No	\$ 1,577.00	Student Activities Account	\$ 750.00	Student Activities Account	\$ 2,327.00	2		9:00 AM	2:00 PM

IN DISTRICT FIELD TRIPS

Date of Trip	Destination	School	Number of Students Attending	Number of Staff/Adults Attending	Teacher/Staff Responsible	Walking Trip	Cost	Admission/ Additional Costs Account number	Transportation Cost	Account Number for Bus Cost	Grand Total of Trip	# of BOE Buses	# of Charter Buses	Time Leaving	Time Returning
2/10/2025 3/5/2025 3/17/2025 4/15/2025	Patten School, Ceres School, Richardson School	PAHS- Main Safe9v Ambassador Program	20	1	Mark Niebojeski	No	\$ -	N/A	\$ -	N/A	\$ -	1		8:30 AM	2:30 PM
2/28/2025	Ceres School - Read Across America	McGinnis NJHS Grades 7 & 8	15	1	Brian Peters	No	\$ -	N/A	\$ -	N/A	\$ -	1		9:00 AM	11:00 AM
3/3/2025	Wilentz School- Read Across America	McGinnis NJHS Grades 7 & 8	15	1	Brian Peters	No	\$ -	N/A	\$ -	N/A	\$ -	1		9:30 AM	12:00 PM
3/5/2025	Rose Lopez School- Read Across America	McGinnis NJHS Grades 7 & 8	15	1	Brian Peters	No	\$ -	N/A	\$ -	N/A	\$ -	1		9:00 AM	11:00 AM
3/7/2025	Richardson School - Read Across America	McGinnis NJHS Grades 7 & 8	15	1	Brian Peters	No	\$ -	N/A	\$ -	N/A	\$ -	1		9:00 AM	11:00 AM



Perth Amboy Public Schools
Department of School Counseling & Related Services
Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6206

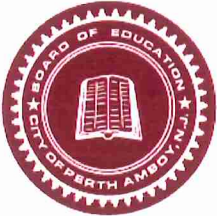
TO: Delvis Rodriguez, Assistant Superintendent of Administration

FROM: Ms. Katelyn Tivald, Director of School Counseling & Related Services

RE: Affirm HIB Founded

DATE: February 4, 2025

Approval to affirm the Superintendent's decision regarding the following HIB cases as founded and to approve the Superintendent to transmit a copy of the Board's decision to the affected students' parents (HIB case numbers: 269884, 270095, 270305, 271534, 271569).



Perth Amboy Public Schools
Department of School Counseling & Related Services

Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6206

TO: Delvis Rodriguez, Assistant Superintendent of Administration

FROM: Ms. Katelyn Tivald, Director of School Counseling & Related Services

RE: Affirm HIB Unfounded

DATE: February 4, 2025

Approval to affirm the Superintendent's decision regarding the following HIB cases as unfounded and to approve the Superintendent to transmit a copy of the Board's decision to the affected students' parents (HIB case numbers: 269911, 269964, 269992, 269994, 270033, 270045, 270106, 270280, 270306, 270312, 270313, 270437, 270506, 270561, 270677, 270705, 270712, 270734, 270757, 270765, 270823, 270866, 270918, 270942, 270954, 271249, 271250, 271252, 271495, 271586, 272743).

PERTH AMBOY PUBLIC SCHOOLS



Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154/30-155
Fax: (732) 638-1007

Date: January 9, 2025

To: Dr. David Roman
Superintendent of Schools

From: Ms. Yolanda Gómez *Yolanda Gómez*
Director of Personnel

Re: Agenda Item – District Mentors

Please submit the following for Board of Education approval on the February 6, 2025, agenda:

Approval for the following staff to serve as mentors for the first-year certificated staff for the 2024-2025 school year, under the supervision of Ms. Yolanda Gómez, Director of Personnel, funded through account number 11-000-223-110-1-0000-35.

	Name (Last, First)	Position	Location	Mentor	Number of Weeks	Start Date	End Date	Stipend
a.	Lefkothea, Athanasatos	Math Teacher	PAHS	Elizabeth Alvarado	24	1/6/2025	6/30/2025	\$1,598.00
b.	Patel, Nirmala	Teacher of Students with Disabilities	Shull School	Jennifer Hayes	24	1/6/2025	6/30/2025	\$1,598.00
c.	Kingsley, Sylvia	Teacher of Students with Disabilities	Flynn School	Angela Tanella	26	12/9/2024	6/30/2025	\$1,731.08
d.	Garcia, Anais	ESL Teacher	Dual Language	Samantha Separano	1	1/21/2025	1/24/2025	\$66.58
e.	Garcia, Anais	ESL Teacher	Dual Language	Luisa Varona-Galarza	20	2/3/2025	6/30/2025	\$1,331.60
f.	Muratore, Cassandra	Music & K-6 Teacher	Richardson, Ceres, Patten Schools	Dawn Stegner	23	1/13/2025	6/30/2025	\$1,531.34

Personnel
15 – Item #15

Ext. 30-151/30-152
30-153/30-154
Fax: (732) 638-1007

[illegible]



Perth Amboy Public Schools

Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Personnel 15 – Item #16

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154/30-155
Fax: (732) 638-1007

January 30, 2025

AGENDA: February 06, 2025

To: The Honorable Members of the Board of Education

From: Ms. Yolanda Gómez *Yolanda Gómez*
Director of Personnel

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	Location	Salary-From	Salary-To (Prorated)	Reason for Change	Effective Date
Jessica J. Perez	S.E. Shull	\$106,325.00	\$117,488.00	Full EPTA Stipend – Revised Salary	12/2/2024
Ayatt Elmahalawy	S.E. Shull	\$81,865.00	\$93,028.00	Full EPTA Stipend	1/02/2025
Jessica M. Perez	S.E. Shull	\$75,395.00	\$86,558.00	Full EPTA Stipend	1/02/2025
Elisa Riggins	S.E. Shull	\$104,330.00	\$115,493.00	Full EPTA Stipend	1/02/2025
Shawn Liddick	PAHS	\$103,155.00	\$105,150.00	25 yrs Teacher Long.	12/1/2024
Oriola Munoz	W.C. McGinnis	\$43,320.00	\$44,590.00	18 yrs SRP Long.	12/1/2024
Elvis Arocho	W.C. McGinnis	\$62,110.00	\$63,250.00	8 yrs SRP Long.	12/16/2024
Maritza Nieves	E.J. Patten	\$52,060.00	\$54,620.00	7 yrs Para Long.	12/16/2024
Nicholas Peters	PAHS	\$101,248.00	\$90,085.00	Removal of Full EPTA Stipend	12/4/2024
John Gordon	PAHS	\$91,658.00	\$80,495.00	Removal of Full EPTA Stipend	12/4/2024
Michele Meservie Montecalvo	PAHS	\$96,298.00	\$85,135.00	Removal of Full EPTA Stipend	11/15/2024
Peter Sayles	PAHS	\$94,788.00	\$83,625.00	Removal of Full EPTA Stipend	11/15/2024
Girija R. Ponnappalli	PAHS	\$115,493.00	\$104,330.00	Removal of Full EPTA Stipend	11/15/2024
Michael McEnerney	PAHS	\$62,820.00	73,983.00	Full EPTA Stipend	10/28/2024
Maria Mintmier	PAHS	\$72,195.00	\$83,358.00	Full EPTA Stipend	11/22/2024
Kristin Weber	PAHS	\$95,315.00	\$106,478.00	Full EPTA Stipend	11/23/2024
Heather Renaud	PAHS	\$94,203.00	\$105,366.00	Full EPTA Stipend	11/26/2024
Mary Boychuk	PAHS	\$73,370.00	\$84,533.00	Full EPTA Stipend	12/6/2024
Sharon Griffin	E. Hmieski	\$95,315.00	\$97,205.00	20 yrs Teacher Long.	12/16/2024
Sonia Maldonado	PAHS	\$69,495.00	\$71,545.00	25 yrs Para Long.	12/16/2024
Diana Rodriguez	E.J. Patten	\$67,725.00	\$69,355.00	35 yrs Secretary Long.	12/16/2024
Juan Mendoza	W.C. McGinnis	\$102,440.00	\$104,330.00	20 yrs Teacher Long.	12/16/2024
Elvis Arocho	W.C. McGinnis	\$62,110.00	\$63,250.00	8 yrs SRP Long.	12/16/2024
Carina Munoz	E.J. Patten	\$54,430.00	\$56,990.00	7 yrs Para Long.	12/16/2024
Maritza Nieves	E.J. Patten	\$52,060.00	\$54,620.00	7 yrs Para Long.	12/16/2024
Lauren Meltzer	R.N. Wilentz	\$105,150.00	\$105,990.00	30 yrs Teacher Long.	1/1/2025
Andrea Ruiz	A.V. Ceres	\$106,325.00	\$107,165.00	30 yrs Teacher Long.	1/1/2025
Ali Rodriguez	W.C. McGinnis	\$108,088.00	\$108,928.00	30 yrs Teacher Long.	1/1/2025
David Otero	Ignacio Cruz	\$66,855.00	\$68,515.00	25 yrs Custodian Long.	1/1/2025

Luz Malave	PAHS	\$102,440.00	104,330.00	20 yrs Teacher Long.	1/1/2025
John Wolfson	H.N. Richardson	\$103,155.00	\$105,150.00	25 yrs Teacher Long.	1/1/2025
Eric Kricks	W.C. McGinnis	\$95,315.00	\$97,205.00	20 yrs Teacher Long.	1/1/2025
Delia Verdecia	J.J. Flynn	\$54,430.00	\$56,990.00	7 yrs Para Long.	1/3/2025
Marlene Hernandez	Ignacio Cruz	\$56,990.00	\$58,255.00	10 yrs Para Long.	1/1/2025
Alison Photis	R.N. Wilentz	\$95,315.00	\$97,205.00	20 yrs Teacher Long.	1/16/2025
Angela Bickford	Ignacio Cruz	\$98,253.00	\$100,143.00	20 yrs. Teacher Long.	1/16/2025
Jennifer Renda	W.C. McGinnis	\$97,205.00	\$99,200.00	25 yrs Teacher Long.	1/16/2025
Damaris Vargas	PAHS/PLP	\$64,953.00	\$65,413.00	20 yrs. Secretary Long.	1/16/2025
Jenny Rocchi-Villamizar	H.N. Richardson	\$45,160.00	\$45,900.00	13 yrs. SRP Long.	1/16/2025
Ana Wardenski	A.V. Ceres	\$54,430.00	\$56,990.00	7 yrs. Para Long.	1/16/2025
Diana Meneses-Luchento	Admin Building		\$466 per pay period	Food Service Manager Responsibilities	12/10/2024 – 6/30/2025
Surelys Ruiz	S.E. Shull	\$42,592.00	\$49,847.00	Boiler License	12/2/2024
Anju Bala	PAHS	\$121,051.00	\$109,888.00	Removal of Full EPTA Stipend	1/3/2025
Channon Johnson	PAHS	\$100,375.00	\$109,305.40	4/5 EPTA Stipend	11/23/2024 – 6/26/2025
Raymond Konopka	PAHS	\$119,531.00	\$108,368.00	Removal of Full EPTA Stipend	1/3/2025
Valerie Nigrelli	PAHS	\$101,646.00	\$90,483.00	Removal of Full EPTA Stipend	1/3/2025
Jose Pizarro	PAHS	\$126,529.00	\$115,366.00	Removal of Full EPTA Stipend	1/3/2025
Moises Ramos	PAHS	\$86,486.00	\$75,323.00	Removal of Full EPTA Stipend	1/3/2025
Suzanne Salazar	PAHS	\$94,521.00	\$83,358.00	Removal of Full EPTA Stipend	1/3/2025
Joseph Zazzarino	PAHS	\$83,625.00	\$94,788.00	Full EPTA Stipend	12/4/2024 – 6/26/2025
Robin Brumbaugh	W.C. McGinnis	\$80,865.00	\$92,028.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Aimee Brown	W.C. McGinnis	\$101,265.00	\$112,428.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Jennifer Boggs-Cristallo	W.C. McGinnis	\$81,865.00	\$93,028.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Todd Bauer	W.C. McGinnis	\$97,205.00	\$108,368.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Richard Burzynski	W.C. McGinnis	\$99,200.00	\$110,363.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Brian Engroff	W.C. McGinnis	\$91,600.00	\$102,763.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Ingrid D'egidio	W.C. McGinnis	\$90,886.00	\$102,049.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Jennifer Renda	W.C. McGinnis	\$97,205.00	\$108,368.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Jose Lugo	W.C. McGinnis	\$97,268.00	\$108,431.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Alyssa Doctor	W.C. McGinnis	\$74,435.00	\$85,598.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Brian Tafero	W.C. McGinnis	\$64,935.00	\$70,516.50	0.5 EPTA Stipend-Non-Pensionable	1/6/2025
Daisy Prendergast	W.C. McGinnis	\$77,090.00	\$82,671.50	0.5 EPTA Stipend-Non-Pensionable	1/6/2025
Rene Mini	W.C. McGinnis	\$97,205.00	\$108,368.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Wendy Jacob	W.C. McGinnis	\$81,865.00	\$93,028.00	Full EPTA Stipend-Non-Pensionable	1/6/2025
Jordan Olivero	PAHS	\$86,447.60	\$97,610.60	Full EPTA Stipend	12/5/2024 – 6/26/2025
Lauren Marrocco	E.J. Patten	\$150,581.00	\$153,581.00	PHD Stipend	1/1/2025
Christine Parisi	PAHS/PLP	\$89,575.00	\$100,738.00	Full EPTA Stipend	2/3/2025 – 6/25/2025
Michelle Loconte	Admin. Building	\$115,183.00	\$118,183.00	PHD Stipend	2/1/2025
XX172	District	\$45,665.00	\$55,665.00	AG Stipend	2/24/2025

