

Perth Amboy Board of Education
REGULAR MEETING
November 21, 2024 – 5:30 p.m.
Perth Amboy High School
931 Convery Boulevard

MINUTES

1. Call to Order – President Peralta 5:35pm

2. Pledge of Allegiance

3. Notice of Meeting

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home Tribune, El Diario/La Prensa, City Clerk Kupsch, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

4. Roll Call – Mr. Michael LoBrace, School Business Administrator/Board Secretary

Mr. Anderson	<u>P Remote</u>
Mr. George	<u>P</u>
Ms. Melendez	<u>P</u>
Mr. Quiles	<u>A</u>
President Peralta	<u>P</u>

Ms. Crawford	<u>P</u>
Mr. Marte	<u>P Remote</u>
Ms. Megan Oduyela	<u>P 6:13pm</u>
Vice President Gonzalez	<u>P</u>

Administration:

Dr. Roman	<u>P</u>
Dr. Medina	<u>P</u>
Mr. Rodriguez	<u>P</u>
Ms. Machado	<u>P</u>
Mr. LoBrace	<u>P</u>

5. Student Representative – Mr. Angel Cruz

Mr. Cruz shared the accomplishments and activities which occurred during the past month. He discussed academic successes, athletic and extracurricular. Dr. Roman commented on how professional and prepared Mr. Cruz is for the Board meetings. He congratulated Ms. Crawford and Mr. George on their re-election and welcomed Ms. Velez as a new Board member. Dr. Roman also acknowledged Mr. Marte upon his return from protecting and serving our Nation and yet showing up remotely to each meeting. Dr. Roman then presented President Peralta with a plaque for her service and dedication to the Board, District and Community.

Dr. Roman, along with Dr. Medina, Ms. Cruz-Argemil, and Ms. Richardson presented the results of the astounding increases and accolades received from US News and World Report.

6. Presentations:

- Choir and Concert Band Presentation – Dr. Courtney Pepe, Director of Instructional Technology and Mr. Wilson, Supervisor of Visual and Performing Arts.
- The Department of School Counseling & Related Services: Ms. Katelyn Tivald, Director of School Counseling and Related Services
 - K-12 Social & Emotional Wellness for All Students
 - Peer Mediation & Conflict Resolution
- QSAC District Improvement Plan (DIP) Interim Placement Scores – Ms. Jamie Richardson, Director of Curriculum and Instruction.

7. Meeting open to the public for discussion of agenda items and non-agenda items. There will be only one public participation session at this meeting.

At this time, comments are invited on any matter. Public participation shall be governed by Policy No. 0167. Anyone wishing to address the Board, please state your name, municipality of residence and group affiliation. Each statement made by a participant shall be limited to three minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer. No member of the public may address or question board members individually. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee, administrator, or student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. The Board bears no responsibility for comments made by members of the public. Comments regarding employees, administrators or students cannot be legally responded to by any member of the Board or administration.

Public Speaker #1 discussed budget and expenditures.

Public Speaker #2 discussed budget and activities.

Public Speaker #3 was a student who discussed academic clubs and their importance to students.

Public Speaker #4 described herself as a public advocate and came to discuss budget cuts and the importance of extra-curricular activities and athletics.

Public Speaker #5 was a teacher who discussed teaching as a career and the importance of programs for students to be leaders in the community.

Dr. Pepe confirmed there were no remote callers wishing to speak.

Motion to close Public comments.

<u>Gonzalez</u>	<u>Oduyela</u>
Motion	Seconded

No discussion.

All in favor.

Dr. Roman provided budget updates and funding for extra-curricular and athletics and the increases to the budget for these programs which shows the Board and Administration’s dedication to the programs, but increasing costs cannot be supported.

8. **WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting wherein the board discusses any of the matters set forth at N.J.S.A. 10:4-12 (b) (1) -(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the provisions of N.J.S.A. 10:4-12(b) for the purpose of discussing the following matter(s): **Continued on Page 2**

- | | |
|--------------|---|
| _____ | Matters rendered confidential by state or federal law |
| <u> X </u> | Personnel |
| _____ | Student(s) – Harassment, Intimidation & Bullying |
| _____ | Termination of employee |
| _____ | Appointment of a public official |
| <u> X </u> | Matters covered by the attorney-client privilege |
| _____ | Pending or anticipated litigation |
| _____ | Pending or anticipated contract negotiations |
| _____ | Protection of the safety or property of the public |
| _____ | Matters involving the purchase, lease or acquisition of real property with public funds |
| _____ | Matters which would constitute an unwarranted invasion of privacy |
| _____ | Matters in which the release of information would impair a right to receive funds from the United States Government |
| _____ | Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education |
| _____ | Possible imposition of a civil penalty or suspension |
| _____ | Any matter which could adversely affect the public interest if discussion of the matters were disclosed |

It is anticipated that the length of time of this executive session will be _____ minutes, and that action may be taken in public after the executive session.

Motion to enter Executive Session

<u>Oduyela</u>	<u>Crawford</u>
Motion	Seconded

No discussion.

All in favor. 7:05pm

Motion to close Executive Session

<u>Melendez</u>	<u>Crawford</u>
Motion	Seconded

No discussion.

All in favor. 9:50

9. Amendments/revisions to the agenda.
Addendum placed for public

CUR-14). Recommendations of the Superintendent of Schools
Curriculum Committee – Mr. Michael George, Chairperson

- 1). Approval for the following Field Trips: (Specified in Attachment)

PER-15). Recommendations of the Superintendent of Schools
Personnel Committee – Ms. Marisol Gonzalez – Chairperson

- 6). Approval for Staff to work for the 2024-2025 school year and be compensated at the contractual rate, under the supervision of each respective Principal and or Director. (Specified in Attachment)
- 13). Approval of the salary adjustments. (Specified in Attachment)

Addendum: Personnel Item #14a.

- 14). Acceptance of the following resignations for the purpose of retirement:

	Name (Last, First)	Position	Location	Effective Date
a.	Southward, Carmen	Director of Operations	Admin. Building	July 1, 2025 (Disability Retirement)

and the following Revisions:

Personnel Item 2, letter a:

- 2). Revision of start date for previously approved certified staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiation s (Pro-rated)	Location	Revised Date Effective	End Date	Notes
a.	Muller, Katie	Elementary Teacher	B-BA	\$62,820.00	Revising Location From: Wilentz School To: Richardson School	From: on or before 10/28/2024 To: on or before 2/24/2025 Revising Effective Date From: on or before 2/24/2025 To: 11/18/2024	6/30/2025	Replacin g D. Guerrera

Addition to Finance Item number 3, letter r:

W.C. McGinnis PTO Dance 12/20/2024 and 2/14/2025

10. Approval of Minutes of Regular Meeting held on October 17, 2024
Approval of Executive Session Minutes of Meeting held on October 17, 2024

Crawford Gonzalez
Motion Seconded

No discussion.

All in favor.

11. Approval of the Bills List for October 17, 2024 and the following payrolls:

Dates	Amounts
October 15, 2024	\$6,804,137.31
October 31, 2024	\$6,830,787.06

Oduyela Melendez
Motion Seconded

No discussion.

All in favor.

12. Correspondence

A. State Department of Education (Copies distributed to Members of the Board)

- 1). Letters received from the Teacher’s Pension and Annuity Fund approving the applications for Early/Service Retirement for the following individuals with the following effective dates:

Michelle Nycz	October 1, 2024
Olga Bautista	October 1, 2024
Isabel Serrano	January 1, 2025

- 2). Letter received from the Public Employees’ Retirement System approving the application for Service/Early Retirement for the following individual with the following effective date:

Carmen I Vega	October 1, 2024
Nancy Zupko	November 1, 2024
Isabel C Lorenzo	January 1, 2025

13. Reports

A. Board Secretary – Mr. Michael LoBrace

- 1). Report of Bid Opening held on October 31, 2024. **(Specified in Attachment)**
- 2). Secretary’s Monthly Financial Report for the month of September 2024.
- 3). Treasurer’s Monthly Financial Report for the month of September 2024.

Acceptance of the Reports of the Secretary’s and Treasurer’s as submitted and as being in agreement for the month of September 2024.

Acceptance of certification from the Board Secretary that no major line item has been over-expended for the month of September 2024.

B. Board President’s Report – Ms. Stacey Peralta

The Board President read the bereavement notices for the District and offered the Board’s deepest sympathies. Ms. Peralta reflected upon her time on the Board and her admiration and gratitude for the Board and Administration collaboration she has experienced and thanked everyone for the hard work and dedication to the students and community of Perth Amboy Public Schools.

C. Superintendent’s Report – Dr. David A. Roman

Dr. Roman thanked the Board for the tough conversations the Board engages in and will engage in during these challenging times. Dr. Roman also thanked the leaders of the District for doing more with less and wanted to assure them it is noticed and appreciated. He reiterated the District is audited regularly by independent State approved auditors and is proud of the fact the District has no findings.

He once again thanked Ms. Peralta for her hard work and dedication to the Board and the community and how much he appreciated working with her and her integrity.

Dr. Roman continued by announcing the retirement of Ms. Carmen Southward, the Director of Operations, and described her as a great leader, loyal to the community, and the impact her hard work on making Perth Amboy a better place for students and the members of the community. He acknowledged the work she did and accomplished for the District.

The Superintendent closed by wishing all a happy Thanksgiving holiday.

CUR-14). Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Michael George, Chairperson

- 1). Approval for the following Field Trips: (Specified in Attachment)
- 2). Approval for the following Professional Development Services:

	Name of Program /Consultant	Date(s)	Audience	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	i-Ready (Curriculum Associates – Professional Development)	2024-2025 School Year	Time to Shine Teachers	\$4,400.00	20-271-200-300-0-0000-40 20-272-200-300-0-0000-40 Title II	Ms. Jamie Richardson, Director of Curriculum and Instruction

- 3). Approval to purchase the following district Subscriptions/Online Resources/Licenses for the 2024-2025 school year.

	Subscription/ Online Resource/ License	Grade Level(s)	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	iReady – Curriculum Associates (Math & ELA Supplemental instruction for the Time to Shine Program)	Grades: 2-5	\$17,722.50	20-231-100-610-0-0000-40 20-234-100-610-0-0000-40 Title I	Ms. Jamie Richardson, Director of Curriculum and Instruction

- 4). Approval to add Title I account numbers 20-234-100-101-1-0000-40, 20-231-100-101-1-0000-40, 20-234-200-110-1-0000-40 and 20-231-200-110-1-0000-40, to the High Impact Tutoring Program at James J. Flynn Elementary School previously approved at the August 29, 2024, Board of Education meeting, curriculum section item number 4a, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction and Dr. Jessica Neu, James J. Flynn Elementary School Principal.
- 5.) Approval to accept the *Harbor Freight* grant in the amount of \$7,500 to be utilized for the Automotive CTE Program during the 2024-2025 school year under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.
- 6). Approval to apply for the *VEX Robotics* grant in the amount of \$1,500 for students to participate in VEX Robotics Competitions and enhance STEM learning during the 2024-2025 school year, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.
- 7). Approval to apply for the *Laura Bush Foundation for America’s Libraries* K-5 library book collection grant in the amount of \$7,000 to update, diversify, and extend library collections during the 2024-2025 school year under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.
- 8). Approval to enter into agreement with Music Theatre International for the following musical performance licenses for the 2024-2025 school year, not to incur an additional cost for Security, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology:

	School	Musical	Total Cost Not to Exceed	Title I Account #	Date/s
a.	Anthony V. Ceres	Schoolhouse Rock Jr.	\$815.00	20-231-100-610-0-0000-40	May 28 th and 29 th
b.	James J. Flynn	Descendants	\$890.00	20-231-100-610-0-0000-40	June 11 th
c.	Robert N. Wilentz	Annie Jr.	\$890.00	20-231-100-610-0-0000-40	May 19 th
d.	Samuel E. Shull	Guys & Dolls Jr.	\$890.00	20-231-100-610-0-0000-40	May 15 th
e.	William C. McGinnis	Singin' in the Rain Jr.	\$890.00	20-231-100-610-0-0000-40	April 11 th

- 9). Approval to submit to the Office of the County Superintendent, the New Jersey Department of Education Waiver Application for minimum spacing requirements of current preschool classrooms, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.

CUR-14). Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Michael George, Chairperson (continued)

- 10). Approval for William C. McGinnis and Samuel E. Shull Middle Schools to host the annual “Community Resource Night” on April 2, 2025 at Perth Amboy High School at a cost not to exceed \$587.00, under the supervision of Mr. Derrick C. Kyriacou, Principal of Samuel E. Shull Middle School, Mr. David Loniewski, Jr., Principal of William C. McGinnis Middle School and Ms. Katelyn Tivald, Director of Counseling & Related Services funded through Title I account number 20-231-200-600-0-0000-20.

- 11.) Approval for the following graduate student to conduct research at no cost to the district.

	Name	College/University	School	Under the Supervision
a.	Franco, Diana M.	Rowan University	Rose M. Lopez	Ms. Lillianne Cruz-Argemil, Director of Bilingual, ESL and World Languages

- 12). Approval to affirm the Superintendent’s decision regarding the following HIB cases as founded and to approve the Superintendent to transmit a copy of the Board’s decision to the affected students’ parents HIB case numbers: **(Specified in Attachment)**
- 13). Approval to affirm the Superintendent’s decision regarding the following HIB cases as unfounded and to approve the Superintendent to transmit a copy of the Board’s decision to the affected students’ parents HIB case numbers: **(Specified in Attachment)**

George
Motion

Anderson
Seconded

No discussion.

All in favor.

PER-15). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez – Chairperson

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.

1). Appointments of the following certificated staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Athanasatos, Lefkothea TCR.PAH.MATH.HS.23	Mathematics Teacher	J-MA	\$83,040.00	PAHS	On or before January 2, 2025	June 30, 2025	Replacing S. Cerritos
b.	Patel, Nirmala TCR.DIS.SPED.58.42	Teacher of Students with Disabilities (D-MA	\$71,285.00 (Sp.Ed Stipend Included)	Shull School	On or before November 18, 2024	June 30, 2025	Replacing A. Sconiers
c.	Bedard, Kevin TCR.PAH.ROTC.HS.01	Senior Naval Science Instructor (NJROTC) Pending Cert	C-PhD	\$116,280.00	PAHS	On or before February 24, 2025	June 30, 2025	Replacing D. Wright
d.	Kranz, Stephanie TCR.PAH.Math.HS.26	Mathematics Teacher	K-BA	\$80,865.00	PAHS	January 2,2025	June 30, 2025	Replacing I. Garcia Luiciano
e.	Kingsley, Sylvia TCR.DIS.SPED.K4.02	Teacher of Student with Disabilities	H-MA	\$75,610.00	Flynn School	On or before November 18, 2024	June 30, 2025	Replacing H. Yohananov

2). Revision of start date for previously approved certified staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Revised Date Effective	End Date	Notes
a.	Muller, Katie	Elementary Teacher	B-BA	\$62,820.00	Wilentz School	From: on or before 10/28/2024 To: on or before 2/24/2025	6/30/2025	Replacing D. Guerrero
b.	Polidura, Michelle	Bilingual Teacher (Pending Certification)	A-BA	\$61,800.00	Richardson School	From: on or before October 31,2024 To: on or before 2/24/2025	6/30/2025	Replacing I. Robbins
c.	Puntiel, Alexa	Elementary Teacher – Pending Certification	A-MA	\$67,750.00	Ceres School	From: on or before 10/28/2024 To: on or before 2/24/2025	6/30/2025	Replacing J. Molleda

3). Approval of the following non-certificated staff:

	Name (Last, First)	Position	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Cardona, Irys CAF.AVC.LUNH.NA.01	Lunch Aide	\$22.00/hr. (Not to exceed 29.5 hours)	Ceres School	11/12/2024	6/30/2025	Replacing K. Holguin

PER-15). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez – Chairperson

4). Approval of the following requests for a Leave of Absence:

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
a.	Siguenza, Wendy	Extension of Medical Leave	Custodian	Patten School	9/30/24	11/8/24	Extension of Medical Leave without pay
b.	Rivera, Ana	Medical Leave	Confidential Secretary	Admin. Bldg.	10/28/24	12/23/24	Utilizing sick days
c.	Dilla, Jose	Medical Leave	Bus Driver/Mail Courier	Transportation	9/9/24	10/25/24	Utilizing sick days
d.	Navarro, Josue	Extension of Medical Leave	Security Personnel	Rose Lopez	9/3/24	1/31/25	9/3/24 – 9/25/24 Utilizing sick, personal days 9/26/24 – 12/12/24 With pay from sick bank 12/13/24 – 1/31/25 Without pay
e.	Gomez, Diane	Medical Leave	School Nurse	PAHS	11/11/24	2/11/25	11/11/24 – 11/27/24 Utilizing sick days 12/2/24 – 2/11/25 Without pay
f.	Southward, Carmen	Extension of Medical Leave	Director of Operations	Admin. Bldg.	10/8/24	12/3/24	Extension of Medical Leave utilizing sick days
g.	Gonzalez, Vidal	Extension of Medical Leave	Custodian	Wilentz School	10/14/24	11/6/24	Extension of Medical Leave utilizing sick days
h.	Medina, Vicenta	Extension of Medical Leave	Custodian	McGinnis School	10/1/24	11/7/24	Extension of Medical Leave utilizing sick days
i.	Irizarry, Elizabeth	Extension of Medical Leave	Food Service	McGinnis School	10/21/24	11/1/24	Extension of Medical Leave utilizing sick days
j.	Ackerman, Rachel	Medical Leave	Teacher	Wilentz School	10/9/24	12/4/24	Utilizing sick days
k.	Berard, Rachel	Intermittent Medical Leave	Teacher	Richardson School	9/3/24	6/26/25	Intermittent Medical Leave utilizing sick days
l.	Pachecho, Lissette	Maternity Leave	Teacher	Hmieleski E.C.C.	12/23/24	5/9/25	12/23/24 – 2/12/25 Utilizing sick days 2/13/25 - 5/9/25 Without pay
m.	Rosta, Jasmin	Maternity Leave	Food Service Manager	Admin. Bldg.	12/20/24	6/30/25	12/20/24 – 3/6/25 Utilizing sick and vacation day 3/10/25 – 6/30/25 Without pay
n.	Manso, Iris	Maternity Leave	Paraprofessional	Hmieleski E.C.C.	11/1/24	5/2/25	Maternity Leave without pay

4). Approval of the following requests for a Leave of Absence: (Continued)

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
o.	Salas, Lydia	Medical Leave	Bus Driver	Transportation	9/3/24	10/14/24	Utilizing sick days
p.	Ruiz, Joann	Extension of Medical Leave	Nurse	McGinnis School	10/1/24	11/27/24	Extension of Medical Leave utilizing sick days
q.	Jimenez, Loarisleidy	Maternity Leave	School Psychologist	Ignacio Cruz E.C.C.	11/18/24	4/28/25	11/18/24 – 12/3/24 Utilizing sick and personal days 12/4/24 – 4/28/25 Without pay
r.	Marte, Ana	Maternity Leave	Paraprofessional	Ignacio Cruz E.C.C.	11/25/24	3/31/25	Maternity Leave without pay
s.	Jebara, Mervette	Extension of Maternity Leave	School Counselor	McGinnis School	1/2/25	6/26/25	Extension of Maternity Leave without pay
t.	Hathaway, Victoria	Extension of Maternity Leave	Teacher	PAHS	2/3/25	6/26/25	Extension of Maternity Leave without pay
u.	Medina, Vanessa	Maternity Leave	Teacher	Shull School	11/19/24	3/14/25	11/19/24 – 12/2/24 Utilizing sick and personal days 12/3/24 – 3/14/25 Without pay
v.	Rodriguez, Francheska	Maternity Leave	Teacher	Shull School	9/4/24	2/14/25	9/4/24 – 10/16/24 Utilizing sick, personal and family medical days 10/17/24 - 2/14/25 Without pay
w.	Terrell, Mala	Maternity Leave	Teacher	PAHS	9/30/24	6/26/25	9/30/24 – 11/11/24 Utilizing sick, personal and family medical days 11/12/24 – 6/26/25 Without pay
x.	Aly, Engy	Intermittent Family Leave	Teacher	Wilentz School	9/23/24	6/26/25	Intermittent Family Leave utilizing sick days

PER-15). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Marisol Gonzalez – Chairperson

5). Acceptance of the following resignations:

	Name (Last, First)	Position	Location	Effective Date
a.	Ramos, Gloria CAF.ICC.LUNH.NA.07	Lunch Aide	Ignacio Cruz E.C.C.	August 22, 2024
b.	Howell, Janaya TCR.DIS.CSTM.NA.57	Non-Traditional School Psychologist	Wilentz School	October 18, 2024
c.	Adames, Josmary TCR.DIS.BILG.K4.99	Elementary Teacher	Flynn School	October 24, 2024
d.	Angelillo, Richard TCR.DIS.CSTM.NA.62	Speech Language Therapist	Patten School	October 29, 2024
e.	Vilchis, Amanda TCR.SES.MIDD.58.21	Science Teacher	Shull School	December 11, 2024
f.	Rivera, Jo-Ana TCR.SES.MIDD.58.47	Science Teacher	Shull School	December 29, 2024
g.	Porreca, Dana TCR.JJF.ESLT.K4.45	ESL Teacher	Flynn School	January 1, 2025

6). Approval for Staff to work for the 2024-2025 school year and be compensated at the contractual rate, under the supervision of each respective Principal and or Director. **(Specified in Attachment)**

7). Approval for the following staff to serve as mentors for the first-year certificated staff for the 2024-2025 school year. **(Specified in Attachment)**

8). Approval of the reinstatement of the following staff.

