

**Perth Amboy Board of Education**  
**Regular Meeting**  
Thursday, November 21, 2019 – 5:30 p.m.  
**Perth Amboy High School**  
**300 Eagle Avenue**

**MINUTES**

1. Call to Order – Vice-President Vazquez

2. Pledge of Allegiance

3. Notice of Meeting

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home News Tribune, The Amboy Guardian, El Diario/La Prensa, City Clerk Kupsch, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

4. Roll Call – Derek J. Jess, School Business Administrator/Board Secretary

Mr. Convery	<u>P</u>	Mr. Martinez	<u>P</u>
Ms. Marquez-Villafañe	<u>P</u>	Mr. Massopust	<u>P</u>
Mr. Iglesia	<u>P</u>	Mr. Puccio	<u>A</u>
Ms. Lebron	<u>P</u>	Dr. Brown	<u>A</u>
Ms. Vazquez	<u>P</u>		

arrived at 6:15 pm

Administration:

Dr. Roman	<u>P</u>
Dr. Rodriguez	<u>P</u>
Mr. Rodriguez	<u>P</u>
Mr. Jess	<u>P</u>
Mrs. Machado	<u>P</u>

5. Student Representatives – Delilah Morales and Anthony Diaz

- Ms. Morales reported that on November 20<sup>th</sup> the high school hosted a theater showcase.
- Student Council Elections will be held the week of November 25<sup>th</sup>. Student speeches will be done via Google.
- On November 27<sup>th</sup> the high school will host their Annual Blood Drive.
- Montclair University is hosting a Hispanic College Fair.
- Mr. Diaz reported that testing for the Seal of Bi-Literacy is currently being done through the PLP's.
- PSAT testing for the 9<sup>th</sup> grade is completed. SAT scores have been received.
- The Guidance Department is holding college application blitzes to help students complete their applications. One was held on November 20<sup>th</sup> and another one will be held on November 26<sup>th</sup>.
- The Brothers and Big Sisters program is up and running.
- Raritan Bay Medical Center has a partnership with the Medical Academy in the high school.
- The winter sports season is underway and the fall sports award ceremony is scheduled for December 4<sup>th</sup>.

6. Presentation

- New Jersey Student Learning Assessments (NJSLA) Perfect Scores & Advanced Placement Achievement - Dr. Vivian Rodriguez, Dr. Damian Medina & Ms. Jessica Urban.

7. **WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting wherein the board discusses any of the matters set forth at N.J.S.A. 10:4-12 (b) (1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the provisions of N.J.S.A. 10:4-12(b) for the purpose of discussing the following matter(s):

<u>      </u>	Matters rendered confidential by state or federal law
<u>  X  </u>	Personnel
<u>  X  </u>	Student(s) – Harassment, Intimidation & Bullying
<u>      </u>	Termination of employee
<u>      </u>	Appointment of a public official
<u>  X  </u>	Matters covered by the attorney-client privilege

- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- X\_\_\_\_\_ Matters involving the purchase, lease or acquisition of real property with public funds
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- X\_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_\_\_ Any matter which could adversely affect the public interest if discussion of the matters were disclosed

It is anticipated that the length of time of this executive session will be 60+ minutes, and that action may be taken in public after the executive session.

- Motion was made to go into executive session at 6:18 pm.

<u>Iglesia</u>	<u>Lebron</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Motion was made to return to the public at 7:52 pm.

<u>Massopust</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

8. Amendments/revisions to the agenda

Additions  
Personnel - Item #53 - approval to terminate employee xxxx, effective November 21, 2019”.

Deletions  
Item #12 – Bill list.  
Personnel - Item #2F

9. Meeting open to the public for discussion of agenda items only.

<u>Iglesia</u>	<u>Lebron</u>	CARRIED UNANIMOUSLY
Motion	Seconded	(To close following discussion)

10. Approval of Minutes of Regular Meeting held on October 29, 2019.

<u>Lebron</u>	<u>Marquez-Villafañe</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

11. Approval of Minutes of Executive Session held on October 29, 2019.

<u>Marquez-Villafañe</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

12. Approval of the Bill List for the period of October 1, 2019 through October 31, 2019 and November 1, 2019 through November 30, 2019.

_____ Motion	_____ Seconded	<b>PULLED</b>
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13. Correspondence

A. State Department of Education (Copies distributed to Members of the Board)

- 1). Letter received from the Public Employees Retirement System approving the application for Service Retirement for the following individual with the following effective date:

Rosemarie Gragnano	January 1, 2020
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14. Reports

A. Board Secretary – Mr. Jess

- 1). Secretary’s Monthly Financial Reports for the months of July and August 2019.
- 2). Treasurer’s Monthly Financial Reports for the months of July and August 2019.

Acceptance of the Reports of the Secretary’s and Treasurer’s as submitted and as being in agreement for the months of July and August 2019.

<u>Iglesia</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

Acceptance of certification from the Board Secretary that no major line item has been over-expended for the months of July and August 2019.

<u>Iglesia</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

B. Board Vice President’s Report – Ms. Tashi Vazquez

- Ms. Vasquez congratulated the students for their perfect scores on their NJSLA and the AP exams. Thanks to all the teachers who helped the students achieve those scores and to the parents for their support. She wished everybody a Happy Holiday Season.
- Please see the flyer for the high school PTO Paint & Sing Event.
- On November 30<sup>th</sup> there will be a Winter Wonderland on Smith Street and the holiday parade.
- On December 3<sup>rd</sup> there will be a ‘taste of Perth Amboy’ and funds will be donated to homeless prevention initiatives.

C. Superintendent’s Report – Dr. David A. Roman

- On November 27<sup>th</sup> we will have an early dismissal in accordance with the MOA.
- On November 19<sup>th</sup> there was a water main break which affected the McGinnis School. We worked with the city to ensure the integrity of the students and staff, but also to get the students home. Staff were able to use the bathrooms across the street and students were bussed to schools to utilize the bathrooms. There was a fire watch initiated. The students ate breakfast and lunch. We had an early dismissal for students and staff. Thanks to the parents and McGinnis School staff for ensuring that everyone was safe. Mr. Loniewski did a great job.
- Mr. Randy Convery – this is his last board meeting. He epitomizes what board members should be doing and what a human should do for the community. We are better for having you.
- Ms. Vazquez was thanked for her expertise with helping on Tuesday; you know when to step in and when to step out.
- Ms. Vazquez, Mr. Iglesias, Dr. Brown and Ms. Rodriguez were all congratulated on their election win.

CUR-15). **Recommendations of the Superintendent of Schools**

**Curriculum Committee – Mr. Anton Massopust, Chairperson**

- 1). Approval of Field Trips. **(Specified in Attachment)**
- 2). Approval for the following Professional Development Services:

	Name of Program / Consultant	Date(s)	Audience	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	Gotham Children Licensed Behavior Analysts – Professional Development Training	December 12, 2019	Pre-K – 12 Staff	\$1,800.00	20-251-200-300-0-0000-40	Dr. Jessica Neu, Director of Special Education Services
b.	Dr. Rodney Benson – Chair of Dept. of Media, Culture & Communication at NYU – Consulting, Curriculum & PD Support	January 2020 – December 2020 (20 Days)	Communications Academy–Main Campus Staff	\$40,000.00	15-190-100-320-0-0000-03	Mr. Michael Heidelberg, Principal and Dr. Damian Medina, Director of Curriculum & Instruction
c.	Dr. Jessica Adams – Director, School of Health & Human Performance at Kean University– Consulting, Curriculum & PD Support	November 21, 2019 – November 20, 2020 (15 Days)	Health Academy – Main Campus Staff	\$30,000.00	15-190-100-320-0-0000-03	Mr. Michael Heidelberg, Principal and Dr. Damian Medina, Director of Curriculum & Instruction

- 3). Approval to adopt the following new and revised curricula for implementation during the 2019–2020 school year:

New	
World History for Communications	
Revised	
Kindergarten Health & Physical Education	Grade 7 Health & Physical Education
Grade 1 Health & Physical Education	Grade 8 Health & Physical Education
Grade 2 Health & Physical Education	Grade 9 Health & Physical Education
Grade 3 Health & Physical Education	Grade 10 Health & Physical Education
Grade 4 Health & Physical Education	Grade 11 Health & Physical Education
Grade 5 Health & Physical Education	Grade 12 Health & Physical Education
Grade 6 Health & Physical Education	

- 4). Approval for the Perth Amboy High School (all campuses) and the Middle School students to participate in the Middlesex County Arts & Education Program for the 2019-2020 school year, at a total cost not to exceed \$31,900.00, under the supervision of Mr. Brian Wilson, Supervisor of Fine, Visual & Performing Arts and Dr. Damian Medina, Director of Curriculum and Instruction. Funded through account numbers 15-190-100-800-0-0000-06, 15-190-100-800-0-0000-04, 15-190-100-800-0-0000-03, 15-190-100-800-0-0000-03-02, and 15-190-100-800-0-0000-03-04.

Massopust  
Motion

Marquez-Villafañe  
Seconded

CARRIED UNANIMOUSLY



CUR-15).     Recommendations of the Superintendent of Schools

Curriculum Committee – Mr. Anton Massopust, Chairperson

- 5).     Approval for the continuation of Heroes and Cool Kids Mentoring Program for the 2019–2020 school year for high school students to serve as mentors to elementary and middle school students in the district at a total cost not to exceed \$10,000.00, under the supervision of Mr. Nephtaly Cardona, Director of Physical Education, Health and Athletics. Funded through account numbers 15-402-100-500-0-0000-03, 15-401-100-610-0-0000-04 and 15-190-100-610-0-0000-06.
  
- 6).     Approval for Prismatic Magic to provide each elementary school with two Laser Team Anti-Bullying Programs Assemblies, at a total cost not exceed \$6,643.00, under the supervision of Ms. Mary Jo McAdam, Director of School Counseling and Related Services. Funded through account number 11-000-223-500-0-0000-20.
  
- 7).     Approval for the implementation of the Safety Ambassador Program, sponsored by Robert Wood Johnson Barnabas Health for the 2019–2020 school year as a pilot program at one elementary school for grade two students at no cost to the district, under the supervision of Mr. Michael Heidelberg, Principal, Dr. Damian Medina, Director of Curriculum and Instruction, and Mrs. Eva Kucaba, Supervisor of Nursing & Health Related Services.
  
- 8).     Approval to implement ESL Reading Smart from Edmentum to offer an individualized, differentiated, content-based ESL instruction for all ELs in grades 5–12 from December 1, 1, 2019–June 30, 2020, at a cost not to exceed \$19,451.25, under the supervision of Mr. Rogelio Suarez, Director of Bilingual/ESL and World Languages. Funded through Title III account number 20-245-100-610-1-0000-40.
  
- 9).     Approval for West Hudson Associates Consulting Group to provide professional development services during the 2019-2020 school year at a monthly rate of \$500.00.

<u>Massopust</u>	<u>Marquez-Villafañe</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Mr. Junior Iglesia, Chairperson

- 1). Approval of travel expenses, under the supervision of Mr. Derek J. Jess, School Business Administrator. **(Specified in Attachment)**
- 2). Approval for Assumption Catholic School to have Contractor Project Manager; Murray Paving and Concrete replace windows in the school. Costs not to exceed \$15,893.70 of the total allocated \$16,050 for the 2019-2020 school year. Under the supervision of Mrs. Pamela Spindel, Director of Special Funded Programs.
- 3). Authorization is requested to enter into service agreement with the Summit Speech School to provide an assessment of auditory skills development, classroom environment, and use of technology and suitability support modifications for preschool student AU, a student with disabilities, for the 2019-2020 school year at a rate of \$250/hour, to be funded through account number 11-000-217-320-0-0000-16. Under the supervision of Dr. Jessica Neu, Director of Special Education Services.
- 4). Approval is being requested for educational services to be provided to A.V., G.R.M., and J.A. by the State of NJ Department of Human Services Commission for the Blind. Under the supervision of Dr. Jessica Neu, Director of Special Education Services.
- 5). Approval of the placement of the following general education and special education students in an out-of-district facility for the 2019–2020 school year, under the supervision of Dr. Jessica Neu, Director of Special Education Services:

Name	Class	Facility	Tuition	Date
MDE	GenEd	Willingboro Public Schools	\$ 3,450.00	9/05/2019 – 10/10/2019
JG	AUT	ESCNJ – Future Foundations	\$49,599.00	10/2/2019
AD	ED	Delsea Regional High School	\$ 1,208.00	9/23/2019 – 9/26/2019
JG	AUT	Deron School	\$88,642.59	9/05/2019
TV	ED	CPC High Point	\$56,571.90	10/11/2019

- 6). Approval to accept a \$4,000 grant being awarded to Perth Amboy High School from Play Unified School. Under the supervision of Dr. Jessica Neu, Director of Special Education Services.
  - Ms. Marquez-Villafañe asked for information on item #6. Dr. Neu, Director of Special Services stated that we’re working with the Athletic Department. This is a five year grant through the Special Olympics for Unified Sports Program. Our first united team will be track. This is to help pay for a coach and advisor, t-shirts, banners, snacks, etc.
- 7). Approval to accept a donation of nine book bags from the Raritan Bay YMCA to be distributed among our pre-school students, as needed. Under the supervision of Mrs. Pamela Spindel, Director of Special Funded Programs.
- 8). Approval to adopt and submit to the NJDOE Early Childhood Education and Family Engagement Department the “2020-2021 Preschool Expansions Aid (PEA), One-Year Program Plan and Budget” which supports the anticipated enrollment of 1,455 three and four-year old students. Under the supervision of Mrs. Pamela Spindel, Director of Federal Funded Programs.
  - The preschool program is a great need; we have a waiting list. What is the current enrollment and projecting enrollment? Dr. Medina and Mrs. Spindel stated that they are trying to fill all spaces when they become open. We are at capacity. We have five providers and sign students up as soon as possible. We have 1,100 students in our buildings and we anticipate that will grow. The budget for preschool is approximately \$25,000,000 and the district has not had a per pupil increase since the 2009 school year.

Iglesia  
Motion

Convery  
Seconded

CARRIED UNANIMOUSLY

- Mr. Massopust abstained on item #2

FIN-16). Recommendations of the Superintendent of Schools

Finance Committee – Mr. Junior Iglesia, Chairperson

- 9). Approval of the following IDEA Combined Applications: Under the supervision of Dr. Jessica Neu, Director of Special Education Services.
- 1. Combined Basic Flow – Through Funds for FY 2019-2020
    - a. Preschool (3-5) - \$61,086
    - b. Basic (6-21) - \$2,812,766
- 10). Approval of the renewal contracts from Preferred Home Health Care & Nursing Services to provide private duty nursing and transportation services for students with disabilities for the 2019-2020 school year. Under the supervision of Mrs. Eva Kucaba, Supervisor of Nursing and Health Related Services.
- One to one RN Services \$58.00/hr.
  - One to one LPN Services \$53.00/hr.
- 11). Approval for Kean University Rockin for Reading Community Service Project to make a donation to be used for the purchase of books for the Hmieleski Early Childhood Center. Under the supervision of Dr. Gerarda Mast, Principal.
- 12). Approval to enter into a Local Service Agreement with the New Jersey School Development Authority in the amount of \$2,458,500 for the purpose of contributing towards items not covered by the NJSDA for the construction of the New High School. Under the supervision of Mr. Derek J. Jess, School Business Administrator.
- A question was asked about item #12 and what it is for.
  - Mr. Jess stated that this is a local service agreement in which the district must provide funding for parts of the construction of the new high school which the SDA will not cover. Those items include additional costs for the remediation of the soil; the inclusion of an ice storage system for the HVAC system which provides higher efficiency and lower cost; two-way communication within the PA System and adding additional items to the emergency generator which are non-life safety. The veto period, which is the time that the governor has to cancel this project, should expire on November 22<sup>nd</sup>. Once the veto period has expired, the SDA will then issue their notice of award and notice to proceed to the contractor so that our project can begin. It's unlikely that the governor will veto this project. We will keep you posted.
- 13). Approval of the Physician Services Agreement and Collaborative Practice Agreement between the Perth Amboy School District and Dr. Wije Kottahachchi and Dr. Nutan S. Nadkarni for the 2019-2020 school year for the provision of student and district health services in accordance with the attached rates. Under the supervision of Mrs. Eva Kucaba, Supervisor of Nursing and Health Related Services. **(Specified in Attachment)**

<u>Iglesia</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

B&G-17). **Recommendations of the Superintendent of Schools**

**Buildings & Grounds Committee – Ms. Tashi Vazquez**

- 1). Approval of the following use of facilities requests, under the supervision of Mr. Derek J. Jess, School Business Administrator.