**Perth Amboy Public Schools
Approval for Travel Expenses
February 6, 2025 Board Meeting**

**Finance
16 – Item #1**

Staff Member	Building	Travel Dates	Workshop/ Conference	Destination	Registr. Fee	Meals and Incidentals Days Daily Total	Mileage/ Trans	Lodging Nights Daily Total	Account Number	Bd. App Cost	Board App	County Approval
Mr. Michael Wieczorek	Shull School	24-25 SY	NJ Leaders to Leaders	Virtual	\$950.00	N/A	N/A	N/A	11-000-230-580-0-0000-00			
Dr. Janice Kroposky	McGinnis	24-25 SY	NJ Leaders to Leaders	Virtual	\$950.00	N/A	N/A	N/A	11-000-230-580-0-0000-00			
Ms. Lynn Lamberson	Ignacio Cruz	24-25 SY	PIRS Seminar	Virtual	\$1,200.00	N/A	N/A	N/A	20-218-200-329-0-0000-00			
Ms. Mary Gonzalez	Hmieleski	24-25 SY	PIRS Seminar	Virtual	\$1,200.00	N/A	N/A	N/A	20-218-200-329-0-0000-00			
Ms. Jasmin Hernandez	Ignacio Cruz	24-25 SY	PIRS Seminar	Virtual	\$1,200.00	N/A	N/A	N/A	20-218-200-329-0-0000-00			
Mr. Greg Cavanaugh	Admin Building	3/18 & 3/19	Infinite Campus Conference	Fordham University	\$849.00	N/A	N/A	N/A	11-000-252-500-0-0000-00 11-000-223-580-0-0000-35			
Mr. Marc Taras	Admin Building	3/18 & 3/19	Infinite Campus Conference	Fordham University	\$849.00	N/A	N/A	N/A	11-000-252-500-0-0000-00 11-000-223-580-0-0000-35			
Mr. Roberto Morales	Perth Amboy High School	3/6-3/8	Athletics Department Event	Atlantic City Boardwalk Hall	N/A	\$1,800.00	N/A	\$732.00	15-402-100-800-0-0000-03			

Finance

16 – Item #2

MONTH: February-25

COUNTY: Middlesex

DISTRICT: Perth Amboy

SCHOOL: District Wide

Fund	Account Program	Function	#	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11	000	252	100	100	SALARY - EXTR COMP - TEC	0	37,500.00	37,535.10	20,000.00	\$ 57,535.10
11	000	252	500	500	OTR PUR SVCS - TECH DW	0	1,013,898.55	1,124,122.36	-20,000.00	\$ 1,104,122.36
11	000	230	331	331	LEGAL SERVICES	0	450,000.00	450,000.00	1,100.00	\$ 451,100.00
11	000	230	339	339	OTHER PURCHASED PROF SER	0	175,000.00	175,000.00	-1,100.00	\$ 173,900.00
11	000	251	100	100	SALARIES-BUSINESS OFFICE	0	1,154,530.22	1,113,801.47	-6,000.00	\$ 1,107,801.47
11	000	251	100	100	EXTRA COMP - BUS OFF	0	10,000.00	10,681.70	6,000.00	\$ 16,681.70
11	000	221	102	102	SAL OF SUPERVISOR OF INS	0	61,800.00	58,951.25	-24,898.46	\$ 34,052.79
11	000	251	100	100	SALARIES-BUSINESS OFFICE	0	1,154,530.22	1,107,801.47	8,398.46	\$ 1,116,199.93
11	000	252	100	100	SALARIES - TECH DW	0	651,945.78	1,132,740.07	16,500.00	\$ 1,149,240.07
11	000	215	104	104	SALARIES - OT,PT, SPEECH	0	309,000.00	309,000.00	-309,000.00	\$ -
11	000	217	320	320	PUR PROF SVC - SPED	16	490,767.00	490,767.00	309,000.00	\$ 799,767.00
11	000	262	622	622	ELECTRICITY - SHULL	6	124,200.00	124,200.00	10,000.00	\$ 134,200.00
11	000	262	622	622	ELECTRICITY - #10	10	157,607.00	157,607.00	10,000.00	\$ 167,607.00
11	000	262	622	622	ELECTRICITY - DLS	13	200,000.00	200,000.00	-30,000.00	\$ 170,000.00
11	000	262	622	622	ELECTRICITY - WILENTZ	18	145,394.00	145,394.00	10,000.00	\$ 155,394.00
11	000	221	600	600	SUPPLY/MTRLs - INS TECH	33	0.00	0.00	13,243.00	\$ 13,243.00
11	000	251	600	600	SUPPLY/MATERL	39	60,813.46	30,813.46	-13,243.00	\$ 17,570.46
11	000	230	339	339	OTHER PURCHASED PROF SER	0	175,000.00	173,900.00	34,114.50	\$ 208,014.50
11	000	252	500	500	OTR PUR SVCS - TECH DW	0	1,013,898.55	1,104,122.36	350,000.00	\$ 1,454,122.36
11	000	291	290	290	EMPLOYEE BENEFITS-SICK/A	0	975,000.00	975,000.00	-384,114.50	\$ 590,885.50
11	000	211	173	173	SALARIES SCHOOL LIAISON	0	0.00	399,749.00	-113,016.03	\$ 286,732.97
11	000	219	104	104	SALARIES/CHILD STUDY TEA	10	501,025.00	505,240.00	-29,810.80	\$ 475,429.20
11	000	221	102	102	SAL OF SUPERVISOR OF INS	0	61,800.00	34,052.79	249,742.41	\$ 283,795.20
11	000	221	102	102	SALARY SPVSRs - SPED	16	381,524.41	251,141.85	83,978.16	\$ 335,120.01
11	000	221	102	102	SALARY SPVSR - GUIDANCE	20	149,971.50	149,971.92	80,173.65	\$ 230,145.57
11	000	221	102	102	SALARY SPVSR - MATH	22	120,794.85	123,794.88	-77,371.80	\$ 46,423.08

DISTRICT: Perth AmboyCOUNTY: MiddlesexMONTH: February-25SCHOOL: District Wide

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount		(2) Appropriation Amount Before Transfer		(3) Increase (Decrease)		(4) Appropriation Amount After Transfer	
11	000	221	102	SALARY SPVSR - VOC	24	120,513.33		123,262.88		-77,195.55	\$	46,067.33	
11	000	221	104	SALARIES OF OTHER PROFES	17	61,800.00		61,800.00		-61,800.00	\$	-	
11	000	221	105	SALARY SECRETARY - BIL	17	374,070.00		130,303.43		-7,443.59	\$	122,859.84	
11	000	221	105	SALARY SECRETARY - GUID	20	0.00		56,380.00		-7,085.96	\$	49,294.04	
11	000	221	105	SAL SEC - CURR 7-12	36	179,380.00		216,951.58		-34,570.49	\$	182,381.09	
11	000	221	110	OTHER SALARIES - BIL	17	8,000.00		5,600.00		-5,600.00	\$	-	
11	000	230	331	LEGAL SERVICES	0	450,000.00		451,100.00		34,114.50	\$	485,214.50	
11	000	230	339	OTHER PURCHASED PROF SER	0	175,000.00		208,014.50		-34,114.50	\$	173,900.00	
11	000	270	593	PUR SVC - OTHER	0	143,100.00		143,100.00		-19,000.00	\$	124,100.00	
11	000	270	610	SUPPLY/MATERIAL - TRANS	0	22,000.00		22,000.00		19,000.00	\$	41,000.00	
11	000	221	105	SALARY SECRETARY - SPED	16	63,370.00		179,002.56		-12,323.33	\$	166,679.23	
11	000	223	110	OTHER SALARY - GUIDANCE	20	0.00		0.00		282.00	\$	282.00	
11	000	251	100	SALARIES-BUSINESS OFFICE	0	1,154,530.22		1,116,199.93		12,041.33	\$	1,128,241.26	
11	000	221	105	SALARY SECRETARY - BIL	17	374,070.00		122,859.84		57,028.00	\$	179,887.84	
13	601	200	100	SUPPORT ACCRED EVE/ADULT	12	0.00		100,073.80		-57,028.00	\$	43,045.80	
11	000	230	610	GENERAL SUPPLIES	0	40,000.00		40,000.00		-4,280.00	\$	35,720.00	
11	000	230	890	OTHER OBJECTS OF EXPENSE	0	61,561.00		61,561.00		4,280.00	\$	65,841.00	
11	000	221	102	SAL OF SUPERVISOR OF INS	0	61,800.00		283,795.20		3,732.96	\$	287,528.16	
11	000	221	105	SALARY SECRETARY - SPED	16	63,370.00		166,679.23		4,101.22	\$	170,780.45	
11	000	221	105	SALARY SECRETARY - BIL	17	374,070.00		179,887.84		-8,909.80	\$	170,978.04	
11	000	230	100	SAL/SUPERINTENDENT/ADMIN	0	10,500.00		10,500.00		-1,450.00	\$	9,050.00	
11	000	230	100	OVERTIME-TRANSLATORS	0	0.00		400.00		1,450.00	\$	1,850.00	
11	000	251	100	SALARIES-BUSINESS OFFICE	0	1,154,530.22		1,128,241.26		1,058.68	\$	1,129,299.94	
11	000	251	100	EXTRA COMP - BUS OFF	0	10,000.00		16,681.70		16.94	\$	16,698.64	
11	000	219	104	SALARIES/CHILD STUDY TEA	11	501,155.00		712,118.00		79,478.00	\$	791,596.00	
11	000	219	104	SALARY - SPED - LDTC		0.00		224,994.68		25,000.00	\$	249,994.68	

DISTRICT: Perth AmboyCOUNTY: MiddlesexMONTH: February-25SCHOOL: District Wide

Fund		Account	Program	Function	#	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11		000		219		110	EXTRA COMP- SPED - LDTC	16	592,366.00	194,179.82	-104,478.00	\$ 89,701.82
11		000		252		100	SALARY - EXTR COMP - TEC	0	37,500.00	57,535.10	10,000.00	\$ 67,535.10
11		000		252		500	OTR PUR SVCS - TECH DW	0	1,013,898.55	1,452,395.71	-140,000.00	\$ 1,312,395.71
11		000		252		600	SUPPLY/MATERIAL - TECH DW	0	50,822.65	51,903.01	130,000.00	\$ 181,903.01
11		000		213		300	PUR PROF/TECH - NURSES	27	1,200,000.00	1,200,000.00	48,410.00	\$ 1,248,410.00
11		000		213		500	OTH PURCH SVCS - NURSES	27	27,300.00	27,300.00	-18,000.00	\$ 9,300.00
11		000		213		600	SUPPLY/MTRL - NURSES	27	200,990.00	200,990.00	-30,410.00	\$ 170,580.00
11		000		230		339	OTHER PURCHASED PROF SER	0	175,000.00	173,900.00	24,314.01	\$ 198,214.01
11		000		230		530	COMMUNICATIONS/TELEPHONE	0	510,000.00	510,600.00	-24,314.01	\$ 486,285.99
11		000		211		173	SALARIES SCHOOL LIAISON	0	0.00	286,732.97	32,430.00	\$ 319,162.97
11		000		221		105	SALARY SECRETARY - SPED	16	63,370.00	170,780.45	3,053.96	\$ 173,834.41
11		000		251		100	SALARIES-BUSINESS OFFICE	0	1,154,530.22	1,129,299.94	2,600.00	\$ 1,131,899.94
11		000		251		100	EXTRA COMP - BUS OFF	0	10,000.00	16,698.64	1,500.00	\$ 18,198.64
11		000		262		100	SAL/LUNCH AIDES-#7 SCH	7	0.00	25,000.00	10,000.00	\$ 35,000.00
11		000		270		160	SAL TRANS - OFFICE	0	381,200.07	381,200.07	-49,583.96	\$ 331,616.11
11		000		262		622	ELECTRICITY - CERES	2	67,565.00	67,565.00	2,500.00	\$ 70,065.00
11		000		262		622	ELECTRICITY - PAHS	3	756,975.00	756,975.00	-37,500.00	\$ 719,475.00
11		000		262		622	ELECTRICITY - PATTEN	5	95,283.00	95,283.00	10,000.00	\$ 105,283.00
11		000		262		622	ELECTRICITY - SHULL	6	124,200.00	134,200.00	10,000.00	\$ 144,200.00
11		000		262		622	ELECTRICITY - #10	10	157,607.00	167,607.00	15,000.00	\$ 182,607.00
11		000		291		241	OTHER RETIREMENT CONTR/RE	0	2,254,872.28	2,254,872.28	9,428.52	\$ 2,264,300.80
11		000		291		260	WORKMEN'S COMPENSATION	0	1,636,519.00	1,606,519.00	-9,428.52	\$ 1,597,090.48
11		000		230		331	LEGAL SERVICES	0	450,000.00	485,214.50	40,516.00	\$ 525,730.50
11		000		252		500	OTR PUR SVCS - TECH DW	0	1,013,898.55	1,312,395.71	386,905.62	\$ 1,699,301.33
11		000		291		270	HEALTH BENEFITS	0	10,202,695.21	10,004,038.07	-427,421.62	\$ 9,576,616.45
11		000		252		500	OTR PUR SVCS - TECH DW	0	1,013,898.55	1,015,625.20	-1,726.65	\$ 1,013,898.55