- XXX126, effective October 18, 2024
- XXX671, effective October 29, 2024

9). Approval of the following staff to be placed on administrative leave with pay.

- XXX616, effective October 23, 2024
- XXX245, effective October 24, 2024

10). Approval for New Jersey Leaders to Leaders to provide a mentor for the following administrators for the 2024-2025.

	Name (Last, First)	Subject	Location	Mentor	Start Date	End Date	Account Number	Stipend
a.	Cosme, Kelly	Vice Principal	Dual Language School	Catherine Wehrle	11/15/2024	11/30/2026	11-000-223-500-0-0000-35	\$2,500

11). Approval for nine Perth Amboy High School parents to volunteer for the Spring Musical set building, at no cost to the district, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology. **(Specified in Attachment)**

12). Approval of the transfers and/or change of assignments for the 2024-2025 school year. **(Specified in Attachment)**

13). Approval of the salary adjustments. **(Specified in Attachment)**

Gonzalez Crawford
Motion Seconded

No discussion

Mr. Anderson	Abstained	Ms. Crawford	Yes
Mr. George	Yes	Mr. Marte	Yes
Ms. Oduyela	Yes	Ms. Melendez	Yes
Vice President Gonzalez	Yes	President Peralta	Yes

Marte voted No to Numbers 6, 8 and 9

Ms. Melendez thanked all parent volunteers

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta – Chairperson

- 1). Approval of travel expenses, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator. **(Specified in Attachment)**
- 2). Approval of transfer report in accordance with Board Policy 6422 and N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.1 et seq. under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator. **(Specified in Attachment)**
- 3). Approval of the following PTO approved events and fundraisers.

	School	Event/Fundraiser	Date/s
a.	E.J. Patten School	PTO Boo Grams	10/14/2024-10/31/2024
b.	J. J. Flynn School	Red Robbin Restaurant Fundraiser	11/22/2024
c.	E.J. Patten School	Breakfast for Staff	11/22/2024
d.	Dual Language School	PTO Family Fun Day	11/22/2024
e.	E.J. Patten School	Sell of School Spirit Shirts Fundraiser	11/22/2024 – 12/13/2024
f.	J. J. Flynn School	PTO Poppin Popcorn Fundraiser	11/22/2024-1/7/2025
g.	E.J. Patten School	PTO Movie Night	11/26/2024
h.	W.C. McGinnis School	Christmas Store	12/4/2024-12/23/2024
i.	J. J. Flynn School	PTO Panera Bread Restaurant Fundraiser	12/6/2024
j.	J. J. Flynn School	PTO Holiday Shop	12/11/2024
k.	R.M. Lopez School	PTO Holiday Family Night	12/13/2024
l.	E.J. Patten School	School Spirit Holiday Week (Breakfast for staff/12/20 – Santa, Grinch, Elves visit	12/16/2024 -12/23/2024
m.	Dr. Herbert N. Richardson School	PTO Movie Night	12/19/2024
n.	J. J. Flynn School	PTO Movie Night	1/17/2025
o.	W.C. McGinnis School	Valentines Day Store	2/10/2025-2/14/2025
p.	R.M. Lopez School	PTO Sweetheart Dance	2/12/2025
q.	Dr. Herbert N. Richardson School	PTO Concessions (during Sweetheart Dance) Fundraiser	2/13/2025

- 4). Approval of the contract(s)/additional related services for Special Education, General Education, Displaced, et al student(s) placed in Out-of-District facility for the 2024-2025 school year, under the supervision of Ms. Marcia Stillo, Director of Special Services.

Student #	School	Contract Fee	Account #
147	Honor Ridge Academy	\$ 78,300.00	11-000-100-566-0-0000-16
148	Center for Lifelong Learning	\$ 117,934.00	11-000-100-562-0-0000-16
144	Rutgers Day School	\$ 99,720.00	11-000-100-562-0-0000-16
149	Honor Ridge Academy	\$ 79,344.00	11-000-100-566-0-0000-16
74	Hawkswood School	\$39,846.00	11-000-100-566-0-0000-16

- 5). Approval to utilize Teacher of the Deaf Services for students listed for the 2024-2025 School year, funded through account number 11-000-217-320-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.

Initials	ID	Not to Exceed Amount
AC	XXX387	\$ 13,600.00
AM	XXX819	\$ 6,800.00
KN	XXX365	\$ 1,190.00
AO	XXX561	\$ 6,800.00
AH	XXX607	\$ 510.00
EG	XXX115	\$ 510.00

- 6). Approval is requested for supplemental educational services to be provided to students by the State of New Jersey Human Services Commission for the Blind at a cost not to exceed \$2,420.00, funded through account number 11-000-217-320-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.
- 7). Approval to amend the Stepping Stones Group previously approved in the August 29, 2024 Board Meeting (FIN-16 #6) from \$90.00 to \$93.00 per hour not to exceed \$311,525.00, to be funded through account number 11-000-217-320-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.
- 8). Approval to contract with Stepping Stones Group for the 2024-2025 school year for BCBA support, at a cost of \$115.00 per hour, not to exceed \$300,000.00, to be funded through account number 11-000-217-320-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta – Chairperson

- 9). Approval to amend United Therapy Solutions previously approved in the August 29, 2024 Board Meeting (FIN-16 #5) from \$80.00 to \$81.00 per hour not to exceed \$311,525.00, to be funded through account number 11-000-217-320-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.
- 10). Approval is hereby requested for all Child Study Team Members to receive travel reimbursement for any travel outside of district for purposes of school intakes, IEP meetings, evaluations, and Community Based Instruction site visits at a cost of \$0.47 per mile plus tolls not to exceed \$10,000.00, to be funded through account number 11-000-221-580-0-0000-16, under the supervision of Ms. Marcia Stillo, Director of Special Services.
- 11). Approval to utilize Convery Urgent Care LLC d/b/a AFC Urgent Care, 1107 Convery Blvd., Perth Amboy for the 2024 – 2025 school year for alcohol/drug screening as well as other related health services, to be funded through account numbers 11-000-213-300-0-0000-27 and 11-000-230-339-0-0000-00, under the supervision of Ms. Eva Kucaba, Supervisor of Nursing & Health Related Services.

Services	Cost
Forensic Drug testing with confirmation Ten panel	\$60.00 includes MRO
Evidential Breath Testing by Certified Breath Alcohol	\$50.00
Physician's Visit	\$130.00
Sport's Physical	\$60.00
EKG With interpretation	\$77.00
POPE Test (Need job description) (need form)	\$175.00
DOT	\$150.00
Pre-Employment Physicals	\$175.00 includes PPD (140+35)
Fitness For Duty Exam	\$150.00
Return To Work Exam	\$150.00
2nd Opinion Return TO Work Exam	\$150.00
Worker's Comp Initial	Goes Through Worker's Comp Insurance
Worker's comp Follow Up Visits	Goes Through Worker's Comp Insurance
Chest X-Ray	\$121.00
PPD	\$35.00

- 12). Approval for Preferred Home Health Care and Nursing Services to provide 1:1 Nursing Services as well as Substitute Nursing for the 2024-2025 school year, to be funded through account number 11-000-213-300-0-0000-27, under the direction of Ms. Eva Kucaba, Supervisor of Nursing & Health Related Services.
- 13). Approval to enter into agreement with Stuart Appraisal Company at a cost not to exceed \$9,550.00, funded through account number 11-000-230-390-0-0000-00, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.
- 14). Approval for the Community Provider contracts to be submitted to the Division of Early Childhood Education (DECE) for the 2024-2025 school year signed by our Community Providers, under the supervision of Dr. Damian Medina, Assistant Superintendent of Curriculum and Instruction and Mr. Michael LoBrace, School Business Administrator.
 - YMCA of MEWSA – Grace Child Care Center \$ 468,273.00
 - YMCA of MEWSA – Harborview Child Care Center \$ 653,066.00
 - Mi Escuelita \$ 1,145,660.00
 - Raritan Bay YMCA \$ 1,145,660.00
- 15). Approval for Perth Amboy Catholic School to purchase (2) Promethean ActivPanel 9 65” LED-back lit LCD display for a total of \$5,481.84, to be funded through account number 20-511-100-300-0-0000-80, under the supervision of Ms. Jamie Richardson, Director of Curriculum and Instruction.
- 16). Approval to accept the donation of approximately 1,000 books to be used in the Media Center of Perth Amboy High School, from Bridge of Books, a non-profit organization, the estimated value of the donation is \$10,000, under the supervision of Dr. Courtney Pepe, Director of Instructional Technology.

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta – Chairperson

- 17). Approval for the Perth Amboy High School Marching Band, Samuel E. Shull School Band, and William C. McGinnis School Band to accept a \$500.00 donation each for their participation in the South Amboy St. Patrick’s Day Parade on March 16, 2025, to be deposited into the Student Activity Accounts, under the supervision of Mr. Michael LoBrace, School Business Administrator and Dr. Courtney Pepe, Director of Instructional Technology.

- 18). Approval to accept the donation of school supplies from Englert-School Supplies, these supplies will be used by staff and students at Edward J. Patten School for an estimated value of \$2,500, under the supervision of Ms. Lauren Marrocco, Principal.

- 19). The Perth Amboy Board of Education, based upon the recommendation of the School Business Administrator, hereby approves the award of a contract for the annual Copier Equipment Maintenance Agreement:

Stratix Systems, Inc.
200 Park Rd.
Wyomissing, PA 19610

The award of the contract is based upon the following pricing as obtained through the competitive Contract Number #2021002788, as issued by the Omnia Partners Public Sector Equipment Sale and Maintenance Agreement. Co-Operative pricing is valid from January 26, 2021, through January 25, 2026.

Co-Op Bid Pricing for:
Omni Partners Public Sector

It is estimated, based upon historical spending trends, that the purchase order with Stratix Systems, Inc. will not exceed \$160,800.00 funded through school-based account numbers.

The term of the contract is from November 22, 2024, through June 30, 2025.

- 20). Approval to utilize DLT solutions for the 2024-2025 school year, at a cost not to exceed \$30,881.20, to be funded through account number 11-000-252-500-0-0000-00 under the supervision of Mr. Michael LoBrace, School Business Administrator and Dr. Courtney Pepe, Director of Instructional Technology.

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Ms. Stacey Peralta – Chairperson

- 21). Approval to rescind Finance Agenda Item 49 to award contract to Stratix Systems, Inc for maintenance and supplies for all District copiers and Finance Agenda Item 50 to award contract to Stratix Systems, Inc for the lease of:

Quantity	Item	Description
23	418826	IM 4000
23	418337	Finisher SR3260
23	418345	Bridge Unit BU3090
23	418352	Paper Feed Unit PB3300
3	419331	IM C6010
3	419381	Bridge Unit BU3100
3	419399	Finisher SR3320 (1,000 sheet)
3	419365	Paper Feed Unit PB3320
3	419420	Toner Bottle Lock Type M52

due to the non-renewal of their participation in New Jersey Cooperative Purchasing Program Services under Bid Solicitation # 24-FOOD-52426, including but not limited to STATE OF NEW JERSEY PARTICIPATING ADDENDUM (“NJ Addendum”) pursuant to NASPO ValuePoint Contract for Copiers and Managed Print Services LEAD STATE CONTRACT #140602.

- 22). Approval to certify the District Comprehensive Maintenance Plan is complete and in compliance with 6A:26-20 1-5 to the Executive County Superintendent on behalf of the Board of Education under the supervision of Ms. Carmen Southward, Director of Buildings and Grounds and Mr. Michael LoBrace, School Business Administrator.
- 23). Approval to utilize Milliman Consulting Services to assess and certify the districts retiree pharmacy plans for the 2024 – 2025 school year, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.
- 24). Resolved, that the following bid awards be made upon the recommendation of Michael LoBrace, School Business Administrator/Board Secretary and Alexander Dixon, Transportation Manager.

SALE OF SCHOOL TRANSPORTATION VEHICLES & DISTRICT EQUIPMENT-BID #25-03

29	1BAKFCPHXGF321050	Blue Bird Vision Conventional Bus	2016	55 passenger	Sheppard Bus	33,880.00
30	1BAKFCPH1GF321051	Blue Bird Vision Conventional Bus	2016	55 passenger	Sheppard Bus	38,880.00
1W	1GB3G3BG6E1159390	Chevy/Collins DRW Small WC Lift Bus	2015	18/WC	Sheppard Bus	30,688.00
2	1GB6G5BGXE1155464	Chevy Collins DRW Small Bus	2015	29 passenger	Holcomb	28,610.00
3	1GB6G5BG4D1169813	Chevy Collins DRW Small Bus	2014	29 passenger	Garas	28,501.00
24	1GB3G3BG7C1184019	Chevy Van-Con DRW Small Bus	2014	25 passenger	Holcomb	23,280.00
25	1GB3G3BGXC1183964	Chevy Van-Con DRW Small Bus	2014	25 passenger	Holcomb	24,505.00
27	1BAKFCPH4EF299429	Blue Bird Vision Conventional Bus	2014	54 passenger	Sheppard	11,678.00
26	4DRBUAAP2DB173152	IC CE Conventional Bus	2013	54 passenger	Layla	1,650.00
18	1GBJG31U071197330	Chevy/Mid Bus Small Bus	2009	24 passenger	Garas	5,501.00
19	1GBJG31U771196496	Chevy/Mid Bus Small Bus	2009	24 passenger	Garas	7,001.00
BG-1101	1FTEX1E50JKE25591	Ford F-150 XL 4WD SuperCab 6.5' Box	2018		Jersey One	3,731.00
BG-111	1GTH6PFE8C8128487	GMC Canyon 4WD Crew Cab SLE2	2012		Nelvi	1,000.00
Malibu	1G1ZD5E76A4139681	2010 Chevrolet Malibu 4dr Sdn LT w/2LT	2010		Nelvi	3,000.00
FS Van 3	1FTNE24W48DA03330	Ford ECOLINE Van E-250 Commercial	2008		Nelvi	3,000.00

- 25). RESOLVED, that all responses to the following (2) bids be rejected upon the recommendation of the School Business Administrator/Board Secretary and Alexander Dixon, Transportation Manager, and will be re-bid at a later date.

SALE OF SCHOOL TRANSPORTATION VEHICLES & DISTRICT EQUIPMENT-BID #25-03

23	4UZABRDKXBCAV9507	Freightliner/Thomas C2 Conventional bus	2011	54 Passenger
21	4DRBUAAP99B101484	IC CE Conventional bus	2009	54 Passenger

Peralta
Motion

Gonzalez
Seconded

No discussion.

All in favor.

B&G-17). Recommendations of the Superintendent of Schools

Buildings & Grounds Committee – Mr. Joas Quiles, Chairperson

- 1). Approval of the following use of facilities requests, under the supervision of Mr. Michael LoBrace, School Business Administrator and Mr. Francisco Velez, Assistant School Business Administrator.

	Organization	Building	Dates/Time	Event	Certificate of Insurance	Estimated Fee
a.	Cathy's Kids	178 Barracks Street	Saturday, December 7, 2024 9:00 am – 3:00 pm	Annual Coat Drive	X	X

Gonzalez
Motion

Crawford
Seconded

No discussion.

All in favor.

Old Business

- 1). Second Reading of the following policies and regulations:
- 3212 Attendance Teaching Staff Members Policy
 - 4212 Attendance Support Staff Members Policy
 - 5511 Dress and Grooming Policy
 - 5511 Dress and Grooming Regulation
 - 5518 School Uniforms Policy
 - 5518 School Uniforms Regulation
 - 2365 Acceptable Use of Generative Artificial Intelligence Policy
 - 7523 School District Provided Technology Devices to Pupils Policy

<u>Gonzalez</u>	<u>Crawford</u>
Motion	Seconded

New Business

- 1). First Reading of the following policies.
- 5460 High School Graduation Policy
 - 9180 School Volunteers
- 2). Approval of the following revised job description: **(Specified in Attachment)**
- Supervisor of Curriculum and Instruction
- 3). Approval to return student ID# XXX554 to school, as recommended by the Student Disciplinary Committee at the hearing conducted on November 14, 2024.
- 4). Approval to place student ID# XXX870 in an alternative school, upon receipt of a satisfactory psychiatric clearance, as requested by parent with the school to be determined by the Child Study Team, as recommended by the Student Disciplinary Committee at the hearing conducted on November 14, 2024.

<u>Gonzalez</u>	<u>Crawford</u>
Motion	Seconded

President Peralta wished all a Happy Thanksgiving.

Mr. Marte thanked everyone who supported him while he was away. He discussed the performing arts activities and his support. He commented on peer mediation and his experiences with some of these programs. He continued to discuss athletics, and the support needed to make the programs successful.