	Organization	Building	Dates/Time	Event	Certificate of Insurance
a.	Three Brothers Basketball	Perth Amboy High School & East Campus	Every Tuesday, & Thursday 6:00 pm – 8:00 pm November 12, 2019 – July 2, 2020	Basketball	X
b.	Perth Amboy Elite	Dr. Herbert N. Richardson School & Rose M. Lopez School	Various Dates between 5:00 pm – 9:00 pm November 25, 2019 – June 30, 2020	Basketball	X
c.	Department of Recreation	Rose M. Lopez School	Sunday, January 5, 2020 11:00 am – 3:00 pm	Three Kings Day Celebration	X
d.	Department of Recreation	Dr. Herbert N. Richardson School	September 21, 2019 – December 14, 2019 January 25, 2020 – March 21, 2020 April 4, 2020 – June 20, 2020	Training Classes	X
e.	Department of Recreation	William C. McGinnis School	Monday – Saturday 6:00 pm – 9:00 pm Saturdays 9:00 am – 1:00 pm January 6, 2020 – April 4, 2020	Boys & Girls Basketball & Soccer	X
f.	Department of Recreation	Samuel E. Shull School	Monday – Friday 6:00 pm – 9:00 pm January 6, 2020 – April 3, 2020	Youth Basketball & Youth Wrestling	X
g.	Department of Recreation	Samuel E. Shull School	Saturday, January 25, 2020 7:00 am – 1:00 pm	Youth Wrestling Match	X
h.	Department of Recreation	James J. Flynn School	Monday, Tuesday, Thursday & Friday 6:00 pm – 9:00 pm January 6, 2020 – April 3, 2020	Boys & Girls Baseball & Basketball	X
i.	Department of Recreation	Dr. Herbert N. Richardson School	Monday – Friday 6:00 pm – 9:00 pm January 6, 2020 – June 19, 2020	Travel Basketball	X
j.	Department of Recreation	Dr. Herbert N. Richardson School	Saturdays 12:00 pm – 5:00 pm January 4, 2020 – April 4, 2020	Travel Basketball	X
k.	Department of Recreation	Robert N. Wilentz School	Tuesday, Thursday & Friday 6:00 pm – 9:00 pm January 7, 2020 – April 3, 2020	Karate Program	X

Vazquez  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

- Ms. Vazquez abstained on items c through k.

B&G-17). Recommendations of the Superintendent of Schools

Buildings & Grounds Committee – Ms. Tashi Vazquez

- 1). Approval of the following use of facilities requests, under the supervision of Mr. Derek J. Jess, School Business Administrator. **(Continued)**

	Organization	Building	Dates/Time	Event	Certificate of Insurance
l.	Department of Recreation	Robert N. Wilentz School	Monday & Wednesday 6:00 pm – 9:00 pm January 6, 2020 – April 1, 2020	Boys Basketball	X
m.	Department of Recreation	Edward J. Patten School	Monday – Friday 6:00 pm – 9:00 pm January 6, 2020 – April 3, 2020	Youth Basketball	X
n.	Department of Recreation	Perth Amboy High School	Every Sunday – Upper & Lower Gyms 8:00 am – 2:30 pm January 5, 2020 – April 5, 2020	Travel Baseball & Soccer Winter Clinics	X
o.	Department of Recreation	Perth Amboy High School	4:00 pm – 9:00 pm Saturday, December 14, 2019	Red Raiders Banquet	X
p.	Our Lady of Fatima	Dr. Herbert N. Richardson School (Parking Lot)	11:00 am – 8:00 pm Saturday, December 7, 2019	Parking	X

- 2). Approval to accept/approve the School Bus Emergency Evacuation Drills for all schools, which took place between September 24, 2019 to October 3, 2019, in accordance with NJAC 6A:27-11.2. under the supervision of Ms. Carmen Southward, District Director of Operations.

Vazquez  
Motion

Lebron  
Seconded

CARRIED UNANIMOUSLY

- Ms. Vazquez abstained on items l through o.

PER-18). **Recommendations of the Superintendent of Schools**

**Personnel Committee – Ms. Lisett Lebron, Chairperson**

**Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.**

1). Acceptance of the following resignations for the purpose of retirement:

	Name (Last, First)	Position	Location	Effective Date
a.	Deacon, Barbara	School Nurse	East Campus	January 1, 2020
b.	Makar, Valinda	Science Teacher	P. A. High School	January 1, 2020
c.	Nieves, Jeanie	School Bus Driver	District	March 1, 2020

2). Acceptance of the following resignations:

	Name (Last, First)	Position	Location	Effective Date
a.	Nunez, Maritza	Lunch Aide	Rose M. Lopez	October 3, 2019
b.	Lazodelavega, Jaime	Bilingual Science Teacher	South Campus	December 6, 2019
c.	Padulano, Katherine	Pre-School Teacher	School #7	September 1, 2019
d.	Jayaraman, Valarmathi	Math Teacher	Freshman Academy	December 6, 2019
e.	Garcia, Cesarina	Level II Secretary	Richardson School	December 13, 2019
g.	Burt, Kimberly	Preschool Teacher	E. Hmieleski. E.C.C.	December 2, 2019
h.	Snyder, Carly	Math Teacher	William C. McGinnis	December 15, 2019
i.	Vistoso, Alfonso	Part-time Social Studies Teacher	Adult Education Center	October 31, 2019
j.	Marte, Jacinta	Lunch Aide	Rose M. Lopez	October 4, 2019
k.	Trinidad, Adalgisa	Spanish Teacher	PAHS (East/South Campus)	December 20, 2019
l.	Krawiec, Justine	Technology Coach	PAHS	December 20, 2019
m.	Garabito, Katherine	Bilingual Teacher	R. N. Wilentz School	December 20, 2019
n.	Link, Faith	School Nurse	South Campus	November 1, 2019
o.	Raymond, Jesse	School Psychologist (Non-Traditional)	Anthony V. Ceres School	December 20, 2019

- Pulled item 2f

3). Approval of the following requests for a Leave of Absences:

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
a.	Soto, Nayda	Medical Leave	Paraprofessional	E.J. Patten School	9/25/19	3/23/20	9/25/19–10/31/19 Utilizing sick & personal days 11/1/19–3/23/20 Without pay
b.	Sperlazza, MaryJo	Medical Leave	Supervisor	School #7	10/25/19	12/2/19	Utilizing sick days
c.	Garrison, Denise	Medical Leave	Paraprofessional	A.V. Ceres School	10/7/19	11/1/19	Medical Leave without pay
d.	Echevarria, Elliot	Extension of Medical Leave	Custodian	Shull School	10/21/19	4/9/20	Extension of Medical Leave without pay
e.	Sher, Rachel	Intermittent Medical Leave	Teacher	McGinnis School	10/14/19	6/30/20	Intermittent Medical Leave utilizing sick days
f.	Thanos, Georgios	Extension of Medical Leave	Food Service	High School	10/18/19	12/13/19	Extension of Medical Leave utilizing sick days
g.	Burlew, Jacqueline	Extension of Medical Leave	Teacher	Richardson School	10/14/19	11/22/19	10/14/19–11/1/19 Utilizing sick days 11/11/19–11/22/19 Without pay

Lebron  
Motion

Marquez-Villafañe  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

3). Approval of the following requests for a Leave of Absences: **(Continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
h.	Rosa, Sandra	Extension of Medical Leave	Custodian	High School	10/8/19	12/27/19	Extension of Medical Leave without pay
i.	Pineiro, Jacqueline	Extension of Medical Leave	Paraprofessional	Shull School	10/1/19	12/20/19	Extension of Medical Leave without pay
j.	Roque, Susan	Extension of Medical Leave	Principal	Ignacio Cruz E.C.C	11/11/19	11/22/19	Extension of Medical Leave utilizing sick days
k.	Bishop, Claudine	Intermittent Medical Leave	Teacher	Wilentz School	9/9/19	6/30/20	Intermittent Medical Leave Utilizing sick days
l.	Audet, Lynn	Intermittent Medical Leave	Teacher	Richardson School	9/9/19	6/30/20	Intermittent Medical Leave Utilizing sick days
m.	Vega, Luz	Revision of Medical Leave	Teacher	McGinnis School	9/10/19	10/30/19	Revision of Medical Leave From: 9/10/19- 10/30/19 Without pay To: 9/10/19- 10/31/19 With pay from sick bank donation
n.	Siguenza, Nelson	Medical Leave	Custodian	Richardson School	10/2/19	11/19/19	10/2/19-10/18/19 Utilizing sick, personal and vacation days 10/21/19- 11/19/19 With pay from sick bank donation
o.	Valenzuela, Norma	Revision of Medical Leave	Paraprofessional	School #7	9/26/19	10/30/19	Revision of Medical Leave From: 9/26/19- 10/15/19 utilizing sick days 10/16/19- 11/22/19 Without pay To: 9/26/19- 10/15/19 Utilizing sick days 10/16/19- 10/30/19 Without pay
p.	Maysonet, Patricia	Intermittent Medical Leave	Custodian	High School	9/13/19	2/28/20	Intermittent Medical Leave utilizing sick, personal and sick bank donation
q.	Rivera, Wendy	Maternity Leave	Part-Time Food Service	Flynn School	10/14/19	1/31/20	Maternity Leave without pay

Lebron  
Motion

Marquez-Villafañe  
Seconded

CARRIED UNANIMOUSLY



PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

3). Approval of the following requests for a Leave of Absences: **(Continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
r.	Nota, Kirsten	Maternity Leave	Teacher	Flynn School	1/2/20	6/30/20	1/2/20 – 2/13/20 Utilizing sick days 2/14/20 – 6/30/20 Without pay
s.	Cicchi, Jennifer	Revision of Maternity Leave	Teacher	Richardson School	10/18/19	3/27/20	Revision of Maternity Leave From: 11/11/19– 1/3/20 Utilizing sick days 1/6/20–3/27/20 Without pay To: 10/18/19– 1/3/20 Utilizing sick days 1/6/20–3/27/20 Without pay
t.	Spencer, Bonnie	Maternity Leave	Teacher	Richardson School	12/2/19	3/20/20	12/2/19 – 2/6/20 Utilizing sick days 2/7/20 – 3/20/20 Without pay
u.	Shepherd, Kelly	Maternity Leave	District IT Specialist	Technology Dept.	12/16/19	6/25/20	12/16/19 – 2/13/20 Utilizing vacation, sick and personal days 2/14/20 – 6/25/20 Without pay
v.	Fiorella, Nichole	Maternity Leave	Teacher	Richardson School	1/27/20	5/22/20	1/27/20 – 3/20/20 Utilizing sick days 3/23/20 – 5/22/20 Without pay
w.	Moriarty, Marci	Maternity Leave	Teacher	High School	3/9/20	6/30/20	3/9/20 – 5/8/20 Utilizing sick days 5/11/20 – 6/30/20 Without pay
x.	Otokiti, Christine	Maternity Teacher	Teacher	Shull School	10/10/19	12/19/19	10/10/19 – 10/29/19 Utilizing sick & personal days 10/30/19 – 12/19/19 Without pay
y.	Wardenski, Ana	Revision of Maternity Leave	Paraprofessional	Ceres School	10/21/19	3/10/20	Revision of Maternity Leave From: 10/23/19– 11/11/19 Utilizing sick days 11/12/19 –3/10/20 Without pay To: 10/21/19– 12/9/19 Utilizing sick days 12/10/19–3/10/20 Without pay

Lebron  
Motion

Marquez-Villafañe  
Seconded

CARRIED UNANIMOUSLY

PER-18). **Recommendations of the Superintendent of Schools**  
**Personnel Committee – Ms. Lisett Lebron, Chairperson**

3). Approval of the following requests for a Leave of Absences: **(Continued)**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
z.	Gutierrez, Limaris	Revision of Maternity Leave	Paraprofessional	Ignacio Cruz E.C.C.	10/7/19	1/31/20	Revision of Maternity Leave From: 10/21/19– 11/1/19 Utilizing sick days 11/11/19 – 1/31/20 Without pay To: 10/7/19– 10/18/19 Utilizing sick days 10/21/19–1/31/20 Without pay
aa.	DiPietro, Alicia	Extension of Maternity Leave	Teacher	Shull School	11/11/19	1/31/20	Extension of Maternity Leave without pay
bb.	D'Egidio- Vasquez, Ingrid	Revision of Maternity Leave	Teacher	McGinnis School	9/9/19	1/10/20	Revision of Maternity Leave From: 9/9/19– 10/4/19 Utilizing sick days 10/7/19–11/29/19 Without pay To: 9/9/19– 10/11/19 Utilizing sick days 10/14/19–1/10/20 Without pay
cc.	Suero, Margarita	Rescind Family Medical Leave	Teacher	Shull School	10/14/19	12/20/19	Rescind Family Medical Leave without pay
dd.	Ramos, Rosa	Military Duty	School Nurse	School #7	9/28/19	3/17/20	9/28/19–10/3/19 Military Leave with pay 10/4/19–3/17/20 Without pay

4). Appointments of the following certificated staff:

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Sarcona, Dayna	Elementary Teacher (Temporary Replacement Contract)	1-BA	\$50,000	Ceres School	1/2/20	6/30/20	Replacing L. Ruiz
b.	Perez, Elyzza	Preschool Teacher	5-MA	\$57,600	Ignacio Cruz	On or before 12/9/19	6/30/20	Replacing M. Kozlowski

Lebron  
Motion

Marquez-Villafañe  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

4). Appointments of the following certificated staff: **(Continued)**

	Name (Last, First)	Position	Step	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
c.	In, Parima	Senior ROTC Instructor	9-BA	\$57,700	PAHS	On or before 1/2/20	6/30/20	Replacing C. Zorman
d.	Diaz, Jacquelyn	Preschool Teacher	1-BA	\$50,000	School #7	11/25/19	6/30/20	Replacing T. Chaiken
e.	Cora, Angel	Dean of Students	13-MA	\$79,112	McGinnis School	On or before 1/21/20	6/30/20	New Position
f.	Pedrosa, Sonia	Preschool Teacher (Extension of Temporary Replacement Contract)	1-BA	\$50,000	Hmieleski E.C.C.	12/1/19	6/30/20	Replacing K. Burt
g.	Brown, Aimee	Social Studies Teacher	11-BA	\$62,800	McGinnis School	1/2/20	6/30/20	Replacing A. Lopes
h.	Lopez-Valdes, Melissa	School Nurse	7-BA	\$54,500	Ignacio Cruz	11/25/19	6/30/20	Replacing B. Guerriero

5). Appointments of the following non-certificated staff:

	Name (Last, First)	Position	Salary Pending Negotiations (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Perez, Ramon	P/T General Food Service Worker	\$19.50/hr.	Richardson School	11/25/19	6/30/20	Replacing A. Lopez
b.	Almanzar, Denis	P/T General Food Service Worker	\$19.50/hr.	Dual Language School	11/25/19	6/30/20	Replacing Y. DeDios
c.	Flores, Jenny	Lunch Aide	\$18.25/hr.	Richardson School	11/25/19	6/30/20	Replacing N. Batista
d.	Chumpitazi, Flor	Lunch Aide	\$18.25/hr.	Flynn School	11/22/19	6/30/20	Replacing E. Reyes
e.	Barber, Lori	Paraprofessional	\$43,340	Richardson School	12/2/19	6/30/20	New Position
f.	Abreu, Maria	Custodian (Day Shift)	\$24,025	High School	11/25/19	6/30/20	Replacing A. Diaz

6). Approval for the following staff to serve as mentors for first-year certificated staff for the 2019-2020 school year.