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount		(2) Appropriation Amount Before Transfer		(3) Increase (Decrease)		(4) Appropriation Amount After Transfer	
						Appropriation Amount		Appropriation Amount		Amount		Amount	
11	000	252	600	SUPPLY/MATERIAL - TECH DW	0	50,622.65		48,896.00		1,726.65	\$	50,622.65	
15	190	100	610	GENERAL SUPPLIES - MCGNS	4	78,526.20		114,963.40		-385.00	\$	114,578.40	
15	190	100	800	OTR OBJECT - MCG	4	0.00		0.00		385.00	\$	385.00	
15	000	266	100	SALARY-LEO - MCG	4	327,545.00		327,545.00		-8,000.00	\$	319,545.00	
15	402	100	101	EXTRA COMP - ATHLETICS	4	7,961.80		7,961.80		8,000.00	\$	15,961.80	
15	120	100	101	SAL TEACHERS GR 1-5 HNR	10	2,932,740.00		2,749,546.68		9,545.72	\$	2,759,092.40	
15	213	100	101	SAL TEACHER - RR - #10	10	788,665.00		788,665.00		-9,545.72	\$	779,119.28	
15	120	100	101	EXTRA COMP - WILENTZ	18	10,921.61		114,505.92		-10,000.00	\$	104,505.92	
15	204	100	106	EXTRA COMP - PARA - WILN	18	0.00		2,000.00		10,000.00	\$	12,000.00	
15	000	222	100	SALARY - LIBRARY - JJF	9	95,315.00		43,790.52		46,758.73	\$	90,549.25	
15	110	100	101	EXTRA COMP - JJF	9	30.00		235.00		1,000.00	\$	1,235.00	
15	120	100	101	SAL TEACHERS GR 1-5 JJF	9	2,975,835.00		2,838,272.91		20,733.84	\$	2,859,006.75	
15	204	100	101	SAL TEACHER - LLD - JJF	9	643,160.00		377,657.00		-11,362.17	\$	366,294.83	
15	213	100	101	SAL TEACHER - RR - JJF	9	400,410.00		465,617.10		2,869.60	\$	468,486.70	
15	240	100	101	SAL TEACHER - BIL - JJF	9	751,382.50		511,249.00		-60,000.00	\$	451,249.00	
15	000	240	103	SALARY - PRINC/VP - HS	3	727,880.32		809,069.56		9,488.55	\$	818,558.11	
15	000	240	105	SAL SECRETARIAL - HS	3	286,417.50		375,515.52		7,907.21	\$	383,422.73	
15	000	266	100	SALARY-LEO - HS	3	883,788.75		1,267,419.70		32,419.35	\$	1,299,839.05	
15	140	100	101	SAL TEACHER GR 9-12 - SC	3	2,608,835.00		2,716,363.72		35,185.33	\$	2,751,549.05	
15	213	100	101	SAL TEACHER - RR - HS	3	1,232,765.00		1,042,858.80		-107,549.70	\$	935,309.10	
15	213	100	101	SAL TEACHER RR - HS - SC	3	491,760.00		618,106.64		20,316.66	\$	638,423.30	
15	240	100	101	SAL TEACHER - BIL HS SC	3	480,245.00		531,750.40		2,232.60	\$	533,983.00	
15	000	218	104	GUIDANCE SALARIES	3	216,725.00		216,725.00		-23,991.56	\$	192,733.44	
15	000	240	105	EXTRA COMP - SEC - HS	3	650.00		650.00		386.15	\$	1,036.15	
15	000	266	100	EXTRA COMP-LEO - HS	3	35,000.00		35,000.00		3,339.41	\$	38,339.41	
15	140	100	101	GRADES 9-12 - SALARIES O	3	12,300.00		12,300.00		13,645.26	\$	25,945.26	

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	140	100	101	EXTRA COMP - HS	3	0.00	1,000.00	3,483.17 \$	4,483.17
15	190	100	106	EXTRA COMP - HS	3	500.00	3,500.00	3,137.57 \$	6,637.57
15	000	218	104	SALARY - GUIDANCE - MCG	4	362,965.00	299,270.00	57,028.00 \$	356,298.00
15	000	240	103	SALARY - PRIN/VP - MCG	4	656,276.40	656,276.40	-71,865.80 \$	584,410.60
15	130	100	101	SAL TEACHER GR 6-8 - MCG	4	4,420,301.28	4,340,940.08	8,995.96 \$	4,349,936.04
15	213	100	101	SAL TEACHER - RR - MCG	4	1,293,711.50	1,393,423.00	5,841.84 \$	1,399,264.84
15	190	100	106	EXTRA COMP - MCG	4	0.00	175,102.77	-171,543.62 \$	3,559.15
15	204	100	106	EXTRA COMP - MCG	4	6,300.00	6,300.00	171,543.62 \$	177,843.62
15	000	222	100	SALARY - LIBRARY - JJF	9	95,315.00	90,549.25	4,289.17 \$	94,838.42
15	240	100	101	SAL TEACHER - BIL - JJF	9	751,382.50	451,249.00	-4,289.17 \$	446,959.83
15	120	100	101	SAL TEACHERS GR 1-5 HNR	10	2,932,740.00	2,759,092.40	5,252.10 \$	2,764,344.50
15	190	100	106	SAL TEACHER AIDES - HNR	10	851,560.00	854,696.30	1,112.00 \$	855,808.30
15	240	100	101	SAL TEACHER - BIL - #10	10	1,353,895.00	1,177,639.98	-6,364.10 \$	1,171,275.88
15	000	218	104	SALARY - GUIDANCE - HS	3	1,162,793.47	1,162,793.47	21,518.44 \$	1,184,311.91
15	000	218	104	GUIDANCE SALARIES	3	216,725.00	192,733.44	-21,518.44 \$	171,215.00
15	402	100	500	OTR PUR SVCS - HS	3	55,250.00	100,250.00	-15,000.00 \$	85,250.00
15	402	100	800	OTHER OBJECTS	3	0.00	0.00	15,000.00 \$	15,000.00
15	000	240	105	EXTRA COMP - SEC - HS	3	650.00	1,036.15	1,000.00 \$	2,036.15
15	140	100	101	GRADES 9-12 - SALARIES O	3	12,300.00	25,945.26	29,000.00 \$	54,945.26
15	240	100	610	GENERAL SUPPLIES BIL 9TH	3	36,112.70	36,112.70	-30,000.00 \$	6,112.70
15	000	240	105	SAL SECRETARIAL - AVC	2	64,590.00	64,590.00	733.28 \$	65,323.28
15	000	266	100	EXTRA COMP-LEO - AVC	2	900.00	3,151.00	9,000.00 \$	12,151.00
15	120	100	101	SAL TEACHERS GR 1-5 AVC	2	2,732,452.00	2,796,301.92	-9,733.28 \$	2,786,568.64
15	000	240	103	SALARY - PRIN/VP - MCG	4	656,276.40	584,410.60	63,402.45 \$	647,813.05
15	000	262	100	SALARIES-CUSTODIAL MCGIN	4	760,522.05	617,060.82	-30,000.00 \$	587,060.82
15	000	266	100	SALARY-LEO - MCG	4	327,545.00	319,545.00	-30,000.00 \$	289,545.00

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	130	100	101	SAL TEACHER GR 6-8 - MCG	4	4,420,301.28	4,349,936.04	16,738.83 \$	4,366,674.87
15	204	100	101	SAL TEACHER - LLD - MCG	4	275,722.50	279,248.00	29,302.50 \$	308,550.50
15	204	100	106	SAL PARAS - LLD - MCG	4	474,720.00	474,720.00	-30,000.00 \$	444,720.00
15	213	100	106	SAL PARAS - RR - MCG	4	116,250.00	116,250.00	-19,443.78 \$	96,806.22
15	000	266	100	EXTRA COMP-LEO - MCG	4	0.00	15,000.48	11,607.10 \$	26,607.58
15	120	100	101	EXTRA COMP - MCG	4	11,607.10	11,607.10	-11,607.10 \$	-
15	190	100	106	EXTRA COMP - MCG	4	0.00	3,559.15	-3,559.15 \$	-
15	204	100	106	EXTRA COMP - MCG	4	6,300.00	177,843.62	3,559.15 \$	181,402.77
15	000	262	100	SALARIES CUSTODIAL PATT	5	422,114.13	422,114.13	-23,663.48 \$	398,450.65
15	120	100	101	SAL TEACHERS GR 1-5 EJP	5	3,104,238.00	2,850,716.14	23,663.48 \$	2,874,379.62
15	120	100	101	EXTRA COMP - EJP	5	1,856.90	160,000.00	-10,000.00 \$	150,000.00
15	204	100	106	EXTRA COMP - PARAS - EJP	5	3,170.10	8,520.00	10,000.00 \$	18,520.00
15	000	262	100	LUNCH AIDES -SALARIES	9	357,000.00	357,000.00	-20,000.00 \$	337,000.00
15	000	266	100	EXTRA COMP-LEO - JJF	9	900.00	4,600.00	20,000.00 \$	24,600.00
15	204	100	101	SAL TEACHER - LLD - JJF	9	643,160.00	366,294.83	42,826.72 \$	409,121.55
15	213	100	101	SAL TEACHER - RR - JJF	9	400,410.00	488,486.70	-42,826.72 \$	425,659.98
15	120	100	101	SAL TEACHERS GR 1-5 HNR	10	2,932,740.00	2,764,344.50	1,417.50 \$	2,765,762.00
15	204	100	101	SAL TEACHER - LLD - #10	10	432,565.00	476,775.00	1,642.25 \$	478,417.25
15	213	100	101	SAL TEACHER - RR - #10	10	788,665.00	779,119.28	-3,059.75 \$	776,059.53
15	120	100	101	SAL TEACHER GR 1-5 - WIL	18	3,010,000.00	2,790,363.88	-40,310.62 \$	2,750,053.26
15	204	100	101	SAL TEACHER - LLD WILNTZ	18	366,830.00	366,830.00	40,310.62 \$	407,140.62
15	000	211	100	SALARY - SW/ATTED - HS	3	64,860.00	64,860.00	-3,822.08 \$	61,037.92
15	000	211	100	SALARY - SW/ATTND - SC	3	61,370.00	61,370.00	-61,370.00 \$	-
15	000	213	100	SALARIES - NURSE - EC	3	72,015.00	72,015.00	-72,015.00 \$	-
15	000	213	100	EXTRA COMP - PLP	3	74,435.00	74,435.00	-74,435.00 \$	-
15	000	240	103	SALARY - PRINC/VP - HS	3	727,880.32	818,558.11	1,116.30 \$	819,674.41