Mr. George acknowledged Ms. Southward on her retirement and thanked her for her years of dedication to the District and community.

He continued by thanking Ms. Peralta for her hard work and wished her well on her next journey, hoping the Board can continue to follow her example.

Ms. Gonzalez added the revision to the 24-25 school year calendar, changing December 23rd to a full day off.

All in favor, including 24-25 Calendar revision.

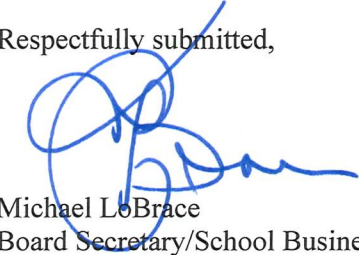
Motion to Adjourn

<u>Crawford</u>	<u>Peralta</u>
Motion	Seconded

No discussion.

All in favor. 10:23pm

Respectfully submitted,



Michael LoBrace
Board Secretary/School Business Administrator



Correspondence

12 - Item #A1

Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
(609) 292-7524 TRS 711 (609) 292-6683
www.nj.gov/treasury/pensions

October 10, 2024

MICHELE NYCZ

RE: TPAF,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 10, 2024, approved your application for Service Retirement effective October 1, 2024. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

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Mailing Address:
PO Box 295
Trenton, NJ 08625-0295
Location:
50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

October 10, 2024

OLGA BAUTISTA

RE: TPAF,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

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PERTH AMBOY NJ 08861





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Trenton, New Jersey

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Governor

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ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

October 10, 2024

ISABEL SERRANO

RE: TPAF,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 10, 2024, approved your application for Service Retirement effective January 1, 2025. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
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Lt. Governor

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Correspondence

12 - Item #A2

50 West State Street
Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

October 16, 2024

CARMEN I VEGA

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 16, 2024, approved your application for Service Retirement effective October 1, 2024. (In accordance with your selection of OPTION D).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:
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CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
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Governor

TAHESHA L. WAY
Lt. Governor

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Trenton, New Jersey

ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

October 16, 2024

NANCY ZUPKO

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 16, 2024, approved your application for Service Retirement effective November 1, 2024. (In accordance with your selection of OPTION C).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

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CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
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PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

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ELIZABETH MAHER MUOIO
State Treasurer

JOHN D MEGARIOTIS
Acting Director

October 16, 2024

ISABEL C LORENZO

RE: PERS,

To: Retiree
From: Bureau of Retirements
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 16, 2024, approved your application for Service Retirement effective January 1, 2025. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

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Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer
PERTH AMBOY BD OF ED
178 BARRACKS ST
PERTH AMBOY NJ 08861





Business Office

MEMORANDUM

BOARD AGENDA ITEM

November 18, 2024

Bid Opening Report

**REPORT OF ONLINE BID AUCTION ON OCTOBER 31, 2024, AT 1:00 P.M. THRU the
HUNTERDOWN COUNTY EDUCATIONAL SERVICES COMMISION.**

The following is a list of vendors that responded to our online auction for the:

SALE OF SCHOOL TRANSPORTATION VEHICLES & DISTRICT EQUIPMENT-BID #25-03

Jersey Auto One

Holcomb

Sheppard Bus

Nelvi Transit

Garas Transportation

Car Country, USA

Maytav Bus Company

Mayor Transportation

St. Paul

Road to Success

Shore Vans, Inc.

Emmanuel Transportation

Mass Transportation

Layla Transportation

NW Transport

Jets Transport

Bids specified in attachment.

Curriculum

14 - Item #1

Field Trips Board Approval
November 21, 2024

Date of Trip	Destination	School	Number of Students Attending	Number of Staff/Adults Attending	Teacher/Staff Responsible	Walking Trip	Cost	Admission/ Additional Costs Account number	Transportation Cost	Account Number for Bus Cost	Grand Total of Trip	# of BOE Buses	# of Charter Buses	Time Leaving	Time Returning
12/7/2025	Manchester Township High School	PAHS - Main (N/K/OTC)	45	1	Senior Chief Stanley Baxter	No	\$ -	N/A	\$956.25	Student Activities	\$956.25	1	0	5:30 AM	5:30 PM
12/8/2024	Arts High Auditions - Middlesex County College	Eagle Ave.	50	1	Brian Wilson/ Tilka Persaud	No	\$ -	N/A	\$675.00	Student Activities	\$675.00	1	0	9:00 AM	5:00 PM
12/13/2024	Count Basie Theater	Anthony V. Ceres	101	10	Jennifer Resti	No	\$ -	N/A	\$ 1,012.50	15-190-100-800-0-0000-02	\$1,012.50	3	0	9:30 AM	2:00 PM
12/21/2024	East Stroudsburg High School	PAHS (Cheerleaders)	20	4	Vanessa Stankovitz	No	\$ -	N/A	\$ 956.25	15-402-100-500-0-0000-03	\$956.25	1	0	7:00 AM	7:00 PM
1/14/2025	UTH - Technical School	PAHS- Main	40	4	V. Gimenez/ M. Shephard	No	\$ -	N/A	N/A	N/A	N/A	0	0	8:30 AM	2:00 PM
1/22/2025-01/27/2025	Kay Bailey Convention Center Dallas, Texas	PAHS (Cheerleaders)	18	5	Vanessa Stankovitz	No	\$ 4,680.00	Student Activities	N/A	N/A	\$4,680.00	0	0	8:00 AM	3:00 PM
4/25/25	Montclair State University Music Residency	PAHS- Main	32	2	Jeffrey Pando	No	\$ -	N/A	\$600.00	Student Activities	\$600.00	1	0	7:30 AM	2:30 PM
<u>IN-DISTRICT FIELD TRIPS</u>															
12/7/2024	Perth Amboy Christmas Parade & Tree Lighting	PAHS - Main	80	5	Brian Plagge	No	\$ -	N/A	N/A	N/A	N/A	2		2:15 PM	5:30 PM
11/22/2024 12/17/2024 1/7/2025 1/28/2025 2/14/2025 3/4/2025 3/18/2025 4/9/2025 5/7/2025	Tomorrow's Teachers (Flynn)	PAHS - Main	22	1	Tiffany Soderholm	Yes	\$ -	N/A	N/A	N/A	N/A	0	0	8:30 AM	3:01 PM
11/22/2024 12/17/2024 1/7/2025 1/28/2025 2/14/2025 3/4/2025 3/18/2025 4/9/2025 5/7/2025	Tomorrow's Teachers (Ross M. Lopez)	PAHS - Main	19	1	Luis Diaz	No	\$ -	N/A	N/A	N/A	N/A	1	0	8:00 AM	2:15 PM



Perth Amboy Public Schools
Department of School Counseling & Related Services
Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6206

Curriculum
14 - Item #12

K. Tivald

TO: Dr. Damian Medina, Assistant Superintendent of Curriculum and Instruction
FROM: Ms. Katelyn Tivald, Director of School Counseling & Related Services *KT*
RE: Affirm HIB Founded
DATE: October 28, 2024

Approval to affirm the Superintendent's decision regarding the following HIB cases as founded and to approve the Superintendent to transmit a copy of the Board's decision to the affected students' parents (HIB case numbers: 268809, 269282, 269301, 269367, 269384, 269443, 270021, 270304).



Perth Amboy Public Schools
Department of School Counseling & Related Services
Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6206

Curriculum
14 - Item #13

proposed

TO: Dr. Damian Medina, Assistant Superintendent of Curriculum and Instruction

FROM: Ms. Katelyn Tivald, Director of School Counseling & Related Services *KT*

RE: Affirm HIB Unfounded

DATE: October 28, 2024

Approval to affirm the Superintendent's decision regarding the following HIB cases as unfounded and to approve the Superintendent to transmit a copy of the Board's decision to the affected students' parents (HIB case numbers: 268527, 268590, 268597, 268709, 268868, 268893, 268911, 268933, 268940, 268943, 268990, 268991, 269071, 269165, 269316, 269404, 269448, 269645, 269754, 269766, 269779, 269805, 269806, 269887, 269971, 270020, 270303).

Personnel

15 – Item #6

Extra Curricular Club Advisors Perth Amboy High School 2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Baxter, Stanley	Main Campus	NIJOTC Cyber Patriot Team	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Baxter, Stanley	Main Campus	NIJOTC Marksmanship Team	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Bedir, Nagla	Main Campus	Student Council Advisor (1 of 2)	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 3,293	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Cancel, Lisa	Main Campus	Junior Class Advisors (1 of 2)	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 3,161	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Garb, David	Main Campus	Video Club	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Greve, Janet	Main Campus	The Collective Faith	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Manson, Michael	Main Campus	Junior Class Advisors (2 of 2)	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 3,161	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Martin, Amanda	Main Campus	Gender & Sexuality Alliance Club	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Niebojeski, Mark	Main Campus	HOSA	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Reid, Donald	Main Campus	Student Council Advisor (2 of 2)	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 3,293	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Stahl, Elizabeth	Main Campus	Photography Club	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Yee, Frank	Main Campus	Panther Roar	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Nunez, Jacqueline	Main Campus	Freshman Class Advisor (1 of 1)	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 2,992	November2024-June 2025	Minimum 2xs per month 1 Hr per week
Mattei, Christine	PLP	Yearbook Advisor	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 6,280	November2024-June 2025	Minimum 4xs per month 1 Hr per week
Pando, Jeffrey	Main Campus	Jazz Club	Extra Curricular Club Advisors	15-401-100-101-1-0000-03	\$ 1,381	November2024-June 2025	Minimum 2xs per month 1 Hr per week

**Performing Arts Program
Perth Amboy High School
2024-2025 SY**

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Graham Allison	Main Campus	Performing Arts-Dramatics Production Costume Designer	Performing Arts	15-401-100-101-1-0000-03	\$ 1,058	November 2024-June 2025	Minimum 2xs per month 1 Hr per week
Rothweiler, Natalie	Main Campus	Performing Arts-Dramatics Choreographer	Performing Arts	15-401-100-101-1-0000-03	\$ 2,109	November 2024-June 2025	Minimum 2xs per month 1 Hr per week
Vacca, Jaime	Main Campus	Performing Arts-Dramatics Set Designer	Performing Arts	15-401-100-101-1-0000-03	\$ 2,109	November 2024-June 2025	Minimum 2xs per month 1 Hr per week
Yee, Frank	Main Campus	Performing Arts- Dramatics Sound Technician	Performing Arts	15-401-100-101-1-0000-03	\$ 1,058	November 2024-June 2025	Minimum 2xs per month 1 Hr per week
Yee, Frank	Main Campus	Performing Arts- Dramatics Stage Director	Performing Arts	15-401-100-101-1-0000-03	\$ 6,652	November 2024-June 2025	Minimum 4xs per month 1 Hr per week
Yee, Frank	Main Campus	Performing Arts- Dramatics Technical Stage Director	Performing Arts	15-401-100-101-1-0000-03	\$ 2,109	November 2024-June 2025	Minimum 2xs per month 1 Hr per week
Pendleton, Anne	District	Vocal Director	Performing Arts	15-401-100-101-1-0000-03	\$ 2,996	November 2024-June 2025	Minimum 2xs per month 1 Hr per week

Panther Enrichment Center Program
Perth Amboy High School
2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Gogolin, Amanda	Main Campus	Teacher	Panther Enrichment Center	20-231-100-101-1-0000-40 20-231-200-110-1-0000-40 20-234-100-101-1-0000-40 20-234-200-110-1-0000-40	\$47 per hour	November 2024-June 2025	as needed

Student Entry & Breakfast Duty Program
Perth Amboy High School
2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Rodriguez, Diana	Freshman Academy	Teacher	Student Entry & Breakfast Duty	15-140-100-101-1-0000-03	\$ 41.13	November 2024-June 2025	as needed
Rodriguez, Jasco	Freshman Academy	Teacher	Student Entry & Breakfast Duty	15-140-100-101-1-0000-03	\$ 41.13	November 2024-June 2025	as needed

William C. McGinnis School
Extracurricular Activities
2024-2025 SY

Employee Name	School Building	Position	Program Name	Account Number	Stipend Amount	Dates (From-To)	Hours AM or PM
Rivera, Marc	McGinnis	Teacher	National Junior Honor Society	15-401-100-101-1-0000-04	\$ 1,175.00	November 22, 2024 - June 26, 2025	1 hour per day
McAlinden, Jordan	McGinnis	Teacher	Gay/Straight Advisor	15-401-100-101-1-0000-04	\$ 1,381.00	November 22, 2024 - June 26, 2025	1 hour per day
Boggs, Jennifer	McGinnis	Teacher	TV Production Advisor	15-401-100-101-1-0000-04	\$ 1,381.00	November 22, 2024 - June 26, 2025	1 hour per day
Mendoza, Juan	McGinnis	Teacher	Band Director	15-401-100-101-1-0000-04	\$ 5,493.00	November 22, 2024 - June 26, 2025	1 hour per day
Dura, Kristin	McGinnis	Teacher	8th Grade Advisor	15-401-100-101-1-0000-04	\$ 2,585.00	November 22, 2024 - June 26, 2025	1 hour per day
Guadagno, Courtney	McGinnis	Teacher	8th Grade Advisor	15-401-100-101-1-0000-04	\$ 2,585.00	November 22, 2024 - June 26, 2025	1 hour per day
Boggs, Jennifer	McGinnis	Teacher	Yearbook Advisor	15-401-100-101-1-0000-04	\$ 6,862.00	November 22, 2024 - June 26, 2025	1 hour per day

William C. McGinnis School

ALL IN PROGRAM 24-25

Employee Name	School	Position	Program Name	Account Number	Rate of Pay (Stipend)	Dates (From-To)	Hours AM or PM
Steven Orgo	WCM	Co-Coordinator and Teacher	All In Program	20-237-100-101-1-0000-04	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 4:15 p.m.
				20-239-100-101-1-0000-04			
				20-237-200-110-1-0000-04			
				20-239-200-110-1-0000-04			
				20-231-100-101-1-0000-40			
Brittany Gaines	WCM	Co-Coordinator and Teacher	All In Program	20-234-100-101-1-0000-40	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 4:15 p.m.
				20-231-200-110-1-0000-40			
				20-237-100-101-1-0000-04			
				20-239-100-101-1-0000-04			
				20-237-200-110-1-0000-04			
Heidy Irizarry	WCM	Teacher	All In Program	20-239-200-110-1-0000-04	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 4:15 p.m.
				20-231-100-101-1-0000-40			
				20-234-100-101-1-0000-40			
				20-237-100-101-1-0000-04			
				20-239-100-101-1-0000-04			
Marilyn Vazquez	WCM	Teacher	All In Program	20-231-100-101-1-0000-40	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 3:45 p.m.
				20-234-100-101-1-0000-40			
				20-237-100-101-1-0000-04			
				20-239-100-101-1-0000-04			
				20-231-100-101-1-0000-40			
Gina McIlhenny	WCM	Teacher	All In Program	20-234-100-101-1-0000-40	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 3:45 p.m.
				20-237-100-101-1-0000-04			
				20-239-100-101-1-0000-04			
				20-231-100-101-1-0000-40			
				20-234-100-101-1-0000-40			

Employee Name	School	Position	Program Name	Account Number	Rate of Pay (Stipend)	Dates (From-To)	Hours AM or PM
Rhonda Prince	WCM	Teacher	All In Program	20-237-100-101-1-0000-04 20-239-100-101-1-0000-04 20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 3:45 p.m.
Heather Sullivan	WCM	Teacher	All In Program	20-237-100-101-1-0000-04 20-239-100-101-1-0000-04 20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$ 47.00	11/25/24 - 5/30/25 Monday - Thursday	2:45 p.m. - 3:45 p.m.

Samuel E. Shull Middle School
Extracurricular Activities
2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Stipend Amount	Dates (From-To)	Hours (AM/PM)
Boykins, Katrica	Shull	Teacher	National Junior Honor Society Advisor	15-401-100-101-1-0000-06	\$1,175.00	November 22, 2024 - June 26, 2025	1 hours per day
Encarnacion, Jamie	Shull	Teacher	Gay/Straight Alliance Advisor	15-401-100-101-1-0000-06	\$1,381.00	November 22, 2024 - June 26, 2025	1 hours per day
Lin, Katherine	Shull	Teacher	TV Production	15-401-100-101-1-0000-06	\$1,381.00	November 22, 2024 - June 26, 2025	1 hours per day
Malone, Shealyn	Shull	Teacher	8th Grade Advisor	15-401-100-101-1-0000-06	\$2,585.00	November 22, 2024 - June 26, 2025	1 hours per day
Mostler, Haley	Shull	Teacher	8th Grade Advisor	15-401-100-101-1-0000-06	\$2,585.00	November 22, 2024 - June 26, 2025	1 hours per day
Perez Tirado, Jessica	Shull	Teacher	Yearbook Advisor	15-401-100-101-1-0000-06	\$6,862.00	November 22, 2024 - June 26, 2025	1 hours per day

SOAR Program
Samuel E. Shull Middle School
2024-2025

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Campanile, Anthony	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45 - 3:45pm
Loayza, Rosa	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45 - 3:45pm
Malone, Shealyn	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45 - 3:45pm
Trapanese, David	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45 - 3:45pm
Valez, Leslie	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45 - 3:45pm
Vistoso, Alfonso	Shull	Teacher	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45-4:15pm
Williams, Wendy	Shull	Coordinator	SOAR Program	20-231-100-101-1-0000-40 20-234-100-101-1-0000-40	\$47.00	November 11, 2024 - May 16, 2025	2:45-4:15pm

WINTER ATHLETICS RECOMMENDATIONS						
Middle School						
2024-2025						
Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Hours
Sandra Date	Middle School	Middle School Coach	Girls Basketball	15-402-100-101-1-0000-06/04	\$6,280	Winter Season

WINTER ATHLETICS
Volunteer Coaches
2024-2025

Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Season
Branden Patterson	PAHS	Volunteer Coach	Girls Basketball	N/A	N/A	Winter Season