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend
a.	Cascone, Tara	Teacher	Flynn School	Melanie Galarza	11/22/2019	06/30/2020	\$1,232.50
b.	Fourniadis, Nicholas	Teacher	South Campus	Carlos Baltodano	11/22/2019	06/30/2020	\$1,232.50
c.	Oliveira, Michelle	Teacher	Flynn School	Meghann Wlodarczyk	11/22/2019	06/30/2020	\$1,232.50

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 6). Approval for the following staff to serve as mentors for first-year certificated staff for the 2019-2020 school year. **(Continued)**

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend
d.	Resti, Angela	Teacher	Richardson School	Jamie Ponte	11/22/2019	06/30/2020	\$1,232.50
e.	Freire, Karen	Teacher	Shull School	Francis Cafferty	11/22/2019	06/30/2020	\$1,232.50

- 7). Approval to accept the following Student Teachers/Student Observations/Internships for the 2019-2020 school year:

	Name (Last, First)	Subject	Location	Cooperating Teacher/ Administrator	Start Date	End Date	School
a.	Dohl, Jason	Spec. Ed.	P.A.H.S.	Mr. Michael Heidelberg	01/21/20	03/16/20	Rowan University
b.	Epps, Ashley	Spec. Ed.	Shull	Ms. Melissa Espana	01/21/20	03/16/20	Rowan University
c.	Guevara, Isaac	Physics	South Campus	Ms. Lucia Schnetzer	11/22/19	12/20/19	Seton Hall University
d.	Morra, Antonio	Music	Shull	Mr. John Gronert	11/22/19	12/20/19	College of New Jersey
e.	Mostafa, Sarah	Elementary	Wilentz	Ms. Ariana Soto	11/22/19	12/20/19	Montclair State

- 8). Approval for the following staff to assist with the ASVAB Testing for the Adult High School Program, Adult & Continuing Education Center, and be compensated at the contractual rate, under the supervision of Mr. Francisco Velez, Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Kendall, La Shawn	AHS Counselor	\$40.00	13-602-100-101-0-0000-15	2/10/20	3:00 P.M. - 6:00 P.M.

- 9). Approval for the following staff to get retro-actively compensated at the contractual rate, for a total of 20 days, for participating as the Summer Credit Recovery Coordinator, replacing Karla Garcia, at the Perth Amboy High School, under the supervision of Dr. Vivian Rodriguez, Assistant Superintendent.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Vargas, Alexander	Coordinator	\$40.00	15-140-100-101-1-0000-03	7/10/19-8/6/19	8:44 AM - 3:05 P.M.

- 10). Approval for the following additional James J. Flynn School staff to work Before/After-School Supervision for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Dr. Regina Postogna, School Principal. **(Specified in Attachment)**

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 11). Approval for the following additional James J. Flynn School staff to work Before/After School/Tutoring Programs for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Dr. Regina Postogna, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Kerner, Susan	Teacher	\$40.00	15-120-100-101-1-0000-09	11/22/19-5/14/20	Before/After
b.	Magtalas, Angela	Teacher	\$40.00	15-120-100-101-1-0000-09	11/22/19-5/14/20	Before/After
c.	Squillace, Diane	Teacher	\$40.00	15-120-100-101-1-0000-09	11/22/19-5/14/20	Before/After

- 12). Approval for the following additional Anthony V. Ceres School staff to work Before/During/After School Tutoring Programs for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. Derrick Kyriacou, School Principal.

	Name (Last, First)	Program	Account Number	Dates
a.	Amabile Radomski, Tonimarie	Teacher	15-120-100-101-1-0000-02	11/22/19 – on or before 1/21/20

- 13). Approval for the following Edward J. Patten School staff members to receive a Per Diem Assignment and be compensated at an hourly rate of \$47.50, under the supervision of Ms. Lauren Marrocco, School Principal.

	Name (Last, First)	Program	Account Number	Dates
a.	Acosta, Luis	Physical Education/Health	15-120-100-101.1-0000-05	As needed for the 2019-2020 school year
b.	Webster, Colleen	Physical Education/Health	15-120-100-101.1-0000-05	As needed for the 2019-2020 school year
c.	Babyak, Thomas	Physical Education/Health	15-120-100-101.1-0000-05	As needed for the 2019-2020 school year

- 14). Approval for the following William C. McGinnis School staff to receive a Per Diem Assignment and be compensated at an hourly rate of \$47.50, under the supervision of Mr. David Loniewski, School Principal.

	Name (Last, First)	Program	Account Number	Dates
a.	Brumbaugh, Robin	AVID Teacher	15-130-100-101-1-0000-04	9/5/19 -12/7/19

- 15). Approval for the following Special Services staff members to participate in the Crisis Prevention Institute (CPI) training and be compensated at the contractual rate, not to exceed \$35,280, under the supervision of Dr. Jessica Neu, Director of Special Education Services. **(Specified in Attachment)**

- 16). Approval for the following Crisis Prevention Institute (CPI) instructors to perform CPI Trainings to Special Services staff and be compensated at the contractual rate, under the supervision of Dr. Jessica Neu, Director of Special Education Services. **(Specified in Attachment)**

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 17). Approval for the following School Security Personnel to participate in the Crisis Prevention Institute (CPI) trainings and be compensated at the contractual rate, not to exceed 7 hours per day, under the supervision of Ms. Carmen Southward, District Director of Operations and Mr. Tibor Kacso, District Chief of Security Personnel. **(Specified in Attachment)**
- 18). Approval for the following Samuel E. Shull School staff member to work as after-school Bus Monitor to receive Dual Language School students during the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Melissa Espana, School Principal.

	Name (Last, First)	Program	Account Number	Hourly Rate
a.	Davison, Joe	PM Bus Monitor	15-130-100-101-1-0000-06	\$40.00

- 19). Approval for the following Samuel E. Shull School staff to conduct Lunch/Recess Coverage for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Melissa Espana, School Principal. **(Specified in Attachment)**
- 20). Approval for the following additional James J. Flynn School staff to conduct Lunch/Recess Coverage for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Dr. Regina Postogna, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number
a.	Kun, Brian	Paraprofessional	\$29.00	15-190-100-106-1-0000-09
b.	Martinez, Jessmarie	Paraprofessional	\$29.00	15-190-100-106-1-0000-09
c.	Arzola, Anadeska	Paraprofessional	\$29.00	15-190-100-106-1-0000-09

- 21). Approval for the following William C. McGinnis School staff to work the Before/After-School/Tutoring Program for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. David Loniewski, School Principal. **(Specified in Attachment)**
- 22). Approval for the following staff to work the Delayed Opening/Early Dismissal Teams for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of each School Principal. **(Specified in Attachment)**
- 23). Approval for the following William C. McGinnis staff to work as House Behavior Interventionist Assistants during the 2019-2020 school year, and be compensated at the contractual rate, under the supervision of Mr. David Loniewski, School Principal.

	Name (Last, First)	Position	Account Number	Hourly Rate	Dates (From-To)	Hours
a.	Fluck, Julia	Teacher	15-120-100-101-1-0000-04	\$35.00	11/22/19 - 6/25/20	Both
b.	Desimone, Mary	Teacher	15-120-100-101-1-0000-04	\$35.00	11/22/19 - 6/25/20	Both
c.	Papa, Danielle	Teacher	15-120-100-101-1-0000-04	\$35.00	11/22/19 - 6/25/20	Both
d.	Lobban, Jaime	Teacher	15-120-100-101-1-0000-04	\$35.00	11/22/19 - 6/25/20	Both

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 24). Approval for the following Samuel E. Shull staff to work as House Behavior Interventionist Assistants (HBI) during the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Melissa Espana, School Principal.

	Name (Last, First)	Position	Account Number	Hourly Rate	Dates (From-To)	Hours
a.	Gordon, John	Teacher	15-130-100-101.1-0000-06	\$35.00	11/22/19 - 6/25/20	During Prep M-F
b.	Johnson, Shatima	Teacher	15-130-100-101.1-0000-06	\$35.00	11/22/19 - 6/25/20	During Prep M-F
c.	Tegano, Benedict	Teacher	15-130-100-101.1-0000-06	\$35.00	11/22/19 - 6/25/20	During Prep M-F

- 25). Approval for the following Samuel E. Shull School staff to work the Academic Learning Center (ALC) Program for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Melissa Espana, School Principal. **(Specified in Attachment)**
- 26). Approval for the following Samuel E. Shull School staff to work the After School Detention during the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Melissa Espana, school Principal. **(Specified in Attachment)**
- 27). Approval for the following Rose M. Lopez School staff to work Before/After School Care Supervision (Bussing) during the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. Edwin Nieves, School Principal. **(Specified in Attachment)**
- 28). Approval for the following Paraprofessionals to work as Substitute Bus Aides for the 2019-2020 school year under the supervision of each School Principal.

	Name (Last, First)	Position	School	Account Number	Hourly Rate
a.	Hernandez, Geraldine	Substitute Bus Aide	Shull School	15-120-100-101-1-0000-06 15-130-100-101-1-0000-06	\$29.00
b.	Rodriguez, Arisleyda	Substitute Bus Aide	Shull School	15-120-100-101-1-0000-06 15-130-100-101-1-0000-06	\$29.00
c.	Gutierrez, Limaris	Substitute Bus Aide	Ignacio Cruz E.C.C.	20-218-100-106-1-0000-01	\$29.00
d.	Munoz, Yasmin	Substitute Bus Aide	Ignacio Cruz E.C.C.	20-218-100-106-1-0000-01	\$29.00
e.	Aioub, Samia	Substitute Bus Aide	P. A. High School	15-204-100-106-0-0000-03	\$29.00
f.	Maisonave, Angelica	Substitute Bus Aide	Ceres School	15-190-100-106-0-0000-02	\$29.00

- 29). Approval for the following Paraprofessional to accompany a student on October 24, 2019 to Montclair University Choralfest and be retroactively compensated at the contractual rate, under the supervision of Mr. Michael Heidelberg, School Principal.

	Name (Last, First)	Position	School	Account Number	Hourly Rate
a.	Aioub, Samia	One to One Bus Aide	PAHS	15-204-100-106-0-0000-03	Not to exceed 3 hrs.

- 30). Approval for the following William C. McGinnis School staff to work the Hall/Bathroom and Recess/Lunch Duties for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. David Loniewski, School Principal. **(Specified in Attachment)**

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY



PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 31). Approval for the following William C. McGinnis School staff to work the Detention Program (After-School) for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. David Loniewski, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Cajas, Yolanda	Teacher	\$35.00	15-120-100-101-1-0000-04	11/22/19-6/30/20	PM
b.	Peters, Brian	Teacher	\$35.00	15-120-100-101-1-0000-04	11/22/19-6/30/20	PM

- 32). Approval for the following William C. McGinnis School staff to work as the Learning Center Coordinator for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Mr. David Loniewski, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Vazquez, Edgardo	Coordinator	\$40.00	15-401-100-100-0-0000-04	11/22/19-6/30/20	AM/PM

- 33). Approval for the following William C. McGinnis School staff to work as Extra-Curricular Advisors for the 2019-2020 school year and be compensated at the prorated contractual stipend rate, under the supervision of Mr. David Loniewski, School Principal. **(Specified in Attachment)**

- 34). Approval for the following Samuel E. Shull School staff to work as Extra-Curricular Advisors for the 2019-2020 school year and be compensated at the prorated contractual stipend rate, under the supervision of Ms. Melissa Espana, School Principal. **(Specified in Attachment)**

- 35). Approval for the following Edward J. Patten School staff to work the Before/After School Supervision for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Lauren Marrocco, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Negron, Sonia	Paraprofessional	\$29.00	15-190-100-106.1-0000-05	11/22/19 - 6/25/20	7:25 AM-8:25 AM 3:00 PM-4:30 PM
b.	Concepcion, Denise	Teacher	\$40.00	15-120-100-101.1-0000-05	11/22/19 – 6/25/20	3:00 PM-4:30 PM

- 36). Approval for the following Edward J. Patten School staff to work as the Before School Program Coordinator (Academic) for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Lauren Marrocco, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Riley, Alexandra	Coordinator	\$40.00	15-120-100-101.1-0000-05	Mon. Tues. Thurs. 11/22/19-5/16/20	7:25 AM- 8:25 AM

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 37). Approval for the following additional staff to work the Title I Saturday Morning Family School Program at the Dr. Herbert N. Richardson School for the 2019-2020 school year, effective November 23, 2019 through May 9, 2020, and be compensated at the contractual rate, under the supervision of Mr. Francisco Velez, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Hours
a.	Montalvo, Samantha	Paraprofessional	\$29.00	20-231-200-110-1-0000-40	8:30 AM-11:30 AM

- 38). Approval for the following Paraprofessionals to serve as Bus Monitors at Edward J. Patten School for the 2019-2020 school year and be compensated at the contractual rate, under the supervision of Ms. Lauren Marrocco, School Principal.

	Name (Last, First)	Position	Hourly Rate	Account Number	Dates	Hours
a.	Santos, Dalila	Paraprofessional	\$29.00	15-240-100-106.1-0000-05	11/22/19 – 6/30/20	7:25 AM-8:25 PM 3:10 PM -4:10 PM
b.	Montalvo, Samantha	Paraprofessional	\$29.00	15-240-100-106.1-0000-05	11/22/19 – 6/30/20	7:25 AM-8:25 PM 3:10 PM -4:10 PM

- 39). Approval to appoint the following staff for Winter Sports stipend positions for the 2019-2020 school year, under the supervision of Mr. Nephtaly Cardona, Director of Athletics, Health & Physical Education. **(Specified in Attachment)**

- 40). Approval for the following staff to serve as clock operators for the 2019-2020 school year winter sports season at a rate of \$30.00 per game, under the supervision of Mr. Nephtaly Cardona, Director of Athletics, Health & Physical Education. Funded through Account Numbers: 15-402-100-100-0-0000-03 and 15-402-100-100-0-000-04/06.

	Name (Last, First)		Name (Last, First)		Name (Last, First)
a.	Micak, George	c.	Rodriguez, Jasco	e.	Parkhurst, Mark
b.	Verdia, Daniel	d.	Rosenthal, Greg	f.	Jasper, Michael

- 41). Approval to appoint the following staff to serve as translators and/or child care providers for the 2019-2020 school year Special Services SEPAGE evening meetings, under the supervision of Dr. Jessica Neu, Director of Special Education Services. **(Specified in Attachment)**

- 42). Approval for the following to serve as District Translators, at a rate of \$50.00 per page, under the supervision of Mr. Delvis Rodriguez, Assistant Superintendent of Administration.