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	000	240	103	EXTRA COMP - PLP	3	0.00	0.00	959.97 \$	959.97
15	000	240	105	SAL SECRETARIAL - HS	3	286,417.50	383,422.73	613.96 \$	384,036.69
15	000	262	100	SALARIES CUSTODIAL	3	274,699.88	274,699.88	-50,000.00 \$	224,699.88
15	000	266	100	SALARY-LEO - HS	3	883,788.75	1,299,839.05	75,281.02 \$	1,375,120.07
15	000	266	100	EXTRA COMP-LEO - HS	3	35,000.00	38,339.41	13,375.76 \$	51,715.17
15	140	100	101	SAL TEACHER GR 9-12 MAIN	3	9,553,614.00	8,807,958.14	744,643.50 \$	9,552,601.64
15	140	100	101	SAL TEACHER GR 9-12 - SC	3	2,608,835.00	2,751,549.05	28,463.55 \$	2,780,012.60
15	140	100	101	SAL TCHR - GR 9-12 - PLP	3	849,160.00	866,322.98	-41,952.00 \$	824,370.98
15	140	100	101	EXTRA COMP - HS	3	1,672,258.50	1,627,258.50	-744,643.50 \$	882,615.00
15	140	100	101	EXTRA COMP - HS	3	0.00	4,483.17	2,426.67 \$	6,909.84
15	190	100	106	SALARIES	3	52,465.00	52,465.00	13,101.70 \$	65,566.70
15	190	100	106	EXTRA COMP - HS	3	500.00	6,637.57	2,845.68 \$	9,483.25
15	204	100	106	SAL PARAS - LLD - HS	3	1,040,560.00	1,040,560.00	51,973.25 \$	1,092,533.25
15	204	100	106	SAL PARAS LLD - HS - SC	3	393,710.00	393,710.00	-50,000.00 \$	343,710.00
15	213	100	101	SAL TEACHER RR - HS - SC	3	491,760.00	638,423.30	35,905.34 \$	674,328.64
15	213	100	101	SALARIES	3	170,920.00	173,270.00	50,233.50 \$	223,503.50
15	213	100	106	SAL PARAS - RR - HS	3	130,300.00	130,300.00	-40,000.00 \$	90,300.00
15	240	100	101	SAL TEACHER - BIL - HS	3	1,710,557.50	1,776,448.08	147,212.00 \$	1,923,660.08
15	240	100	101	SAL TEACHER - BIL HS SC	3	480,245.00	533,983.00	-30,000.00 \$	503,983.00
15	240	100	106	EXTRA COMP -PLP	3	320.00	320.00	85.38 \$	405.38
15	000	240	103	EXTRA COMP - PLP	3	0.00	959.97	500.00 \$	1,459.97
15	000	266	100	EXTRA COMP-LEO - HS	3	35,000.00	51,715.17	8,800.00 \$	60,515.17
15	140	100	101	EXTRA COMP - HS	3	0.00	6,909.84	2,300.00 \$	9,209.84
15	190	100	106	EXTRA COMP - HS	3	500.00	9,483.25	2,200.00 \$	11,683.25
15	204	100	106	SAL PARAS LLD - HS - SC	3	393,710.00	343,710.00	-22,904.30 \$	320,805.70
15	213	100	101	SAL TEACHER - RR - HS	3	1,232,765.00	935,309.10	31,604.30 \$	966,913.40

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	240	100	101	SAL TEACHER - BIL - HS	3	1,710,557.50	1,923,660.08	-23,000.00	\$ 1,900,660.08
15	240	100	106	EXTRA COMP -PLP	3	320.00	405.38	500.00	\$ 905.38
15	000	240	103	SALARY - PRIN/VP - MCG	4	656,276.40	647,813.05	1,166.48	\$ 648,979.53
15	130	100	101	SAL TEACHER GR 6-8 - MCG	4	4,420,301.28	4,366,674.87	-1,166.48	\$ 4,365,508.39
15	000	213	600	SUPPLY/MTRL - NRSE -MCG	4	6,293.28	6,293.28	-5,000.00	\$ 1,293.28
15	000	218	600	SUPP/MTRL - GUIDE - MCG	4	3,250.00	3,250.00	-2,500.00	\$ 750.00
15	000	240	600	SUPPLY/MTRL - ADM - MCG	4	2,275.00	2,275.00	-1,700.00	\$ 575.00
15	190	100	610	GENERAL SUPPLIES - MCGNS	4	78,526.20	114,578.40	-13,200.00	\$ 101,378.40
15	213	100	610	GENERAL SUPPLIES-RESOURC	4	25,403.20	16,293.90	-2,500.00	\$ 13,793.90
15	402	100	101	EXTRA COMP - ATHLETICS	4	7,961.80	15,961.80	34,150.00	\$ 50,111.80
15	402	100	500	OTR PUR SVCS - MCG	4	3,250.00	3,250.00	-3,250.00	\$ -
15	402	100	600	SUPPLIES AND MATERIALS	4	6,000.00	6,000.00	-6,000.00	\$ -
15	000	213	600	SUPPLY/MTRL - NRSE - SES	6	5,954.65	5,954.65	-5,000.00	\$ 954.65
15	000	218	600	SUPP/MTRL - GUIDE - SHUL	6	4,225.00	4,225.00	-3,800.00	\$ 425.00
15	000	240	600	SUPPLY/MTRLS - SHULL	6	3,250.00	3,250.00	-2,800.00	\$ 450.00
15	190	100	610	GENERAL SUPPLIES - SHULL	6	13,638.59	49,406.19	-5,901.70	\$ 43,504.49
15	204	100	610	GEN SUPPLY - LLD - SHULL	6	22,750.00	20,250.00	-3,000.00	\$ 17,250.00
15	213	100	610	GEN SUPPLY - RR - SHULL	6	25,455.40	16,513.50	-3,000.00	\$ 13,513.50
15	402	100	101	EXTRA COMP - ATHLETICS	6	6,591.20	26,591.20	32,751.70	\$ 59,342.90
15	402	100	500	PURCH SVCS - SHULL	6	3,250.00	3,250.00	-3,250.00	\$ -
15	402	100	600	SUPPLY/MATRLS - SHULL	6	6,000.00	6,000.00	-6,000.00	\$ -
15	000	211	600	SUPPLIES/MATERIALS-HS	3	4,875.00	4,875.00	-4,000.00	\$ 875.00
15	000	213	100	EXTRA COMP - FA	3	100.00	100.00	-100.00	\$ -
15	000	218	104	EXTRA COMP GUIDANCE	3	1,700.00	1,700.00	-700.00	\$ 1,000.00
15	000	218	600	SUPP/MTRL - GUIDE - HS	3	10,400.00	10,400.00	-5,000.00	\$ 5,400.00
15	000	222	600	SUPPLY/MTRALS - LIB - HS	3	4,420.00	4,420.00	-4,000.00	\$ 420.00

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Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount		(2) Appropriation Amount Before Transfer		(3) Increase (Decrease)	(4) Appropriation Amount After Transfer	
						Amount		Amount			Amount	
15	000	222	600	SUPPLY/MTRALS - LIB - HS	3	975.00		975.00		-975.00	\$	-
15	000	240	600	SUPPLY/MTRL - HS	3	32,630.00		32,630.00		-10,000.00	\$	22,630.00
15	000	240	600	SUPPLIES AND MATER 9TH	3	325.00		325.00		-325.00	\$	-
15	190	100	610	GENERAL SUPPLIES - PAHS	3	810,283.24		722,713.24		-35,318.00	\$	687,395.24
15	190	100	610	GENERAL SUPPLY - HS - SC	3	132,853.73		132,853.73		-30,000.00	\$	102,853.73
15	190	100	610	GENERAL SUPPLY - HS - PLP	3	23,439.08		23,439.08		-5,000.00	\$	18,439.08
15	204	100	101	EXTRA COMP - LLD - HS	3	13,500.00		13,500.00		-5,000.00	\$	8,500.00
15	204	100	106	EXTRA COMP	3	12,700.00		12,700.00		-5,000.00	\$	7,700.00
15	204	100	610	GEN SUPPLY - LLD - FA	3	975.00		975.00		-975.00	\$	-
15	213	100	610	GENERAL SUPPLIES RR 9TH	3	12,145.90		12,145.90		-6,000.00	\$	6,145.90
15	240	100	610	GENERAL SUPPLIES BIL 9TH	3	36,112.70		6,112.70		-3,000.00	\$	3,112.70
15	240	100	610	GENERAL SUPPLIES BIL PLP	3	9,241.50		9,241.50		-2,000.00	\$	7,241.50
15	402	100	101	EXTRA COMP - ATHLETICS	3	327,461.00		341,219.66		128,393.00	\$	469,612.66
15	402	100	500	OTR PUR SVCS - HS	3	55,250.00		85,250.00		-1,000.00	\$	84,250.00
15	402	100	600	SUPPLIES AND MATERIALS	3	60,750.00		60,750.00		-5,000.00	\$	55,750.00
15	402	100	800	OTHER OBJECTS	3	0.00		15,000.00		-5,000.00	\$	10,000.00
15	000	218	104	SALARY - GUIDANCE - HS	3	1,162,793.47		1,184,311.91		30,984.88	\$	1,215,296.79
15	140	100	101	SAL TEACHER GR 9-12 - SC	3	2,608,835.00		2,780,012.60		-34,998.48	\$	2,745,014.12
15	190	100	106	SAL TEACHER AIDES - EJP	5	1,158,235.00		857,870.00		3,328.00	\$	861,198.00
15	204	100	106	SAL PARAS - LLD - HS	3	1,040,560.00		1,092,533.25		4,013.60	\$	1,096,546.85
15	240	100	101	SAL TEACHER - BIL - EJP	5	973,497.50		973,497.50		-3,328.00	\$	970,169.50
20	218	100	101	SALARY -TEACHER - HMIEL	8	2,050,542.00		2,060,187.00		-35,701.54	\$	2,024,485.46
20	218	100	106	SAL-PARA - HMIELESKI	8	1,376,878.00		1,253,495.00		35,701.54	\$	1,289,196.54
20	218	100	101	EXTRA COMP-TEACHER -#7	7	0.00		3,500.00		500.00	\$	4,000.00
20	218	100	106	EXTRA COMP-PARA #7	7	0.00		2,000.00		750.00	\$	2,750.00
20	218	100	600	CLASS SUPPLIES -#7	7	17,000.00		17,000.00		-1,250.00	\$	15,750.00

DISTRICT: Perth AmboyCOUNTY: MiddlesexMONTH: February-25SCHOOL: District Wide

Fund	Account Program	Function	#	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
20	218	200	200	102	SAL SUPV INSTR	0	115,183.00	115,183.00	-0.04 \$	115,182.96
20	218	200	200	104	SAL OTHER PROF STAFF	0	1,244,175.00	1,123,045.00	93,965.00 \$	1,217,010.00
20	218	200	200	105	SAL-SECRETARY - DW	0	65,379.00	65,413.00	-0.04 \$	65,412.96
20	218	200	200	176	SAL MASTER TEACHERS	0	536,990.00	535,815.28	-88,063.28 \$	447,752.00
20	218	200	200	511	CONTR SERV-TRANS.(BET. H	0	60,000.00	60,000.00	-5,901.64 \$	54,098.36
20	239	100	100	610	INSTR. SUPPLIES FLYNN	9	10,000.00	19,867.00	6,900.00 \$	26,767.00
20	239	200	200	300	PURCH PROFESSIONAL SERV	9	74,300.00	64,433.00	-6,900.00 \$	57,533.00
20	239	100	100	101	STIPEND TEACHERS	9	0.00	0.00	53,444.00 \$	53,444.00
20	239	100	100	610	INSTR. SUPPLIES FLYNN	9	10,000.00	26,767.00	1.00 \$	26,768.00
20	239	200	200	200	EMPL BENEFITS	9	0.00	0.00	4,088.00 \$	4,088.00
20	239	200	200	300	PURCH PROFESSIONAL SERV	9	74,300.00	57,533.00	-57,533.00 \$	-
20	218	100	100	106	EXTRA COMP-PARA - HMIELE	8	0.00	3,500.00	5,000.00 \$	8,500.00
20	218	200	200	110	OTHER SALARIES - HMIELE	8	321,314.00	263,399.60	-9,000.00 \$	254,399.60
20	218	200	200	110	EXTRA COMP-OTHER SALARIE	8	0.00	2,500.00	4,000.00 \$	6,500.00
20	218	100	100	101	SALARY - TEACHER - CRUZ	11	3,183,908.00	2,931,298.00	-62,696.30 \$	2,868,601.70
20	218	100	100	106	SAL-PARA - CRUZ	11	2,071,465.00	1,729,473.00	77,868.75 \$	1,807,341.75
20	218	100	100	600	CLASS SUPPLIES - CRUZ	11	52,500.00	52,500.00	-26,688.97 \$	25,811.03
20	218	200	200	105	SAL - SECRETARY - CRUZ	11	65,626.00	63,090.00	976.84 \$	64,066.84
20	218	200	200	110	OTHER SALARIES - CRUZ	11	496,656.00	424,618.00	7,719.64 \$	432,337.64
20	218	200	200	110	EXTRA COMP-OTHER SALARIE	11	0.00	10,781.00	2,820.04 \$	13,601.04
20	239	100	100	101	TEACHER STIPENDS	4	0.00	0.00	17,508.00 \$	17,508.00
20	239	100	100	610	GENERAL SUPPLIES	4	49,033.00	49,033.00	-38,916.00 \$	10,117.00
20	239	200	200	110	SUPPORT STIPENDS	4	0.00	0.00	9,354.00 \$	9,354.00
20	239	200	200	200	EMPLOYEE BENEFITS	4	0.00	0.00	2,054.00 \$	2,054.00
20	239	200	200	300	PUR PROF TECH-MCG	4	0.00	0.00	10,000.00 \$	10,000.00
20	218	100	100	101	EXTRA COMP-TEACHER - #7	7	0.00	4,000.00	10,000.00 \$	14,000.00