SPRING ATHLETICS RECOMMENDATIONS
High School
2024-2025

Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Hours
Williams, Bryan	Perth Amboy High School	Head Coach	Boys Spring Track	15-402-100-101-1-0000-03	\$8,654	Spring Season
Gumbs, Jeffrey	Perth Amboy High School	Assistant Coach	Boys Spring Track	15-402-100-101-1-0000-03	\$5,517	Spring Season
Jamedar, Peyman	Perth Amboy High School	Assistant Coach	Boys Spring Track	15-402-100-101-1-0000-03	\$5,517	Spring Season
Atkins, Sean	Perth Amboy High School	Head Coach	Girls Spring Track	15-402-100-101-1-0000-03	\$8,654	Spring Season
DeLosSantos, Alex	Perth Amboy High School	Assistant Coach	Girls Spring Track	15-402-100-101-1-0000-03	\$5,517	Spring Season
Dakelman, Rhonda	Perth Amboy High School	Assistant Coach	Girls Spring Track	15-402-100-101-1-0000-03	\$5,517	Spring Season
Bennett, Patricia	Perth Amboy High School	Head Coach	Girls Softball	15-402-100-101-1-0000-03	\$8,724	Spring Season
Santana, Edwin	Perth Amboy High School	Assistant Coach	Girls Softball	15-402-100-101-1-0000-03	\$6,081	Spring Season
Figueroa, Nichole	Perth Amboy High School	Assistant Coach	Girls Softball	15-402-100-101-1-0000-03	\$6,081	Spring Season
Clark, Damon	Perth Amboy High School	Head Coach	Baseball	15-402-100-101-1-0000-03	\$8,724	Spring Season
Sheaffer, Timothy	Perth Amboy High School	Assistant Coach	Baseball	15-402-100-101-1-0000-03	\$6,081	Spring Season
Perez, Alex	Perth Amboy High School	Assistant Coach	Baseball	15-402-100-101-1-0000-03	\$6,081	Spring Season
Serrano, Mariam	Perth Amboy High School	Coach	Unified Track	15-402-100-101-1-0000-03	\$2,000	Spring Season
McEnerney, Michael	Perth Amboy High School	Coach (Para)	Unified Track	15-402-100-101-1-0000-03	\$2,000	Spring Season
Gomez, Dennys	Perth Amboy High School	Head Coach	Boys Tennis	15-402-100-101-1-0000-03	\$5,346	Spring Season
Stankovitz, Vanessa	Perth Amboy High School	Head Coach	Competition Cheerleading (Retroactive Approval)	15-402-100-101-1-0000-03	\$5,288	Spring Season
Sequine, Abbey	Perth Amboy High School	Assistant Coach	Competition Cheerleading (Retroactive Approval)	15-402-100-101-1-0000-03	\$3,878	Spring Season
Cardona, Cindy	Perth Amboy High School	Assistant Coach	Competition Cheerleading (Retroactive Approval)	15-402-100-101-1-0000-03	\$3,878	Spring Season
Yurnet, Celine	Perth Amboy High School	Assistant Coach	Competition Cheerleading (Retroactive Approval)	15-402-100-101-1-0000-03	\$3,878	Spring Season
Bedir, Nagla	Perth Amboy High School	Head Coach	Boys Volleyball	15-402-100-101-1-0000-03	\$7,003	Spring Season
Schunk, Kelly	Perth Amboy High School	Assistant Coach	Boys Volleyball	15-402-100-101-1-0000-03	\$3,966	Spring Season

SPRING ATHLETICS RECOMMENDATIONS
Middle School
2024-2025

Name (Last, First)	School	Position	Program Name	Account Number	Rate of Pay	Hours
DiTomasso, Kristen	Middle School	Middle School Coach	Spring Track	15-402-100-101-1-0000-06/04	\$5,517	Spring Season
Clem, Dallas	Middle School	Middle School Coach	Spring Track	15-402-100-101-1-0000-06/04	\$5,517	Spring Season
Rosa, Jeremy	Middle School	Middle School Coach	Spring Track	15-402-100-101-1-0000-06/04	\$5,517	Spring Season
Medina, Anthony	Middle School	Middle School Coach	Softball	15-402-100-101-1-0000-06/04	\$6,081	Spring Season
Manley, Jordan	Middle School	Middle School Coach	Baseball	15-402-100-101-1-0000-06/04	\$6,081	Spring Season
Nogueira, Jorge	Middle School	Middle School Coach	Coed Tennis	15-402-100-101-1-0000-06/04	\$5,346	Spring Season

Bilingual Extended Day High Impact Tutoring Program for Board Approval
James J. Flynn Elementary School
2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Delia Verdecia	Flynn School	Teacher	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$34.08	January 2025-May 2025	1 hour/day, 3 days per week
Delia Verdecia	Flynn School	Orientation	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$34.08	January 2025-May 2025	1 hour
Ebelisa Marte	Flynn School	Teacher	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$34.08	January 2025-May 2025	1 hour/day, 3 days per week
Ebelisa Marte	Flynn School	Orientation	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$34.08	January 2025-May 2025	1 hour
Cindy Cardona	Flynn School	Teacher	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$47.00	January 2025-May 2025	1 hour/day, 3 days per week
Cindy Cardona	Flynn School	Orientation	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$41.13	January 2025-May 2025	1 hour
Michael Barreto	Flynn School	Coordinator	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$47.00	January 2025-May 2025	1 hour/day, 3 days per week
Michael Barreto	Flynn School	Coordinator	Bilingual High Impact Tutoring	20-243-100-101-1-0000-40 20-243-200-110-1-0000-40 20-245-100-101-1-0000-40 20-245-200-110-1-0000-40	\$41.13	January 2025-May 2025	1 hour

AM and PM Duty for Board Approval
James J. Flynn Elementary School
2024-2025 SY

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Eric Woroniecki	James J. Flynn Elementary School	Paraprofessional	AM/PM Duty	15-190-100-106-1-0000-09	\$34.08	November 2024-June 2025	AM/PM

Substitute Bus Aide
Anthony V. Ceres Elementary School
2024-2025 School Year

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Kimara Salley	A.V. Ceres	Paraprofessional	Substitute Bus Aide	15-190-100-106-1-0000-02	\$34.08	November 2024-June 2025	7:45 a.m. - 8:30 a.m. 3:10 p.m. - 3:55 p.m.

Fresh Fruit & Vegetables Program
Anthony V. Ceres Elementary School
2024-2025 School Year

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Richiusa, Kelli	A.V. Ceres	Teacher	Fresh Fruit and Vegetables Program Coordinator	60-000-200-101-1-0000-00	\$41.13	November 2024 - June 2025	1 hour weekly

Rose M. Lopez Dual Language Elementary School
Fresh Fruit and Vegetables Program 24-25sy

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours/AM or PM
Rivera, Alexia	Rose M. Lopez	Co-Coordinator	Fresh Fruit & Vegetables Program	60-000-200-101-1-0000-00	\$41.13	2024-2025 School Year	Approx. 1 hr/Week
Spicuzzo, JoAnn	Rose M. Lopez	Co-Coordinator	Fresh Fruit & Vegetables Program	60-000-200-101-1-0000-00	\$41.13	2024-2025 School Year	Approx. 1 hr/Week

Fresh Fruit and Vegetables Program
Robert N. Wilentz Elementary School
2024-2025 School Year

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Aly, Engy	Wilentz	Coordinator	Fresh Fruit & Vegetables	60-000-200-101-1-0000-00	\$41.13	September 2024-June 2025	Approx. 1hr/Week

2024-2025 Title II Adult Program Substitute List

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Sylvia Pifeiro	Education Center	Test Administrator/Para-Prof.	Adult Program	20-619-100-101-0-0000-00	\$ 34.08	November 2024 - June 2025	As needed to cover absences
				20-619-100-101-1-0000-00			
				20-619-100-101-2-0000-00			
				20-619-200-105-0-0000-00			
Elizabeth Medina	Education Center	Coordinator/Teacher	Adult Program	20-619-200-105-2-0000-00	\$ 47.00	November 2024 - June 2025	As needed to cover absences
				20-619-100-101-0-0000-00			
				20-619-100-101-1-0000-00			
				20-619-100-101-2-0000-00			
				20-619-200-105-0-0000-00			
				20-619-200-105-2-0000-00			
				20-619-200-110-0-0000-00			
				20-619-200-110-2-0000-00			

Title I Saturday Morning Family School Substitutes
2024-2025

Employee Name	School/Building	Position	Program Name	Account Number(s)	Rate of Pay	Dates (From-To)	Hours (AM/PM)
Sylvia Pifheiro	Education Center	Test Administrator/Para Professional	SMFS Program	20-231-200-110-1-0000-20 20-234-200-110-1-0000-20	\$ 34.08	November 2024-June 2025	As needed to cover absences
Elizabeth Medina	Education Center	Coordinator/Teacher	SMFS Program	20-231-200-110-1-0000-20 20-234-200-110-1-0000-20	\$ 47.00	November 2024-June 2025	As needed to cover absences

PERTH AMBOY PUBLIC SCHOOLS



Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154/30-155
Fax: (732) 638-1007

Date: October 4, 2024

To: Dr. David Roman
Superintendent of Schools

From: Ms. Yolanda Gómez
Director of Personnel

Re: Agenda Item – District Mentors

Please submit the following for Board of Education approval on the November 21, 2024, agenda:

Approval for the following staff to serve as mentors for the first-year certificated staff for the 2024-2025 school year.

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend
a.	Rivera, Kristina	Elementary	Ceres School	Cecilia Crespo	10/28/2024	6/30/2024	\$1,997.50
b.	Messinger, Allyson	Elementary	Wilentz School	Jared Isaacson	11/11/2024	6/30/2024	\$1,997.50
c.	Moreira, Ana	Elementary	Flynn School	Kristy Rivera	11/18/2024	6/30/2024	\$1,997.50
d.	McLaughlin, Marina	English	PAHS	Tina Landi	11/18/2024	6/30/2024	\$1,997.50

PAHS Musical Set Build Parent Volunteers 2024-2025				
Parent name	School / Building	Program Name	Dates (From-To)	Hours
Valdez Javier, Vicente	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Melville, Sean	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Bachoo, Ronald	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Bachoo, Fiona	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Sena, Rocio	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Kwiatowski, Pilar	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Rodriguez, Raquel	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Rodriguez, Marc	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints
Vera, Daniel	Perth Amboy High School	Musical	2024-2025 SY	As Needed / Pending Fingerprints

Personnel
15 – Item #12



Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154
Fax: (732) 638-1007

To: Dr. David A. Roman
Superintendent of Schools
From: Ms. Yolanda Gómez
Director of Personnel
Re: Agenda Item

Please recommend the following for Board of Education approval on the November 21, 2024, Agenda.
The transfer and/ or change of assignments of the following staff for the 2024-2025 school year:

[illegible]



Ms. Yolanda Gómez
Director of Personnel

Perth Amboy Public Schools

Administrative Headquarters Building
178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200


Personnel 15 – Item #13

Ext. 30-151/30-152
30-153/30-154/30-155
Fax: (732) 638-1007

November 18, 2024

AGENDA: November 21, 2024

To: The Honorable Members of the Board of Education

From: Ms. Yolanda Gómez 
Director of Personnel

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	Location	Salary-From	Salary-To (Prorated)	Reason for Change	Effective Date
Valerie Vargas	A.V. Ceres	\$67,095.00	\$73,045.00	MA Degree	9/16/2024
Stephanie Samila	E. Hmiesleski	\$83,625.00	\$86,563.00	Dual Lang. Stipend	9/1/2024
Maritza Ortega	E. Hmiesleski	\$68,485.00	\$71,423.00	Dual Lang. Stipend	9/1/2024
Avelina Luna	E. Hmiesleski	\$69,710.00	\$72,648.00	Dual Lang. Stipend	9/1/2024
Caitlin Kuehl	E. Hmiesleski	\$61,800.00	\$64,738.00	Dual Lang. Stipend	9/1/2024
Lisa DeWise	Ignacio Cruz	\$100,143.00	\$97,205.00	Removal of Dual Lang. Stipend	9/1/2024
Melissa Lopez	Ignacio Cruz	\$68,485.00	\$71,423.00	Dual Lang. Stipend	9/1/2024
Richard Martinez	H.N. Richardson	\$63,250.00	\$63,990.00	13 yrs. SRP Long.	10/16/2024
Cecilia Vaquero	E. Hmiesleski	\$54,430.00	\$56,990.00	7 yrs. Para Long.	10/16/2024
Vilmaria Reyes	E.J. Patten	\$55,030.00	\$56,370.00	23 yrs. SRP Long.	11/1/2024
Paul Bouchard	PAHS	\$106,478.00	\$108,368.00	20 yrs. Teacher Long.	11/1/2024
Dionides Dos Reis	S.E. Shull	\$44,590.00	\$45,930.00	23 yrs. SRP Long.	11/1/2024
Sara Stopek	School 7	\$101,265.00	\$103,155.00	20 yrs. Teacher Long.	11/1/2024
Anthony Liska	W.C. McGinnis	\$62,270.00	\$63,610.00	23 yrs. SRP Long.	11/1/2024
Dina Pla	H.N. Richardson	\$62,585.00	\$63,975.00	20 yrs. Para Long.	11/1/2024
Grisel Perez	E.J. Patten	\$99,200.00	\$100,040.00	30 yrs Teacher Long.	11/1/2024
Irma Padilla	A.V. Ceres	\$64,590.00	\$65,690.00	25 yrs. Secretary Long.	11/1/2024
Karen Novak	Rose M. Lopez	\$102,440.00	\$104,330.00	20 yrs. Teacher Long.	11/1/2024
Nancy Zupko	Rose M. Lopez	\$58,970.00	\$61,020.00	25 yrs. Para Long.	11/1/2024
Pamela Rossi-Dos Reis	PAHS	\$58,255.00	\$59,380.00	HS Para Stipend	10/21/2024
Iris Maizonet Ruiz	PAHS	\$66,025.00	\$67,150.00	HS Para Stipend	11/1/2024
Nicole Lugo	PAHS	\$105,505.00	\$116,668.00	Full EPTA Stipend	10/18/2024
Lianna Perez	PAHS	\$82,448.00	\$84,680.60	1/5 EPTA Stipend	9/30/2024
Johanna Hughes	W.C. McGinnis	\$96,490.00	\$107,653.00	Full EPTA Stipend	2/3/2025
Steve Orgo	W.C. McGinnis	\$87,990.00	\$99,153.00	Full EPTA Stipend	2/3/2025
Daisy Prendergast	W.C. McGinnis	\$77,090.00	\$88,253.00	Full EPTA Stipend	2/3/2025
Maribel Batista	PAHS	\$87,291.00	\$98,454.00	Full EPTA Stipend	10/28/2024
Johnathan Cepeda	PAHS	\$97,978.00	\$109,141.00	Full EPTA Stipend	10/18/2024
Daniel Ferlisi	PAHS	\$81,865.00	\$93,028.00	Full EPTA Stipend	10/20/2024

John Gordon	PAHS	\$80,495.00	\$91,658.00	Full EPTA Stipend	9/5/2024
Allison Graham	PAHS	\$95,605.00	\$106,768.00	Full EPTA Stipend	10/22/2024
Michael Hansen	PAHS	\$79,933.00	\$91,096.00	Full EPTA Stipend	10/28/2024
Nelly Lips	PAHS	\$102,440.00	\$113,603.00	Full EPTA Stipend	10/21/2024
Alex Lozano	PAHS	\$97,368.00	\$106,298.40	4/5 EPTA Stipend	10/28/2024
Michael Manfre	PAHS	\$103,902.80	\$97,205.00	Removal of EPTA	10/21/2024
Danielle Mercier	PAHS	\$112,428.00	\$121,358.40	4/5 EPTA Stipend	10/18/2024
Valerie Nigrelli	PAHS	\$90,483.00	\$101,646.00	Full EPTA Stipend	10/21/2024
Jaclyn Ortiz	PAHS	\$99,416.00	\$88,253.00	Removal of EPTA	10/21/2024
Brian Plagge	PAHS	\$105,593.00	\$116,756.00	Full EPTA Stipend	10/18/2024
Moises Ramos	PAHS	\$75,323.00	\$86,486.00	Full EPTA Stipend	10/21/2024
Heather Renaud	PAHS	\$83,040.00	\$94,203.00	Full EPTA Stipend	10/28/2024
Tiffany Soderholm	PAHS	\$79,320.00	\$90,483.00	Full EPTA Stipend	10/18/2024
Frank Yee	PAHS	\$79,648.00	\$90,811.00	Full EPTA Stipend	10/24/2024
Nagla Bedir	PAHS	\$93,028.00	\$104,191.00	Full EPTA Stipend	10/28/2024
Roberto Ruggerio	PAHS	\$90,483.00	\$101,646.00	Full EPTA Stipend	10/28/2024
Anthony Campanile	S.E. Shull	\$102,440.00	\$113,603.00	Full EPTA Stipend	10/28/2024
Elizabeth Alvarado	PAHS	\$78,548.00	\$89,711.00	Full EPTA Stipend-Non-Pensionable	9/21/2024 – 6/26/2025
Teresa Hernandez	S.E. Shull	\$77,090.00	\$88,253.00	Full EPTA Stipend	2/3/2025
Annette Torres	S.E. Shull	\$98,380.00	\$109,543.00	Full EPTA Stipend	2/3/2025
Jessica J. Perez	S.E. Shull	\$106,325.00	\$117,488.00	Full EPTA Stipend-Non-Pensionable	10/28/2024 – 11/27/2024
Jessica J. Perez	S.E. Shull	\$117,488.00	\$128,651.00	Full EPTA Stipend	12/2/2024
Heather Yannone Pawski	W.C. McGinnis	\$77,228.00	\$66,065.00	Removal of EPTA	11/1/2024
Kristin Dura	W.C. McGinnis	\$103,155.00	\$114,318.00	Full EPTA Stipend	11/11/2024
Emily Down	PAHS	\$65,065.00	\$76,228.00	Full EPTA Stipend	10/28/2024
Noemi Tirado	PAHS	\$95,315.00	\$106,478.00	Full EPTA Stipend	11/11/2024
Donald Reid	Fall Season	\$91,283.00	\$91,669.00	Athletic Coordinator Stipend non-pensionable	8/12/2024 -11/4/2024
Donald Reid	Fall Season	\$91,669.00	\$87,948.00	Removal of Athletic Coordinator Stipend non-pensionable	11/5/2024
Damon Clark	Fall Season	\$61,145.00	\$61,531.00	Athletic Coordinator Stipend non-pensionable	8/12/2024 -11/4/2024
Damon Clark	Fall Season	\$61,531.00	\$57,810.00	Removal of Athletic Coordinator Stipend non-pensionable	11/5/2024
Kelly Schunk	Winter Season	\$71,015.00	\$74,736.00	Athletic Coordinator Stipend non-pensionable	11/25/2024 – 3/9/2025
William Clark	Winter Season	\$83,787.80	\$87,508.80	Athletic Coordinator Stipend non-pensionable	11/25/2024 – 3/9/2025
Michael Wiczorek	S.E. Shull	\$123,795.00	\$128,795.00	Position Change	11/22/2024
Janice Kroposky	W.C. McGinnis	\$123,513.00	\$128,513.00	Position Change	11/22/2024
Erin Johansen	Admin. Building	\$117,571.00	\$122,571.00	Position Change	11/22/2024
Alicia Di Pietro	Admin. Building	\$106,051.00	\$111,051.00	Position Change	11/22/2024
Stephanie Rosario	Admin. Building	\$104,000.00	\$110,000.00	Position Change	11/22/2024
Dulce Arocho	Ignacio Cruz	\$41,440.00	\$42,580.00	8 yrs. SRP Long.	11/16/2024
Emily Figueroa-Rios	H.N. Richardson	\$97,550.00	\$99,440.00	20 yrs. Teacher Long.	11/16/2024
Vicenta Medina	W.C. McGinnis	\$62,285.00	\$66,855.00	20 yrs. Custodian Long.	11/16/2024
Carolina Hernandez	J.J. Flynn	\$41,440.00	\$42,580.00	8 yrs. SRP Long.	11/16/2024
Marangeli Martinez	PAHS	\$53,185.00	\$55,745.00	7 yrs. Para Long.	11/16/2024

Perth Amboy Public Schools
Approval for Travel Expenses
Board Meeting November 21, 2024