	Name (Last, First)		Name (Last, First)
a.	Diaz, Iliany	b.	Torres, Maria

- 43). Approval for Mrs. Daisy Rodriguez, Doctoral Candidate at Seton Hall University to conduct her dissertation research on a quantitative study of High School Career Academies at Perth Amboy High School - Main Campus for the 2019-2020 school year at no cost to the District, under the supervision of Dr. Vivian Rodriguez, Assistant Superintendent for Learning/Educational Services.

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). **Recommendations of the Superintendent of Schools**

**Personnel Committee – Ms. Lisett Lebron, Chairperson**

- 44). Approval for the following students enrolled in the Cooperative Office Education (C.O.E.) course at Perth Amboy High School to work “in-district” for the 2019-2020 school year (July 1, 2019 through June 30, 2020) pending availability and identification of work sites, under the supervision of Mr. Robert Dahill, Vice Principal.

	Name (Last, First)	Program	Hourly Rate	Account Number
a.	Lopez, Joana	Cooperative Office Education Course	\$10.00	11-301-100-101-0-0000-00

- 45). Approval for the following administrator who achieved Exemplary Attendance during the 2018-2019 school year to be compensated at the contractual rate.

	Exemplary Attendance	Stipend Amount
a.	Casiano, Rosario Dr.	\$850.00

- 46). Approval for the following to serve as Substitute Cafeteria Workers and Substitute Lunch Aides at an hourly rate of \$15.00 for the 2019-2020 school year, under the supervision of Ms. Jasmin Minaya, Food Service Manager and Ms. Carmen Southward, District Director of Operations.

	Name (Last, First)		Name (Last, First)
a.	Perez, Janely (Substitute Cafeteria Worker Only)	c.	Vega, Katherine (Substitute Lunch Aide Only)
b.	Fernicola, Carolyn (Substitute Lunch Aide Only)		

- 47). Approval for the following to serve as Substitute Security Officer at an hourly rate of \$15.00 for the 2019-2020 school year, under the supervision of Mr. Tibor Kacso, District Chief of Security Personnel and Ms. Carmen Southward, District Director of Operations.

	Name (Last, First)
a.	Guerrero, Matthew

- 48). Approval for the following to serve as Substitute Custodians at an hourly rate of \$15.00, and Substitute Maintenance Workers at an hourly rate of \$18.25 for the 2019-2020 school year, under the supervision of Ms. Luis Carrillo, Operations Manager and Mr. Nicholas Crupi, Director of Buildings & Grounds.

	Name (Last, First)		Name (Last, First)
a.	Garcia Nin, Joanna (Substitute Custodian)	i.	Martinez, Anthony (Substitute Custodian)
b.	Moronta, Jose (Substitute Custodian)	j.	Pena, Fidel (Substitute Custodian)
c.	Gonzalez, Sergio (Substitute Custodian)	k.	Ferreira, Jose (Substitute Maintenance)
d.	Nunez, Roberto (Substitute Custodian)	l.	Aracena, Wendy (Substitute Maintenance)
e.	Rodriguez, Yeury (Substitute Custodian)	m.	Rodriguez, Matthew (Substitute Maintenance)
f.	Rodriguez, Joel (Substitute Custodian)	n.	Fuentes, Henry (Substitute Maintenance/Painter)
g.	Kucaba, Robert (Substitute Custodian)	o.	Esteves, Edeys (Substitute Maintenance)
h.	Lora, Teoniola (Substitute Custodian)	p.	Quiles, Jose (Substitute Maintenance/HVAC)

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

PER-18). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

49). Approval of the following transfers and/or change of assignments for the following staff for the 2019-2020 school year. **(Specified in Attachment)**

50). Approval to change the job title for the following staff member:

	Name (Last, First)	From	To	Effective
a.	Smith, Thomas	Dean of Students W. C. McGinnis School	Supervisor of Special Projects W. C. McGinnis School	12/01/2019

51). Approval to extend the agreement with School Human Resources Services, LLC for the provision of Human Resources Consulting Services at a cost of \$650/day for the period of November 1, 2019 through December 31, 2019, not to exceed fifteen (15) days. Under the supervision of Mr. Delvis Rodriguez, Assistant Superintendent of Administration.

52). Approval of the following salary adjustments. **(Specified in Attachment)**

53). Approval to terminate employee xxxx, effective November 21, 2019.

Lebron  
Motion

Iglesia  
Seconded

CARRIED UNANIMOUSLY

19). Old Business

Approval of the following revised Job Descriptions: **(Specified in Attachment)**

- Assistant Superintendent for Curriculum & Instruction
- Director of Personnel

<u>Iglesia</u>	<u>Lebron</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- A question was asked regarding the financial reports and money received for debt service.
- Mr. Jess explained that the district still has bonds that are outstanding which we need to pay. The funds reported on the financial reports are funds that are received from the State of New Jersey, who pays a portion of our debt service, or from the City of Perth Amboy who pays a portion of our debt service through taxes which were approved when the bonds were issued.
- A comment was made to please get the contract done.
- It was stated that a negotiations meeting is being held tomorrow with the AFT at 2:00 pm and every effort is being made for an equitable salary for all employees.
- Ms. Lebron thanked Mr. Convery for his service and wished everyone a Happy Holiday Season. For City events, volunteers are needed, it's a good way for students who need service hours, to get credit.
- Mr. Convery thanked everyone, it's hard to believe how quick things go. It's a credit to everyone in the district, the students and the staff. He will miss everyone.

<u>Iglesia</u>	<u>Lebron</u>	(To close old business)
Motion	Seconded	CARRIED UNANIMOUSLY

20). New Business

Approval of the following Job Description: **(Specified in Attachment)**

- Director of Professional Learning, Evaluation, and Assessment

<u>Iglesia</u>	<u>Lebron</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mr. Iglesias congratulated the people who won the election and welcomed Ms. Rodriguez to the Board.
- Ms. Marquez-Villafañe stated that November 20<sup>th</sup> is Educational Support Professional Development Day. Thanks to everyone and thank you to the staff at McGinnis and the admin for working and getting everything settled with the water main break. Thanks to the Superintendent's Office for keeping us up to date. Happy Holidays to all.
- If a committee chair does not have an answer to a question that they are being asked who do committee members speak with to get their answer? The President of the Board first, then the Superintendent.

- 24 -

- Mr. Jess than read the Ethics Letter pertaining to Mr. Puccio.

PHILIP D. MURPHY  
Governor  
SHEILA Y. OLIVER  
Lt. Governor



LAMONT O. REPOLLET, Ed.D.  
Commissioner

SCHOOL ETHICS COMMISSION

October 25, 2019

Rita Barone, Esq.  
Purcell Mulcahy Flanagan  
One Pluckemin Way  
P.O. Box 754  
Bedminster, NJ 07921

Geoffrey Stark, DAG  
Division of Law  
R.J. Hughes Justice Complex  
25 Market Street, P.O. Box 112  
Trenton, NJ 08625

SUBJECT: IN THE MATTER OF ISRAEL VARELA AND KENNETH PUCCIO, PERTH AMBOY BOARD OF EDUCATION, MIDDLESEX COUNTY, OAL DOCKET NOS. EEC-13642-12; EEC - 13643-12 AND EEC-13644-12, SEC DOCKET NOS. C17-12; C18-12 AND C21-12 (CONSOLIDATED)

Dear Counsel:

In accordance with the decisions issued by the School Ethics Commission (Commission) and the Commissioner of Education (Commissioner) in connection with the above-captioned matter, enclosed please find a Resolution of Suspension which the Commission adopted at a special meeting on October 25, 2019.

Pursuant to N.J.A.C. 6A:28-6.11(d), where the Commissioner imposes a penalty of censure, suspension or removal, a resolution shall be adopted at the Commission's next meeting following the Commissioner's decision, and shall be read at the next public meeting of the district board following its adoption, and posted in such places as the Perth Amboy Board of Education posts its public notices for thirty (30) days. Therefore, the Perth Amboy Board of Education is directed to read the enclosed Resolution at its next regularly scheduled public meeting, and to post it in such places as the Perth Amboy Board of Education posts its public notices for thirty (30) days.

After the Perth Amboy Board of Education has read the Resolution at its next public meeting, please confirm in writing with the Commission that it has done so by forwarding the minutes of the meeting at which it was read.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kathryn A. Whalen  
Director, School Ethics Commission

Enclosure

c: President, Perth Amboy Board of Education  
Derek Jess, Business Administrator  
Kyle Anderson, Interim Executive County Superintendent



*Before the School Ethics Commission  
Commissioner Decision No.: 273-19ASEC  
Agency Docket No.: 4-5/19A  
SEC Docket No.: C17-12, C18-12, and C21-12 (Consolidated)  
Resolution of Suspension (Respondent Puccio)*

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*In the Matter of Israel Varela and Kenneth Puccio,  
Perth Amboy Board of Education,  
Middlesex County*

---

*Whereas*, at all times relevant to the above-captioned consolidated matter, namely the 2011-2012, 2012-2013, and 2013-2014 school years (and currently), Kenneth Puccio (Respondent Puccio) was a school official, as defined in the School Ethics Act (Act), serving as a Board member of the Perth Amboy Board of Education (Board), located in Middlesex County; and

*Whereas*, the above-captioned consolidated matter arises from three (3) separate but related Complaints filed by two separate Complainants against Israel Varela (C17-12) (Respondent Varela), Respondent Varela (C18-12), and Respondent Puccio (C21-12); and

*Whereas*, at its meeting on September 25, 2012, the School Ethics Commission (Commission) adopted a decision finding probable cause to credit the allegations that Respondent Varela violated *N.J.S.A. 18A:12-24(b)* in Count 1 and Count 2, as well as *N.J.S.A. 18A:12-24.1(d)*, *N.J.S.A. 18A:12-24.1(e)*, and *N.J.S.A. 18A:12-24.1(h)* (in Count 1), and transmitting the matter docketed as **C17-12** to the Office of Administrative Law (OAL); and

*Whereas*, at its meeting on September 25, 2012, the Commission also adopted a decision finding probable cause to credit the allegations that Respondent Varela violated *N.J.S.A. 18A:12-24(b)* in Count 3; *N.J.S.A. 18A:12-24.1(d)*, *N.J.S.A. 18A:12-24.1(e)*, *N.J.S.A. 18A:12-24.1(i)*, and *N.J.S.A. 18A:12-24.1(j)* in Count 1, Count 2, and Count 4; *N.J.S.A. 18A:12-24.1(d)*, *N.J.S.A. 18A:12-24.1(e)*, and *N.J.S.A. 18A:12-24.1(i)* in Count 3; and transmitting the matter docketed as **C18-12** to the OAL; and

*Whereas*, at its meeting on September 25, 2012, the Commission additionally adopted a decision finding probable cause to credit the allegations that Respondent Puccio violated *N.J.S.A. 18A:12-24(c)* in Count 1; *N.J.S.A. 18A:12-24.1(d)*, *N.J.S.A. 18A:12-24.1(e)*, and *N.J.S.A. 18A:12-24.1(f)* in Count 1; *N.J.S.A. 18A:12-24.1(d)* and *N.J.S.A. 18A:12-24.1(e)* in Count 2; and transmitting the matter docketed as **C21-12** to the OAL; and

*Whereas*, at the OAL, the matters docketed as C17-12, C18-12, and C21-12 were consolidated, and hearings were conducted by Michael Antoniewicz, Administrative Law Judge (ALJ Antoniewicz) on multiple dates in 2015 through 2018; and

*Whereas*, the above-captioned consolidated matter was subsequently transferred to Jeff S. Masin, Administrative Law Judge (ALJ Masin) retired on recall, on October 30, 2018; and



*Whereas*, ALJ Masin issued his Initial Decision on February 19, 2019, and found that Respondent Varela violated *N.J.S.A.* 18A:12-24(b), *N.J.S.A.* 18A:12-24.1(d), and *N.J.S.A.* 18A:12-24.1(i) in connection with the visitor policy; Respondent Varela violated *N.J.S.A.* 18A:12-24.1(d), *N.J.S.A.* 18A:12-24.1(e), *N.J.S.A.* 18A:12-24.1(i), and *N.J.S.A.* 18A:12-24.1(j) in relation to the meetings with Hector Muniz; and Respondent Puccio violated *N.J.S.A.* 18A:12-24.1(d) and *N.J.S.A.* 18A:12-24.1(e) when he attended a meeting of the local American Federation of Teachers (AFT); and

*Whereas*, based on the findings of fact and legal conclusions in his Initial Decision, ALJ Masin recommended that Respondent Varela be censured, and that Respondent Puccio be suspended for sixty (60) days or, in lieu of suspension (or of some portion thereof), Respondent Puccio be replaced as Board President by another Board member chosen by the County Superintendent; and

*Whereas*, at a special meeting on May 2, 2019, the Commission voted to adopt ALJ Masin's findings of fact; adopt the legal conclusion that Respondent Varela violated *N.J.S.A.* 18A:12-24(b), *N.J.S.A.* 18A:12-24.1(d), and *N.J.S.A.* 18A:12-24.1(i) in connection with the visitor policy; to adopt the legal conclusion that Respondent Varela violated *N.J.S.A.* 18A:12-24.1(d), *N.J.S.A.* 18A:12-24.1(e), *N.J.S.A.* 18A:12-24.1(i), and *N.J.S.A.* 18A:12-24.1(j) in relation to the meetings with Mr. Muniz; and to adopt the legal conclusion that Respondent Puccio violated *N.J.S.A.* 18A:12-24.1(d) and *N.J.S.A.* 18A:12-24.1(e) when he attended a meeting of the local AFT; and

*Whereas*, at a special meeting on May 2, 2019, the Commission also voted to adopt the recommended penalty of censure for Respondent Varela; to modify the recommended penalty of suspension for sixty (60) days for Respondent Puccio to suspension for one (1) year; and to reject ALJ Masin's recommendation that, in lieu of suspension, Respondent Puccio should be removed as Board President; and

*Whereas*, on or about May 16, 2019, Respondent Puccio filed a Notice of Appeal of the Commission's decision with the Commissioner of Education (Commissioner); and

*Whereas*, Respondent Varela did not file a Notice of Appeal of the Commission's decision with the Commissioner; and

*Whereas*, by decision dated June 18, 2019, the Commissioner concurred with the Commission's decision finding that Respondent Varela violated multiple provisions of the Act (as set forth above), and also concurred with the penalty recommended by the Commission for Respondent Varela's violations of the Act (censure)<sup>1</sup>; and

*Whereas*, by decision dated October 17, 2019, the Commissioner found that the Commission's decision finding that Respondent Puccio violated *N.J.S.A.* 18A:12-24.1(d) and *N.J.S.A.* 18A:12-24.1(e) was supported by sufficient credible evidence, and that Respondent Puccio had not established that the Commission's decision was arbitrary, capricious, or contrary to law; and

*Whereas*, by decision dated October 17, 2019, the Commissioner concurred with the ALJ and found that a penalty of a sixty (60) day suspension was appropriate for Respondent Puccio's violations of the Act; and

---

<sup>1</sup> The Commission additionally notes that, due to the fact that Respondent Varela was no longer a Board member at the time the decision was rendered, a censure was the most severe penalty that could be imposed.