DISTRICT: Perth Amboy

COUNTY: Middlesex

MONTH: February-25

SCHOOL: District Wide

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
20	218	100	600	CLASS SUPPLIES - #7	7	17,000.00	15,750.00	-5,000.00	\$ 10,750.00
20	218	200	600	SUPPLY/MATERIAL - #7	7	15,820.00	15,820.00	-5,000.00	\$ 10,820.00
20	218	100	101	SALARY - TEACHER - #7	7	0.00	942,260.00	14,319.42	\$ 956,579.42
20	218	100	106	SAL-PARA - #7	7	679,475.00	741,446.00	10,774.00	\$ 752,220.00
20	218	200	511	CONTR SERV-TRANS.(BET. H	0	60,000.00	54,098.36	-25,093.42	\$ 29,004.94
20	218	100	106	SAL-PARA - HMIELESKI	8	1,376,878.00	1,289,196.54	33,740.00	\$ 1,322,936.54
20	218	200	110	OTHER SALARIES - HMIELE	8	321,314.00	254,399.60	-33,740.00	\$ 220,659.60
20	218	100	106	EXTRA COMP-PARA - CRUZ	11	0.00	2,712.00	531.00	\$ 3,243.00
20	218	200	110	EXTRA COMP-OTHER SALARIE	11	0.00	13,601.04	1,741.79	\$ 15,342.83
20	218	200	600	SUPPLY/MATERIAL - CRUZ	11	61,000.00	40,400.00	-2,272.79	\$ 38,127.21
Totals						\$ 144,467,546	\$ 144,467,546	0	\$ 144,467,546

*Column totals must agree

**Column total must equal zero

Transfers Reviewed

Transfers Approved

List of JJF Books for Disposal

Finance

16 – Item #26

[illegible]

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Bilingual Education
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[See POLICY ALERT Nos. 187, 191, 209, 229, and 232]

2423 BILINGUAL EDUCATION

The Board of Education will provide programs of bilingual education, English as a second language (ESL), and culturally and linguistically responsive, researched-based, and effective language instruction educational programs (LIEP) to all multilingual learners (ML) as required by law and rules of the New Jersey State Board of Education. MLs are those students whose primary language is not English and who have varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English-speaking ability pursuant to N.J.S.A. 18A:35-15 through 18A:35-26.1 and N.J.A.C. 6A:15-1.1 et seq.

The school district shall use, at the time of enrollment, the multi-step process to identify MLs enrolled in the district in accordance with N.J.A.C. 6A:15-1.3. The district shall administer to each student enrolled in the district the Statewide home-language survey (HLS) to determine which students in preschool to twelfth grade have a primary language(s) other than English and, therefore, may be a ML.

The district shall then determine the English language proficiency of all Kindergarten to twelfth-grade students who are found eligible through N.J.A.C. 6A:15-1.3(a)1 or (a)2 and whose primary language is other than English by administering an English language proficiency (ELP) assessment. Students who do not meet the New Jersey Department of Education (Department)- established cut score standard on the ELP assessment shall be considered MLs and shall be offered entry into the district's LIEP. Preschool students who are identified as having a primary language other than English shall be identified as MLs. Prior to the start of their Kindergarten year, the district shall administer an ELP assessment to preschool MLs as part of the screener process to determine the ML's English language proficiency level. The district shall also use age-appropriate methodologies to identify preschool MLs to determine their individual language development needs.

The district shall provide to all preschool to twelfth-grade MLs enrolled in the district pursuant to N.J.S.A. 18A:7F-46 and N.J.S.A. 18A:7F-54 with equal educational opportunities and all educational activities and programs in accordance with the provisions of N.J.A.C. 6A:15-1.4.



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The school district providing a LIEP shall submit a plan every three years to the Department in accordance with the provisions of N.J.A.C. 6A:15-1.5.

Students enrolled in a LIEP shall have equal educational opportunities, including full access to educational opportunities and services available to other students in the school district pursuant to N.J.A.C. 6A:15-1.6.

As part of the district- and school-level plans for professional development requirements pursuant to N.J.A.C. 6A:9C-4.2, the Board shall describe professional learning for bilingual, ESL, and academic content teaching staff members whose classroom instruction is in English; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teaching staff members of MLs in accordance with the provisions of N.J.A.C. 6A:15-1.7.

All teachers of bilingual programs shall hold a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or academic content area and a standard certificate with a bilingual/bicultural education endorsement, pursuant to N.J.S.A. 18A:6-38 et seq., N.J.S.A. 18A:35-15 to 26, and N.J.A.C. 6A:9B-11.5 in accordance with the provisions of N.J.A.C. 6A:15-1.8.

Students identified as MLs shall be assessed annually using English Language Placement (ELP) assessments to measure the progress toward English language proficiency and to determine readiness for exiting the LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.9. Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2., shall be assessed annually using an alternate ELP assessment. Every student participating in a bilingual, ESL, or English language services program established pursuant to N.J.S.A. 18A:35-15 et seq. shall be entitled to continue such participation for a period of three years pursuant to N.J.S.A. 18A:35-19.

MLs enrolled in the LIEP shall be placed in a classroom(s) where the primary language of instruction is English when the ML has demonstrated readiness to exit a LIEP first by achieving the Department-established cut score on an ELP or alternate ELP assessment. The student's readiness shall be further assessed by the use of a Department-established English language observation form that considers, at a minimum: classroom performance; the student's reading level in English; the observations of the teaching staff members responsible for the educational program of the student; and performance on achievement tests in English.



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In accordance with the provisions of N.J.S.A. 18A:35-22.1, a parent may remove a student who is enrolled in a bilingual education program at any time; except that during the first three years of a student's participation in a bilingual education program, a parent may only remove the student at the end of each school year.

If a parent wishes to remove the student prior to the end of each school year, the removal shall be approved by the Executive County Superintendent. If the Executive County Superintendent determines the student should remain in the bilingual education program until the end of the school year, the parent may appeal the Executive County Superintendent's decision to the Commissioner of Education or designee pursuant to the provisions of N.J.S.A. 18A:35-19.2.

Newly exited students who are not academically progressing in classes where English is the primary language of instruction may be considered for reentry to a LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.9(g)1 through (g)5.

All MLs shall satisfy requirements for high school graduation pursuant to N.J.A.C. 6A:8-5.1(a) and Policy 5460 in accordance with the provisions of N.J.A.C. 6A:15-1.10.

All Kindergarten through twelfth-grade LIEPs shall be conducted within classrooms within the school district pursuant to N.J.S.A. 18A:35-20 in accordance with the provisions of N.J.A.C. 6A:15-1.11.

The parent of a ML shall be notified in accordance with the provisions of N.J.A.C. 6A:15-1.12 that their child has been identified as eligible for placement in a LIEP. Notice shall be in writing and in the language in which the parent possesses a primary speaking ability, and in English. The notice must also include the provisions detailed at N.J.A.C. 6A:15-1.12(b). Progress reports shall be written in English and in the primary language spoken by the parent of students enrolled in the LIEP.

Pursuant to N.J.A.C. 6A:15-1.13, with approval of the Executive County Superintendent on a case-by-case basis, the Board may join with another district Board to provide a LIEP and an individualized learning opportunity, pursuant to N.J.A.C. 6A:8-5.1(a)2, to a ML who chooses to utilize it to meet the 120-credit graduation requirement, in whole or in part.



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The Superintendent or designee shall provide for the maximum practicable engagement of the parent of MLs in the development and review of program objectives and dissemination of information to and from the Boards and communities served by the LIEP in accordance with the provisions of N.J.A.C. 6A:15-1.14. With the exception of a Board implementing an English language services or ESL program, each Board implementing a LIEP shall establish a parent advisory committee on bilingual education of which the majority membership shall be the parents of MLs.

N.J.S.A. 18A:35-15 through 18A:35-26.1
N.J.A.C. 6A:14-4.10; 6A:15-1.1 et seq.

Adopted: 12 January 2006
Revised: 21 September 2010
Revised: 05 March 2015
Revised: 13 October 2016
Revised: 06 February 2025



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[See POLICY ALERT Nos. 187, 191, 209, 229, and 232]

R 2423 BILINGUAL EDUCATION

A. Definitions – N.J.A.C. 6A:15-1.2

1. “Alternate English language proficiency assessment” (alternate ELP assessment) means a New Jersey Department of Education (Department)-approved assessment for students with the most significant cognitive disabilities that assesses a student’s English language proficiency (ELP) on the four domains of listening, speaking, reading, and writing, and that is aligned with the English Language Development (ELD) standards and the Individuals with Disabilities Education Act (IDEA).
2. “Bilingual education program” means a full-time language instruction educational program (LIEP) in all courses or subjects provided in accordance with N.J.S.A. 18A:35-18. Students in a bilingual education program receive instruction in the primary language of multilingual learners (ML) enrolled in the program and in English, while also receiving English as a second language (ESL) instruction. Educators use the primary language of instruction to enhance literacy in the primary language and as a support in the development of listening, speaking, reading, and writing skills in English. Students also receive instruction in the history and culture of the country, territory, or geographic area that is the native land of the parents and families of MLs enrolled in the program, and in the history and culture of the United States.
3. “Bilingual part-time program” means an instructional program alternative in which students receive their academic content area classes in English language arts (ELA) and mathematics instruction with a certified bilingual teacher who provides instruction in the primary language of the MLs in the program, as well as ESL instruction.
4. “Bilingual resource program” means an instructional program alternative in which students receive instruction and resources that are individualized for each student, daily instruction from a certified bilingual teacher in academic content areas as identified by the school district, as well as ESL instruction.



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5. “Bilingual tutorial program” means an instructional program alternative in which students receive one period of instruction from a certified bilingual teacher in an academic content area required for graduation, a second period of tutoring in another required content area, as well as ESL instruction.
6. “Class period” means the time allocated for instruction in academic content areas as part of the regular school schedule for each day in session as set forth at N.J.A.C. 6A:32-8.3. In a block schedule, weekly instruction is equivalent to one class period for each day of school in a given week.
7. “Cut score” means the same as that term is defined pursuant to N.J.A.C. 6A:8-1.3.
8. “Dual language immersion program” means, for the purpose of meeting the LIEP requirements at N.J.S.A. 18A:35-18 and N.J.A.C. 6A:15, a full-time LIEP that provides students structured English language instruction and instruction in a second language in all academic content areas. MLs in the program receive instruction in their primary language, as well as ESL instruction. A dual language immersion program provides daily instruction in English and a minimum of fifty percent of instruction in the primary language of enrolled MLs. A dual language immersion program that is designed to support MLs is sometimes referred to as a two-way bilingual education program.
9. “Early Language Development Standards” means the preschool English language development standards for preschool students developed by WIDA. The standards correspond to five domains of children’s development and learning: approaches to learning, language and communication development, cognition and general knowledge, physical well-being and motor development, and social and emotional development. The standards incorporated herein by reference, are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium and are available at <https://wida.wisc.edu/teach/early>.
10. “Educational activities and programs” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.



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11. “Educational equity” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.
12. “Educational needs” means the particular educational requirements of MLs; the fulfillment of which will provide them with equal educational opportunities.
13. “English as a second language (ESL) program” means a daily class period of second-language acquisition instruction within a LIEP and based on a student’s English language proficiency that teaches the English language development standards and incorporates the cultural aspects of the students’ experiences in their ESL instruction.
14. “English language development standards” or “ELD standards” means the 2020 Amplification of the English Language Development Standards, Kindergarten – Grade 12 incorporated herein by reference, as amended and supplemented, developed by WIDA. They are the standards and language competencies in listening, speaking, reading, and writing that MLs in preschool programs, and elementary and secondary schools, need to become fully proficient in English and to have unrestricted access to grade-appropriate instruction in challenging academic content areas. The standards are a version of ELA that have been crafted to address the specific developmental stages of students learning English. The standards are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium (www.wida.us) and are available for review at <https://wida.wisc.edu/sites/default/files/resource/WIDA-ELD-Standards-Framework-2020.pdf>.
15. “English language proficiency assessment” or “ELP assessment” means a Department-approved assessment that evaluates a student’s English language proficiency on the four domains of listening, speaking, reading, and writing, and that is aligned with the ELD standards.
16. “English language services” means services designed to improve the English language skills of MLs. The services, provided in school districts with less than ten MLs in Kindergarten through twelfth-grade, are part of the regular school program and are designed to develop proficiency in the ELD standards.