Finance
16 – Item #1

Staff Member	Building	Travel Dates	Workshop/ Conference	Destination	Regist. Fee	Meals and Incidentals Days Daily Total	Mileage/ Trans.	Lodging Nights Daily Total	Account Number	Bd. App Cost	Board App	County Approval
Dr. Damian Medina	Administration Building	May 21, 2025	NJTESOL- Spring 2025 Conference	Hyatt Regency Hotel New Brunswick, NJ	\$325		25.00		11-000-223-500-0-0000-35			
Ms. Jamie Richardson	Administration Building	May 20, 2025	NJTESOL- Spring 2025 Conference	Hyatt Regency Hotel New Brunswick, NJ	\$325		25.00		20-243-200-500-0-0000-40 Title III			
Ms. Lillanne Cruz- Argemil	Administration Building	May 20, 2025 May 21, 2025	NJTESOL- Spring 2025 Conference	Hyatt Regency Hotel New Brunswick, NJ	\$450		25.00		20-243-200-500-0-0000-40 Title III			
Mr. Michael Shephard	Perth Amboy High School	February 14, 2025	Lexus EV Battery and Hybrid Vehicle Training	Lexus Training Center, Parsippany, NJ	-	-	-	-	N/A			

DISTRICT: Perth Amboy

COUNTY: Middlesex

MONTH: November-24

SCHOOL: District Wide

Finance
16 – Item #2

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11	000	262	100	SUBS CUSTODIANS SALARIES	0	325,000.00	33,891.40	548.51 \$	34,439.91
11	000	262	100	SAL/OT & SUBS-SHULL	6	0.00	891.22	-548.51 \$	342.71
11	000	219	104	SALARIES/CHILD STUDY TEA	0	0.00	4,152.00	-4,152.00 \$	-
11	000	219	104	SALARIES/CHILD STUDY TEA	11	501,155.00	63,323.00	4,152.00 \$	67,475.00
11	000	219	104	SALARIES/CHILD STUDY TEA	0	0.00	70.50	-70.50 \$	-
11	000	219	104	SALARY - SPED - LDTC	16	0.00	224,924.18	70.50 \$	224,994.68
11	000	221	600	SPLY/MTIRL - MATH	22	5,135.00	5,135.00	-200.00 \$	4,935.00
11	000	223	800	OTHER OBJECTS - PD	35	0.00	0.00	200.00 \$	200.00
11	000	219	104	SALARIES/CHILD STUDY TEA	2	375,105.00	375,105.00	-90,750.00 \$	284,355.00
11	000	219	104	SALARIES/CHILD STUDY TEA	3	555,975.00	666,123.79	243,585.71 \$	909,709.50
11	000	219	104	SALARIES/CHILD STUDY TEA	5	457,890.00	457,890.00	-44,278.31 \$	413,611.69
11	000	219	104	SALARIES/CHILD STUDY TEA	8	92,700.00	69,645.00	45,127.60 \$	114,772.60
11	000	219	104	SALARIES/CHILD STUDY TEA	18	318,165.00	228,240.00	-153,685.00 \$	74,555.00
11	000	211	173	SALARIES SCHOOL LIAISON	0	0.00	338,132.00	61,617.00 \$	399,749.00
11	000	219	104	SALARY - SPED - LDTC	16	0.00	224,924.18	70.50 \$	224,994.68
11	000	221	105	SALARY SECRETARY - BIL	17	374,070.00	372,770.00	-82,866.81 \$	289,903.19
11	000	240	105	EXTRA COMP - SEC - HMIEL	8	0.00	0.00	113.16 \$	113.16
11	216	100	106	OTR SALARY PARA - SPED	7	0.00	171,065.00	8,930.00 \$	179,995.00
11	216	100	106	OTR SALARY PARA - SPED	11	1,502,974.00	1,366,442.10	12,136.15 \$	1,378,578.25
11	000	221	105	SALARY SECRETARY - BIL	17	374,070.00	289,903.19	-1,143.00 \$	288,760.19
11	000	223	110	OTHER SALARIES- MENTORS	35	0.00	0.00	705.00 \$	705.00
11	000	262	100	SAL. LUNCH AIDES-PAHS	3	0.00	10,943.07	438.00 \$	11,381.07
11	000	266	100	SALS SECURITY-OLP	0	5,000.00	5,000.00	-700.83 \$	4,299.17
11	000	266	100	EXTRA COMP-LEO-HMIELESKI	8	0.00	0.00	700.83 \$	700.83
11	000	230	334	GEN ADM ARCH/E SVCS	0	25,000.00	25,000.00	-13,000.00 \$	12,000.00
11	000	230	339	PROFESSIONAL SERVICES	0	0.00	0.00	13,000.00 \$	13,000.00

Fund	Account Program	# Function	Object	Code or Description	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
11	000	219	104	SALARIES/CHILD STUDY TEA	375,105.00	284,355.00	141.00 \$	284,496.00
11	000	219	104	SALARIES/CHILD STUDY TEA	501,155.00	696,402.60	15,715.40 \$	712,118.00
11	000	221	105	SALARY SECRETARY - BIL	374,070.00	288,760.19	-156,456.76 \$	132,303.43
11	000	230	100	OVERTIME-TRANSLATORS	0.00	0.00	400.00 \$	400.00
11	000	251	100	EXTRA COMP - BUS OFF	10,000.00	10,000.00	681.70 \$	10,681.70
11	000	252	100	SALARY - EXTR COMP - TEC	37,500.00	37,500.00	35.10 \$	37,535.10
11	000	266	100	SALARY - LEO	480,212.97	498,447.60	1,904.76 \$	500,352.36
11	216	100	101	SALARIES	473,585.00	325,960.00	75,354.00 \$	401,314.00
13	601	200	100	SUPPORT ACCRED EVE/ADULT	0.00	37,849.00	62,224.80 \$	100,073.80
11	000	251	330	PUR PROF SVCS - BUS OFF	15,000.00	15,000.00	13,000.00 \$	28,000.00
11	000	251	600	SUPPLY/MATERL	60,813.46	60,813.46	-13,000.00 \$	47,813.46
11	000	221	105	SALARY SECRETARY - BIL	374,070.00	132,303.43	-2,000.00 \$	130,303.43
11	000	252	100	SALARIES - TECH DW	651,945.78	1,130,740.07	2,000.00 \$	1,132,740.07
11	000	221	110	OTHER SALARIES - BIL	8,000.00	8,000.00	-2,400.00 \$	5,600.00
11	000	223	600	SUPPLIES & MATERIALS-BIL	0.00	0.00	2,400.00 \$	2,400.00
11	000	251	330	PUR PROF SVCS - PD	5,000.00	5,000.00	-3,000.00 \$	2,000.00
11	000	251	600	SUPPLY/MATERL	60,813.46	47,813.46	-17,000.00 \$	30,813.46
11	000	252	500	OTR PUR SVCS - TECH DW	1,015,625.20	1,104,122.36	20,000.00 \$	1,124,122.36
15	402	100	100	SAL COACHES - HS	0.00	15,663.44	-15,663.44 \$	-
15	402	100	101	EXTRA COMP - ATHLETICS	327,461.00	53,981.29	15,663.44 \$	69,644.73
15	190	100	610	GEN SUPPLY - DLS	117,246.79	117,246.79	16,126.62 \$	133,373.41
15	240	100	610	GEN SUPPLY - DLS	75,223.12	75,223.12	-16,126.62 \$	59,096.50
15	190	100	800	OTR OBJ - SHULL	0.00	0.00	2,500.00 \$	2,500.00
15	204	100	610	GEN SUPPLY - LLD - SHULL	22,750.00	22,750.00	-2,500.00 \$	20,250.00
15	000	262	100	SALARIES CUSTODIAL	432,180.50	432,180.50	-152,957.59 \$	279,222.91
15	000	266	100	SALARY-LEO - HS	883,788.75	1,253,542.48	13,877.22 \$	1,267,419.70
15	000	266	100	SALARY - LEO - HS SC	613,155.00	613,155.00	-455,910.36 \$	157,244.64
15	120	100	101	SAL TEACHERS GR 1-5 AVC	2,732,452.00	2,732,452.00	45,839.92 \$	2,778,291.92

Fund	Account Program	# Function	Object	Code or Description	Location	(1)		(2)		(3)		(4)	
						Original Appropriation Amount	Appropriation Amount	Before Transfer	Increase (Decrease)	Appropriation Amount After Transfer			
15	120	100	101	EXTRA COMP - AVC	2	3,300.00		3,300.00		10,000.00	\$	13,300.00	
15	140	100	101	SAL TEACHER GR 9-12 MAIN	3	9,553,614.00		8,553,614.00		254,344.14	\$	8,807,958.14	
15	140	100	101	SAL TEACHER GR 9-12 - SC	3	2,608,835.00		2,608,835.00		107,528.72	\$	2,716,363.72	
15	140	100	101	EXTRA COMP - HS	3	0.00		0.00		1,000.00	\$	1,000.00	
15	190	100	106	EXTRA COMP - PARAS	2	110.00		110.00		2,000.00	\$	2,110.00	
15	190	100	106	EXTRA COMP - HS	3	500.00		500.00		3,000.00	\$	3,500.00	
15	209	100	101	SAL TEACHER - BD - HS	3	0.00		0.00		95,356.25	\$	95,356.25	
15	213	100	101	SAL TEACHER RR - HS - SC	3	491,760.00		592,655.00		25,451.64	\$	618,106.64	
15	213	100	106	SAL PARAS - RR - AVC	2	168,500.00		168,500.00		8,930.00	\$	177,430.00	
15	240	100	101	SAL TEACHER - BIL - AVC	2	873,037.50		842,346.91		-66,769.92	\$	775,576.99	
15	240	100	101	SAL TEACHER - BIL - HS	3	1,710,557.50		1,710,557.50		65,890.58	\$	1,776,448.08	
15	240	100	101	SAL TEACHER - BIL HS SC	3	480,245.00		489,331.00		42,419.40	\$	531,750.40	
15	000	218	104	EXTRA COMP - PATTEN	5	0.00		0.00		1,000.00	\$	1,000.00	
15	000	262	100	LUNCH AIDES SALARIES	4	0.00		0.00		10,000.00	\$	10,000.00	
15	000	266	100	EXTRA COMP-LEO - MCG	4	0.00		2,791.48		2,000.00	\$	4,791.48	
15	120	100	101	SAL TEACHERS GR 1-5 MCG	4	198,470.00		198,470.00		-44,568.80	\$	153,901.20	
15	120	100	101	SAL TEACHERS GR 1-5 EJP	5	3,104,238.00		3,104,238.00		-33,841.00	\$	3,070,397.00	
15	120	100	101	EXTRA COMP - EJP	5	1,856.90		1,856.90		1,000.00	\$	2,856.90	
15	130	100	101	SAL TEACHER GR 6-8 - MCG	4	4,420,301.28		4,420,301.28		20,638.80	\$	4,440,940.08	
15	190	100	106	SAL TEACHER AIDES - EJP	5	1,158,235.00		831,080.00		26,790.00	\$	857,870.00	
15	190	100	106	EXTRA COMP - MCG	4	0.00		1,174.77		3,000.00	\$	4,174.77	
15	190	100	106	EXTRA COMP - AIDES - EJP	5	0.00		0.00		1,000.00	\$	1,000.00	
15	204	100	106	SAL PARAS - LLD - EJP	5	0.00		186,015.00		3,051.00	\$	189,066.00	
15	212	100	106	SAL PARAS - MD - MCG	4	49,425.00		49,425.00		8,930.00	\$	58,355.00	
15	240	100	106	EXTRA COMP.	5	0.00		0.00		1,000.00	\$	1,000.00	
15	000	213	100	EXTRA COMP - RCHRDSON	10	0.00		0.00		1,000.00	\$	1,000.00	
15	000	218	104	EXTRA COMP - RCHRDSON	10	0.00		0.00		500.00	\$	500.00	
15	000	262	100	SALARIES CUSTODIAL RHDS	10	359,994.13		359,994.13		70,402.97	\$	430,397.10	

Fund	Account Program	# Function	Object	Code or Description	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	000	266	100	EXTRA COMP-LEO - JIF	900.00	900.00	1,000.00 \$	1,900.00
15	130	100	101	SAL TEACHER GR 6-8 - SES	4,427,693.50	4,427,693.50	13,384.01 \$	4,441,077.51
15	190	100	106	SAL TEACHER AIDES - JIF	409,375.00	504,910.00	17,860.00 \$	522,770.00
15	190	100	106	SAL TEACHER AIDES - HNR	851,560.00	851,560.00	3,136.30 \$	854,696.30
15	190	100	106	EXTRA COMP - AIDES - JIF	100.00	2,100.00	3,000.00 \$	5,100.00
15	190	100	106	EXTRA COMP - AIDES - HNR	1,266.60	1,266.60	4,000.00 \$	5,266.60
15	204	100	101	SAL TEACHER - LLD - JIF	643,160.00	598,112.00	-122,455.00 \$	475,657.00
15	204	100	106	SAL PARAS - LLD - #10	94,095.00	94,095.00	97,215.75 \$	191,310.75
15	212	100	101	SALARIES OF TEACHERS	0.00	0.00	91,665.00 \$	91,665.00
15	213	100	106	SAL PARAS - RR - JIF	476,620.00	479,540.00	8,930.00 \$	488,470.00
15	240	100	101	SAL TEACHER - BIL - SHUL	1,050,627.50	1,050,627.50	-13,384.01 \$	1,037,243.49
15	240	100	101	SAL TEACHER - BIL - #10	1,353,895.00	1,353,895.00	-176,255.02 \$	1,177,639.98
15	000	213	100	EXTRA COMP - LOPEZ	100.00	100.00	500.00 \$	600.00
15	000	218	104	EXTRA COMP - WILENTZ	0.00	0.00	1,000.00 \$	1,000.00
15	000	240	105	EXTRA COMP - SEC - LOPEZ	900.00	900.00	500.00 \$	1,400.00
15	000	266	100	EXTRA COMP-LEO - RNW	0.00	0.00	1,000.00 \$	1,000.00
15	110	100	101	EXTR COMP - KIND - RML	0.00	500.00	2,000.00 \$	2,500.00
15	120	100	101	SAL TEACH GR 1-5 - LOPEZ	2,519,617.50	2,418,574.76	-8,000.00 \$	2,410,574.76
15	120	100	101	EXTRA COMP - LOPEZ	0.00	5,000.00	5,000.00 \$	10,000.00
15	190	100	106	EXTRA COMP - WILENTZ	0.00	0.00	3,000.00 \$	3,000.00
15	204	100	106	SAL PARAS - LLD - WILENT	49,490.00	274,275.00	-95,133.00 \$	179,142.00
15	213	100	106	SAL PARAS - RR - WILENTZ	720,805.00	720,805.00	6,542.50 \$	727,347.50
15	240	100	101	SAL TEACHER - BIL - WLN	1,209,085.00	915,428.00	83,590.50 \$	999,018.50
15	120	100	101	SAL TEACHERS GR 1-5 JIF	2,975,835.00	2,971,361.66	-0.50 \$	2,971,361.16
15	120	100	101	SAL TEACHER GR 1-5 - WIL	3,010,000.00	2,987,434.44	-2,000.00 \$	2,985,434.44
15	204	100	106	EXTRA COMP - PARA - WILN	0.00	0.00	2,000.00 \$	2,000.00
15	212	100	101	SALARIES OF TEACHERS	0.00	91,665.00	0.50 \$	91,665.50
15	402	100	100	SAL COACHES - HS	0.00	13,758.66	-13,758.66 \$	-

Fund	Account Program	# Function	Object	Code or Description	Location	(1)		(2)		(3)		(4)	
						Original Appropriation Amount	Appropriation Amount Before Transfer	Appropriation Amount Before Transfer	Increase (Decrease)	Appropriation Amount After Transfer			
15	402	100	101	EXTRA COMP - ATHLETICS	3	327,461.00	327,461.00	13,758.66	\$			341,219.66	
15	190	100	610	GENERAL SUPPLY - CERES	2	56,747.89	92,261.36	-3,000.00	\$			89,261.36	
15	240	100	610	GEN SUPPLY - BIL - AVC	2	69,365.32	42,730.22	3,000.00	\$			45,730.22	
15	000	213	100	EXTRA COMP - CERES	2	500.00	500.00	2,820.00	\$			3,320.00	
15	000	240	105	EXTRA COMP - SEC - AVC	2	1,200.00	1,200.00	3,846.00	\$			5,046.00	
15	000	266	100	EXTRA COMP-LEO - AVC	2	900.00	900.00	3,151.00	\$			4,051.00	
15	110	100	101	SAL TEACHER- K - CERES	2	311,340.00	311,340.00	-45,282.00	\$			266,058.00	
15	120	100	101	EXTRA COMP - AVC	2	3,300.00	13,300.00	103,404.00	\$			116,704.00	
15	190	100	106	EXTRA COMP - PARAS	2	110.00	2,110.00	57,061.00	\$			59,171.00	
15	240	100	101	SAL TEACHER - BIL - AVC	2	873,037.50	775,576.99	-125,000.00	\$			650,576.99	
15	000	213	100	EXTRA COMP - FLYNN	9	200.00	200.00	4,512.00	\$			4,712.00	
15	000	240	105	EXTRA COMP - SEC - JIF	9	200.00	200.00	3,000.00	\$			3,200.00	
15	000	266	100	EXTRA COMP-LEO - JIF	9	900.00	1,900.00	2,700.00	\$			4,600.00	
15	120	100	101	SAL TEACHERS GR 1-5 JIF	9	2,975,835.00	2,971,361.16	-94,938.25	\$			2,876,422.91	
15	120	100	101	EXTRA COMP - JIF	9	7,450.00	7,450.00	113,544.00	\$			120,994.00	
15	190	100	106	EXTRA COMP - AIDES - JIF	9	100.00	5,100.00	69,182.25	\$			74,282.25	
15	204	100	101	SAL TEACHER - LLD - JIF	9	643,160.00	475,657.00	-98,000.00	\$			377,657.00	
15	120	100	101	EXTRA COMP - JIF	9	7,450.00	120,994.00	-15,000.00	\$			105,994.00	
15	190	100	106	EXTRA COMP - AIDES - JIF	9	100.00	74,282.25	-26,402.25	\$			47,880.00	
15	204	100	106	EXTRA COMP - LLD - JIF	9	500.00	500.00	26,402.25	\$			26,902.25	
15	240	100	106	EXTRA COMP.	9	50.00	50.00	15,000.00	\$			15,050.00	
15	000	222	100	SALARY - LIBRARY - JIF	9	95,315.00	95,315.00	-51,524.48	\$			43,790.52	
15	000	266	100	SALARY-LEO - JIF	9	63,250.00	129,074.88	952.38	\$			130,027.26	
15	110	100	101	EXTRA COMP - JIF	9	30.00	30.00	205.00	\$			235.00	
15	120	100	101	SAL TEACHERS GR 1-5 JIF	9	2,975,835.00	2,876,422.91	-50,000.00	\$			2,826,422.91	
15	190	100	106	SAL TEACHER AIDES - JIF	9	409,375.00	522,770.00	45,810.00	\$			568,580.00	
15	213	100	101	SAL TEACHER - RR - JIF	9	400,410.00	411,060.00	54,557.10	\$			465,617.10	
15	000	213	100	EXTRA COMP - LOPEZ	14	100.00	600.00	2,400.00	\$			3,000.00	