*Whereas, N.J.A.C. 6A:28-10.12(d) provides that for a penalty of censure, suspension or removal, a Resolution shall be adopted at the Commission’s next meeting following the Commissioner’s decision, and the Resolution shall be read at the Board’s next public meeting following adoption by the Commission, and shall be posted in such places as the Board posts its public notices for thirty (30) days; and*

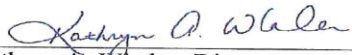
*Now Therefore Be It Resolved,* that the Commission adopts this Resolution stating that Respondent Puccio is hereby **SUSPENDED** as a school official for a **PERIOD OF SIXTY (60) DAYS** (from October 22, 2019, through December 21, 2019) as a penalty for having violated the cited provisions of the Act (as set forth above); and

*Be It Further Resolved,* that the Board is ordered to read this Resolution at its next regularly scheduled public meeting, and to post it in such places as the Board posts its public notices for a period of thirty (30) days; and

*Be It Further Resolved,* that the Board shall provide the Commission with the minutes, once adopted, from the meeting at which it reads the within Resolution.

  
Robert W. Bender, Chairperson  
School Ethics Commission

I hereby certify that the above Resolution was adopted by the School Ethics Commission at a special meeting on October 25, 2019.

  
Kathryn A. Whalen, Director  
School Ethics Commission

- Ms. Vazquez provided condolences to those employees who lost someone over the past month.
- Ms. Marquez-Villafañe stated that last board meeting was not posted on the website.

<u>Iglesia</u>	<u>Lebron</u>	(To close new business)
Motion	Seconded	CARRIED UNANIMOUSLY

21). Open to the Public

- Public member #1 - congratulations to the students and parents for the awards this evening. Education always comes first, congratulations to Ms. Vazquez, Mr. Iglesias and Dr. Brown for a good job. Congratulations on the new awards and the school. Thank you Mr. Convery for your service. A question was asked about his wife being a sub in the 80’s. She was taken out of the district, there were some complaints, but we’re not sure what happened and would like a resolution to the issue.

<u>Iglesia</u>	<u>Lebron</u>	(To close public business)
Motion	Seconded	CARRIED UNANIMOUSLY

22). Motion to Adjourn at 8:50 pm.

<u>Iglesia</u>	<u>Convery</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

Respectfully Submitted,

Derek J. Jess  
School Business Administrator/  
Board Secretary  
DJJ/eh



## **Correspondence**

**13 - A - 1**

Location:  
50 West State Street  
Trenton, New Jersey

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

**STATE OF NEW JERSEY**  
DEPARTMENT OF THE TREASURY  
DIVISION OF PENSIONS AND BENEFITS  
(609) 292-7524 TRS 711 (609) 292-6683  
[www.nj.gov/treasury/pensions](http://www.nj.gov/treasury/pensions)

ELIZABETH MAHER MUOIO  
*State Treasurer*

JOHN D. MEGARIOTIS  
*Acting Director*

October 16, 2019

ROSEMARIE GRAGNANO

RE: PERS, 1041851

To: Retiree  
From: Bureau of Retirements  
Subject: Notice of Retirement Approval

Congratulations on your retirement. The Board of Trustees, at their regular meeting on October 16, 2019, approved your application for Service Retirement effective January 1, 2020. (In accordance with your selection of the MAXIMUM retirement option which provides no survivor's benefit).

In accordance with law, you have until thirty days after (A) the effective date of your retirement, or (B) the date your retirement was approved by the Board of Trustees, whichever is the later date, to make any changes to your retirement. Also, your first check cannot be mailed until after this thirty day period. However, the benefit will be retroactive to the original effective date of your retirement. Please allow an additional period for the disbursement and delivery of the check by the federal postal authorities.

If you are considering working after retirement, you should be aware of the restrictions imposed by law and regulations governing post-retirement employments. It is your responsibility to inform your prospective employer that you are receiving retirement benefits from a New Jersey public retirement system, and to understand the impact employment will have on those retirement benefits. In some instances, your retirement benefits may be suspended or even cancelled entirely, and if this occurs, you will be responsible for the repayment of any benefits you were not entitled to receive. You may also be required to re-enroll in your former retirement system or a different retirement system, and make pension contributions to that system. Please read Fact Sheet #86 regarding Post-Retirement Employment Restrictions located on the Division of Pensions and Benefits' website:

<http://www.nj.gov/treasury/pensions/documents/factsheets/fact86.pdf>

Upon reading Fact Sheet #86, if you have any additional questions regarding return to public employment, please contact the Office of Client Services at (609) 292-7524.

CC: Employer  
PERTH AMBOY BD OF ED  
178 BARRACKS ST  
PERTH AMBOY NJ 08861





**FIELD TRIPS FOR BOARD APPROVAL ON NOVEMBER 21, 2019**

**FIELD TRIPS FOR BOARD APPROVAL ON NOVEMBER 21, 2019**

**16 - Item #1**

**Board Meeting November 21, 2019**

[illegible]

**SCHEDULE B**  
**COMPENSATION**

1. Physician shall be compensated at an hourly rate \$50.00 per hour for all supervision of and consultation with advanced practice nurses by electronic means including but not limited to telephone and facsimile.
2. Physician shall be compensated on a per chart/record basis for periodic review, of charts and records of students of the Perth Amboy School District generated by advanced practice nurses at the rate of \$15.00 per chart.
3. Physician shall be compensated \$3,000 for the initial preparation and execution of joint protocol pursuant to N.J.A.C. 13:35-6.6 and 13:37-6.3.

Thereafter, Physician shall be compensated \$1,500 for annual review of joint protocols.

Physician shall be compensated \$750 for periodic revision of joint protocols pursuant to NJAC 13.35-6.6(b)(4) which requires that joint protocols be updated to reflect changes in practice, skills of the advanced practice nurse, frequency of records review, and reference materials containing practice guidelines or accepted standards of practice.



- Provide student physical examinations
- Review Nurses Standing orders
- Consults and review district policies and procedures as related to health services
- Write prescriptions for medical supplies
- Authorize tuberculin testing
- Review/verify as needed, reports and orders from private physicians regarding student health concerns
- Provide consultation and advised in case of medical emergencies and special health care need and technology supported medically fragile children
- Review and approve Do Not Resuscitate (DNR) orders and instruction to school staff

The following services are on a per case basis:

- Working papers \$150.00/session
- Special education student physicals \$40.00
- Student drug screen physicals \$40.00
- Review of student drug screenings \$10.00
- Extracurricular activity/athletic physicals \$25.00

**James J. Flynn School**

**2019-2020 Staff/ AM/PM School Supervision-Posting #4714**

Employee Name	James J. Flynn School	Position	Posting #4714 AM/PM Supervision Name	Account Number	Rate of Pay	Effective Dates:	Hours AM-PM 7:30am-8:30am 3:05am -4:00pm or as needed Busing: Am & PM As needed
Alfano, Christine	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Conquest, Christine	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Glennon, Katelyn	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Mallon, Lauren	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Maskowitz, Amanda	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Palmer, Rachel	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Wlodarczyk, Meghann	James J. Flynn School	Teacher	Am/Pm Supervision	15-120-100-101-1-0000-09	\$40.00	2019-2020 School Year	"
Bromirski, Thomas	James J. Flynn School	Paraprofessional	Am/Pm Supervision	15-190-100-106-1-0000-09	\$29.00	2019-2020 School Year	"
Kun, Brian	James J. Flynn School	Paraprofessional	Am/Pm Supervision	15-190-100-106-1-0000-09	\$29.00	2019-2020 School Year	"
Jackson, Theolinda	James J. Flynn School	Paraprofessional	Am/Pm Supervision	15-190-100-106-1-0000-09	\$29.00	2019-2020 School Year	"
Rhodes, Kathleen	James J. Flynn School	Paraprofessional	Am/Pm Supervision	15-190-100-106-1-0000-09	\$29.00	2019-2020 School Year	"



# Personnel

## 18 – Item #15

### 19/20 SY CPI Training

Last Name	First Name	School	Position	Program	Account #	Rate of	Hours	Dates
Ariza Liz	Kathrine	Richardson	Nontraditional School Psychologist	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Carballo	Anabelle	PAHS-MC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Clark	William	PAHS-MC	BD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Collier	Kim	Richardson	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Garcia	Andrea	Richardson	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Gogolin	Amanda	PAHS-MC	SPED Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Grant	Lawson	McGinnis	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Hernandez	Heather	Cruz	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Hernandez-Nunez	Geraldine	Shull	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Jofre	Virginia	Richardson	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Laboy	Yvonne	Richardson	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Lopez	Maria	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Lopez	Artilia	Cruz	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Lopez	Carol	Shull	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Lugo Polonia	Emily	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Manso	Iris	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Marcellus	Latasha	Patten	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Marte	Ana	PAHS-EC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Medina	Angelina	Patten	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Mohammed	Katherine	PAHS-MC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Montalvo	Samantha	Patten	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Moreira	Ana Yvite	School tbd	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Muller	Katie	Patten	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Munoz	Yasmin	Cruz	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Nieves	Maritz	Patten	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Noel	Saskia	Richardson	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
O'Hara	John	PAHS-EC	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Patterson	Branden	PAHS-EC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Peralta	Yonnira	Richardson	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Pilla	Allison	PAHS-EC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Ramos	Angelina	McGinnis	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Rivera	Nilsson	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Rivera	Nancy	PAHS-MC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Rosario	Sylvia	Richardson	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Rossi	Pam	McGinnis	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Ruisi	Nicole	Flynn	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Russo	Diana	PAHS-SC	SAC	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Sanchez	Blanca	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Sanchez	Migdali	PAHS-MC	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Sutton	Dennis	McGinnis	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Toala	Marina	Shull	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Velez	Maria	Hmieleski	PSD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Vento	Adolfo	McGinnis	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Viscaino	Sadie	McGinnis	LLD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Walker	Lisa	Hmieleski	PSD Teacher	CPI 2 day Training	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Woroniccki	Eric	PAHS-MC	LLD Para	CPI 2 day Training	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	11/23, 12/7, 12/14, 1/4
Alicea	Gisela	Patten	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Atkins	Sean	McGinnis	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Barfield	Wilma	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Benslök	Jennifer	Shull	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Bishop	Brad	PAHS-MC	BD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18



# 19/20 SY CPI Training

Last Name	First Name	School	Position	Program	Account #	Rate of	Hours	Dates
Bowman	Amanda	Wilentz	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Bromski	Tom	Flynn	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Clark	Damon	PAHS-MC	BD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Criley	Jennifer	McGinnis	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Daniels	Michelle	Wilentz	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Davilla	Christine	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
DeLuca	Elizabeth	PAHS-MC	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Drotar	Barbara	Wilentz	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Durso	Anita	Flynn	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Eberhardt	Sandra	McGinnis	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Evangeliou	Ridvana	PAHS-MC	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Francisco	Diana	Patten	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Guevara	Jessica	Richardson	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Gumbs	Jeffrey	PAHS-EC	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Hernandez	Teresa	Shull	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Hughes	Johanna	McGinnis	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Iacuzio	Caterina	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Jones	Barleen	PAHS-MC	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Lopez	Suzi	Flynn	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Louis	Melissa	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Maldonado	Sonia	PAHS-MC	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Martin	Amanda	Shull	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Martinez	Jessmarie	Flynn	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
McEmery	Michelle	Cruz	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Mercardo	Jennifer	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Merrell	Brooke	Cruz	PSD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Novio (Lourdes)	Maria	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Nunez	Gilfrank	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Orsen	Lisa	PAHS-MC	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Perez	Diana	McGinnis	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Plaza	Marina	Hmieski	PSD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Pratts	Marisol	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Rivera	Neida	Cruz	PSD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Rodriguez	Andrea	Flynn	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Rodriguez	Dana	Flynn	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Ruiz	Lindsey	Flynn	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Santos	Ana	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Stinga	Enrique	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Taylor	Ramona	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Thanos	Frederick	Cruz	PSD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Torres	Annette	Shull	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Treisky	Jill	McGinnis	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Troisi	Tara	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Vaquero	Cecilia	Richardson	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Veletz	Damon	Shull	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Zecca	Tara	Richardson	LLD Teacher	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$35.00/hr	8:30 am - 4:00 pm	1/11, 1/18
Zulin	Patricia	McGinnis	LLD Para	CPI 1 Day Refresher	11-150-100-320-0-0000-16	\$29.00/hr	8:30 am - 4:00 pm	1/11, 1/18

**Personnel**  
**18 – Item #16**

**CPI Instructor Compensation 2019/2020**

Employee Name	School	Position	Dates	Rate of Pay	Account #	Hours
Bortman, Rebecca	District	BCBA	11/23, 12/7, 12/14, 1/4, 1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Colangelo, Tamara	Shull	Social Worker	11/23, 12/7, 12/14, 1/4	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Jaramillo, Lina	McGinnis	SAC	11/23, 12/7, 1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Novak, Jennifer	District	BCBA	11/23, 12/7, 12/14, 1/4, 1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Rendiero, Jennifer	Flynn	Social Worker	12/14, 1/4, 1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Rojas, Abiezel	Main Campus	School Psychologist	12/14, 1/4, 1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Skoryk, Arielle	Shull	Non Traditional School Psychologist	11/23, 12/7, 12/14, 1/4	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Pretico Grazielle	Flynn	Non Traditional School Psychologist	11/23, 12/7, 12/14, 1/4	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Saint Cyr, Jessica	Ceres	School Psychologist	12/7	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Howell, Janaya	Wilentz	Non Traditional School Psychologist	11/23, 1/4	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Raymond, Jesse	Ceres	Non Traditional School Psychologist	1/11, 1/18	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm
Laffey, Kimberly	PAHS	SAC	1/4	\$40.00/hr	11-150-100-101-0-0000-16	8:30 am - 4:00 pm



**Personnel**  
**18 – Item #17**

**Security Officers - CPI Training**

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Jason Nieves	McGinnis	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$34.67	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Marcos Diaz	Ceres	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$46.58	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Roberto Rodriguez	Hmieleski	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$46.58	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
David Grey	Admin. Building	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$45.29	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Tyson Hammary	Cruz	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$36.95	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Pedro Roman	Wilentz	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$46.58	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Mirta Rios	Cruz	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$46.58	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Eric Marmolejos	Shull	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$33.98	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Carmelo Melendez	Lopez	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$36.95	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day
Victor Castillo	East Campus	Security Officer	CPI Training	11-000-223-110-0-0000-35	\$33.98	11/23/19, 12/7/19, or 1/11/20 Inclement Weather: 12/14/19, 1/4/20, or 1/18/20	not to exceed 7 hours per day

**Personnel****18 – Item #19****Lunch Duty**

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Boykins, Katrica	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Davison, Joe	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Drugos, Heather	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Dunn, Ja'mon	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Elmahalawy, Ayatt	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Encarnacion, Jamie	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Flam Michal	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Gordon, John	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Jamedar, Peyman	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Johnson, Channon	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Kaplan, Alex	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Kelly,Fiona	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Kogut, Kelly	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Kennedy, James	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Leonardis, Gino	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Loayza, Rosa	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Lopez, Julio	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period



## Lunch Duty

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Nogueira, Jorge	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Okeefe, Marisol	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Pribula, Ted	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Riggins, Elisa	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Rodriguez, Alex	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Romano, Melanie	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Hevalow-Harvey, Priscilla	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Sanchez, Elizabeth	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Sivili, Jenna	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Szpyhulsky, Alison	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Valente, Marilyn	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Valenti, Patricia	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Vega, Elyssa	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Verdia, Daniel	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Vizzacchero, Marybeth	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period
Wrabel, Tyrel	Shull	Teacher	Lunch Duty	15-120-100-101.1-0000-06 15-130-100-101.1-0000-06	\$ 35.00	11/22/19- 6/25/20	During Lunch Period