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- 17. “Equal educational opportunity” means the same as that term is defined pursuant to N.J.A.C. 6A:7-1.3.
- 18. “Exit criteria” means the criteria that must be applied before a student may be exited from a LIEP.
- 19. “High-intensity ESL program” means an instructional program alternative in which students receive two or more class periods each day in session of ESL instruction. One period is the standard ESL class, and the other period is a tutorial or ESL reading class.
- 20. “Instructional program alternative” means a LIEP, other than bilingual education and/or dual language immersion, that may be established by the Board of Education in consultation with, and approval of, the New Jersey Department of Education through a waiver request pursuant to N.J.S.A. 18A:35-18. All students in an instructional program alternative receive an ESL class period each day in session.
- 21. “Language instruction educational program” or “LIEP” means the program of services in which a ML receives instruction and support to develop and attain English language proficiency while meeting or exceeding the New Jersey Student Learning Standards (NJSLS) in academic content areas. MLs in a LIEP develop proficiency in the English language while they develop skills and knowledge within the academic content areas. A LIEP includes the services that all MLs are entitled to receive, pursuant to N.J.S.A. 18A:35-16 and N.J.A.C. 6A:15. LIEP includes “programs of bilingual education,” pursuant to N.J.S.A. 18A:35-16, and “instructional alternative programs,” pursuant to N.J.S.A. 18A:35-18.
- 22. “Multicultural curriculum” means the same as that term is defined pursuant to N.J.A.C. 6A:7.
- 23. “Multilingual learner” or “ML” means a student whose primary language is not English, who is identified through the process set forth in N.J.A.C. 6A:15, and who is developing proficiency in multiple languages (e.g., English and a primary language). The term is synonymous with “English learner” or “English language learner”.



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24. “Newcomer” means any student born outside of the United States who has recently arrived in the United States. Newcomer is an umbrella term that includes a heterogenous group of immigrants; some newcomers may also be MLs or students with interrupted formal education (SIFE).
25. “NJSLS” means the New Jersey Student Learning Standards as defined at N.J.A.C. 6A:8-1.3.
26. “Parent(s)” means the natural or adoptive parent, legal guardian, surrogate parent appointed pursuant to N.J.A.C. 6A:14-2.2, or a person acting in the place of a parent (such as a grandparent or stepparent with whom the student lives or a person legally responsible for the student’s welfare). Unless parental rights have been terminated by a court of appropriate jurisdiction, the parent retains all rights pursuant to N.J.A.C. 6A:32. In addition, a resource family parent may act as a parent pursuant to N.J.A.C. 6A:32 if the parent’s authority to make education decisions on the student’s behalf has been terminated by a court of appropriate jurisdiction.
27. “Primary language” means the language or mode of communication in which a ML is most fluent or speaks more regularly than any other language. In the case of a student, the primary language is the language normally used by the student’s parent.
28. “Sheltered English instruction” means an instructional program alternative to make academic instruction in English understandable to MLs. Sheltered English classes are taught by classroom teachers who deliver instruction in English, may not hold a bilingual/ESL endorsement, but have received training on strategies for instructional adaptation, pursuant to N.J.A.C. 6A:8-1.3, to make academic content areas comprehensible for MLs.
29. “State Seal of Biliteracy” means a recognition awarded pursuant to N.J.A.C. 6A:8-5.3.



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30. “Statewide home-language survey” or “Statewide HLS” means a standardized questionnaire developed by the Department for school districts to use to help identify which students are potential MLs and which students will require a record review and an ELP assessment to determine whether they are eligible for placement in a LIEP.
31. “Student with interrupted formal education” or “SIFE” means a ML in grades four to twelve who has experienced disruptions in their formal education that took place outside of the United States.

B. Identification of Eligible Multilingual Learners – N.J.A.C. 6A:15-1.3

1. The school district shall use, at the time of enrollment, the multi-step process set forth at N.J.A.C. 6A:15-1.3(a)1 through (a)3 and B.1.a. through B.1.c. below to identify MLs enrolled in the school district.
 - a. The district shall administer to each student enrolled in the school district the Statewide HLS. The district shall use the Statewide HLS to determine which students in preschool to twelfth-grade have a primary language(s) other than English and, therefore, may be a ML. The Statewide HLS shall be completed, in writing, or by verbal interview by an individual with knowledge of the student, such as a parent(s), trained school district personnel, or a bilingual or ESL teacher;
 - b. Following the administration of the Statewide HLS, the district shall conduct a records review process to determine whether the student is a ML.
 - (1) The records review process may include, but is not limited to, reviewing available information about the student’s overall academic performance from current or prior years; observations of teaching staff members who have worked with the student; interviews with the student or the student’s parent or family in their primary language; and/or additional school records as needed in compliance with State and Federal student privacy laws; and



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- c. The district shall then determine the English language proficiency of all Kindergarten to twelfth-grade students who are found eligible through N.J.A.C. 6A:15-1.3(a)1 or (a)2 and B.1.a. or B.1.b. above and whose primary language is other than English by administering an ELP assessment. Students who do not meet the Department-established cut score on the ELP assessment shall be considered MLs and shall be offered entry into the district's LIEP.
 - (1) Preschool students who are identified, pursuant to the processes set forth at N.J.A.C. 6A:15-1.3(a)1 and (a)2 and B.1.a. and B.1.b. above, as having a primary language other than English shall be identified as MLs. Prior to the start of their Kindergarten year, the district shall administer an ELP assessment to preschool MLs as part of the screener process to determine the ML's English language proficiency level.
 - (2) The district shall also use age-appropriate methodologies to identify preschool MLs to determine their individual language development needs.
- 2. The district shall maintain a roster indicating all identified students whose primary language is other than English and who are MLs.
- C. Board Requirements, Including Language Instruction Educational Programs for Multilingual Learners – N.J.A.C. 6A:15-1.4
 - 1. The district shall provide all preschool to twelfth-grade MLs enrolled in the school district pursuant to N.J.S.A. 18A:7F-46 and 18A:7F-54 with equal educational opportunities and all educational activities and programs, including required courses and support services defined at N.J.A.C. 6A:15-1.4(b) through (e) and C.2. through C.5. below to prepare MLs to meet or exceed the NJSLs for high school graduation. The instructional opportunities shall be designed to assist MLs to fully comprehend all subject matter and demonstrate their mastery of all NJSLs academic content areas.



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- a. Instructional opportunities may also include individualized and targeted supports, as needed by MLs.
 - b. The district shall ensure that all educational services, activities, and programs incorporate a linguistically and culturally responsive, multicultural curriculum in accordance with N.J.S.A. 18A:35-4.35, 18A:35-4.36, and 18A:35-4.36a. to ensure educational equity aligned to the Board of Education's Comprehensive Equity Plan, pursuant to N.J.A.C. 6A:7.
2. The Board shall provide all MLs with a LIEP.
- a. The Board shall provide appropriate instructional programs to preschool MLs pursuant to N.J.A.C. 6A:15-1.4(c) and C.3. below.
 - b. Whenever there are twenty or more MLs in Kindergarten through twelfth-grade in any one language classification enrolled in the school district, a LIEP shall include bilingual education or dual language immersion programs pursuant to N.J.A.C. 6A:15-1.4(e) and C.5. below, unless waived pursuant to N.J.A.C. 6A:15-1.15 and N. below.
 - c. Whenever there are ten or more MLs in Kindergarten through twelfth-grade enrolled in the school district, an ESL program shall be provided.
 - d. Whenever there are at least one, but fewer than ten MLs in Kindergarten through twelfth-grade enrolled in the school district, the Board shall provide the MLs with English language services. English language services shall be provided as part of the regular school program.
 - e. Instructional program alternatives may be implemented pursuant to N.J.A.C. 6A:15-1.15 and N. below.
3. The Board shall provide appropriate instructional programs to eligible preschool MLs based on the New Jersey Preschool Program Implementation Guidelines and the New Jersey Preschool Teaching and Learning Standards of Quality, pursuant to N.J.A.C. 6A:13A – Elements of High-Quality Preschool Programs.



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- a. A program that meets the New Jersey Preschool Teaching and Learning Standards of Quality and is approved, pursuant to N.J.A.C. 6A:13A, will be considered a preschool LIEP.
4. The Board shall establish bilingual education or dual language immersion programs whenever there are twenty or more MLs in any one language classification enrolled in the school district in Kindergarten through twelfth-grade, pursuant to N.J.S.A. 18A:35-18. Bilingual education or dual language immersion programs shall:
 - a. Be designed to prepare MLs to acquire sufficient English knowledge and skills to meet the NJSLS. All MLs participating in bilingual and dual language immersion programs shall also receive a class period of ESL instruction each day in session;
 - b. Include a curriculum that is aligned to the NJSLS and the ELD standards and includes primary language instruction delivered to further master literacy in the primary language and as a support in the development of English proficiency;
 - c. Include the full range of required courses and activities offered on the same basis and under the same rules that apply to all students within the school district; and
 - d. Utilize a curriculum for bilingual education programs that is adopted by the Board.
5. The Board shall provide at least one class period of ESL instruction each day in session based on a student's English language level to all MLs placed in a LIEP.
 - a. The Board shall develop and adopt an ESL curriculum that addresses the ELD standards to address the instructional needs of MLs.
 - b. The ESL curriculum shall be cross-referenced to the school district's bilingual education and academic content area curricula to ensure that ESL instruction is correlated to all academic content areas taught.



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6. The Board may establish dual language immersion programs to meet the requirement at N.J.A.C. 6A:15-1.4(b)2. and C.2.b. above and N.J.S.A. 18A:35-15 through 18A:35-26.
 - a. Dual language immersion programs shall be designed to help students achieve proficiency in English and in a second language while mastering academic content area skills.
 - b. Instruction shall be in all courses or subjects of study that allow students to meet all grade promotion and graduation standards.
 - c. Classes in dual language immersion programs shall be comprised of at least fifty percent MLs.
 - d. The program may be coordinated with the school district's world languages program.
 - e. Dual language immersion programs that are not established to provide the LIEP services required pursuant to N.J.S.A. 18A:35-15 through 18A:35-26 do not have to comply with the requirements of N.J.A.C. 6A:15, Policy 2423, and this Regulation.
7. The Board may establish a newcomer program for a limited duration in time to address the needs of recent immigrant students, particularly SIFEs, before the students transition to a general education classroom. A high-quality newcomer program shall:
 - a. Be age-appropriate;
 - b. Include content that relates to the NJSLS;
 - c. Include social-emotional learning; and
 - d. Include courses that are credit-bearing and count toward graduation pursuant to N.J.A.C. 6A:8, or promotion requirements to allow students to meet grade-level standards within a reasonable period of time.



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8. The Board shall offer sufficient courses and other relevant supplemental instructional opportunities in grades nine through twelve to enable MLs to meet or exceed the NJSLs for graduation. When sufficient numbers of students are not available to form a bilingual class in an academic content area, the Board shall develop, in consultation with and approved by the Department, plans to meet the needs of the students.
 9. In addition to N.J.A.C. 6A:15-1.4(a) through (h) and C.1. through C.8. above, the Board shall design additional programs and services to meet the special needs of eligible MLs. The additional programs and services shall include, but not be limited to, individualized and targeted supports through Title I programs; special education; career and technical education programs; gifted and talented education services; supports to help MLs earn a State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3; and individualized learning opportunities pursuant to N.J.A.C. 6A:8-5.1.
 10. The Board may establish a program in bilingual education or dual language immersion for any language classification with fewer than twenty students.
 11. The Board shall establish a process for how MLs in high school may meet the world language or ELA course graduation requirements, pursuant to N.J.A.C. 6A:8-5.1, by applying credits earned in an ESL course. The Board shall verify on a student's record that the applicable ESL credits meet or exceed the NJSLs at the high school level.
- D. Approval Procedures – N.J.A.C. 6A:15-1.5
1. The school district providing a LIEP shall submit a plan every three years to the Department for approval.
 2. The Board of Education's LIEP plan shall demonstrate that:
 - a. For Kindergarten through twelfth-grade, LIEP curricula include or are aligned with:



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- (1) The NJSLS;
 - (2) The ELD standards; and
 - (3) A multicultural curriculum, pursuant to N.J.S.A. 18A:35-4.36a and N.J.A.C. 6A:7.
- b. For preschool, the ML instruction and support meets the language instruction requirements in the New Jersey Preschool Program Implementation Guidelines and the New Jersey Preschool Teaching and Learning Standards of Quality, pursuant to N.J.A.C. 6A:13A and the curricula include or are aligned with:
- (1) The NJSLS;
 - (2) The ELD standards for preschool; and
 - (3) A multicultural curriculum, pursuant to N.J.S.A. 18A:35-4.36a and N.J.A.C. 6A:7.
- c. MLs have equitable access to educational activities and programs in a manner aligned to the Board's Comprehensive Equity Plan, pursuant to N.J.A.C. 6A:7.
- d. School district staff engage in ongoing and continuous program evaluations that shall include regular reviews of student performance data (for example, graduation rates and assessment results) and other measures (for example, absenteeism, disciplinary records, and course enrollment) to evaluate whether MLs in the district have equitable access to educational opportunities, including, but not limited to, gifted and talented programs; advanced coursework and dual enrollment; work-based learning opportunities; extra-curricular activities; and career counseling.
- e. Preschool students participate in instructional activities pursuant to N.J.A.C. 6A:13A.