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	000	218	104 SALARY - GUIDE - LOPEZ		14	100.00	100.00	900.00 \$	1,000.00
15	000	266	100 EXTRA COMP - LEO - LOPEZ		14	2,000.00	8,000.00	24,000.00 \$	32,000.00
15	110	100	101 EXTR COMP - KIND - RML		14	0.00	2,500.00	7,500.00 \$	10,000.00
15	120	100	101 SAL TEACH GR 1-5 - LOPEZ		14	2,519,617.50	2,410,574.76	-46,282.75 \$	2,364,292.01
15	120	100	101 EXTRA COMP - LOPEZ		14	0.00	10,000.00	110,845.75 \$	120,845.75
15	190	100	106 EXTRA COMP - LOPEZ		14	5,763.15	5,763.15	24,237.00 \$	30,000.15
15	213	100	101 SAL TEACHER - RR		14	61,800.00	61,800.00	-61,800.00 \$	-
15	240	100	101 SALARIES		14	2,145,417.50	2,145,417.50	-61,800.00 \$	2,083,617.50
15	000	211	100 SALARY - SW/ATTND - MCG		4	131,435.00	131,435.00	-131,435.00 \$	-
15	000	218	104 SALARY - GUIDANCE - MCG		4	362,965.00	362,965.00	-63,695.00 \$	299,270.00
15	000	262	100 SALARIES-CUSTODIAL MCGIN		4	760,522.05	645,480.80	-23,842.76 \$	621,638.04
15	000	262	100 LUNCH AIDES SALARIES		4	0.00	10,000.00	104,000.00 \$	114,000.00
15	000	266	100 EXTRA COMP-LEO - MCG		4	0.00	4,791.48	10,209.00 \$	15,000.48
15	120	100	101 SAL TEACHERS GR 1-5 MCG		4	198,470.00	153,901.20	-142,123.70 \$	11,777.50
15	130	100	101 SAL TEACHER GR 6-8 - MCG		4	4,420,301.28	4,440,940.08	-100,000.00 \$	4,340,940.08
15	130	100	101 EXTRA COMP - MCG		4	145,112.50	145,112.50	336,654.00 \$	481,766.50
15	190	100	106 EXTRA COMP - MCG		4	0.00	4,174.77	170,928.00 \$	175,102.77
15	213	100	101 SAL TEACHER - RR - MCG		4	1,293,711.50	1,388,923.00	4,500.00 \$	1,393,423.00
15	240	100	101 SAL TEACHER - BIL - MCG		4	1,060,522.50	1,060,522.50	-165,194.54 \$	895,327.96
15	000	262	100 SALARIES-CUSTODIAL MCGIN		4	760,522.05	621,638.04	-4,577.22 \$	617,060.82
15	130	100	101 EXTRA COMP - MCG		4	145,112.50	481,766.50	4,577.22 \$	486,343.72
15	000	213	100 EXTRA COMP - CERES		2	500.00	3,320.00	-500.00 \$	2,820.00
15	000	240	105 EXTRA COMP - SEC - AVC		2	1,200.00	5,046.00	-1,200.00 \$	3,846.00
15	000	266	100 EXTRA COMP-LEO - AVC		2	900.00	4,051.00	-900.00 \$	3,151.00
15	120	100	101 SAL TEACHERS GR 1-5 AVC		2	2,732,452.00	2,778,291.92	18,010.00 \$	2,796,301.92
15	120	100	101 EXTRA COMP - AVC		2	3,300.00	116,704.00	-13,300.00 \$	103,404.00
15	190	100	106 EXTRA COMP - PARAS		2	110.00	59,171.00	-2,110.00 \$	57,061.00
15	000	218	104 GUID EXTRA COMP		9	0.00	0.00	700.00 \$	700.00

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	120	100	101	SAL TEACHERS GR 1-5 JIF	9	2,975,835.00	2,826,422.91	11,850.00 \$	2,838,272.91
15	120	100	101	EXTRA COMP - JIF	9	7,450.00	105,994.00	-7,450.00 \$	98,544.00
15	190	100	106	EXTRA COMP - AIDES - JIF	9	100.00	47,880.00	-5,100.00 \$	42,780.00
15	000	211	100	SALARIES - SW/ATTND - SE	6	66,870.00	66,870.00	-66,870.00 \$	-
15	000	218	104	EXTRA COMP - SHULL	6	0.00	0.00	1,850.00 \$	1,850.00
15	000	262	100	SALARIES CUSTODIAL SHUL	6	547,437.50	547,437.50	-21,050.30 \$	526,387.20
15	000	266	100	EXTRA COMP-LEO - SHULL	6	1,750.00	6,750.00	15,550.00 \$	22,300.00
15	130	100	101	SAL TEACHER GR 6-8 - SES	6	4,427,693.50	4,441,077.51	-53,087.37 \$	4,387,990.14
15	130	100	101	EXTRA COMP - SHULL	6	55,812.50	55,812.50	310,264.80 \$	366,077.30
15	130	100	104	SALARIES	6	117,570.83	117,570.83	-117,570.83 \$	-
15	204	100	106	EXTRA COMP - PARAS - SES	6	0.00	3,000.00	57,633.75 \$	60,633.75
15	213	100	101	SAL TEACHER - RR - SHULL	6	1,589,462.50	1,340,418.42	-15,752.06 \$	1,324,666.36
15	240	100	101	SAL TEACHER - BIL - SHUL	6	1,050,627.50	1,037,243.49	-130,967.99 \$	906,275.50
15	402	100	101	EXTRA COMP - ATHLETICS	6	6,591.20	6,591.20	20,000.00 \$	26,591.20
15	000	211	100	SALARY - SW/ATTND - LOPZ	14	129,720.00	129,720.00	-11,685.06 \$	118,034.94
15	000	262	100	SALARIES	14	502,689.13	559,199.95	11,685.06 \$	570,885.01
15	000	213	100	EXTRA COMP - PATTEN	5	929.54	929.54	1,890.46 \$	2,820.00
15	000	266	100	EXTRA COMP-LEO - EJP	5	1,052.60	1,052.60	27,297.40 \$	28,350.00
15	120	100	101	SAL TEACHERS GR 1-5 EJP	5	3,104,238.00	3,070,397.00	-219,680.86 \$	2,850,716.14
15	120	100	101	EXTRA COMP - EJP	5	1,856.90	2,856.90	157,143.10 \$	160,000.00
15	190	100	106	EXTRA COMP - AIDES - EJP	5	0.00	1,000.00	23,000.00 \$	24,000.00
15	204	100	106	EXTRA COMP - PARAS - EJP	5	3,170.10	3,170.10	5,349.90 \$	8,520.00
15	240	100	106	EXTRA COMP.	5	0.00	1,000.00	5,000.00 \$	6,000.00
15	000	213	100	EXTRA COMP - RCHRDSON	10	0.00	1,000.00	2,000.00 \$	3,000.00
15	000	266	100	EXTRA COMP-LEO - HNR	10	2,000.00	2,000.00	31,000.00 \$	33,000.00
15	120	100	101	SAL TEACHERS GR 1-5 HNR	10	2,932,740.00	2,932,740.00	-183,193.32 \$	2,749,546.68
15	120	100	101	EXTRA COMP - HNR	10	4,500.00	4,500.00	68,653.92 \$	73,153.92
15	190	100	106	EXTRA COMP - AIDES - HNR	10	1,266.60	5,266.60	81,539.40 \$	86,806.00

	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
15	000	213	100	EXTRA COMP - WILENTZ	18	216.00	216.00	2,604.00 \$	2,820.00
15	000	218	104	EXTRA COMP - WILENTZ	18	0.00	1,000.00	3,000.00 \$	4,000.00
15	000	266	100	EXTRA COMP-LEO - RNW	18	0.00	1,000.00	19,700.00 \$	20,700.00
15	120	100	101	SAL TEACHER GR 1-5 - WIL	18	3,010,000.00	2,985,434.44	-195,070.56 \$	2,790,363.88
15	120	100	101	EXTRA COMP - WILENTZ	18	10,921.61	10,921.61	103,584.31 \$	114,505.92
15	190	100	106	EXTRA COMP - WILENTZ	18	0.00	3,000.00	66,182.25 \$	69,182.25
15	000	240	105	SEC - EXTR COMP - DLS	13	100.00	100.00	400.00 \$	500.00
15	000	262	100	SALARIES	13	307,495.88	307,495.88	-33,428.50 \$	274,067.38
15	000	266	100	LEO - EXTR COMP - DLS	13	550.00	550.00	2,150.00 \$	2,700.00
15	130	100	101	EXTRA COMP - DLS	13	11,162.50	11,162.50	14,633.50 \$	25,796.00
15	190	100	106	OTR SAL - DLS	13	1,953.00	1,953.00	16,245.00 \$	18,198.00
20	218	100	101	EXTRA COMP-TEACHER - #7	7	0.00	0.00	1,000.00 \$	1,000.00
20	218	100	106	SAL-PARA - #7	7	679,475.00	744,446.00	-3,000.00 \$	741,446.00
20	218	100	106	SAL-PARA - HMIELESKI	8	1,376,878.00	1,256,995.00	-1,000.00 \$	1,255,995.00
20	218	100	106	EXTRA COMP-PARA #7	7	0.00	0.00	2,000.00 \$	2,000.00
20	218	100	106	EXTRA COMP-PARA - HMIELE	8	0.00	0.00	1,000.00 \$	1,000.00
20	218	200	105	SAL - SECRETARY - CRUZ	11	65,626.00	64,590.00	-1,500.00 \$	63,090.00
20	218	200	105	EXTRA COMP SECR AND CLE	11	0.00	0.00	500.00 \$	500.00
20	218	200	110	EXTRA COMP-OTHER SALARIE	11	0.00	7,281.00	1,000.00 \$	8,281.00
20	239	100	610	INSTR. SUPPLIES FLYNN	9	10,000.00	10,000.00	9,867.00 \$	19,867.00
20	239	200	300	PURCH PROFESSIONAL SERV	9	74,300.00	74,300.00	-9,867.00 \$	64,433.00
20	218	100	101	SALARY - TEACHER - #7	7	0.00	944,760.00	-2,500.00 \$	942,260.00
20	218	100	101	SALARY - TEACHER - CRUZ	11	3,183,908.00	2,933,798.00	-2,500.00 \$	2,931,298.00
20	218	100	101	EXTRA COMP-TEACHER - #7	7	0.00	1,000.00	2,500.00 \$	3,500.00
20	218	100	101	EXTRA COMP-TEACHER - CRZ	11	0.00	0.00	2,500.00 \$	2,500.00
20	218	100	106	SAL-PARA - HMIELESKI	8	1,376,878.00	1,255,995.00	-2,500.00 \$	1,253,495.00
20	218	100	106	SAL-PARA - CRUZ	11	2,071,465.00	1,731,973.00	-2,500.00 \$	1,729,473.00
20	218	100	106	EXTRA COMP-PARA - HMIELE	8	0.00	1,000.00	2,500.00 \$	3,500.00

Fund	Account Program	# Function	Object	Code or Description	Location	(1) Original Appropriation Amount	(2) Appropriation Amount Before Transfer	(3) Increase (Decrease)	(4) Appropriation Amount After Transfer
20	218	100	106	EXTRA COMP-PARA - CRUZ	11	0.00	212.00	2,500.00 \$	2,712.00
20	218	200	110	OTHER SALARIES - HMIELE	8	321,314.00	265,899.60	-2,500.00 \$	263,399.60
20	218	200	110	OTHER SALARIES - CRUZ	11	496,656.00	427,118.00	-2,500.00 \$	424,618.00
20	218	200	110	EXTRA COMP-OTHER SALARIE	8	0.00	0.00	2,500.00 \$	2,500.00
20	218	200	110	EXTRA COMP-OTHER SALARIE	11	0.00	8,281.00	2,500.00 \$	10,781.00
20	231	100	101	SAL OF TEACH PRENTL INVO	20	0.00	18,000.00	-18,000.00 \$	-
20	231	200	110	SAL OF PRGRM PRTL INVOL	20	22,300.00	4,300.00	18,000.00 \$	22,300.00
20	231	200	200	EMPLOYEE BENEFITS	40	97,132.00	102,265.00	-5,133.00 \$	97,132.00
20	231	200	200	EMPLOYEE BENEFITS - PROG	40	5,133.00	0.00	5,133.00 \$	5,133.00
20	231	100	101	SALARIES - DW STIPENDS	40	954,226.00	954,226.09	-0.09 \$	954,226.00
20	231	200	110	STIPENDS - DW	40	177,822.00	177,821.91	0.09 \$	177,822.00
Totals						\$	116,770,164 \$	0 \$	116,770,164 \$

*Column totals must agree

**Column total must equal zero

Transfers Reviewed

Transfers Approved

Final

POLICY GUIDE

TEACHING STAFF MEMBERS

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Attendance

Sep 23

M

[See POLICY ALERT Nos. 205 and 231]

3212 ATTENDANCE

The regular and prompt attendance of teaching staff members is an essential element in the efficient operation of the school district and the educational program. Teaching staff member absenteeism disrupts the educational program and the Board of Education considers attendance an important component of a teaching staff member's job performance.

Teaching staff members shall provide notice for the use of sick time as required in N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01 in accordance with the district's procedure for teaching staff members to report the use of sick leave and other absences. A teaching staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with statute, administrative code, or Board policy; falsifies the reason for an absence; is absent without authorization; is repeatedly tardy; or accumulates an excessive number of absences may be subject to appropriate consequences, which may include, but not be limited to, the withholding of a salary increment, termination, nonrenewal, and/or certification of tenure charges.

Sick leave is defined in accordance with N.J.S.A. 18A:30-1 and Policy and Regulation 1642.01. No teaching staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for by statute; administrative code; collective bargaining agreement; an individual employment contract; or the policies of the Board. The Superintendent or Board of Education may require verification to be filed with the Secretary of the Board in order to obtain sick leave in accordance with the provisions of N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01.



POLICY GUIDE

TEACHING STAFF MEMBERS

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Attendance

The Superintendent, in consultation with administrative staff members, will review the rate of absence among teaching staff members. The review will include the collection and analysis of attendance patterns, the training of teaching staff members in their attendance responsibilities, and the counseling of teaching staff members for whom regular and prompt attendance is a problem.

N.J.S.A. 18A:27-4; 18A:28-5; 18A:30-1; 18A:30-2; 18A:30-4

Adopted: 12 January 2006
Revised: 2 April 2015
Revised: 15 June 2017
Revised: 14 June 2018
Revised: 07 March 2019
Revised: 21 November 2024



POLICY GUIDE

SUPPORT STAFF MEMBERS

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Attendance

Sep 23

M

[See POLICY ALERT Nos. 205 and 231]

4212 ATTENDANCE

The regular and prompt attendance of support staff members is an essential element in the efficient operation of the school district and the effective conduct of the educational program. Support Staff member absenteeism disrupts the educational program and the Board of Education considers attendance an important component of a support staff member's job performance.

Support staff members shall provide notice for the use of sick time as required in N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01 in accordance with the district's procedure for support staff members to report the use of sick leave and other absences. A support staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with statute, administrative code, or Board policy;; falsifies the reason for an absence;; is absent without authorization;; is repeatedly tardy;; or accumulates an excessive number of absences may be subject to appropriate consequences, which may include, but not be limited to, the withholding of a salary increment, termination, nonrenewal, and/or certification of tenure charges.

Sick leave is defined in accordance with N.J.S.A. 18A:30-1 and Policy and Regulation 1642.01. No support staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for by statute; administrative code; the collective bargaining agreement; in an individual employment contract; or the policies of the Board. The Superintendent or Board of Education may require verification to be filed with the Secretary of the Board in order to obtain sick leave in accordance with the provisions of N.J.S.A. 18A:30-4 and Policy and Regulation 1642.01.



POLICY GUIDE

SUPPORT STAFF MEMBERS

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Attendance

The Superintendent, in consultation with administrative staff members, will review the rate of absence among support staff members. The review will include the collection and analysis of attendance patterns, the training of support staff members in their attendance responsibilities, and the counseling of support staff members for whom regular and prompt attendance is a problem.

N.J.S.A. 18A:30-1; 18A:30-2; 18A:30-4

Adopted: 12 January 2006
Revised: 02 April 2015
Revised: 15 June 2017
Revised: 14 June 2018
Revised: 07 March 2019
Revised: 21 November 2024



POLICY

PERTH AMBOY
BOARD OF EDUCATIONStudents
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DRESS AND GROOMING

5511 DRESS AND GROOMING

The school uniform pursuant to Policy and Regulation 5518 is to be worn by each student every school day unless told otherwise. Since school is a place of business and learning, students are expected to dress appropriately. It is the obligation of the students to maintain their personal appearance in a manner that reflects well on themselves and on the school.

This dress and grooming policy, along with Policy and Regulation 5518, supports equitable access to educational programming and is intended to prevent marginalization on the basis of race, sex, identity, expression, ethnicity, religion, culture, or otherwise distinguishing characteristic.

A student's appearance is the primary responsibility of themselves and their parents. Students will wear clothing that is neat, clean and suitable for classroom and campus. A student's appearance, including dress and grooming, must not disrupt the educational process, interfere with a positive teaching / learning climate, or compromise reasonable standards of health, safety, and decency.

Guidelines for appropriate dress are as follows:

1. Students are expected to be clean and well-groomed in their appearance.
2. Students are expected to avoid dress and grooming that is likely to create a material and substantial disruption to the school environment.
3. Clothing that could jeopardize the health and safety of any student or is damaging to school property is not to be worn.
4. Proper and safe footwear is required at all times.
 - a. No cleated shoes.
 - b. No spike heels that exceed three inches.
 - c. Open toe shoes or shoes that have no back strap are not allowed.
 - d. Students are allowed to wear "croc" style shoes only if they are in "sport" mode.
 - e. Sneakers must be worn during physical education classes.
5. No hats or head coverings are permitted unless for religious, cultural or medical purposes.



6. Leggings (tight fitting spandex pants) or skin-tight fitting pants are not permitted to be worn.
7. Clothing designed for outdoor use is not permitted to be worn in the classroom unless deemed necessary by the teacher or Principal.
8. Transparent clothing is not permitted to be worn.
9. Halter-tops, tank tops, crop tops, tube-tops, or any shirt where shoulders are visible are not permitted. Tops also meet the waistband of slacks, skirts or shorts. Bare midriff shirts are not permitted to be worn.
10. V neck shirts of any kind are not permitted to be worn.
11. Knee-length skirt and, dresses, and solid (no designs) knee length shorts with waistbands may be worn as long as they are appropriate and are neat in appearance. Loose fitting basketball shorts are not permitted.
12. Cargo pants are permitted.
13. Undergarments must not be visible. Pants must always be above the waist and cannot show undergarments of any kind.
14. Undershirts are not permitted to be worn as the outer garment.
15. Slogans, patches and emblems that promote hate, discrimination and/or obscene are not permitted.
16. Safety and protective clothing / glasses, and footwear, as well as athletic or gym clothing, shall be worn as required by the classroom teacher.
17. Clothing worn while actively participating in a physical education class is not to be worn in the classroom in schools where locker rooms are available. A change of clothing must be brought to school. Physical education attire (such as sweat suits, etc.) is only permitted to be worn in gym area and/or athletic field.
 - a. However, sweatpants with a non-Perth Amboy logo of no more than three inches in length and width can be worn. The pants cannot have any mesh, or any striping along the sides.