# William C. McGinnis

## Before/Afterschool Programs 2019-2020

**Personnel**  
**18 – Item #21**

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Todd Bauer	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Teresa Bounomo	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Robin Brumbaugh	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Kassandra Carelli	WCM	Counselor	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Jonathan Copeland	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Esther Cordova	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Ailin Cruz	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Myrna Cruz	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Elenor Gallis	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Stephanie Greene	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Courtney Guadagno	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Robert Iezzi	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Heidy Irizarry	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Jonathan Irizarry	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Jaime Lobban	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Danielle Nardone	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Stephanie Reyes	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Mark Rivera	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Ali Rodriguez	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Michelle Sciacca	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Yuderka Tejada	WCM	Counselor	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Jill Tretsky	WCM	Teacher	Before and Afterschool Program	15-130-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020
Kristen Weyrick	WCM	Teacher	Before and Afterschool Program	15-120-100-101-1-0000-04	\$40.00	November 22, 2019 - June 30, 2020

## Delayed Opening/Early Dismissal Team

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	AM/PM
Riggins, Elisa	Shull	Teacher	Delayed Opening /Early Dismissal Team	15-130-100-101.1-0000-06	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Dunn, Ja'mon	Shull	Teacher	Delayed Opening /Early Dismissal Team	15-130-100-101.1-0000-06	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Perez, Cecily	Shull	Teacher	Delayed Opening /Early Dismissal Team	15-130-100-101.1-0000-06	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Sabine, Janet	Shull	Teacher	Delayed Opening /Early Dismissal Team	15-130-100-101.1-0000-06	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Colangelo, Tamaro	Shull	Teacher	Delayed Opening /Early Dismissal Team	15-130-100-101.1-0000-06	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs



## Delayed Opening/Early Dismissal Team

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	AM/PM
Aileen Delgado	WCM	Teacher	Delayed Opening /Early DismissalTeam	15-130-100-101-1-0000-04	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Stephanie Reyes	WCM	Teacher	Delayed Opening /Early DismissalTeam	15-130-100-101-1-0000-04	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Ali Rodriguez	WCM	Teacher	Delayed Opening /Early DismissalTeam	15-130-100-101-1-0000-04	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs

PERTH AMBOY HIGH SCHOOL

DELAYED OPENING / EARLY DISMISSAL EMERGENCY TEAM

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	AM/PM
CURIA, MARISSA	PAHS-MAIN	TEACHER	Delayed Opening / Early Dismissal Team	15-140-100-101-1-0000-03	\$35 PER Pd.	11/22/19 - 06/25/20	Not to exceed 2 hrs
BEDIR, NAGLA	PAHS-MAIN	TEACHER	Delayed Opening / Early Dismissal Team	15-140-100-101-1-0000-03	\$35 PER Pd.	11/22/19 - 06/25/20	Not to exceed 2 hrs

## Recommendations Education Center Board Meeting

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Frank -

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Dr. Herbert N. Richardson 21st Century School  
2019-2020 Emergency Teams for Delayed Opening and Early Dismissal

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours/ Am or PM
Alvarez, Nayda	HNR	Teacher	Emergency Team	15-120-100-101.1-0000-10	\$35.00 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
*Serrano, Isabel	HNR	Teacher	Emergency Team	15-120-100-101.1-0000-10	\$35.00 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
Varela, Doris	HNR	Teacher	Emergency Team	15-120-100-101.1-0000-10	\$35.00 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
Nunez, Gilfrank	HNR	Paraprofessional	Emergency Team	15-190-100-106-1-0000-10	\$29.00 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
*Montalvo, Jean	HNR	Secretary	Emergency Team	15-000-240-105-1-0000-10	\$31.57 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
Rosa, Minelba	HNR	Secretary	Emergency Team	15-000-240-105-1-0000-10	\$22.88 per hr	11/22/19 - 06/25/20	Not to exceed 2 hrs
*Substitutes							

*Handwritten signature: K. Anderson*



# James J. Flynn School

## 2019-2020 Arrival/Dismissal Staff for Delayed Opening/Early Dismissal

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To) 2019-2020	Not to Exceed 2 Hour
Kehoe, Megan	James J. Flynn	Paraprofessional	Delayed Opening / Early Dismissal Emergency Team	15-190-100-106-0-0000-09	\$29.00	11/22/19-06/25/20	"
Kun, Brian	James J. Flynn	Paraprofessional	Delayed Opening / Early Dismissal Emergency Team	15-190-100-106-0-0000-09	\$29.00	11/22/19-06/25/20	"
Bromirski, Thomas	James J. Flynn	Paraprofessional	Delayed Opening / Early Dismissal Emergency Team	15-190-100-106-0-0000-09	\$29.00	11/22/19-06/25/20	"
Figuerola, Dorothy	James J. Flynn	Secretary	Delayed Opening / Early Dismissal Emergency Team	15-000-240-105-1-0000-09	\$32.14	11/22/19-06/25/20	"
Gallucci, Linda	James J. Flynn	Secretary	Delayed Opening / Early Dismissal Emergency Team	15-000-240-105-1-0000-09	\$37.00	11/22/19-06/25/20	"
Padalec, Amelia	James J. Flynn	Nurse	Delayed Opening / Early Dismissal Emergency Team	15-000-213-100-1-0000-09	\$35.00	11/22/19-06/25/20	"
Morgan, Lynne	James J. Flynn	Nurse	Delayed Opening / Early Dismissal Emergency Team	15-000-213-100-1-0000-09	\$35.00	11/22/19-06/25/20	"

## Delayed Opening/Early Dismissal Team 2019-2020 SY

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	AM/PM
Pam Mosko	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Ekaterini Georgoulas	RNW	Paraprofessional	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$29 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Jill Bachonski	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Elizabeth Crowley-Rivera	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Amanda Bowman	RNW	Paraprofessional	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$29 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Joel Polidura	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Donald Reid	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs
Moragn Stapelfeldt	RNW	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-18	\$40 per hour	11/22/19 - 06/25/20	Not to exceed 2 hrs

Rose M. Lopez School 2019-2020 Delayed Opening/Early Dismissal Team

*Signature*  
10/10/19

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours/ Am or PM
Apisa, Laura	Rose M. Lopez	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-14	\$35.00 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
Cruz, Jackelyn	Rose M. Lopez	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-14	\$35.00 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
Manley, Jordan	Rose M. Lopez	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-14	\$35.00 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
Medina, Anthony	Rose M. Lopez	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-14	\$35.00 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
O'Campo, Stephanie	Rose M. Lopez	Teacher	Delayed Opening /Early Dismissal Team	15-120-100-101-1-0000-14	\$35.00 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
Rodriguez, Celia	Rose M. Lopez	Secretary	Delayed Opening /Early Dismissal Team	15-000-240-105-1-0000-14	\$22.22 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
Nunez, Jahayra	Rose M. Lopez	Secretary	Delayed Opening /Early Dismissal Team	15-000-240-105-1-0000-14	\$21.80 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
*Villarini, Melissa	Rose M. Lopez	Secretary	Delayed Opening /Early Dismissal Team	15-000-240-105-1-0000-14	\$34.15 per hr	11/22/2019-6/25/2020	up to 2 hrs. Daily
*Substitutes							



# Delayed Opening/Early Dismissal Team for DLS 2019-2020 SY

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	AM/PM
Stephanie Sardina	DLS	Teacher	Delayed Opening /Early Dismissal Team	11-120-100-101-1-0000-13	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Nicole Ebony Facenda	DLS	Teacher	Delayed Opening /Early Dismissal Team	11-120-100-101-1-0000-13	\$35.00 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs
Frank Mugica	DLS	School Liaison	Delayed Opening /Early Dismissal Team	11-120-100-101-1-0000-13	\$34.35 per period	11/22/19 - 06/25/20	Not to exceed 2 hrs





Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Joselyn Lee	EJ Patten	Teacher	Delayed Opening/Early Dismissal Team	15-120-100-101.1-0000-05	\$35.00	11/22/19 -6/25/20	Not to exceed 2 hrs.
Denise Concepcion	EJ Patten	Teacher	Delayed Opening/Early Dismissal Team	15-120-100-101.1-0000-05	\$35.00	11/22/19 -6/25/20	Not to exceed 2 hrs.
Luis Acosta	EJ Patten	Teacher	Delayed Opening/Early Dismissal Team	15-120-100-101.1-0000-05	\$35.00	11/22/19 -6/25/20	Not to exceed 2 hrs.

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Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Astarita, Patricia	Shull	Teacher	ALC Coordinator	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Blockus, Jamie	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Boykins, Katrica	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Checorski, Irina	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Dickson, Kaywana	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Elmahalawy, Ayatt	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Granado, Karen	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Kaplan, Alex	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Loayza, Rosa	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Malone, Shealyn	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Martin, Amanda	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Mendis, Bermullage	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Novello, Michele	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Okeefe, Marisol	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Pais, Maxine	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Rodriguez, Francheska	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM



## ALC Program

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Szpyhulsky, Alison	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Valente, Marilyn	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Valenti, Patricia	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Vicente, Marita	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Villarreal, Julia	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Vizzacchero, Marybeth	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Warlick, Katheryn	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
Williams, Wendy	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM
	Shull	Teacher	ALC	15-130-100-101.1-0000-06	\$ 40.00	11/22/19 to 6/12/20	AM/PM



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Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours/ Am or PM
Sandra Camacho	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Jackelyn Cruz	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Jordan Manley	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
*Anthony Medina	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
*Laura Apisa	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
*Stephanie O'Campo	Rose M. Lopez	Teacher	Before/After Care (Bussing)	15-120-100-101-1-0000-14	\$40.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Olga Bolanos	Rose M. Lopez	Paraprofessional	Before/After Care (Bussing)	15-190-100-106-1-0000-14	\$29.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Mayra Gonzalez	Rose M. Lopez	Paraprofessional	Before/After Care (Bussing)	15-190-100-106-1-0000-14	\$29.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Esperanza Palacios	Rose M. Lopez	Paraprofessional	Before/After Care (Bussing)	15-190-100-106-1-0000-14	\$29.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Arlene Sharir-Jacobs	Rose M. Lopez	Paraprofessional	Before/After Care (Bussing)	15-190-100-106-1-0000-14	\$29.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
Milagros Soto	Rose M. Lopez	Paraprofessional	Before/After Care (Bussing)	15-190-100-106-1-0000-14	\$29.00 per hr	11/11/2019-6/25/2020	up to 2 hrs. Daily
*Substitutes							



William C. McGinnis

**Personnel**  
**18 – Item #30**

**Hall/Bathroom & Recess Lunch Duties**

Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Nereida Alvarez	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Todd Bauer	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jenny Boggs-Cristallo	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Teresa Bounomo	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Robin Brumbaugh	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Margaret Burns	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Richard Burzynski	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Yolanda Cajas	WCM	Counselor	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
David Cardona	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Kassandra Carelli	WCM	Counselor	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jonathan Copeland	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Esther Cordova	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Ailin Cruz	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Myrna Cruz	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Aileen Delgado	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jaime Fazzina	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Emily Figueroa-Rios	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Julia Fluck	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Elenor Gallis	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
William Grant	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020



Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Stephanie Greene	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Courtney Guadagno	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Johanna Hughes	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Robert Iezzi	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Heidy Irizarry	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jaime Lobban	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Kevin McGee	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Danielle Nardone	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jenilee Orlando	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Alison Press	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jonathan Ramirez	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jennifer Renda	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Stephanie Reyes	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
John Riley	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Mark Rivera	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Paulina Robertson	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Ali Rodriguez	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Liliana Russo	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Marc Taras	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Cheryl Taylor	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Yuderka Tejada	WCM	Counselor	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Jill Tretsky	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020



Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Lawrence Valante	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Ylva Valverde	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Edgardo Vazquez	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Sadie Viscaino	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Lorraine Warman	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Kristen Weyrick	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Kristen Weyrick	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Maranda Wolff	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-130-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020
Victoria Zakrzewski	WCM	Teacher	Hall/Bathroom & Recess Lunch Duties	15-120-100-101-1-0000-04	\$35.00	November 22, 2019 - June 30, 2020

**William C. McGinnis School**  
**Advisors**  
**2019-2020**

Employee name	School	Position	Program Name	Account Number	Rate of Pay (Stipend)	Dates (From-To)	Hours AM or PM
Juan Mendoza	WCM	Teacher	Band Director	15-401-100-100-0-0000-04	\$ 4,675.00	11/22/19 - 6/30/20	Both
Heidy Irizarry	WCM	Teacher	Assistant Band Director	15-401-100-100-0-0000-04	\$ 2,250.00	11/22/19 - 6/30/20	Both
Emily Figueroa-Rios	WCM	Teacher	Assistant Band Director	15-401-100-100-0-0000-04	\$ 2,250.00	11/22/19 - 6/30/20	Both
Jenny Boggs	WCM	Teacher	8th Grade Advisor	15-401-100-100-0-0000-04	\$ 2,200.00	11/22/19 - 6/30/20	Both
Joanna Parlamis	WCM	Teacher	8th Grade Advisor	15-401-100-100-0-0000-04	\$ 2,200.00	11/22/19 - 6/30/20	Both
Dr. Ian Cruz	WCM	Teacher	Chorus Director	15-401-100-100-0-0000-04	\$ 2,550.00	11/22/19 - 6/30/20	Both
Stephanie Greene	WCM	Teacher	Student Council	15-401-100-100-0-0000-04	\$ 1,215.00	11/22/19 - 6/30/20	Both
Teresa Buonomo	WCM	Teacher	Newsletter Advisor	15-401-100-100-0-0000-04	\$ 1,617.50	11/22/19 - 6/30/20	Both
Jaime Lobban	WCM	Teacher	Newsletter Advisor	15-401-100-100-0-0000-04	\$ 1,617.50	11/22/19 - 6/30/20	Both
Kassandra Carelli	WCM	Counselor	Big Brother/Big Sister Advisor	15-401-100-100-0-0000-04	\$ 1,500.00	11/22/19 - 6/30/20	Both
Jenny Boggs	WCM	Teacher	TV Production Advisor	15-401-100-100-0-0000-04	\$ 930.00	11/22/19 - 6/30/20	Both
Lisa Vassallo	WCM	Teacher	Play Director/Producer	15-401-100-100-0-0000-04	\$ 3,520.00	11/22/19 - 6/30/20	Both
Oliver Diaz	WCM	Home School Liaison	Cadets Advisor	15-401-100-100-0-0000-04	\$ 1,175.00	11/22/19 - 6/30/20	Both
Oliver Diaz	WCM	Home School Liaison	Technical Stage Director	15-401-100-100-0-0000-04	\$ 1,795.00	11/22/19 - 6/30/20	Both
Dorothy Ostermann	WCM	Teacher	Advisor Art Club	15-401-100-100-0-0000-04	\$ 1,205.00	11/22/19 - 6/30/20	Both
Kristin Weyrick	WCM	Teacher	Junior Honor Society	15-401-100-100-0-0000-04	\$ 405.00	11/22/19 - 6/30/20	Both
Kimberly Singh	WCM	Teacher	Junior Honor Society	15-401-100-100-0-0000-04	\$ 405.00	11/22/19 - 6/30/20	Both
Danielle Papa	WCM	Teacher	Yearbook Advisor	15-401-100-100-0-0000-04	\$ 1,617.50	11/22/19 - 6/30/20	Both
Jenny Boggs	WCM	Teacher	Yearbook Advisor	15-401-100-100-0-0000-04	\$ 1,617.50	11/22/19 - 6/30/20	Both



Employee name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)	Hours
Skoryk, Arielle	Shull	Advisor	Big Brother Big Sister	15-130-100-101.1-0000-06	\$ 1,500.00	11/22/19-6/25/20	AM/PM
Astarita, Patricia	Shull	Advisor	Yearbook	15-401-100-100.0-0000-06	\$ 3,235.00	11/22/19-6/25/20	AM/PM
Lin, Katherine	Shull	Advisor	TV Production	15-401-100-100.0-0000-06	\$ 930.00	11/22/19-6/25/20	AM/PM
Osborne, Katherine	Shull	Advisor	Play Director/Producer	15-401-100-100.0-0000-06	\$ 3,520.00	11/22/19-6/25/20	AM/PM
Filomeno, Allison	Shull	Advisor	Set Designer-Musical	15-401-100-100.0-0000-06	\$ 1,795.00	11/22/19-6/25/20	AM/PM
Dewitt, Ashely	Shull	Advisor	Vocal Director-Musical	15-401-100-100.0-0000-06	\$ 1,795.00	11/22/19-6/25/20	AM/PM
Dewitt, Ashely	Shull	Advisor	Chorus Director	15-401-100-100.0-0000-06	\$ 2,550.00	11/22/19-6/25/20	AM/PM
Johnston, Patricia	Shull	Advisor	Art Club	15-401-100-100.0-0000-06	\$ 1,205.00	11/22/19-6/25/20	AM/PM
Martin, Amanda	Shull	Advisor	Student Council	15-401-100-100.0-0000-06	\$ 1,215.00	11/22/19-6/25/20	AM/PM
Davila, Christine	Shull	Advisor	Poetry Club	15-401-100-100.0-0000-06	\$ 1,175.00	11/22/19-6/25/20	AM/PM
William, Wendy	Shull	Advisor	8th Grade	15-401-100-100.0-0000-06	\$ 2,200.00	11/22/19-6/25/20	AM/PM
Riggins, Elisa	Shull	Advisor	8th Grade	15-401-100-100.0-0000-06	\$ 2,200.00	11/22/19-6/25/20	AM/PM
Pais	Shull	Advisor	Journalis Club	15-401-100-100.0-0000-06	\$ 1,175.00	11/22/19-6/25/20	AM/PM
Gronert, John	Shull	Advisor	Band Instructment	15-401-100-100.0-0000-06	\$ 4,675.00	11/22/19-6/25/20	AM/PM
Sabine, Janet	Shull	Advisor	Band Assistant	15-401-100-100.0-0000-06	\$ 2,250.00	11/22/19-6/25/20	AM/PM

**18-Item #39**

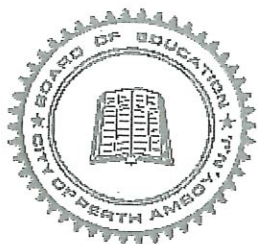
## Assistant Coaches (Winter)

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**Special Services - 2019/2020 SY**

School	Employee Name	Position	Program Name	Account Number	Rate of Pay	Hours
District	De La Cruz, Liliana	Home Liaison	Childcare & Translation Services for SEPAG Parent Meeting	11-000-219-110-0-0000-16	\$35.23/hr	After
Wilentz	Bowman, Amanda	Para	Childcare & Translation Services for SEPAG Parent Meeting	11-000-219-110-0-0000-16	\$29.00/hr	After
McGinnis	Rosi Dos Reis, Pamela	Para	Childcare & Translation Services for SEPAG Parent Meeting	11-000-219-110-0-0000-16	\$29.00/hr	After



# Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street

Perth Amboy, NJ 08861

(732) 376-6200

**Personnel**  
**18 – Item #49**

**Mr. Delvis Rodriguez**

Assistant Superintendent of Administration

Ext. 30-141

Fax: (732) 638-1049

Date: October 11, 2019

To: Dr. David Roman  
Superintendent of Schools

From: Mr. Delvis Rodriguez  
Director of Personnel & Evaluation

Re: Agenda Item

*[Handwritten signature]*  
10/28/19

Please recommend the following for Board of Education approval on the November 21, 2019 Agenda.

**The transfer and/or change of assignment of the following staff for the 2019-2020 school year:**

<b>TRANSFERS/CHANGE OF ASSIGNMENTS - 2019-2020</b>			
<b>Name (Last, First)</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
Rosenthal, Gregory	RISC - S. E. Shull School	In School Detention Teacher - PAHS-Main	1/2/2020
Graenert, Amarilis Elia	Bilingual/ESL Resource Specialist – W. C. McGinnis School	English/Language Arts Teacher (Gr. 6 & 7) – Dual Language School	11/19/2019
Candelaria, Michelle	Elementary Teacher - R. M. Lopez School	Media Specialist - R. M. Lopez School	On or before 1/21/2020
Umana Vargas, Mario	ESL Teacher – S. E. Shull School	ESL Teacher – W. C. McGinnis School	11/11/2019
Cook, Joanne	ESL Teacher – S. E. Shull School	ESL Teacher – W. C. McGinnis School	11/11/2019
Sanchez-Fernandez, Ginia	Level II Secretary - Bilingual Office	Level I Secretary - Bilingual Office	11/25/2019
Rivera, Rafael	Special Worker - PAHS	Special Worker - W.C. McGinnis	9/1/2019
Morales, Gabriel	Special Worker - W.C. McGinnis School	Special Worker - PAHS-Main	9/1/2019
Ferreira, Antonio	Technology Support Specialist – Dual Language School	Technology Support Specialist – Flynn School/Dual Language School	11/21/2019
Lopez, Yvette	Technology Support Specialist – J. J. Flynn School	Technology Support Specialist – PAHS	11/21/2019
Phillips, Ryan	Technology Support Specialist – PAHS	Technology Support Specialist - R. N. Wilentz School	11/21/2019
Clemonts III, Levi	Technology Support Specialist – R. N. Wilentz School	Technology Support Specialist – School #7	11/21/2019





# Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street  
Perth Amboy, NJ 08861  
(732) 376-6200

**Personnel**  
**18 – Item #52**

**Mr. Delvis Rodriguez**  
Assistant Superintendent of Administration

Ext. 30-151/30-152  
30-153/30-154  
Fax: (732) 638-1007

October 25, 2019

## **AGENDA: November 21, 2019**

To: The Honorable Members of the Board of Education  
From: Mr. Delvis Rodriguez   
Assistant Superintendent of Administration

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	Location	Salary-From	Salary-To	Reason for Change	Effective Date
Ruth Sanabria	East Campus	\$69,300.00	\$78,800.00	Full EDPA Stipend	10/9/2019
Lisa McLaughlin	East Campus	\$65,250.00	\$55,750.00	Removal of EPTA Stipend	10/9/2019
Erica Abreu	South Campus	\$61,500.00	\$71,000.00	Full EDPA Stipend	10/9/2019
Larry Ellam	South Campus	\$69,500.00	\$60,000.00	Removal of EPTA Stipend	10/9/2019
Janet Greve	South Campus	\$62,800.00	\$72,300.00	Full EDPA Stipend	10/9/2019
Victoria Hathaway	South Campus	\$59,750.00	\$50,250.00	Removal of EPTA Stipend	10/9/2019
Catarina Iacuzio	S.E. Shull	\$48,020.00	\$56,020.00	Full Bus Stipend	11/22/2019
Carol Lopez	S.E. Shull	\$46,885.00	\$54,885.00	Full Bus Stipend	11/22/2019
Iris Maizonet-Ruiz	S.E. Shull	\$52,160.00	\$60,160.00	Full Bus Stipend	11/22/2019
Mark Parkhurst	S.E. Shull	\$47,200.00	\$55,200.00	Full Bus Stipend	11/22/2019
Ana Santos	S.E. Shull	\$49,175.00	\$57,175.00	Full Bus Stipend	11/22/2019
Enrique Stinga	S.E. Shull	\$42,800.00	\$50,800.00	Full Bus Stipend	11/22/2019
Marina Toala	S.E. Shull	\$49,495.00	\$57,495.00	Full Bus Stipend	11/22/2019
Tara Troisi	S.E. Shull	\$39,815.00	\$47,815.00	Full Bus Stipend	11/22/2019
Damian Velez	S.E. Shull	\$46,995.00	\$54,995.00	Full Bus Stipend	11/22/2019
Daniel Torres	PAHS	\$37,515.00	\$45,515.00	Full Bus Stipend	11/22/2019
Ridvana Rodriguez	PAHS	\$51,135.00	\$59,135.00	Full Bus Stipend	11/22/2019
Sonia Maldonado	PAHS	\$46,995.00	\$54,995.00	Full Bus Stipend	11/22/2019
Michael McEnerney	PAHS	\$43,340.00	\$51,340.00	Full Bus Stipend	11/22/2019
Nancy Rivera	PAHS	\$46,995.00	\$54,995.00	Full Bus Stipend	11/22/2019
Migdali Sanchez	PAHS	\$51,135.00	\$59,135.00	Full Bus Stipend	11/22/2019
Jacqueline Nunez	South Campus	\$50,000.00	\$50,700.00	BA/1 to BA/3	9/1/2019
Cynthia Custodio	School #7	\$46,995.00	\$54,995.00	Full Bus Stipend	10/21/2019
Maira Arias	School #7	\$53,875.00	\$45,875.00	Removal of Full Bus Stipend	10/21/2019

Ana Cruz	Ignacio Cruz	\$41,515.00	\$37,515.00	Removal of 1/2 Bus Stipend	10/21/2019
Christine Allan	S.E. Shull	\$105,585.00	\$106,205.00	30 yrs. Teacher Long.	11/1/2019
Mirta Rios	Ignacio Cruz	\$53,695.00	\$54,650.00	20 yrs. SRP Long.	10/16/2019
Yirenni Hernandez	E. Hmielecki	\$51,340.00	\$53,265.00	7 yrs. Para Long.	10/16/2019
Jurgita Katkauskaitė	Shull	\$68,650.00	\$74,150.00	MA Degree	11/1/2019
Heather Hernandez	Ignacio Cruz	\$52,160.00	\$60,160.00	Full Bus Stipend	11/22/2019
Norma Valenzuelz	School #7	\$43,695.00	\$51,695.00	Full Bus Stipend	11/22/2019
Orlando Abreu	S.E. Shull	\$51,600.00	\$61,100.00	Full EDPA Stipend	11/22/2019
Mical Flam	S.E. Shull	\$57,100.00	\$66,600.00	Full EDPA Stipend	11/22/2019
Katherine Lin	S.E. Shull	\$57,600.00	\$67,100.00	Full EDPA Stipend	11/22/2019
Julio Lopez	S.E. Shull	\$55,750.00	\$65,250.00	Full EDPA Stipend	11/22/2019
Hector Aponte	Maintenance Dept.	\$45,782.00	\$47,382.00	Night Stipend	12/1/2019
Rolberto Guzman	Maintenance Dept.	\$44,134.00	\$45,734.00	Night Stipend	12/1/2019
Carlos Basurto	Maintenance Dept.	\$46,238.00	\$47,838.00	Night Stipend	12/1/2019
Tomas Torres	E.J. Patten	\$49,175.00	\$57,175.00	Full Bus Stipend	11/22/2019
Gisela Alicea	E.J. Patten	\$51,135.00	\$59,135.00	Full Bus Stipend	11/22/2019
Diane Francisco	E.J. Patten	\$50,200.00	\$58,200.00	Full Bus Stipend	11/22/2019
Maira Velez	E.J. Patten	\$38,525.00	\$46,525.00	Full Bus Stipend	11/22/2019
Roberto Morales	PAHS	\$93,740.00	\$88,040.00	Removal of EPTA Stipend	10/7/2019
Yesenia DeJesus	PAHS	\$50,250.00	\$59,750.00	Full EPTA Stipend	10/21/2019
Paul Fraraccio	PAHS	\$86,650.00	\$96,150.00	Full EPTA Stipend	9/23/2019
Maureen Guzman	PAHS	\$79,112.00	\$88,612.00	Full EPTA Stipend	10/21/2019
Nelly Lips	PAHS	\$79,112.00	\$88,612.00	Full EPTA Stipend	10/21/2019
Elena Munoz	PAHS	\$57,700.00	\$67,200.00	Full EPTA Stipend	10/21/2019
Tricia O'Grady	PAHS	\$86,650.00	\$96,150.00	Full EPTA Stipend	10/21/2019
Migdal Tineo-Duate	PAHS	\$50,250.00	\$59,750.00	Full EPTA Stipend	10/21/2019
Noemi Tirado	PAHS	\$68,650.00	\$78,150.00	Full EPTA Stipend	10/21/2019
Maritza Ubillus	PAHS	\$68,650.00	\$78,150.00	Full EPTA Stipend	10/21/2019
Engy Aly	R.N. Wilentz	\$59,150.00	\$64,650.00	MA Degree	11/16/2019
Dina Pla	H.N. Richardson	\$47,835.00	\$51,135.00	15 yrs. Para Long.	11/1/2019
Claudine Bishop	R.N. Wilentz	\$86,650.00	\$88,040.00	20 yrs. Teacher Long.	11/1/2019
Irma Padilla	A.V. Ceres	\$57,985.00	\$58,355.00	20 yrs. Secretary Long.	11/1/2019
Nancy Zupko	R.M. Lopez	\$46,995.00	\$48,020.00	20 yrs. Para Long.	11/1/2019
Migdali Sanchez	PAHS	\$13.00	\$16.00	Painter Supervisor Rate	11/1/2019
Eric Woroniecki	South Campus	\$39,815.00	\$43,815.00	1/2 Bus Stipend	11/22/2019
Helmin Caba	South Campus	\$38,915.00	\$42,915.00	1/2 Bus Stipend	11/22/2019
Jeffrey Gumbs	East Campus	\$44,960.00	\$52,960.00	Full Bus Stipend	11/22/2019
Ana Marte	East Campus	\$42,045.00	\$46,045.00	1/2 Bus Stipend	11/22/2019
Vicenta Medina	W.C. McGinnis	\$52,040.00	\$53,040.00	15 yrs. Custodian Long.	11/16/2019
Esther Huiza	J.J. Flynn	\$44,960.00	\$46,885.00	7 yrs. Para Long.	11/16/2019
Michael McEnerney	PAHS	\$51,340.00	\$53,265.00	7 yrs. Para Long.	11/16/2019
Madelyn Perez de Gonzalez	E.J. Patten	\$25,625.00	\$27,600.00	Boiler License	11/16/2019



***JOB DESCRIPTION******PERTH AMBOY  
BOARD OF EDUCATION*****ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION****QUALIFICATIONS:**

1. Possession of New Jersey School Administrator Certificate and/or Supervisor Certificate.
2. Hold a Master's Degree or higher from an accredited college or university. Doctorate preferred.
3. Ten (10) years of public school certified employment with no fewer than five (5) years in administration.
4. A proven track record in developing and implementing instructional programs for an exceptionally diverse student population.
5. Possess a strong background in instructional design, curriculum development, and evaluation research.
6. Demonstrate high standards for academic performance and a commitment for instructional excellence.
7. Have extensive experience in strategic planning, personnel evaluation, and curriculum review and evaluation.
8. Demonstrate excellent leadership and organizational skills and the ability to motivate people.
9. Demonstrate integrity and good moral character and initiative.
10. Demonstrate enthusiasm and the interpersonal skills to relate well with students, staff, administration, parents and the community.
11. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary, multilingual preferred.
12. Demonstrate the ability to use computers for word processing, data management, and telecommunications.
13. Provide proof of U.S. Citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
14. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education.
15. Pass required State Mantoux/Tuberculin test and Physical Exam as required.

**REPORTS TO:** Superintendent of Schools

**NATURE AND SCOPE OF JOB:**

The Assistant Superintendent for Curriculum & Instruction provides executive leadership for the District's overall instructional programs designed to improve the educational delivery system and maximize student achievement.

# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION (Cont'd.)**

#### **DUTIES AND RESPONSIBILITIES:**

1. Direct the planning, development and implementation of Pre-K, elementary, and secondary education, professional development, support services, grants, state and federal programs, and parent-community outreach programs.
2. Participate in short and long-range planning of instructional programs and support services.
3. Participate in the review and evaluation of District instructional policies, procedures, and programs to determine relationship to practices that foster student success.
4. Ensure the integrity and successful delivery of services and support for teachers and support staff to implement effective instructional strategies and all mandates with regards to Common Core State Standards implementation.
5. Coordinate the completion of all required state and federal documents necessary for compliance with existing laws and administrative guidelines.
6. Provide direction for the integration of instructional educational technology, analysis of data to drive instruction and evaluation of all programs to building administrators, Instructional Leaders, Directors, and Supervisors.
7. In collaboration with Building Administrators, Directors, Supervisors and Instructional Leaders, provide direction in the integration of instructional standards for subgroups with special needs.
8. Work effectively with district staff, community representatives and members of the Board of Education.
9. Perform any duties that are within the scope of employment and certifications, as assigned by the Superintendent and not otherwise prohibited by law or regulation.

#### **AREAS OF DIRECT RESPONSIBILITIES:**

1. Attend all regular and Special Board of Education meetings.
2. Academic and Educational Programs – Pre-K-Adult Education
3. Observations and Evaluations of Educational Directors and Supervisors
4. Common Core State Standards Requirements
5. Academic Standards - Curriculum, Instruction, Testing, Assessment & Data Management
6. Bilingual Education, ESL, World Languages
7. Early Childhood Education
8. Professional Development
9. Supervision of all Curriculum Supervisors and Instructional Leaders
10. Supervision of Director Federal Funding (Grants)
11. Supervision of Director of Curriculum and Instruction K-12
12. Supervision of Director of Special Education Services
  - a. Supervision of Special Education Programs/Services and Special Education Supervisors
13. Supervision of Director and Supervisor of Bilingual Education and World Languages



# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION (Cont'd.)**

14. Supervision of Director of Guidance in the areas of:
  - a. District-Wide Registration Procedures and Management of Residential/Attendance Officer
  - b. District HIB Coordination
  - c. Related Services to Students
  - d. Coordination and support of Student & Staff Scheduling
  - e. NJ Smart and Infinite Campus
  - f. K-12 Guidance
  - g. Testing

### **VERIFICATION OF COMPETENCY:**

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official college transcripts.
5. Employment interview.

### **PHYSICAL DEMANDS, VISUAL ACUITY AND WORKING CONDITIONS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. American Sign Language or Braille may also be considered as acceptable forms of communication.
7. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

# ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

## **ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION (Cont'd.)**

### **ENVIRONMENTAL DEMANDS:**

1. The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.
2. Exposure to a variety of childhood and adult diseases and illnesses.
3. Occasional exposure to a variety of weather conditions.
4. Exposure to heated/air conditioned and ventilated facilities.
5. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
6. Function in a workplace that is usually moderately quiet but that can be noisy at times.

### **TERMS OF EMPLOYMENT:**

12-month salaried position as per agreement between the individual employee and the Perth Amboy Board of Education.

### **EVALUATION:**

The Superintendent of Schools shall evaluate the Assistant Superintendent for Curriculum & Instruction in accordance with Board of Education Policy, state regulations, this job description and such other criteria as shall be established by the Board of Education.

**DATE ADOPTED:** 06/1/72

**DATE REVISED:** 06/28/79; 11/19/92; 06/8/06; 08/20/15; 11/21/19



# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **DIRECTOR OF PERSONNEL**

#### **QUALIFICATIONS:**

1. Possession of New Jersey School Administrator Certificate or Principal Certificate.
2. Hold a Master's Degree or higher from an accredited college or university.
3. Have a least three (3) years experience as a building principal and/or supervisor/administrator.
4. Demonstrate excellent leadership and organizational skills and the ability to motivate people.
5. Demonstrate integrity and good moral character and initiative.
6. Demonstrate enthusiasm and the interpersonal skills to relate well with students, staff, administration, parents and the community.
7. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary, multilingual preferred.
8. Demonstrate the ability to use computers for word processing, data management, and telecommunications.
9. Provide proof of U.S. Citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
10. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education.
11. Pass required State Mantoux/Tuberculin test and Physical Exam as required.

**REPORTS TO:** Superintendent of Schools or designee

#### **NATURE AND SCOPE OF JOB:**

The Director of Personnel is responsible for the administration of the department including systems for hiring, placement of personnel, promotion, employee discipline, compensation, contract interpretation, employee relations, Affirmative Action, personnel record keeping and staff development in accordance with state and federal regulations, district policies and collective bargaining agreements, and supporting the improvement of instruction.

#### **DUTIES AND RESPONSIBILITIES:**

The Director of Personnel, within his/her certificate and in accord with terms and conditions of employment contained in the negotiated agreements, when and if applicable:

1. Provides vision and leadership to the department and organizes, manages, evaluates and supervises effective and clear procedures for the operation of a comprehensive system of personnel recruitment and management and human resources development in accordance with all applicable state and federal laws, contractual requirements and Board policy consistent with the philosophy, mission values and goals of the district.
2. Serves as a member of the Central Office Team and works collaboratively with team members in their respective areas of responsibility. Attend all Board of Education regular and special meetings.

# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **DIRECTOR OF PERSONNEL (Cont'd.)**

3. Manages procedures to ensure the recruitment and recommendation of highly qualified personnel to fill vacancies within the district, identifying criteria for selection, advertising and posting of positions, conducting interviews, checking references, verifying qualifications and recommending salary placement to the Superintendent of Schools. Ensures that all recruitment and selection procedures meet contractual and legal obligations, certification requirements and Board policy.
4. Establishes procedures for and supervises the assignments, reassignment, transfer, or termination of personnel, including recommendations to the Superintendent of Schools for Board approval and notifying affected personnel in writing of Board decision.
5. Develops and manages the Human Resource budget in a fiscally responsible manner.
6. Serves as an information resource for personnel considering changes in assignment, leave of absences, retirement or other matters.
7. Establishes and maintains the district's system of accurate personnel records for all past and present employees, tracking changes in assignment, promotion, transform discipline, tenure, retirement, leave, attendance, seniority status, and other matters. Ensures that the system of personnel records protects the rights of the individual for due process and privacy and complies with state and federal law and district policy. Establishes procedures for safe storing and integrity of all public and confidential records.
8. Prepares and submits reports as required by law and regulation or as requested by the Superintendent of Schools.
9. Strictly observes and reports to the Superintendent of Schools any conflict of interest with the School Ethics Act regarding personnel decisions. Serve as the School Ethics Liaison for the school district.
10. Maintains a current file of job descriptions for the school district.
11. Adheres to New Jersey school laws, State Board of Education rules and regulations, Board of Education policies and regulations and contractual obligations.
12. Serves as the district's Affirmative Action Officer and develops and administers the Comprehensive Equity Plan related to employment practices and educational programs as per state requirement.
13. Plans in-service and Affirmative Action programs and chairs the Affirmative Action Team.
14. Works with district administrators to develop and administer a staffing plan.
15. Supervises a system of resolving grievances in accordance with collective bargaining agreements and law, follows established procedures, maintains accountability, and resolves issues in a fair and equitable manner.
16. Monitors employee overtime, stipend and other forms of compensation beyond the approved salary and established workday and year.



# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **DIRECTOR OF PERSONNEL (Cont'd.)**

17. Manages, when necessary, a reduction-in-force (RIF) program, following established timelines, procedures and seniority rules. Assists affected staff in understanding options and procedures.
18. Gathers and analyzes data to assist with contract negotiations, and assists the Superintendents of Schools in the negotiations process, as appropriate.
19. Prepares documentation for recommendation to the Superintendent of Schools for renewal, dismissal, withholding of increment, promotion or other actions, following established procedures and timelines.
20. Attends and participates in professional meetings at the local, state, and national levels, as funds permit that are related to personnel and evaluation programs.
21. Responsible for the effectiveness of the district certificated and non-certificated substitute systems, including recruitment, interviewing, training and long-term assignments.
22. Oversees the district electronic applicant tracking, including job postings, data configuration and routing to administrators.
23. Be available as resource person for teachers, principals and district committees.
24. Seeks professional improvement through such avenues as review of professional literature, membership in professional organizations and attending educational meetings/workshops.
25. Performs any duties that are within the scope of employment and certifications, as assigned by the Superintendent and not otherwise prohibited by law or regulation.

### **AREAS OF DIRECT RESPONSIBILITIES:**

1. Attend all regular and special Board of Education meetings.
2. Personnel & Staff Hiring (Oversees all areas of Operations Related to Staff Hiring)
3. Recruitment & Teacher Staff Preparation and Development
4. Responsible for all Certification Requirements of all Staff
5. Responsible for new teacher orientation
6. Responsible for Secretaries, Clerical Staff, Librarians
7. Responsible for Substitute Teachers
8. District Attendance
9. School Ethics Liaison
10. District Affirmative Action Officer

### **VERIFICATION OF COMPETENCY:**

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official college transcripts.
5. Employment interview.



# ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **DIRECTOR OF PERSONNEL (Cont'd.)**

#### **Physical Demands, Visual Acuity and Working Conditions:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. American Sign Language or Braille may also be considered as acceptable forms of communication.
7. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

#### **Environmental Demands:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

#### **Terms of Employment:**

12-month salaried position as per agreement between the individual employee and the Perth Amboy Board of Education.

#### **Evaluation:**

The Director of Personnel will be evaluated by the Superintendent of Schools or designee.

#### **Legal References:**

18A: 11-1  
18A: 26-2  
NJAC 6:3-1.21  
NJAC 6:11-10.9

**Date Adopted:** April 10, 2014

**Date Revised:** August 20, 2015, November 21, 2019

***JOB DESCRIPTION******PERTH AMBOY  
BOARD OF EDUCATION*****Director of Professional Learning, Evaluation, and Assessment****Qualifications:**

1. Possession of New Jersey School Administrator Certificate or Principal Certificate.
2. Master's Degree or higher from an accredited college or university.
3. Have a least three (3) years experience as a building principal and/or supervisor/administrator.
4. Knowledge and understanding of curriculum development and program evaluation, student growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning.
5. Demonstrate excellent leadership and organizational skills and the ability to motivate people.
6. Demonstrate integrity and good moral character and initiative.
7. Demonstrate enthusiasm and the interpersonal skills to relate well with students, staff, administration, parents and the community.
8. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary, multilingual preferred.
9. Demonstrate the ability to use computers for word processing, data management, and telecommunications.
10. Provide proof of U.S. Citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
11. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education.
12. Pass required State Mantoux/Tuberculin test and Physical Exam as required.

**Reports to:** Superintendent of Schools or Assistant Superintendent of Administration

**Nature and Scope of Job:**

The Director of Professional Learning, Evaluation and Assessment plans, develops, implements and maintains a program of professional development for District certificated and non-certificated personnel; supports the improvement of instruction, and serves as a resource to school personnel. The Director coordinates and supervises the system of personnel evaluation, evaluation procedures and timelines. The Director coordinates the planning, development, implementation and evaluation of instruments, procedures and timelines for the evaluation of all certificated and non-certificated personnel performance and program effectiveness. The Director develops professional development opportunities for staff in conjunction with the Office of Curriculum & Instruction. The Director also develops and monitors the district mentoring plan.

**Duties and Responsibilities:**

1. Develops evaluation procedures for administrative, certificated and non-certificated staff in accordance with District – selected state approved models.



**Director of Professional Learning, Evaluation, and Assessment (Cont'd.)**

2. Supervises the system of personnel evaluation in accordance with state regulations; oversees evaluation procedures and timelines so that personnel evaluation procedures are accomplished in a fair and consistent manner that encourages accountability and growth and excellence in accordance with law, Board policy and contractual requirements;
3. In collaboration with administrators, coordinates the District's staff development and professional development programs, including in-service days, summer workshops, out-of-district workshops and teacher leadership initiatives;
4. Supervises the system of providing professional development for each category of employment;
5. Reviews Professional Development Plans and assists evaluators with strategies to make the process effective in improving staff performance and the instruction provided to students;
6. Oversees the District's mentoring program, including the mentoring plan, mentor/mentee training sessions, and assignment of mentors/mentees;
7. Attends state and local workshops on teacher evaluation and assessment; disseminates that information district-wide;
8. Trains and supports mentors to ensure the role's consistency among schools;
9. Establishes appropriate security procedures for evaluation activities.
10. In collaboration with the Assistant Superintendent for Curriculum & Instruction, establishes district and program performance standards and coordinate the analysis, interpretation and reporting of performance data.
11. Ensures that personnel evaluation procedures are accomplished in a fair and consistent manner that encourages accountability, growth and excellence, in accordance with law, Board policy and contractual requirements.
12. Conducts meetings as necessary for the proper functioning of the Assessment, Planning & Evaluation programs. Keeps the staff informed about current educational research, technology and materials for the improvement of instruction.
13. Recommends policies and procedures to promote a healthy and positive learning environment to facilitate effective classroom instruction and successful student performance.
14. Maintains a positive, collaborative, and mutually supportive working relationship with community agencies, parents, students, and district and school staff;
15. Continues to grow professionally through research, formal studies, and collaboration with colleagues;
16. Completes, in a timely fashion, all records and reports as required by law and regulation or requested by the Superintendent;
17. Adheres to New Jersey school law, State Board of Education rules and regulations, Board of Education policies, regulations and procedures, and contractual obligations;
18. Monitors proposed revisions to state laws and regulations for his/her assigned area, and reports to the Assistant Superintendent on the potential resultant impact of those revisions;
19. Attends Board of Education meetings and prepares such reports and agenda items for the Board as the Superintendent may direct;
20. Performs other duties as assigned by the Superintendent of Schools.



# ***JOB DESCRIPTION***

***PERTH AMBOY  
BOARD OF EDUCATION***

## **Director of Professional Learning, Evaluation, and Assessment (Cont'd.)**

### **Verification of Competency:**

1. District Application and Resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official College Transcripts.
5. Employment Interview.

### **Physical Demands, Visual Acuity and Working Conditions:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
6. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

### **Environmental Demands:**

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

## ***JOB DESCRIPTION***

## ***PERTH AMBOY BOARD OF EDUCATION***

### **Director of Professional Learning, Evaluation, and Assessment (Cont'd.)**

#### **Terms of Employment:**

The Director of Professional Learning, Evaluation, and Assessment shall be employed in accordance with an individual contract negotiated with the Perth Amboy Board of Education. The Superintendent of Schools or his/her designee shall evaluate the Director of Professional Learning, Evaluation and Assessment.

**Date Adopted:** 11/21/19