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- f. Bilingual and dual language immersion programs promote bilingualism, biliteracy, cross-cultural competency, high levels of academic achievement in both languages, and a path, if available, toward attaining the State Seal of Biliteracy.
 3. The Board's LIEP plan submitted to the Department for approval shall include information on the following:
 - a. Identification of MLs in preschool through twelfth-grade;
 - b. LIEP description;
 - c. The number of staff hired for the LIEP by certificate type;
 - d. Bilingual and ESL curriculum;
 - e. Evaluation design;
 - f. Review process for a student's exit from ML status; and
 - g. A budget for all components of the LIEP.
 4. The Department will review the plan to ensure the Board has a system of support for all MLs that is aligned to N.J.A.C. 6A:15, Policy 2423, and this Regulation. The Department may request modifications of the plan, as appropriate, and shall determine whether to approve the Board's plan.
- E. Supportive Services – N.J.A.C. 6A:15-1.6
 1. Students enrolled in a LIEP shall have equal educational opportunities, including full access to educational opportunities and services available to other students in the district.



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2. The school district shall provide MLs with linguistically and culturally responsive supportive services, such as academic counseling; tutoring; career guidance; and mental health counseling. Bilingual personnel who are trained in social-emotional learning and are familiar with and knowledgeable about the unique assets and needs of the MLs, including newcomers and SIFEs, and their parents, shall provide the services.

F. Professional Development – N.J.A.C. 6A:15-1.7

1. As part of the district- and school-level plans for professional development requirements at N.J.A.C. 6A:9C-4.2, the Board of Education shall describe professional learning for bilingual, ESL, and academic content teachers whose classroom instruction is in English; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of MLs.
2. The district- and school-level professional development plan shall:
 - a. Include instructional adaptational strategies, pursuant to N.J.A.C. 6A:8-3.1, and training on appropriate assessments to help MLs meet the NJSLS and the ELD standards;
 - b. Address the needs of bilingual and ESL teachers, who shall receive training in the use of the ESL curriculum and the ELD standards; and
 - c. Ensure all teachers receive training on the ELD standards and how to provide linguistically and culturally accessible instruction and appropriate modifications and accommodations for MLs.

G. Certification – N.J.A.C. 6A:15-1.8

1. All teachers of bilingual programs shall hold a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or academic content area and a standard certificate with a bilingual/bicultural education endorsement, pursuant to N.J.S.A. 18A:6-38 et seq., N.J.S.A. 18A:35-15 to 26, and N.J.A.C. 6A:9B-11.5.



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2. Dual language immersion programs, for the purpose of meeting the LIEP requirements at N.J.S.A. 18A:35-18; N.J.A.C. 6A:15; Policy 2423; and this Regulation may be taught by one or more teaching staff members. In these dual language immersion programs, the following endorsements to an instructional certificate shall be fulfilled by one or more teaching staff members:
 - a. An endorsement for the appropriate grade level and/or academic content area being taught; and
 - b. An endorsement in bilingual/bicultural education or world languages.
 - (1) A teaching staff member of a language other than English has demonstrated linguistic competence in the language of their instruction, pursuant to N.J.A.C. 6A:9B-10.5 or 11.5(a)2.
 3. All teaching staff members of ESL classes shall hold a valid New Jersey instructional certificate with an ESL endorsement, pursuant to N.J.S.A. 18A:6-38 et seq. and N.J.A.C. 6A:9B-11.6.
 4. All teaching staff members providing English language services shall hold a valid New Jersey instructional certificate.
- H. Language Instruction Educational Program Placement, Assessment, Exit, and Reentry – N.J.A.C. 6A:15-1.9
1. All MLs from Kindergarten through twelfth-grade shall be enrolled in a LIEP established by the Board of Education in accordance with N.J.A.C. 6A:15-1.4(b) through (f) and C.2. through C.6. above, N.J.A.C. 6A:15-1.15(a) and N.1. below, and N.J.S.A. 18A:35-18 and N.J.S.A. 18A:35-22.
 2. Students identified as MLs shall be assessed annually using ELP assessments to measure the progress toward English language proficiency and to determine readiness for exiting the LIEP. Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2, shall be assessed annually using an alternate ELP assessment.



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3. A ML enrolled in the LIEP shall be placed in a classroom(s) where the primary language of instruction is English when the ML has demonstrated readiness to exit a LIEP first by achieving the Department-established cut score on an ELP or alternate ELP assessment. The student's readiness shall be further assessed by the use of a Department-established English language observation form that considers, at a minimum: classroom performance; the student's reading level in English; the observations of the teaching staff members responsible for the educational program of the student; and performance on achievement tests in English.
 - a. Pursuant to 34 CFR §200.6(h)(4)(ii), a ML with a disability whose disability makes it impossible for the student to be assessed in a particular domain because there are no appropriate accommodations for assessing the student in that domain may be exited from ML status based on the student meeting the Department-determined cut score on the remaining domains in which the student was assessed.
4. When the review process for exiting a student from a LIEP has been completed, the district shall notify, by written communication, the student's parent of the placement determination. If the parent or a teaching staff member disagrees with the student's placement, the parent or teaching staff member may appeal the placement to the Commissioner of Education, pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3, after exhausting the school district's appeal process.
5. A parent may remove a student who is enrolled in a LIEP pursuant to N.J.S.A. 18A:35-22.1.
 - a. A student who is identified as a ML and whose parent refuses placement in a LIEP shall still access and meet the academic expectations of the NJSLs. Pursuant to N.J.A.C. 6A:8, N.J.A.C. 6A:15-1.6, and E. above, the district shall ensure that students whose parents refuse placement are provided the appropriate instructional adaptations and appropriate assessment modifications and accommodations for Statewide assessments.



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6. The district shall monitor, for a minimum of two years, the academic progress of students who are exited from a LIEP to ensure that the students are continually meeting or exceeding the NJSLs when the curriculum and instruction are delivered in English.
7. Newly exited students who are not academically progressing in classes where English is the primary language of instruction may be considered for reentry to a LIEP as follows:
 - a. After a minimum of one-half an academic year and within two years of exit, the teaching staff member delivering instruction in English may recommend retesting with the approval of the Principal.
 - b. A waiver of the minimum time limitation may be approved by the Executive County Superintendent upon request of the Superintendent if the student is experiencing extreme difficulty in adjusting to classes where English is the primary language of instruction.
 - c. The recommendation for retesting shall be based on the teaching staff member's documented observation of a student's academic performance and data-based determination that the student is experiencing difficulties due to problems in using the English language to communicate effectively with peers and adults; understand directions given by the teaching staff member; and/or comprehend basic verbal and written materials.
 - d. The student shall be tested using a different form of the English language proficiency assessment than the one used to exit the student from the LIEP.
 - e. If the student scores below the Department-determined cut score on the English language proficiency assessment, the student shall be reenrolled into a LIEP.



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I. Graduation Requirements for Multilingual Learners – N.J.A.C. 6A:15-1.10

All MLs shall satisfy requirements for high school graduation pursuant to N.J.A.C. 6A:8-5.1(a).

J. Location – N.J.A.C. 6A:15-1.11

1. All Kindergarten through twelfth-grade LIEPs shall be conducted within classrooms within the school district pursuant to N.J.S.A. 18A:35-20, except under the following circumstances:

- a. A LIEP is conducted in another school district as part of a joint program, pursuant to N.J.A.C. 6A:15-1.13 and L. below; or
- b. A ML's individualized learning opportunity, pursuant to N.J.A.C. 6A:8-5.1(a)2, occurs outside of the school district's classrooms.

K. Notification – N.J.A.C. 6A:15-1.12

1. The district shall notify, by written communication, the parent of a ML of the fact that their child has been identified as eligible for placement in a LIEP.

- a. The district shall issue the notification within thirty calendar days of the start of the school year.
- b. For a student who enrolls after the beginning of the school year, the district shall issue the notification within fourteen calendar days of the student being placed in a LIEP.

2. The notice shall be in writing and in the language in which the parent possesses a primary speaking ability, and in English, and shall include the following information:

- a. Why the student was identified as a ML;



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- b. Why the school district determined the student needs to be placed in a LIEP that will help the student develop and attain English proficiency and meet the NJSLs;
 - c. The student's level of English language proficiency, how the level of English language proficiency was assessed, and the student's performance in academic content areas;
 - d. The method of instruction the school district will use to serve the student, including a description of other instruction methods available and how those methods differ in content, instructional goals, and the use of English and a primary language, if applicable;
 - e. How the program will meet the student's specific needs in attaining English language proficiency and meeting or exceeding the NJSLs;
 - f. The program's exit requirements, the expected amount of time that the ML will need to successfully achieve in classrooms where the language of instruction is English, and, in the case of high school students, the expected rate of graduation;
 - g. How the LIEP will meet the objectives of the individualized education program of a student with a disability; and
 - h. A statement that the parent may decline the child's enrollment in a LIEP, and that the parent shall be given an opportunity to do so or to select a different type of LIEP service available at the child's school.
3. The district shall send progress reports to the parents of students enrolled in a LIEP in the same manner and frequency as progress reports are sent to the parent of other students enrolled in the school district.
4. Progress reports shall be written in English and in the primary language spoken by the parent of students enrolled in the LIEP.



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5. The district shall notify the parent when the student meets the exit criteria and is placed in a monolingual English program. The notice shall be in English and in the language in which the parent possesses a primary speaking ability.

L. Joint Programs – N.J.A.C. 6A:15-1.13

1. With approval of the Executive County Superintendent on a case-by-case basis, the Board of Education may join with another district Board to provide:
 - a. A LIEP; and
 - b. An individualized learning opportunity, pursuant to N.J.A.C. 6A:8-5.1(a)2, to a ML who chooses to utilize it to meet the 120-credit graduation requirement, in whole or in part.

M. Parental and Family Engagement – N.J.A.C. 6A:15-1.14

1. The Superintendent or designee shall provide for the maximum practicable engagement of the parent of MLs in the development and review of program objectives and dissemination of information to and from the Boards of Education and communities served by the LIEP.
 - a. This duty includes ensuring all information regarding a ML's educational experience is available in the language in which the parent possesses a primary speaking ability, and in English. This information includes, but it not limited to: district- and school-level policies; invitational letters regarding school or district programs; information regarding student discipline policies and procedures; registration and enrollment; report cards; requests for parent permission for student participation in district or school activities; parent-teacher conferences; parent handbooks; and gifted and talented programs.
2. With the exception of a Board implementing an English language services or ESL program, each Board implementing a LIEP shall establish a parent advisory committee on bilingual education of which the majority membership shall be the parents of MLs.



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N. Waiver Process Provided by Statute – N.J.A.C. 6A:15-1.15

1. A school district that has twenty or more students eligible for the bilingual education program in Kindergarten through twelfth-grade may request annual approval from the Department to waive the requirement at N.J.A.C. 6A:15-1.4(d) and C.4. above and, instead, to establish an instructional program alternative if the school district is able to demonstrate that it would be impractical to provide a full-time bilingual program due to the age range, grade span, and/or geographic location of eligible students.
 - a. Instructional program alternatives that shall be established include, but are not limited to: the bilingual part-time program; the bilingual resource program; the bilingual tutorial program; the sheltered English instruction program; and the high-intensity ESL program.
 - b. All instructional program alternatives shall be designed to assist MLs to develop English language proficiency while learning the knowledge and skills for academic content areas to meet or exceed the NJSLs.
 - c. Instructional program alternatives shall be developed in consultation with the Department based on student enrollment and achievement data.
 - d. A Board of Education implementing instructional program alternatives annually shall submit to the Department student enrollment and achievement data that demonstrate the continued need for the programs.
 - e. Instructional program alternatives shall be approved annually by the Department based on the Department's review of student enrollment and achievement data.

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Revised: 05 March 2015
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Revised: 06 February 2025



PERTH AMBOY PUBLIC SCHOOLS

2024-2025 Proposed Calendar

New Business

July 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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August 2024						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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September 2024						
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October 2024						
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November 2024						
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December 2024						
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January 2025						
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February 2025						
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March 2025						
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April 2025						
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May 2025						
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June 2025						
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School Closed/ Holidays
Board Meetings
Early Dismissal-Last Day of School

First Day of School for Students
Teacher In-Service Days - 3 Days No Students
Total 184 Days - (3) Inclement Weather Days

184

May 23 is now designated as a day off for the district. However, Richardson school must make up this day due to an unforeseen closing on October 25th, 2024

PERTH AMBOY PUBLIC SCHOOLS

2025-2026 Proposed Calendar

New Business

July 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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August 2025						
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September 2025						
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October 2025						
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26	27	28	29	30	31	
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November 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						13

December 2025						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						17

January 2026						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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						19

February 2026						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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						19

March 2026						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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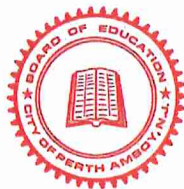
April 2026						
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26	27	28	29	30		
						16

May 2026						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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24	25	26	27	28	29	30
31						20

June 2026						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						18

School Closed/ Holidays
Board Meetings
Early Dismissal-Last Day of School

First Day of School for Students
Teacher In-Service Days - 3 Days No Students
Total 185 Days - 4 Inclement Weather Days



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Student Assistance Counselor

Qualifications:

1. Holds a Bachelor's degree in the Education Field.
2. Holds a Student Assistant Counselor certificate issued by the New Jersey Department of Education or enrolled in a formal program that will satisfy requirements for endorsement as Student Assistance Counselor
3. Five (5) years experience as a classroom teacher, counselor, or social worker (preferred).
4. Documented training or equivalent experience in the field of substance abuse (preferred).
5. Strong interpersonal skills and enthusiasm, with the ability to relate effectively to students, staff, administration, parents, and the community.
6. High levels of integrity, moral character, and initiative.
7. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
8. Proof of U.S. citizenship or legal resident status (completion of Federal Form I-0).
9. Clearance from a criminal history background check conducted by the Department of Education
10. Successful completion of the State-required Mantoux Tuberculin Test and physical examination.