POLICY

PERTH AMBOY BOARD OF EDUCATION

Students
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DRESS AND GROOMING

18. Any clothing, apparel and / or accessories with print that is vulgar, offensive, lewd, or obscene, or that is directed toward or intended to harass, threaten or intimidate an individual or group of individuals because of sex, color, race, religion or sexual orientation is prohibited.
19. Any clothing, apparel and / or accessories which indicate affiliation with any gang associated with criminal activity or have references to alcohol and / or drugs is prohibited.
20. Students attending school functions (e.g., field trips, dances, activities beyond school hours) will not be permitted to participate unless they are properly attired. Properly attired is defined as the school uniform / dress code or a specific dress code issued for the school related activity.

N.J.S.A. 18A:11-1;18A:11-7; 18A:11-8; 18A:11-9

Adopted: 12 January 2006
Revised: 06 May 2015
Revised: 17 September 2020
Revised: 21 November 2024



REGULATION

R 5511 DRESS CODE

The students must comply with the dress code set forth in Policy 5511 and Policy / , Regulation 5518, School Uniforms.

A. Enforcement

1. Teaching staff members will report perceived violations of the dress code to the Building Principal or designee, who will interpret and apply the dress code.
2. Students who publicly represent the school or a school organization at an activity away from the school district are required to dress in full accordance with the reasonable expectations of the staff member in charge of the activity. Pupils unwilling to comply with this requirement will disqualify themselves from participation.
3. Students will not be permitted to attend a school-related function, such as a field trip, after-school activity unless they are attired and groomed in accordance with this dress code and the reasonable expectations of the staff member in charge.
4. The Principal may waive application of the dress code for special school activity days
5. A student whose dress or grooming has been found by the Principal or designee to violate this Regulation may appeal the determination to the Superintendent.

Issued: 12 January 2006
Revised: 21 November 2024



POLICY

PERTH AMBOY
BOARD OF EDUCATIONStudents
5518/Page 1 of 3
SCHOOL UNIFORMS5518 SCHOOL UNIFORMS

Introduction/Background

The Board of Education believes school dress can influence student behavior and a school uniform policy will enhance a school's learning environment. In accordance with N.J.S.A. 18A:11-7 and N.J.S.A. 18A:11-8, the Board adopts a dress code policy to require students at the following schools to wear a school uniform:

School	Board Public Hearing Date
Dr. Herbert N. Richardson School	June 29, 2004
A.V. Ceres School	June 1, 2006
E.J. Patten School	June 1, 2006
Robert N. Wilentz School	March 15, 2007
James J. Flynn School	March 15, 2007
William C. McGinnis School	April 24, 2008
Samuel E. Shull School	April 24, 2008
Perth Amboy High School	October 17, 2024
Rose Lopez School	August 31, 2023
Dual Language School	August 31, 2023

A school uniform policy has been requested by the school Principal, staff, and parent(s) or legal guardian(s) of students in each school listed above. The Board held a public hearing for each school listed above prior to the adoption and implementation of this Policy. This Policy shall not be implemented in an individual school for at least three months after Board approval and after providing notice to the parent(s) of the students in the school.

School Uniforms

The school uniform to be worn in each school listed above was selected by the Principal and a representative committee of staff and parent(s) or legal guardian(s) of the students attending the school. The uniform selected for each school was presented to the Board by the Principal and was approved by the Board. Footwear is not to be included as part of the school uniform. A description of the school uniform for each school listed above shall be set forth in Regulation 5518.

The school uniform to be worn to school shall be purchased by the parent(s) or legal guardian(s) directly from the vendors of their choice who have been determined to provide the designated uniform clothing. The Board reserves the right to identify particular vendors



that carry the uniform items. The parent(s) or legal guardian(s) may patronize these vendors if they so choose.

The Board believes the cost of school uniforms will result in a lesser expense for each student than not wearing school uniforms. The Board shall not pay for the school uniforms itself. However, each school, working with the school's parent organization, will develop fundraising opportunities, community donation programs, and corporate sponsorships to defray the cost of the school uniforms to students and to assist in the compliance with this Policy for economically disadvantaged students.

Exceptions/Exemptions

This School Uniform Policy does not prohibit students who participate in nationally recognized youth organizations (girl scouts, boy scouts, etc.) that are approved and/or recognized by the Board, from wearing organization uniform to school on days organization has a scheduled meeting or for a scheduled and specific purpose for wearing such organization uniform approved in advance by the Principal. Furthermore, students are expressly allowed to wear small buttons, armbands, ribbons or jewelry to express political or social opinions, religious beliefs, and other similar personal expressions.

A parent(s) or legal guardian(s) may request an exemption for their child wearing the school uniform by completing the Application for School Uniform Policy Exemption stating a bona fide religious or philosophical objection to wearing the school uniform. The Application requires the applicant to indicate the objection with specificity and to provide alternative dress the student will wear to school to be in compliance with the bona fide objection. The Principal will designate a committee of school staff members to consider all exemption requests and the committee will grant exemptions upon a finding that the objection is based in a deeply held religious or philosophical belief.

Non-Compliance

A parent(s) or legal guardian(s) of a student shall not be determined non-compliant with this Policy in the event the student is determined by the Principal to be exercising his/her First Amendment rights or has permission from the Principal or an exemption pursuant to this Policy.

A student will not be penalized academically or otherwise discriminated against nor denied admittance to school if the student is granted permission by the Principal and/or is granted an exemption.



School Buildings in the District

In the event a Principal, school staff, and parent(s) or legal guardian(s) of students in a school that is not listed above in this Policy desire to have this Policy implemented in their school building, the Principal must request approval from the Superintendent to implement the public hearing requirements of N.J.S.A. 18A:11-8. The Superintendent will coordinate the scheduling of a public hearing with the Board President.

Annual Policy Review

The Board of Education will evaluate the effectiveness of this Policy on an annual basis before the end of each school year. The Principal of each building listed in this Policy will compile a report to the Superintendent to be presented to the Board indicating the impact school uniforms had on the school's learning environment. This report shall be presented to the Board by June 30th. The Board will consider this report for each school with this School Uniform Policy and may revise this Policy to remove a school from the list of schools to require school uniforms.

Policy Publication

The Building Principal of all schools listed above in this Policy will distribute a copy of this Policy and Regulation 5518; to all parent(s) or legal guardian(s) of all students in the school; to parent(s) or legal guardian(s) of all students entering the school from another school in the district; and/or to parent(s) or legal guardian(s) of all students entering the school during the school year from another school district.

N.J.S.A. 18A:11-7, 18A:11-8

Adopted:	14 October 2004
Revised:	29 June 2004
Revised:	1 June 2006
Revised:	15 March 2007
Revised:	14 April 2008
Revised:	16 September 2010
Revised:	23 August 2018
Revised:	31 August 2023
Revised:	21 November 2024



REGULATION

PERTH AMBOY
BOARD OF EDUCATIONSTUDENTS
R 5518/Page 1 of 2
SCHOOL UNIFORMS**R 5518 – SCHOOL UNIFORMS**

Section: Students

The Board of Education believes that a school uniform policy can influence student behavior and enhance a school's learning environment. Pursuant to Policy 5518, School Uniforms, below is a description of the school uniform for each school:

MANDATORY SCHOOL UNIFORMS

Elementary Schools (A.V. Ceres School; E. J. Patten School; James J. Flynn School; Dr. Herbert N. Richardson School; Robert N. Wilentz School; Rose M. Lopez School; Dual Language School)

- Uniform Shirt with district logo in the following colors: Yellow, Light Blue, Navy Blue, Dark Green
- Pants, Skirts, Skorts in the following colors: Khaki, Navy Blue

Middle Schools (Dual Language School; Samuel E. Shull School; William C. McGinnis School)

- Uniform Shirt with middle school logo in the following colors: Black, White, Red, Grey
- Pants, Skirts, Skorts in the following colors: Khaki, Black, Grey

High School (Perth Amboy High School)

- Uniform Shirt can be polo or crew neck shirts in the following colors: Red, Black, Grey, or White. All shirts must have one of three approved logos. All approved logos will be shared with available vendors.
 - Students will be considered "in uniform" if they wear a PAHS athletics "team" crew neck sweatshirt. The term "team" means that the shirt must represent one of PAHS sports programs.
- Pants, Skirts, Skorts in the following colors: Black, Red, Grey, or Khaki.
- Cheerleaders and teams are allowed to wear their uniforms on game days.
- In collaboration with the building Principal, students will be allowed to



REGULATION

PERTH AMBOY BOARD OF EDUCATION

STUDENTS
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SCHOOL UNIFORMS

wear “spirit attire” on Fridays. Students will not have to wear the traditional uniform, but must comply with all other dress code requirements including guidelines set forth in Policy and Regulation 5511.

- Iron on services for logos will be available at the high school at a cost to be evaluated and determined by the high school Principal at the end of each year.

Issued: 21 November 2024



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Acceptable Use of Generative
Artificial Intelligence (AI)
Aug 24

[See POLICY ALERT No. 234]

2365 ACCEPTABLE USE OF GENERATIVE ARTIFICIAL INTELLIGENCE (AI)

The Board of Education recognizes the use of artificial intelligence (AI) may result in increased and enhanced learning opportunities for students in the school district. The Board adopts this Policy to provide guidelines and expectations for student use of generative AI.

For the purpose of this Policy, “AI” means all types of generative AI technologies that create new content or outputs from a prompt to produce text, images, videos, or music.

For the purpose of this Policy, “AI tools” means software applications and platforms that utilize AI technologies to perform specific tasks and solve problems that typically require human intelligence.

For the purpose of this Policy, “assignment” means any task or work required of a student as part of a student’s educational and co-curriculum program in the district.

The Board recognizes the potential of AI tools to enhance and transform a student’s educational and co-curricular experience in the district. However, AI tools are not inherently knowledgeable and are trained from large amounts of data collected from various sources. Outputs generated by an AI tool may be inaccurate, inappropriate, or incomplete. Therefore, to ensure the responsible use of AI and to maintain academic integrity, students shall be required to comply with the district’s Acceptable Use of Generative Artificial Intelligence Plan (AI Plan) that will include proper citation and/or documentation methods to support the content provided by an AI tool in a student assignment.

The Superintendent or designee may designate an AI Coordinator to oversee the use of all AI tools in the district and may designate additional AI Coordinators and/or committees to monitor the use of all AI tools within the district.

The Superintendent or designee, in consultation with district staff and AI Coordinator(s), shall develop the district’s AI Plan.



POLICY GUIDE

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Acceptable Use of Generative
Artificial Intelligence (AI)

The district's AI Plan will include details addressing the following issues:

1. A list of the schools, departments, and/or grade level(s) in the district where a staff member is authorized to permit student use of AI in assignments;
2. An explanation on when, how, and to what extent a staff member may permit a student to use AI in assignments;
3. A procedure for the Superintendent or designee and the AI Coordinator(s) in the district to approve and review the use of AI tools and a process to ensure strategies will be implemented in the district to address any issues regarding student use of AI in assignments. This may include, but not be limited to, areas such as academic integrity, bias, inaccuracy/misinformation, copyright/licensing unknowns, privacy violations, and equity of access;
4. A list of prohibited uses of AI that violate this Policy or the district's Code of Student Conduct, which may include any use of AI which does not align with the conditions set when the assignment was provided to the student; using AI to complete an assignment in a way that falsely represents the assignment as the student's own; using AI to purposefully create misinformation or to misrepresent others with the intent of harming, bullying, or intimidating an individual(s); using AI with confidential student or staff personal information; and other prohibited behaviors and/or conduct listed in Policy and Regulation 2361 – Acceptable Use of Computer Networks/ Computers and Resources;
5. A list of consequences if a student violates any provision of this Policy or AI Plan which may include, but not be limited to, the consequences listed in Policy and Regulation 2361 – Acceptable Use of Computer Networks/Computers and Resources or Policy and Regulation 5600 – Student Discipline/Code of Conduct;



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Acceptable Use of Generative
Artificial Intelligence (AI)

6. A procedure where the AI Coordinator(s) in the district, supervisors, administrative staff members, and other staff members review the procedures used in determining the activities where AI may be permitted to be used by students to ensure staff members are implementing AI procedures in accordance with this Policy and the district's AI Plan;
7. A procedure to be used by a staff member to address suspected plagiarism or academic dishonesty using AI in a student's assignment in accordance with the provisions of Policy 5701;
8. The method(s) or format(s) to be used by students on how to cite or document content generated from any AI platform that is used in an assignment.

The district's AI Plan will be reviewed and/or revised as needed.

In the event the Superintendent determines a provision(s) of this Policy or the district's AI Plan becomes inapplicable, inappropriate, undesirable, and/or irrelevant for any reason in the school setting, the Superintendent may revise or suspend a provision(s) of this Policy or the district's AI Plan. In such case, the Superintendent will report to the Board the reason for the revision or suspension and recommend the Board ratify the Superintendent's actions.

Adopted: 21 November 2024



POLICY

PERTH AMBOY BOARD OF EDUCATION

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7523 SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO PUPILS

The Board of Education may provide technology devices to pupils in the district for school district authorized use only. The purpose of this Policy is to establish general guidelines for the issuance and utilization of any school district technology device provided to pupils of this district. For the purposes of this Policy, "technology device" or "device" shall include, but not be limited to, portable devices such as computers, laptops, tablets, cellular telephones, "wi-fi" or "hotspots", or any other computing or electronic devices the school district provides to pupils to be used as part of their educational program. The utilization of any school district technology device is for student use only in furtherance of their educational program. All other uses by any other member of the household is prohibited and may be grounds for the removal of the device.

A technology device made available to pupils will not be considered a textbook or supply, as defined in N.J.S.A. 18A:34-1, mandatory to a successful completion of the classroom curriculum. Therefore, because a technology device defined in this Policy is not mandatory to a successful completion of a pupil's classroom curriculum, a pupil will not be required to obtain a technology device provided by the school district as defined in this Policy. In the event the school district provides a technology device that is deemed mandatory to a successful completion of the classroom curriculum, the district will provide pupils with such a technology device consistent with its textbook or supply policies. Nothing in this Policy prohibits a pupil from using their personal technology device in accordance with school rules and regulations.

A technology device provided by the school district may include pre-loaded software. A pupil is prevented from downloading additional software onto the technology device or tampering with software installed on the technology device. Only school district authorized staff members may load or download software onto a school district provided technology device.

To receive a school district provided technology device, the parent and pupil must sign a School District Provided Technology Device Form requiring the parent and the pupil to comply with certain provisions. These provisions may include, but are not limited to:

1. A school district provided technology device must be used only by the pupil for school district authorized use;
2. A pupil shall comply with the school district's acceptable use of technology policies, which shall be attached to the School District Provided Technology Device Form, in their use of any school district provided technology device;



3. Any school district provided technology device loaned to a pupil must be returned to the school district in the condition it was initially provided to the pupil considering reasonable use and care by the pupil;
4. The parent or pupil may be responsible to reimburse the school district the cost of any technology device that is lost, damaged beyond reasonable use or beyond its value, abandoned, missing, stolen, or cannot be returned to the district in accordance with the terms of the School District Provided Technology Device Form, including but not limited to:
 - Replacement Chromebook: \$350.00
 - Power charger/adapter: \$25.00
 - Replacement keyboard/touchpad/missing keys: \$50.00
5. The parent and/or pupil may be responsible for any loss or damage to the technology device in accordance with the terms of the School District Provided Technology Device Form;
6. A pupil will be required to report any hardware or software problems in the operation of the device to the school district staff member, designated on the School District Provided Technology Device Form, within two school days of the commencement of the problem;
7. A pupil must report to the school district staff member designated on the School District Provided Technology Device Form within two school days in the event the technology device has been damaged or is missing;
8. A parent or pupil is required to immediately file a police report in the event it is believed the technology device has been stolen. Within one school day after filing a police report, a parent or pupil shall complete the School District Provided Technology Device Loss Form and submit the completed Loss Form and a copy of the police report to the Principal or designee;
9. A pupil shall be required to provide routine cleaning and care of the device in accordance with school district cleaning and care guidelines;



10. The pupil shall have the technology device in their possession in school as required; and
11. Any other provisions the Superintendent of Schools determines should be included on the School District Provided Technology Device Form.

The school district will provide the pupil and parent with written or electronic notification that the technology device provided by the school district may record or collect information on the pupil's activity or the pupil's use of the technology device if the device is equipped with a camera, global positioning system, or other feature capable of recording or collecting information on the pupil's activity or use of the device. This notification shall also include a statement that the school district shall not use any of the capabilities in a manner that would violate the privacy rights of the pupil or any individual residing with the pupil. The parent shall be required to acknowledge receipt of this notification and the parent acknowledgement shall be retained by the Principal or designee for as long as the pupil retains the use of the school district provided technology device. The parent acknowledgement and a signed School District Provided Technology Device Form shall be required before the issuance of a technology device to a pupil. In accordance with the provisions of P.L. 2013, Chapter 44, a school district failing to provide this notification shall be subject to a fine of \$250 per pupil, per incident. The fine shall be remitted to the New Jersey Department of Education, and shall be deposited in a fund that shall be used to provide laptop or other portable computer equipment to at-risk pupils as defined in N.J.S.A. 18A:7F-45.

Pupils shall comply with all school district policies for the use of a school district provided technology device. A pupil shall be subject to consequences in the event the pupil violates any school district policy, including the district's acceptable use policies; pupil code of conduct; any provision of this Policy; or any provision of the School District Provided Technology Device Form.

N.J.S.A. 18A:34-1

P.L. 2013, Chapter 44- "The Anti-Big Brother Act"

Adopted: 12 February 2015

Revised: 23 August 2018

Revised: 17 September 2020

Revised: 21 November 2024



FINAL POLICY

PERTH AMBOY BOARD OF EDUCATION

Students
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HIGH SCHOOL GRADUATION (M)

5460 HIGH SCHOOL GRADUATION (M)

M

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation in accordance with N.J.A.C. 6A:8-5.1 et seq.. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma and has met the requirements for graduation.

As defined in N.J.A.C. 6A:8-1.3, “credit” means the award for the equivalent of a class period of instruction, which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2 and A.1.b. below.

A. High School Graduation Requirements – N.J.A.C. 6A:8-5.1

1. For a State-endorsed diploma, the Board shall develop, adopt, and implement graduation requirements that prepare students for success in post-secondary degree programs, careers, and civic life in the 21st century, and that include the following:
 - a. A graduating student must have earned a minimum of 120 credits in courses designed to meet all of the New Jersey Student Learning Standards (NJSLS), including, but not limited to, the following credits:
 - (1) At least twenty credits in English language arts aligned to grade nine through twelve standards;
 - (2) At least fifteen credits in mathematics, including Algebra I or the content equivalent; geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;
 - (3) At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;



- (4) At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
 - (5) At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
 - (6) At least three and three-quarters credits in health, safety, and physical education during each year of enrollment, distributed as 150 minutes per week each year, as required by N.J.S.A. 18A:35-5, 18A:35-7, and 18A:35-8;
 - (7) At least five credits in visual and performing arts;
 - (8) At least five credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2) and A.1.b.(2)(b) below;
 - (9) Technological literacy, consistent with the NJSLS, integrated throughout the curriculum;
 - (10) At least five credits in 21st century life and careers, or career-technical education; and
 - (11) Electives as determined by the high school program sufficient to total a minimum of 120 credits.
- b. The 120 credit requirement set forth in N.J.A.C. 6A:8-5.1(a)1. and in A.1.a. above may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of individualized learning opportunities, as follows:
- (1) The district shall establish a process to approve individualized student learning opportunities that meet or exceed the NJSLS.
 - (a) Individualized student learning opportunities in all NJSLS areas include, but are not limited to, the following:
 - (i) Independent study;
 - (ii) Online learning;



- (iii) Study abroad programs;
 - (iv) Student exchange programs; and
 - (v) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
- (b) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the NJSLs shall:
- (i) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (ii) Include demonstration of student competency;
 - (iii) Be certified for completion based on the district process adopted according to N.J.A.C. 6A:8-5.1(a)2.ii. and A.1.b.(2) below; and
 - (iv) Be on file in the school district and subject to review by the Commissioner of Education or designee.
- (c) Group programs based upon specific instructional objectives aimed at meeting or exceeding the NJSLs shall be permitted and shall be approved in the same manner as other approved courses.
- (2) The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the NJSLs at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated at N.J.A.C. 6A:8-5.1(a)2 and A.1.b above. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.



- (a) The district shall choose assessments that are aligned with or exceed the NJSLs and may include locally designed assessments.
- (b) The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLs:
 - (i) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (ii) The ACTFL Oral Proficiency Interview (OPI) or the Modified Oral Proficiency Interview (MOPI); or
 - (iii) New Jersey Department of Education-approved locally designed competency-based assessments.
- (3) The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses, College-Level Examination Program (CLEP), or concurrent/dual enrollment at accredited higher education institutions.
 - (a) The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the NJSLs.
- c. Local student attendance requirements
- d. Other requirements established by the Board of Education as indicated below:
- e. Any statutorily mandated requirements for earning a high school diploma;
- f. The requirement that all students demonstrate proficiency by achieving a passing score on the English Language Arts (ELA) and mathematics components of the State graduation proficiency test or through the alternate means at N.J.A.C. 6A:8-5.1(h) and A.7. below, if applicable, or for students who take the State graduation proficiency test but do not



achieve a passing score through the alternative means set forth at N.J.A.C. 6A:8-5.1(g) and (i) and A.6. and A.8. below:

- (1) Students in the graduating classes of 2019, 2020, 2021, and 2022 shall be required to demonstrate proficiency by achieving a passing score on the high school end-of-course PARCC assessments in ELA 10 and Algebra I or through alternative means set forth at N.J.A.C. 6A:8-5.1(f), (h), and (i) and A.5., A.7., and A.8. below
 - g. For students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test, the opportunity for the following will be provided:
 - (1) Remediation, pursuant to N.J.S.A. 18A:7C-3.; and
 - (2) One or more additional opportunities to demonstrate proficiency on the State graduation proficiency test, pursuant to N.J.S.A. 18A:7C-6; and
 - h. Students graduating from an adult high school shall demonstrate proficiency in the ELA and mathematics components of the State graduation proficiency test, or through alternative means set forth at N.J.A.C. 6A:8-5.1(f) through (i) and A.5. through A.8. below.
2. In the development of Personalized Student Learning Plans according to N.J.A.C. 6A:8-3.2(a), the district shall actively encourage all students who have otherwise met the requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a)1 through 3 and A.1.a. through A.1.c. above, to include in their programs of study the following additional credits:
 - a. Five credits in mathematics during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - b. Five credits in a laboratory science during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - c. Five credits in social studies during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers; and
 - d. Five credits in world languages during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers.



3. The district shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through Quality Single Accountability Continuum (QSAC) and update the district's filed copy each time the graduation policy is revised.
4. The district shall provide each student entering high school and their parents with a copy of the district's requirements for a State-endorsed diploma and the programs available to assist students in attaining a State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.
5. To ensure adequate transition to the new Statewide assessment systems, the district shall provide students in the graduating classes of 2018, 2019, 2020, 2021, and 2022 who have not demonstrated proficiency on the high school end-of-course PARCC assessments in ELA 10 and Algebra I with the opportunity to demonstrate competence through one of the alternative means set forth below:
 - a. For the graduating classes of 2018, 2019, 2020, 2021, and 2022, students who did not take the ELA 10 and the Algebra I end-of-course PARCC assessment or who take but do not achieve a passing score on both assessments, as required by N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, may satisfy the State requirement to demonstrate proficiency in English language arts and/or mathematics in one of the following ways:
 - (1) Achieve a passing score, as determined by the Commissioner of Education, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or
 - (2) Meet the criteria of the portfolio appeals process.
6. For students in the graduating classes of 2023, 2024, and 2025, the alternative means referenced at N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above shall be as follows:
 - a. Achieve a passing score, as determined by the Commissioner of Education and approved by the New Jersey State Board of Education, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable; and/or
 - b. Demonstrate proficiency through the portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3.
7. All English Language Learners (ELLs) shall satisfy the requirements for high school graduation, except ELLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a Department of Education-approved English fluency assessment.



8. Students, including students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act who participate in the alternative assessment for students with disabilities, are not required to participate in repeated administrations of high school assessment components required at N.J.A.C. 6A:8-4.1(c).
 9. For students in the graduating classes of 2019, 2020, 2021, and 2022, the New Jersey Department of Education (NJDOE) shall consider high school end-of-course State assessments to be equivalent to the corresponding high school end-of-course PARCC assessments.
- B. High School Diplomas – N.J.A.C. 6A:8-5.2
1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with N.J.A.C. 6A:8-5.1(a), (c), or N.J.A.C. 6A:8-5.2(d) and A.1 above, C.1. below, or B.4. below.
 2. The Board shall not issue a high school diploma to any student not meeting the criteria specified in the rule provisions referenced in B.1. above.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements but has failed to pass the State proficiency test to demonstrate proficiency through alternative means as set forth at N.J.A.C. 6A:8-5.1(a)6 through N.J.A.C. 6A:8-5.1(i) and in A.1.f. through A.8. above, as applicable, pursuant to the standards applicable to the student's graduating class. Students in graduating classes prior to 2018 shall demonstrate proficiency as set forth for the classes of 2018 through 2022 at N.J.A.C. 6A:8-5.1(f)1 and A.5.a. above. Upon certification of passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8 and this Policy, a State-endorsed diploma shall be granted by the high school of record.
 3. Pursuant to N.J.A.C. 6A:20-1.4, the Commissioner of Education shall award a State-issued high school diploma based on achieving the Statewide standard score on the General Education Development test (GED) or other adult education assessments to individuals age sixteen or older who are no longer enrolled in school and have not achieved a high school credential.



4. The Commissioner of Education shall award a State-issued high school diploma to individuals age sixteen or older and no longer enrolled in high school based on official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education. Included in the thirty general education credits must be a minimum of fifteen credits with at least three credits in each of the five general education categories as follows: English; mathematics; science; social science; and the humanities.
5. The Board shall award a State-endorsed high school diploma to any currently enrolled student, regardless of grade level, who:
 - a. Has demonstrated proficiency in the State graduation proficiency test, pursuant to N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, or as set forth at N.J.A.C. 6A:8-5.1(g) and A.6. above:
 - (1) The Board shall award a State-endorsed high school diploma to any currently enrolled student in the graduating classes of 2019, 2020, 2021, and 2022 who has demonstrated proficiency in the high school end-of-course PARCC assessments in ELA 10 and Algebra I, or as set forth in N.J.A.C. 6A:8-5.1(f) and in A.5. above;
 - b. Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and
 - c. Has formally requested such early award of a State-endorsed high school diploma.
6. Pursuant to N.J.S.A. 18A:7C-7 and 18A:7E-3, the Superintendent shall report annually to the Board at a public meeting not later than September 30, and to the Commissioner of Education:
 - a. The total number of students graduated;
 - b. The number of students graduated under the substitute competency test process;
 - c. The number of students graduated under the portfolio appeals process;
 - d. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their individualized education programs (IEP);
 - e. The total number of students denied graduation from the twelfth grade class; and
 - f. The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, the State graduation proficiency test, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.



C. Students with Disabilities – N.J.A.C. 6A:8-5.1(c) and N.J.A.C. 6A:14-4.11

1. Through the IEP process set forth at N.J.A.C. 6A:14-3.7 and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the Board may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The district shall develop and implement procedures for assessing whether a student has met the specified alternate requirements for graduation individually determined in an IEP.
2. The IEP of a student with a disability who enters a high school program shall specifically address the graduation requirements. The student shall meet the high school graduation requirements pursuant to N.J.A.C. 6A:8-5.1 and A. above, except as specified in the student's IEP. The IEP shall specify which requirements would qualify the student with a disability for the State-endorsed diploma issued by the Board responsible for the student's education.
3. Graduation with a State-endorsed diploma is a change of placement that requires written notice pursuant to N.J.A.C. 6A:14-2.3(f) and (g).
 - a. As part of the written notice, the parent shall be provided with a copy of the procedural safeguards statement published by the NJDOE.
 - b. As with any proposal to change the educational program or placement of a student with a disability, the parent may resolve a disagreement with the proposal to graduate the student by requesting mediation or a due process hearing prior to graduation.
 - c. In accordance with N.J.A.C. 6A:14-3.8(d), a reevaluation shall not be required.
 - d. When a student graduates or exceeds the age of eligibility, the student shall be provided a written summary of their academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which the student exceeds the age of eligibility. The summary shall include recommendations to assist the student in meeting their postsecondary goals.
4. If a student attends a school other than that of the school district of residence that is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.



- a. If the school the student is attending declines to issue a diploma to the student, the Board of the school district of residence shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
5. If the Board of Education grants an elementary school diploma, a student with a disability who fulfills the requirements of their IEP shall qualify for and receive a diploma.
6. Students with disabilities who meet the standards for graduation according to N.J.A.C. 6A:14-4.11 and C. of this Policy shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.
- D. State Seal of Biliteracy – N.J.A.C. 6A:8-5.3
 1. The Board may award a State Seal of Biliteracy to any student who has met all requirements in N.J.A.C. 6A:8-5.2 and B. above and demonstrates proficiency in the following:
 - a. One or more world languages via an approved assessment pursuant to N.J.A.C. 6A:8-5.3(f) and D.6. below during the student's next to last or final year of high school; and
 - (1) Pursuant to N.J.S.A. 18A:7C-15, a foreign language other than English also shall include, but not be limited to, American Sign Language, Latin, and Native American languages.
 - b. English language arts as set forth in N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above.
 2. A Board that chooses to award the State Seal of Biliteracy shall incorporate the process into the developed, adopted, and implemented Policy 5460 – High School Graduation pursuant to N.J.A.C. 6A:8-5.1(a) and A.1. above, denoting participation in the voluntary program. A Board choosing to participate shall submit, in accordance with N.J.A.C. 6A:8-5.1(d) and A.3. above, a copy of Policy 5460 – High School Graduation that reflects the option for students to participate in the State Seal of Biliteracy.
 3. The Board of Education shall pay the costs for related assessments and transcript insignias.
 4. The Board of Education shall do the following:
 - a. Provide the NJDOE with information regarding students who qualify for the State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3(a) and D.1. above;



- b. Present each student who qualifies pursuant to D.1. above with a New Jersey Department of Education-issued certificate;
 - c. Include the Commissioner of Education-developed insignia on the student's transcript; and
 - d. Maintain appropriate records to identify students who have earned the State Seal of Biliteracy.
- 5. The Board shall not award a State Seal of Biliteracy to any student who does not meet the criteria in N.J.A.C. 6A:8-5.3(a) and D.1. above and shall not include the Commissioner of Education-developed insignia on the student's transcript.
- 6. A list of New Jersey Department of Education-approved, nationally recognized assessments and the Statewide scores necessary for a student to satisfy requirements for the State Seal of Biliteracy shall be set by a resolution approved by the New Jersey State Board of Education.
- E. If an approved assessment, pursuant to N.J.A.C. 6A:8-5.3(f) and D.6. above, does not exist for a particular language, the Board may administer a NJDOE-approved, locally designed proficiency-based assessment.

N.J.S.A.; 18A:7C-3; 18A:7C-5; 18A:7C-6, 18A:7C-7; 18A:7C-15; 18A:7E-3; 18A:35-1; 18A:35-2; 18A:35-5;
18A:35-7; 18A:35-8

N.J.A.C. 6A:8-1.; 6A:8-5.1 et seq.; 6A:14-1.3; 6A:14-2.3; 6A:14-3.7
6A:14-3.8; 6A:14-4.11 :6A:20-1.4.

Adopted: 12 January 2006
Revised: 07 May 2014
Revised: 07 January 2016
Revised: 24 August 2017
Revised:



POLICY

**PERTH AMBOY
BOARD OF EDUCATION**

Community
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SCHOOL VOLUNTEERS

9180 SCHOOL VOLUNTEERS

The Board of Education recognizes the services of volunteers can enrich the educational program, assist teaching staff members in the performance of their duties, and enhance the relationship between the school district and the community. The Board authorizes a program for the utilization of volunteer services in the school(s) of the school district.

Under the current N.J.S.A. 18A:6-7.2 the Board of Education requires a criminal history record check for an unpaid volunteer. The Board of Education shall reimburse the applicant for the cost of the check.

For the purpose of this Policy, a "volunteer" is a person who is not paid by the Board of Education, who assists with classroom or other school activities under the direct supervision of an appropriately certified or licensed school district employee and provides assistance for school activities on a "regular basis" throughout the school year.

For the purpose of this Policy, "regular basis" means volunteering services more than three during a school year.

For the purpose of this Policy, a "volunteer" is not a person who is invited into a school and provides occasional assistance for school activities, chaperones a class trip, or assists with classroom or other school activities less than three occasions during the school year.

The Superintendent or designee shall determine if a person meets or will meet the requirements to be a "volunteer" for the purpose of this Policy.

A volunteer must be approved by the Board upon the recommendation of the Superintendent.

The Principal or designee shall be responsible for the recruitment and screening of volunteers, may delegate the assignment of volunteers to specific tasks, and must submit their names for Board approval.

Volunteers must be persons of known character, responsibility, and integrity.

Neither the Superintendent nor any Principal shall be obligated to utilize the proffered services of a volunteer whose abilities or interests do not serve the needs of pupils.

Each school volunteer shall be given a copy of this Policy and the rules of conduct, which includes a copy of Regulation 9180.



POLICY

PERTH AMBOY BOARD OF EDUCATION

Community
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SCHOOL VOLUNTEERS

The following guidelines shall govern the service of school volunteers:

1. Volunteers may serve only under the direction and supervision of an appropriately certified or licensed staff member;
2. Volunteers should clearly understand their duties and responsibilities and perform no service outside those duties;
3. Volunteers serve only in a support capacity; only appropriately certified or licensed staff members are responsible for educational planning and decisions and the teaching of new concepts;
4. Volunteers shall respect the individuality, dignity, and worth of each child;
5. Volunteers are not permitted access to pupil records;
6. Volunteers should exercise discretion in discussing their school activities with others in the community and must maintain confidential any information that if disclosed would violate Federal and State laws;
7. Volunteers may consult with the Principal regarding their duties and responsibilities; and
8. Volunteers shall receive no financial remuneration from the Board.

N.J.S.A. 18A:6-7.1; 18A:6-7.2

Adopted: 12 January 2006
Revised: 23 July 2015
Revised:





PERTH AMBOY PUBLIC SCHOOLS JOB DESCRIPTION

New Business

SUPERVISOR OF CURRICULUM AND INSTRUCTION

Qualifications:

1. Possession of or eligibility for a New Jersey Supervisor Certificate.
2. Master's degree from an accredited college or university.
3. A minimum of five years of teaching experience.
4. Strong interpersonal skills and enthusiasm, with the ability to relate effectively to students, staff, administration, parents, and the community.
5. High levels of integrity, moral character, and initiative.
6. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
7. Proof of U.S. citizenship or legal resident status (completion of Federal Form I-9).
8. Clearance from a criminal history background check conducted by the Department of Education.
9. Successful completion of the State-required Mantoux Tuberculin Test and physical examination.

Reports To: Director of Curriculum and Instruction & Assistant Superintendent of Curriculum and Instruction.

Nature of Scope of Job: The Supervisor of Curriculum and Instruction (Pre-K–12) serves as a key leader in advancing the district's instructional and curricular goals for Pre-K through grade 12. Reporting to district leadership, the Supervisor collaborates with principals, teachers, and other stakeholders to design, implement, and refine instructional programs that promote academic excellence. This role prioritizes strategic curriculum alignment, professional development, and fostering a culture of continuous improvement to drive student achievement and success.

Duties and Responsibilities:

1. Conduct regular classroom observation and coaching in a process of continuous teacher development that includes the recognition of instructional strengths and opportunities for improvement. Provide feedback in both effective oral and written formats.
2. Assist school leaders with the interpretation of school achievement data and help assigned schools establish performance goals.
3. Provide leadership in the development of the instructional program at the school level to ensure achievement of state core standards and district goals and objectives.
4. Keep abreast of current research in curriculum development, teaching methodology and student achievement, and keep instructional and administrative staff informed and up to date.



PERTH AMBOY PUBLIC SCHOOLS

JOB DESCRIPTION

Supervisor Of Curriculum and Instruction (Cont'd.)

5. Secure and make available to school leadership teams and school instructional teams' samples of various instructional materials, programs, and curriculum guides to help them make decisions about how best to reach school performance goals.
6. Maintain and promote effective and timely communication within assigned schools and between these schools and the District Leadership Team. Foster open communication within the District Leadership Team to maximize the success of all district schools.
7. Act as a public relations ambassador for the district, helping all stakeholders, including the community at large, to celebrate individual, staff, school and district accomplishments and to build pride in Perth Amboy Public Schools.
8. Assist with recruitment and in-service training for new instructional staff.
9. Supervise and evaluate instructional staff members when assigned by the Superintendent.
10. Perform any additional responsibilities as directed by the superintendent of schools or his/her designee.

Verification of Competency:

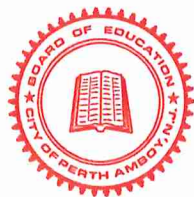
1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources.
4. Employment interview.
5. Official college transcript.

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.



PERTH AMBOY PUBLIC SCHOOLS

JOB DESCRIPTION

Supervisor of Curriculum and Instruction (Cont'd.)

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all Inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at time.

Terms of Employment:

12-month exempt, salaried position with agreement between the Perth Amboy Association and the Perth Amboy Board of Education. Salaries, benefits, and leave time as negotiated. Supervisor of Curriculum and Instruction will be evaluated by District leadership team.

Legal References:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21
NJAC 6:11-10.9

Date Adopted: November 21, 2024