Reports To: Director of School Counseling Services

Nature of Scope of Job: The Student Assistance Counselor will interact with students and family based upon referral from the instructional staff, as well as other concerned individuals, and arrange to advise or refer students for treatment as well as the coordinate treatment services with the educational program and Student Support Services conducted in the Perth Amboy Public Schools. The Student Assistance Counselor functions in a cooperative relationship with the District Student Assistance Counselor and is under the direct supervision of the Director of School Counseling Services.

Duties and Responsibilities:

1. Explain and clarify district substance abuse policy to all stakeholders, as needed.
2. Provide specific implementation procedures of policy.
3. Assist in the development and implementation of substance abuse prevention in curriculum in grade levels assigned.
4. Conduct and/or arrange staff in-service concerning substance abuse, during days and/or evening hours.
5. Orient instructional staff in implementing the district substance abuse prevention curriculum and the identification of possible abusing students.
6. Coordinate evaluation and referral for treatment, services students identified as possible substance abusers with in-school (Guidance, child study team, nurse, administration) community and regional resources.



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Student Assistance Counselor (Cont'd)

7. Seek the cooperation of all staff in education, prevention, identification, and referral procedures.
8. Coordinate Law Enforcement Substance Abuse Prevention Education activities in schools assigned.
9. Coordinate efforts in Social Problem-Solving Curriculum and related skills.
10. Conduct individual and group counseling sessions as necessary.
11. Intervene with those students experiencing the negative effects of substance abuse, in crisis situations, in situations where students are experiencing related problems. This will include substance abuse, peer or family member substance abuse, truancy, disruptive behavior, runaway, and/or suicidal.
12. Coordinate all substance awareness activities with the District Student Assistance Counselor and other professional staff assigned to responsibilities in the area.
13. Conduct appropriate parent workshops and individual sessions for parents to ensure full involvement of the family in prevention and follow-up activities, days and/or evenings.
14. Provide support groups for recovering students, students in the Alternative Education Program and for students from chemically dependent homes.
15. Maintain currency of information and methods in substance awareness by participation in appropriate local and regional professional improvement workshops and forums.
16. Develop networks within the school community and the community-at-large, days, and/or evenings.
17. Perform other duties that may be assigned by the Director of School Counseling and Related Services and/or building principal.

Verification of Competency:

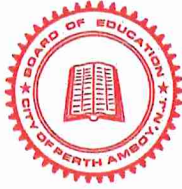
1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources.
4. Employment interview.
5. Official college transcript (if applicable).

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Student Assistance Counselor (Cont'd)

4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.
6. Dexterity of hands and fingers to operate a computer keyboard, mouse, power tools, and to handle other computer components.
7. Occasional inspection of cables in floors and ceilings.

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

Terms of Employment:

10-month exempt, salaried position with agreement between the Perth Amboy Federation and the Perth Amboy Board of Education. Salaries, benefits, and leave time as negotiated. The Student Assistance Counselor will be evaluated by the Director of School Counseling & Related services or designee.

Legal References:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21

Date Adopted: December 7, 1989

Date Revised: November 19, 1992; February 6, 2025



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Community Parent Involvement Specialist (CPIS)

Qualifications:

1. Holds a Bachelor's degree in Social Work or related field such as Sociology, Psychology, or Education.
2. Excellent communication skills, verbal and written; Bilingual (English & Spanish) required.
3. Good computer skills preferred.
4. Ability to work well with a variety of people, collaboratively with a team member mindset for the benefit of the greater good of the educational system.
5. Experience establishing and maintaining effective working relationships with students, staff, administration, parents, and community-based organizations.
6. Be able to determine individual family needs, provide advocacy services and help obtain available community services.
7. Comfortable working with diverse students including students with IEP's and English Language Learners and integrating behavior plans as needed.
8. Strong interpersonal skills and enthusiasm, with the ability to relate effectively to students, staff, administration, parents, and the community.
9. High levels of integrity, moral character, and initiative.
10. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
11. Proof of U.S. citizenship or legal resident status (completion of Federal Form I-0).
12. Clearance from a criminal history background check conducted by the Department of Education.
13. Successful completion of the State-required Mantoux Tuberculin Test and physical examination.

Reports To: Supervisor of Early Childhood Education and Director of Curriculum & Instruction

Nature of Scope of Job: The Community and Parent Involvement Specialist (CPIS) enhances and supports family involvement in the pre-school program. Through classroom activities, community resources, parent contact, support groups, family activities and workshops, the CPIS strives to make each family's pre-school experience a positive and rewarding one. The CPIS assists parents in learning about child development, nutrition, providing a safe environment and how to support the school's curriculum. Works closely with teachers, families, and the community to meet the needs of students as well as provide social skills support to students including those with emotional or behavioral issues.

Duties and Responsibilities:

1. Serve as a liaison between student, home, school, and community resources such as family services agencies.
2. Coordinate communication and activities in the school among the school administrator, teachers, parents, and community across all district and provider preschools to enhance the school's climate.



PERTH AMBOY PUBLIC SCHOOLS

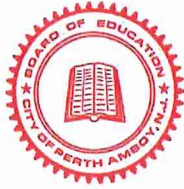
JOB DESCRIPTION

Community Parent Involvement Specialist (CPIS) (Cont'd)

3. Evaluate the needs of families and assists parents/families in obtaining services within the school district and community.
4. Facilitate access to community social services, when appropriate.
5. Coordinate systematic parent involvement plans and activities.
6. Coordinate and serve as the District's Early Childhood Advisory Council (ECAC) to review preschool program implementation and support transition as children move from preschool to grade three.
7. Coordinate work with other community agencies.
8. Coordinate work with social service personnel.
9. Work with professional personnel, students, and parents to help students be successful in schools by making available information to increase the understanding of specific elements that may be attributed to problems related to emotional, physical, academic, and economic areas.
10. Cooperate with administrators in implementing the parent involvement program according to state and federal guidelines.
11. Interpret ESSA requirements related to school activities/outreach programs that support parental involvement.
12. Make home visits as needed and work with parents/families regarding ways in which they can help their children achieve challenging state standards.
13. Protect confidentiality of records and information gained as part of exercising professional duties and uses discretion in sharing such information within legal confines.
14. Design and provide family workshops based on identified needs and topics related to parent surveys.
15. Participate in on-going professional development by attending workshops, lectures, and institutes on specific subjects to enhance job performance.
16. Serve as a role model for students and staff in demonstrating positive attitudes, appropriate attire, personal grooming, and an effective work ethic.
17. Display ethical behavior in working with students, parents/families, school personnel, and outside agencies associated with the school.
18. Assist in the enrollment of new registrants and assist in the pre-school orientation workshops to help families and children get acquainted with their new school environment.
19. Perform such other duties as directed by the Supervisor of Early Childhood Education.

Verification of Competency:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources.
4. Employment interview.
5. Official college transcript (if applicable).



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Community Parent Involvement Specialist (CPIS) (Cont'd)

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.
6. Dexterity of hands and fingers to operate a computer keyboard, mouse, power tools, and to handle other computer components.
7. Occasional inspection of cables in floors and ceilings.

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

Terms of Employment:

10-month exempt, salaried position with agreement between the Perth Amboy Federation and the Perth Amboy Board of Education. Salaries, benefits, and leave time as negotiated. The Community Parent Involvement Specialist (CPIS) will be evaluated by the Supervisor of Early Childhood Education.

Legal References:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21

Date Adopted: February 6, 2025

Date Revised:



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

New Business

Pre-School Intervention and Referral Specialist (PIRS)

Qualifications:

1. Hold a New Jersey Instructional Certificate, Educational Services Certificate, and other appropriate endorsement.
2. Hold a Bachelor's Degree in Preschool Teaching, Psychologist, Social Worker, Speech & Language Specialist.
3. Have excellent experience in teaching and/or working with Pre-K children.
4. Demonstrate knowledge and understanding of early childhood education, child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning and students needing to learn early childhood education.
5. Ability to assist preschool staff in addressing children's persistent challenging behaviors.
6. Have knowledge and training in early childhood education, child development, in the district's curriculum and the four levels of the Positive Behavior Support (PBS) pyramid.
7. Excellent communication skills, verbal and written; Bilingual (English & Spanish) required.
8. Demonstrate ability to use electronic equipment for work processing, data management, information retrieval, visual presentations, and telecommunications.
9. Strong interpersonal skills and enthusiasm, with the ability to relate effectively to students, staff, administration, parents, and the community.
10. High levels of integrity, moral character, and initiative.
11. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
12. Proof of U.S. citizenship or legal resident status (completion of Federal Form I-0).
13. Clearance from a criminal history background check conducted by the Department of Education.
14. Successful completion of the State-required Mantoux Tuberculin Test and physical examination.

Reports To: Principal and Supervisor of Early Childhood Education

Nature of Scope of Job: The Pre-School Intervention and Referral Specialist – Early Childhood Education consults with Pre-School Instructional Coach and PreK classroom teachers to adapt and modify teaching practices to help preschool children meet the Preschool Standards, as required by N.J.A.C. 6A: 13A-4.4. Assume professional responsibility for providing learning experiences and supervision of assigned young students in a supportive and positive classroom climate in the early childhood program that develops in each child the skills, attitudes, and knowledge to provide a good foundation for continued education following the approved curricula and directives of the school. In addition, they will prepare Behavior Intervention Plans in addressing the needs of diverse learners through differentiation, classroom environment, leadership, and professionalism. Achieving academic excellence requires that the PreK staff work collaboratively with other members of the school staff and with parents of each child.



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

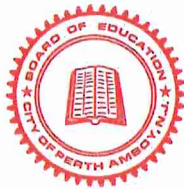
Pre-School Intervention and Referral Specialist (PIRS) (Cont'd)

Duties and Responsibilities:

1. Conduct classroom visits to observe students, model, provide feedback, and make recommendations about appropriate strategies, classroom modifications, and the selection of adaptive materials to address the needs of children with challenging behaviors or potential learning difficulties.
2. Support classroom teachers by observing and collecting data on individual students who are exhibiting difficulty in the classroom as indicated through the screening process and/or the observations of the classroom teacher by the PIRS or Preschool Instructional Coach to develop PBS Intervention Plans, model interventions, and provide/demonstrate strategies for the teacher to implement.
3. Provide professional development using a classroom quality assessment tool for instructional staff and administrators to facilitate preschool inclusion.
4. Promote active learning using structured and unstructured activities that foster the social, physical, cognitive, and emotional development of young pupils.
5. Coordinate with school district special services department and child study team members, when appropriate, to ensure seamless preschool programming.
6. Observe children in a variety of settings and evaluate the cognitive, social, emotional, and physical skills of pupils and maintain record of progress toward stated objectives of instruction.
7. Develop and use age-appropriate assessment tools and maintain record of pupil's development and educational progress in class record books and/or approved forms and summarize these marks for reporting purposes.
8. Provide and effectively organize a variety of materials, equipment, media, and community resources to support the instructional program, using school-approved procedures.
9. Communicate regularly with parents, seeking their support and advice, so as to create a cooperative relationship to support the child in the school.
10. Protect confidentiality of records and information gained as part of exercising professional duties and uses discretion in sharing such information within legal confines.
11. Design and provide family workshops based on identified needs and topics related to parent surveys.
12. Perform such other duties as directed by the Principal or Supervisor of Early Childhood Education.

Verification of Competency:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources.
4. Employment interview.
5. Official college transcript (if applicable).



PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

Pre-School Intervention and Referral Specialist (PIRS) (Cont'd)

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.
6. Dexterity of hands and fingers to operate a computer keyboard, mouse, power tools, and to handle other computer components.
7. Occasional inspection of cables in floors and ceilings.

Environmental Demands:

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2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

Terms of Employment:

10-month exempt, salaried position with agreement between the Perth Amboy Federation and the Perth Amboy Board of Education. Salaries, benefits, and leave time as negotiated. The Pre-School Intervention and Referral Specialist (PIRS) will be evaluated by the Principal/Supervisor of Early Childhood Services.

Legal References:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21

Date Adopted: February 6, 2025

Date Revised: