

Perth Amboy Board of Education
Regular Meeting
October 15, 2015 – 6:00 p.m.
Perth Amboy High School
300 Eagle Avenue

MINUTES

1. Call to Order – President Lebreault.

2. Pledge of Allegiance.

3. Notice of Meeting

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home News Tribune, The Amboy Guardian, El Diario/La Prensa, City Clerk Jasko, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

4. Roll Call – Mr. Derek J. Jess, Board Secretary.

Mr. Bermudez	<u>A</u>
Mrs. Gonzalez	<u>P</u>
Mr. Lebreault	<u>P</u>
Mr. Nunez	<u>P</u>

Mr. Ortiz	<u>A</u>
Mr. Puccio	<u>P</u>
Mr. Rodriguez	<u>P</u>
Ms. Tejeda	<u>P</u>
Mr. Varela	<u>P</u>

Administration:

Dr. Roman	<u>P</u>
Dr. Rodriguez	<u>P</u>
Mr. Jess	<u>P</u>
Ms. Kleen	<u>P</u>

5. Meeting open to the public for discussion of agenda items.

<u>Tejeda</u>	<u>Rodriguez</u>	CARRIED UNANIMOUSLY
Motion	Seconded	(To close following discussion)

6. Presentation

- 2014 - 2015 School Level Teacher Governor's Educator of the Year & Governor's Teacher/Educational Services Professionals Recognition – Dr. Vivian C. Rodriguez

2015-2016 Middlesex County Governor Education of the Year
Ms. Janet El-Maraghy

Governor's Educator of the Year
2014-2015

Ms. Malissa Borges
William C. McGinnis School

Ms. Fernanda Cunha
Edmund Hmieleski, Jr. E.C.C.

Ms. Lisa Dewise
Ignacio Cruz E.C.C.

Ms. Indhira Estevez
Samuel E. Shull School

Ms. Mary Summerer
Edward J. Patten School

Ms. Jaime Esposito
Robert N. Wilentz School

Ms. Karolina Jekal
Adult Education Center

**Governor's Teacher/
Educational Services Professional**
2014-2015

Ms. Ana Lebron-Vera
William C. McGinnis School

Ms. Lisa Abatangelo
Edmund Hmieleski, Jr. E.C.C.

Ms. Olga Rincon-Velez
Ignacio Cruz E.C.C.

Ms. Lucille Pastor
Samuel E. Shull School

Ms. Jennifer Lenci
Edward J. Patten School

Ms. Wanda Vargas-Hernandez
Robert N. Wilentz School

Mr. Felix Velez
Adult Education Center

6. Presentation (continued)

- 2014 - 2015 School Level Teacher Governor's Educator of the Year & Governor's Teacher/Educational Services Professionals Recognition – Dr. Vivian C. Rodriguez

**Governor's Educator of the Year
2014-2015**

Ms. Amanda Mendez
Anthony V. Ceres School

Ms. Audrey Sullivan
James J. Flynn School

Ms. Afshan Waheed
Perth Amboy High School

Ms. Beth Herits
School Seven E.C.C.

Ms. Janet El-Maraghy
Dr. Herbert N. Richardson School

**Governor's Teacher/
Educational Services Professional
2014-2015**

Ms. Diane Gomez
Anthony V. Ceres School

Ms. Jennifer Rendeiro
James J. Flynn School

Ms. Rosa Lopez-Cardona
Perth Amboy High School

Ms. Rosa Ramos
School Seven E.C.C.

Ms. Jennifer Viens
Dr. Herbert N. Richardson School

- Consolidated Monitoring Report – Mrs. Pamela Spindel
 - Discussion of monitoring report and process by Mrs. Spindel.
 - Title I - The findings were presented and a corrective action plan is being finalized.

7. Student Representatives – Yanae Zorilla and Brandon Cisneros

- The students welcomed Mr. Mosely. They stated that the administration has created a positive atmosphere for the students within the high school.
- It is evident that the board has innovative ideas for the high school that everyone is excited about. The students welcomed Dr. Roman to the district.

8. A motion was made at 7:38 pm to go into Executive Session to discuss matters of personnel and attorney client privilege.

Rodriguez
Motion

Puccio
Seconded

CARRIED UNANIMOUSLY

- A motion was made by Mr. Varela and seconded by Mr. Puccio at 9:34 pm to return to the public session.

9. Approval of Minutes of Regular Meeting held on September 10, 2015.

Gonzalez
Motion

Puccio
Seconded

CARRIED UNANIMOUSLY

10. Approval of Minutes of Executive Session held on September 10, 2015.

Gonzalez
Motion

Puccio
Seconded

CARRIED UNANIMOUSLY

11. Approval of Bill List for the period of September 1, 2015 through September 30, 2015.

Tejeda
Motion

Puccio
Seconded

CARRIED UNANIMOUSLY

12. Correspondence

A. Miscellaneous (Copies distributed to Members of the Board)

- 1). Notice of Tort Claim dated September 2, 2015 in the matter of Miguel Aquino vs. the Perth Amboy Board of Education.

13. Reports

A. Board Secretary – Mr. Jess

- 1). Secretary's Monthly Financial Report for the month of August 2015.
- 2). Treasurer's Monthly Financial Report for the month of August 2015.

Acceptance of the Report of the Secretary and Treasurer as submitted and as being in agreement for the month of August 2015.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

Acceptance of certification that no major line item has been over-expended for the month of August 2015.

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

B. Board President's Report – Mr. Samuel Lebreault

- o Mr. Lebreault provided condolences to those employees who have lost a family member over the past month.
- o Mr. Lebreault stated that on October 24th a Parent Literacy Convention will be held at the Wilentz School. The convention will begin at 8:00AM. Everyone is invited to attend.
- o On October 22nd an open house will be held at School 7. It will begin at 10:00 AM.
- o On October 27th the 'Lights on After School' Program which is sponsored by the YMCA, will begin at 5:30 PM.
- o On November 12th McGinnis School will have a holocaust survivor assembly. On November 19th Shull School will have a holocaust survivor assembly.

C. Superintendent's Report – Dr. David A. Roman – no report.

D. Assistant Superintendent's Report – Dr. Vivian C. Rodriguez

- o Dr. Rodriguez reported on the acts of Violence and Vandalism in the district for the year ending June 30, 2015:
 - o Ceres School had no incidents of weapons, HIB substance abuse or vandalism and two incidents of violence.
 - o E.J. Patten School had nine instances of HIB.
 - o Hmieleski Early Childhood Center had no incidents.
 - o Dr. Richardson School had 11 incidents of HIB.
 - o Cruz Early Childhood had no incidents.
 - o Flynn School had two incidents of HIB.
 - o McGinnis School had 11 incidents of violence and 13 incidents of HIB.
 - o The Adult School had no incidents.
 - o High School had 28 incidents of violence, one incident of vandalism, three incidents involving weapons, 10 incidents of substance abuse and one incident of HIB.
 - o Wilentz School had two incidents of violence and two incidents of HIB.
 - o Shull School had one incident of violence, two incidents involving weapons, 13 incidents of HIB and one incident of substance abuse.
- Week of Respect – October 5th through October 9th
 - School Violence Awareness Week – October 19th through October 23rd
 - Red Ribbon Week – October 26th through October 30th

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee – Ms. Milady Tejeda, Chairperson

- 1). Approval of Field Trips. (Specified in Attachment)

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. **Recommendations of the Superintendent of Schools**

A. **Curriculum Committee – Ms. Milady Tejeda, Chairperson**

- 2). Approval of the placement of special education and general education students in out-of-district facilities for the 2015-2016 school year.

<u>Student</u>	<u>Class</u>	<u>Facility</u>	<u>Tuition</u>	<u>Date</u>
MK	MD	Colonia Middle School	\$26,870.00	09/14/15
MO	ED	CPC High Point School	\$63,450.00	09/22/15
JCR	OHI	Gateway School	\$51,908.00	09/23/15
JV	OHI	Somerset County Ed. Serv. Elementary Academy	\$50,860.00	09/24/15
MA	OHI	CPC High Point	\$63,450.00	10/05/15
JM	ED	Bonnie Brae	\$66,000.00	10/07/15
YG	Reg. Ed.	Somerset Secondary Aca.	\$25,335.00	10/02/15
JS	ED	CPC High Point	\$57,105.00	10/12/15
SO	PSD	Bright Beginnings	\$40,860.00	10/16/15

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 3). Approval for the following staff and facilities/hospitals to provide home/supplemental instruction, effective October 19, 2015 for the 2015-2016 school year. (Specified in Attachment)

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 4). Approval for the following Kean University student, whom we have accepted for her student observation at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Jennifer Malave	10/16/15-12/23/15	School Counseling	Liberal Arts Academy

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 5). Approval for the following Kean University student, whom we have accepted for her student observation (not to exceed 20 hours) at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Karina Cruz	10/16/15-12/18/15	Physical Education	Flynn

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 6). Approval for the following Kean University student, whom we have accepted for her student teaching assignment at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Yudelka Collado	10/16/15-01/15/16	Elementary	Flynn

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 7). Approval for the following Kean University student, whom we have accepted for his student internship, under the supervision of Mr. Nephtaly Cardona, Director of Athletics, at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
John Jackson	10/16/15-6/30/16	Public Administration	P.A. School District

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee – Ms. Milady Tejeda, Chairperson

- 8). Approval for the following Kean University student, whom we have accepted for her internship, under the supervision of Mr. Christopher Garrick, Vice Principal, William C. McGinnis School, at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Victoria Zakrzewski	01/19/16-05/15/16	Administration	McGinnis
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 9). Approval for the following Middlesex County College students, whom we have accepted for their student observations (not to exceed 45 hours) at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Ana Bello	10/16/15-12/18/15	Elementary	Patten
Maritza Nieves	10/16/15-12/18/15	Elementary	Richardson
Mirelys Valdez	10/16/15-12/18/15	Elementary	Ceres
Rocio Valerio	10/16/15-12/18/15	Early Childhood	Cruz
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 10). Approval for the following Middlesex County College student, whom we have accepted for his student observation (not to exceed 25 hours) at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Travis Taylor	10/16/15-12/18/15	Elementary	McGinnis
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 11). Approval for the following Brookdale Community College student, whom we have accepted for her student observation at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Rosanna Reyes	10/16/15-06/30/16	Early Childhood	Hmieleski
Rosanna Reyes	10/16/15-06/30/16	Elementary	Richardson
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 12). Approval for the following William Paterson University student, whom we have accepted for her student teaching assignment.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Alexandria Torraca	09/02/15-12/10/15	Elementary	Patten
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 13). Approval for the following Monmouth University student, whom we have accepted for her student observation at the William C. McGinnis School at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>Teacher</u>
Sarah Gilligan	10/16/15-6/30/16	Special Education	Antonio Lopez
<u>Tejeda</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee – Ms. Milady Tejeda, Chairperson

- 14). Approval for the following Grand Canyon University student, whom we have accepted for his student internship, under the supervision Mr. Robert Dahill, Supervisor of Social Studies (Grade 9-12), Attendance, Career, Technical Education, and NJROTC, Perth Amboy High School, at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Jonathan Cepeda	10/16/15-06/30/16	Administration	PAHS (Liberal Arts Aca.)

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 15). Approval for the following Grand Canyon University student, whom we have accepted for her student internship under the supervision of Ms. Mary Guba, Instructional Leader, Samuel E. Shull School at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Indhira Estevez	10/16/15-06/30/16	Administration	Shull

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 16). Approval for the following New Jersey City University student, whom we have accepted for her student observation, under the supervision of Mr. Derrick Kyriacou, Vice-Principal, Samuel E. Shull School, at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Denere Postell	10/16/15-6/30/16	Administration	Shull

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 17). Approval for the following St. Peter's University student, whom we have accepted for her internship, under the supervision of Mr. Robert Dahill, Supervisor of Social Studies (Grade 9-12), Attendance, Career, Technical Education, and NJROTC, Perth Amboy High School, at no cost to the Perth Amboy Board of Education.

<u>Student</u>	<u>Date</u>	<u>Subject</u>	<u>School</u>
Manisha Mathkar	10/16/15-12/22/15	Administration	PAHS (Academies)

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 18). Approval for Brooke Schnipper, Georgian Court University student, to conduct a survey for her master's thesis, on sensory integration, under the direction of Mrs. Mary Jo Sperlazza, Supervisor of Early Childhood, School #7. Ms. Schnipper is pursuing her master's degree in special education.

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 19). Approval to purchase the LOTI Rubric through Teachscape for the administrators observations for the 2015-2016 school year at an approximate cost of \$3,780.00. (Funded through the professional development account number 11-000-223-320.0-0000-35)

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 20). Approval for the following Shull and McGinnis Middle School teachers to attend after-school and Saturday professional development, as part of the Middle School Literacy Initiative, not to exceed 12 hours per teacher, for the 2015-2016 school year at an hourly rate of \$35.00. (Specified in Attachment)

<u>Tejeda</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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14. **Recommendations of the Superintendent of Schools**

A. **Curriculum Committee – Ms. Milady Tejada, Chairperson**

- 21). Approval for the following Technology Educators to provide professional development on Educational Technology, during after school hours, at the Samuel E. Shull School, William C. McGinnis School, and the Perth Amboy High School for the 2015-2016 and to be compensated at an hourly rate of \$40.00, not to exceed 20 hours each, at a total cost not to exceed \$3,200.00. (Funded through district professional development account number 11-000-223-110-0-0000-38)

Jessica Hadley
Lindsey Tisch
Patricia Astarita
Lorian Redouane

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 22). Approval for Ms. Lauren Goldzweig, pilot teacher at the Dr. Herbert N. Richardson School, for the GoMath Program for the 2015-2016 school year, to be compensated for 3 hours, at an hourly rate of \$35.00, for the GoMath pilot teacher training. (Funded through Title II – Account Number 20-271-200-110-0-0000-40)

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 23). Approval of the adoption of the following curricula for the 2015-2016 school year. (Specified in Attachment)

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 24). Approval of the following teachers to work on curriculum development, not to exceed 25 hours, at an hourly rate of \$35.00. (Specified in Attachment)

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 25). Approval for the following teachers to write curriculum for the 2015-2016 school year at an hourly rate of \$35.00, not to exceed 20 hours each, at a total cost of \$4,900.00. (Funded through account number 11-000-223-110)

<u>Name</u>	<u>Subject</u>
Cynthia Mitchell	Art – Kindergarten
Cynthia Mitchell	Art – Grade 1
Brooke Napoli	Art – Grade 2
Luis Caraballo	Art – Grade 3
Luis Caraballo	Art – Grade 4
Heidi Peterson	Middle School Band
Ashley Gottesman	Middle School Theater

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 26). Approval of the adoption of the following Advanced Placement College Board syllabi for the 2015-2016 school year.

AP Spanish	AP French
AP Language and Composition	AP Literature and Composition
AP Calculus AB	AP Calculus BC
AP Psychology	AP US Government
AP US History	

<u>Tejada</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee – Ms. Milady Tejeda, Chairperson

- 27). Approval of the following revised names to the SciP (School Improvement Plan) Team at the Dr. Herbert N. Richardson School for the 2015-2016 school year.

Edwin Nieves	Althea Rogers-Baker	Kimberly Miller
Lynn Audet	Jamie Ponte	Rachel Berard
Candace Caccavale	Christina Cricco	Shiprah Guardado
Douglass Grimm	Emma Redondo	Janet El-Maraghy
Ryan Boyd	Michael Adler	Bertha Struhala
Julie Eia	Doris Varela	Lori Kivowitz
Jean Franza		

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- Mr. Varela abstained on Doris Varela.

- 28). Approval for the New Jersey Department of Health to present their Children’s Oral Health Program to the students at the Robert N. Wilentz School for the 2015-2016 school year at no cost to the Perth Amboy Board of Education.

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 29). Approval for the following ESL Teachers, Grades K-5, to participate in the McGraw-Hill Wonders for English Language Learner Students (ELLs) Components Pilot Program, from October 2015 through June 2016 for the 2015-2016 school year, including professional development and materials, at no cost to the Perth Amboy Board of Education.

April Burlew	Linda Palileo	Victoria Pullaro
Mary Ellen Hamilton	Clare Burns-Klein	Hallie Gardner
Debbie Zezula	Marybeth DeCostanzo	Ivelisse Perez
Rosana Wieme	Hava Laor	Karen Novak
Margarita Cruz	Karly Butler	Meredith Colon
Olga Fitzgibbons	Elisabete Mazzeo	Kevin Davidson

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 30). Approval to provide an After-School Enrichment Program for English Language Learner students in Grades Kindergarten through Grade 4, to be held at all elementary schools, on Monday’s, Tuesday’s, Thursday’s, and Friday’s, from 3:10 p.m. to 4:10 p.m., beginning November 30, 2015 through May 27, 2016. Teachers and site coordinators will be hired based on student enrollment and will be compensated at an hourly rate of \$40.00, not to exceed \$255,000.00. (Funded through Title III – Account Numbers 20-243-100-101-0-0000-40 and 20-243-200-110-1-0000-40)

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 31). Approval to provide a Before/After-School Enrichment Program for English Language Learner students in Grade 5 through 8, to be held at the William C. McGinnis School and Samuel E. Shull School, on Monday’s, Tuesday’s, Thursday’s, and Friday’s, for two-hours per day, beginning November 30, 2015 through May 27, 2016. Teachers and site coordinators will be hired based on student enrollment and will be compensated at an hourly rate of \$40.00, not to exceed \$190,000.00. (Funded through Title III – Account Numbers 20-243-100-101-0-0000-40 and 20-243-200-110-1-0000-40)

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee – Ms. Milady Tejeda, Chairperson

- 32). Approval for an IEP Review Committee to conduct an analysis of Individualized Education Program (IEP) software programs. The Tienet IEP system is currently used to create IEP's for special needs students. The committee members, listed below, will be tasked with researching other IEP software systems using, but not limited to, the following criteria: cost, accessibility, progress reporting, professional development and data analysis. The committee members will meet four times over a one-month period and each meeting will not exceed one-hour, at a cost of \$35.00 an hour, per participant. (Funded through account number 11-000-219-110-0-0000-16)

<u>Name</u>	<u>Position</u>
Jennifer Hart	School Psychologist
Angelica DaSilva	School Psychologist
Ann Handerhan	Learning Disabilities Teacher Consultant
Jen Rasmussen	School Social Worker
Pamela Mosko	Learning Disabilities Teacher Consultant
Sandra Velez	Speech Therapist
Patricia Kastner	School Social Worker
Jennifer Foster	School Psychologist

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 33). Approval for the following students enrolled in the Cooperative Office Education (C.O.E) course at Perth Amboy High School to work "in-district" for the 2015-2016 school year at an hourly rate of \$8.38, pending availability and identification of work sites.

Lesly Jimenez
Julissa Tellez

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 34). Approval for the following teachers to provide curriculum writing in the following areas:

Dr. Michael Levine	21 st Century Life and Careers
Luz Malave	Comprehensive Guidance and Counseling grades 5-8

<u>Tejeda</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

B. Finance Committee – Mr. Samuel Lebreault, Chairperson

- 1). Approval of travel expenses. (Specified in Attachment)

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 2). Approval of a Parental Contract for Student Transportation between the Perth Amboy Board of Education and the Parents of (J.L), for student transportation during the 2015-2016 school year at a cost not to exceed \$16,619.35.

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 3). Approval to accept the Fresh Fruit and Vegetable Program grant from the New Jersey Department of Agriculture for the Anthony V. Ceres School for the 2015-2016 school year.

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

B. Finance Committee – Mr. Samuel Lebreault, Chairperson

- 4). Approval to add the following contract with the Middlesex Regional Educational Services Commission for the provision of: (for the period of July 1, 2015 through June 30, 2025).

- Non-Public Security Services

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 5). Approval for Dr. Swan to serve as our athletic orthopedic doctor for all home games, effective October 16, 2015, at a rate of \$225.00 per game. There are a total of 4 games, at a cost not to exceed \$900.00. (Funded through account number 11-000-213-300-0-0000-27)

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 6). Approval to accept a donation from COSTCO Corporation of backpacks for all 3rd grade students at the Robert N. Wilentz School, at no cost to the Perth Amboy Board of Education.

<u>Rodriguez</u>	<u>Gonzalez</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

C. Buildings & Grounds Committee – Mr. Israel Varela, Chairperson

- 1). Approval of an application from the Perth Amboy Catholic School to utilize the Our Lady of Hungary (Catherine St.) to conduct their basketball practices on Wednesday's from 6:00 p.m. to 8:00 p.m. beginning on October 21, 2015 through February 17, 2015 and on the following Saturday's for home games, December 5, 2015, December 12, 2015, January 16, 2016, January 30, 2016, and February 13, 2016.

<u>Varela</u>	<u>Tejeda</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 2). Approval of an application from the Perth Amboy Federation of Teachers/AFT to utilize the Perth Amboy High School Auditorium on Tuesday, October 20, 2015 from 6:00 p.m. to 9:00 p.m. for the Candidates' Forum for those seeking election to the Board of Education.

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Motion	Seconded	PULLED

- 3). Approval of an application from the Puerto Rican Association for Human Development, Inc. (PRAHD), to utilize the Robert N. Wilentz School Auditorium/Cafetorium on Sunday, November 15, 2015 from 10:00 a.m. to 8:00 p.m. to conduct their cultural entertainment in celebration of Puerto Rico Discovery Day.

<u>Varela</u>	<u>Tejeda</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 4). Approval to amend the Lease Agreement with the Our Lady of Peace for the period of January 1, 2016 through June 30, 2018.

<u>Varela</u>	<u>Tejeda</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.

1). **Acceptance of the following resignations:**

- a). Celina Hernandez, Custodian (B), Anthony V. Ceres School, effective January 1, 2016 for the purpose of retirement.
- b). Arsenio Muñiz, School Bus Driver, Transportation Department, effective January 1, 2016 for the purpose of retirement.
- c). LoriJane Burns, Special Education Teacher, Samuel E. Shull School, effective November 16, 2015.
- d). Jenna Sciarappa, Special Education Teacher, William C. McGinnis School, effective August 28, 2015.
- e). Guillermina Santiago, Lunch Aide, Ignacio Cruz Early Childhood Center, effective October 16, 2015.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

2). **Approval of the following requests for a Leave of Absence:**

- a). Tonimarie Amabile, Maternity Leave of Absence, December 15, 2015 through January 15, 2016, utilizing sick days, January 18, 2016 through March 18, 2016, without pay.
- b). Kristen Barbara, Maternity Leave of Absence, December 2, 2015 through January 8, 2016, utilizing sick days, January 9, 2015 through January 29, 2016, without pay.
- c). Mary Gonzalez, Maternity Leave of Absence, January 7, 2016 through March 4, 2016, utilizing sick days, March 7, 2016 through April 15, 2016, without pay.
- d). Johanny Hernandez, Maternity Leave of Absence, November 9, 2015 through January 1, 2016, utilizing sick days, January 4, 2015 through March 18, 2016, without pay.
- e). Marielena Kerins, Maternity Leave of Absence, November 23, 2015 through January 29, 2016, utilizing sick days, February 1, 2016 through April 29, 2016, without pay.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- f). Taimi L. Kurtiak, Maternity Leave of Absence, January 4, 2016 through February 17, 2016, utilizing sick days, February 18, 2016 through May 11, 2016, without pay.
- g). Krista Poltrictzky, Maternity Leave of Absence, March 7, 2016 through April 20, 2016, utilizing sick days, April 21, 2016 through June 30, 2016, without pay.
- h). Jennifer Novak, Maternity Leave of Absence, October 5, 2015 through October 9, 2015, utilizing sick days, October 12, 2015 through November 13, 2015, without pay.
- i). Kathryn Richmond, Maternity Leave of Absence, October 26, 2015 through December 4, 2015, utilizing sick days, December 7, 2015 through January 8, 2016, without pay.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

2). **Approval of the following requests for a Leave of Absence: (continued)**

- j). Jytza Guzman, Revision of Maternity Leave of Absence, From: July 31, 2015 through September 17, 2015, utilizing sick/vacations days, September 18, 2015 through November 6, 2015, without pay, To: July 20, 2015 through September 4, 2015, utilizing sick/vacation days, September 8, 2015 through October 23, 2015, without pay.
- k). Margaret Rodriguez, Revision of Maternity Leave of Absence, From: September 1, 2015 through September 23, 2015, utilizing sick days, September 24, 2015 through October 28, 2015, without pay. To: September 1, 2015 through September 30, 2015, utilizing sick days, October 1, 2015 through December 15, 2015, without pay.
- l). Natalia Torino, Medical Leave of Absence, September 1, 2015 through September 3, 2015, utilizing sick days, September 4, 2015 through November 10, 2015, without pay.
- m). Ramon Ruiz-Tirado, Medical Leave of Absence, September 24, 2015 through November 30, 2015, utilizing sick days.
- n). Wanda Reinoso, Medical Leave of Absence, September 1, 2015 through September 30, 2015, utilizing sick days.
- o). Magdalene Nordt, Medical Leave of Absence, November 9, 2015 through January 29, 2016, utilizing sick days.
- p). Rafael Gonzalez, Medical Leave of Absence, September 15, 2015 through October 9, 2015, utilizing sick days.
- q). Mariela Freay, Medical Leave of Absence, September 14, 2015 through October 25, 2015, utilizing sick days.
- r). Darlene Stillwell, Medical Leave of Absence, September 1, 2015 through September 3, 2015, utilizing sick days, September 4, 2015 through November 10, 2015, without pay.
- s). Cheryl Taylor, Intermittent Medical Leave of Absence, September 1, 2015 through June 30, 2016, utilizing sick days.
- t). Victoria Diaz, Extension of Medical Leave of Absence, October 1, 2015 through October 29, 2015, utilizing sick days.
- u). Tiffany Prime, Extension of Medical Leave of Absence, October 19, 2015 through January 1, 2016, without pay.
- v). Mary E. Hughes, Family Leave of Absence, September 24, 2015 through October 29, 2015, without pay.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

3). Appointments of the following certificated staff:

- a). Rory Colford, Math Teacher, William C. McGinnis School, effective on or before November 10, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$53,500.00 (Step 1-MA), pending negotiations. Standard: Elementary K-5/Standard:Elementary 5-8 with Math Specialization. (Replacing – M. Borges)
- b). Kally Durso, Teacher of Students with Disabilities, William C. McGinnis School, effective on or before December 16, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$50,100.00 (Step 5-BA), pending negotiations. Standard:Teacher of Students with Disabilities/CEAS: Elementary with Subject Matter Specialization:Language Arts 5-8. (Replacing – J. Tolhurst)
- c). Jessica Colella, Teacher of Students with Disabilities, William C. McGinnis School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$56,600.00 (Step 6-MA), pending negotiations. Standard:Teacher of Students with Disabilities/Standard: Reading Specialist/Standard:Elementary K-5. (Replacing – K. Black)
- d). Dorothy Ostermann, Art Teacher, William C. McGinnis School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$53,750.00 (Step 2-MA), pending negotiations. Standard:Art. (Replacing – R. Wintemberg)
- e). Karen Koslowsky, Language Arts Teacher, William C. McGinnis School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$59,500.00 (Step 8-MA), pending negotiations. Standard:Elementary K-5/Standard:English. (Replacing – A. Press)
- f). Kimberly Diggs, 2nd Grade Teacher, Edward J. Patten School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$48,250.00 (Step 2-BA), pending negotiations. CEAS: Elementary K-5/Standard:Elementary K-6. (Replacing – L. Marino)
- g). Anacelis Diaz, 2nd Grade Teacher, Edward J. Patten School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$58,150.00 (Step 10-BA), pending negotiations. Standard: Elementary. (Replacing – P. Ferruggiaro)
- h). Cynthia Borghetti, Art Teacher (Traveling), James, J. Flynn School, Anthony V. Ceres, Edward J. Patten School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$53,500.00 (Step 1-MA), pending negotiations. CEAS:Teacher of Art. (Replacing – G. Aochoa)
- i). Jennifer DiDonato, School Psychologist, Ignacio Cruz Early Childhood Center, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$55,100.00 (Step 4-MA), pending negotiations. Standard:School Psychologist. (Replacing – M. Corbo)
- j). DeJuan Alexander, Pre-School Teacher, School #7, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$48,000.00 (Step 1-BA), pending negotiations. Standard:P-3. (Replacing – D. Petrucci)
- k). Jamie Hasa, Part-Time Adult Evening English Teacher, Perth Amboy Education Center, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$40.00, not to exceed 20 hours per week, pending negotiations. CEAS:English. (Replacing – M. Carrion)

Gonzalez
Motion

Varela
Seconded

CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

3). **Appointments of the following certificated staff: continued**

- l). Myrna Rosal-Lossmann, Part-Time ESL/Civics Teacher, Saturday Morning Family School, Perth Amboy Education Center, effective October 17, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$40.00, not to exceed 12 hours, per month, pending negotiations. COE:ESL/Provisional /Bilingual/Bicultural/Standard: Spanish/Standard:Elementary K-6.
- m). Alfonso Vistoso, Part-Time Adult High School Evening History Teacher, Perth Amboy Education Center, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$40.00, not to exceed 20 hours per week, pending negotiations. Standard:Teacher of Social Studies (Non-Citizen). (Replacing – K. Mavin)
- n). Samantha Sladky, Part-Time ESL/Civics Teacher, Saturday Morning Family School, Perth Amboy Education Center, effective October 17, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$40.00, not to exceed 20 hours per week, pending negotiations. COE:ESL.
- o). Katherine Rowland, Part-Time Adult High School Evening English Teacher, Perth Amboy Education Center, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$40.00, not to exceed 20 hours per week, pending negotiations. Standard:English. (Replacing – M. Fracke)

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

4). **Appointments of the following non-certificated staff:**

- a). Jenissa Taveras, Bilingual Paraprofessional, James J. Flynn School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a 10-month salary of \$34,025.00, pending negotiations. (Replacing – N. Ramirez)
- b). Jackeline Ruiz, General Food Service Worker, Anthony V. Ceres School, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$17.60 (6 hrs. daily), pending negotiations. (Replacing – K. Devlin)
- c). Kimberlee Perez, Special Education Paraprofessional, School #7, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$34,990.00, pending negotiations. (Replacing – R. Lipstein)
- d). Wilnelia Carabajal, Pre-School Paraprofessional, Ignacio Cruz Early Childhood Center, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a pro-rated 10-month salary of \$35,895.00, pending negotiations. (Replacing – S. Serrano)
- e). Carlos Reyes Regalado, Part-Time Performing Arts Instructor, Enrichment Program, Saturday Morning Family School, Dr. Herbert N. Richardson School, effective October 17, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.
- f). Jose Bonilla, Part-Time Performing Arts Instructor, Evening Enrichment Program, South Campus, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate \$29.00, not to exceed 20 hours per week, pending negotiations.
- g). Jose Bonilla, Part-Time Performing Arts Spanish Instructor, Saturday Morning Family School Enrichment Program, Dr. Herbert N. Richardson School, effective October 17, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

4). Appointments of the following non-certificated staff: continued

- h). Anny Abreu, Part-Time Computer Spanish Instructor, Evening Enrichment Program, Perth Amboy Education Center at South Campus, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.
- i). Diana Rodriguez, Part-Time Arts & Crafts Instructor, Evening Enrichment Program, Perth Amboy Education Center at South Campus, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.
- j). Micharen Soto, Part-Time Interior Design & Craft Instructor, Evening Enrichment Program, Perth Amboy Education Center at South Campus, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.
- k). Magda Hernandez, Part-Time Couponing Instructor, Evening Enrichment Program, Perth Amboy Education Center at South Campus, effective October 19, 2015 through June 30, 2016 at an hourly rate of \$29.00, not to exceed 20 hours per week, pending negotiations.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 5). Appointment of Mr. Luis Ortega, to serve as Acting Director/Principal, at the Perth Amboy Education Center, effective July 1, 2015 for the 2015-2016 school year at a pro-rated stipend amount of \$550.00, pending negotiations.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 6). Appointment of Mr. Tibor A. Kacso, Manager of Security Personnel, Administration Building, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at a 12-month salary of \$87,000.00, pending negotiations. (Replacing – C. Wolf)

<u>Gonzalez</u>	<u>Varela</u>	(Puccio – Abstained)
Motion	Seconded	CARRIED UNANIMOUSLY

- 7). Approval to rescind the appointment of Eleni Glykis, Library/Media Specialist, William C. McGinnis School, effective September 1, 2015.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 8). Approval for the following staff members to serve as mentors for the first-year teachers from September 1, 2015 through June 30, 2016 at the contractual rate of \$1,700.00. (Specified in Attachment)

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 9). Approval for the following staff members to serve as mentors for the first-year teachers from September 1, 2015 through November 30, 2015 at the contractual rate of \$510.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Ning Chi	Liberal Arts	Science	Afshan Waheed
Wendy Guerra	Shull	Lang. Arts	Amarlis Graenert
Nelly Orosco	Richardson	Elementary	Bertha Struhala
Dena Rios	Wilentz	Elementary	Diane Lemberakis

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

- 10). Approval for the following staff members to serve as mentors for the first-year teachers from September 1, 2015 through December 31, 2015 at the contractual rate of \$680.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Paul Feliciano	Liberal Arts	Mathematics	Jose Pizarro
Emily Figueroa Rios	McGinnis	Elementary	Alison Press
Michael Martin	Education Center	Lang. Arts	Karolina Jekal

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 11). Approval for the following staff members to serve as mentors for the first-year teachers from September 1, 2015 through January 31, 2016 at the contractual rate of \$850.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Carolina Benitez	Liberal Arts	Guidance	Haren Kahn
Yolanda Cajas	McGinnis	Guidance	Brandi Caboy
Giannina Gamino	Ceres	Elementary	Yamilka Vanihsem
Bernadette Guerriero	Cruz	Nurse	Maria O'Hara

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 12). Approval for the following staff member to serve as a mentor for the first-year teacher from September 1, 2015 through February 28, 2016 at the contractual rate of \$1,020.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Elena Munoz	Education Center	World Lang.	Daniel Rodriguez

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 13). Approval for the following staff member to serve as a mentor for the first-year teacher from September 1, 2015 through March 31, 2016 at the contractual rate of \$1,190.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Deborah Stocklas	Ceres	Reading	Victoria Pullaro

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 14). Approval for the following staff members to serve as mentors for the first-year teachers from September 1, 2015 through April 30, 2016 at the contractual rate of \$1,360.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Nicolas Davila	Liberal Arts	Lang. Arts	Jaime Costanzo
Matthew Doktor	Shull	Social Studies	Marybeth Vizzacchero

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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- 15). Approval for the following staff members to serve as mentors for the first-year teachers from October 1, 2015 through June 30, 2016 at the contractual rate of \$1,530.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Maria Gomes	Richardson	Elementary	Bertha Struhala
Alina Poliakaite	PAHS	ESL	Marlin Guzman

<u>Gonzalez</u> Motion	<u>Varela</u> Seconded	CARRIED UNANIMOUSLY
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14. Recommendations of the Superintendent of Schools**D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson**

- 16). Approval for the following staff members to serve as mentors for the first-year teachers from October 16, 2015 through June 30, 2016 at the contractual rate of \$1,445.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Kevin Cotter	McGinnis	Music	Juan Mendoza
Jennifer DiDonato	Cruz	Psychologist	Jennifer Hart
<u>Gonzalez</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 17). Approval for the following staff members to serve as mentors for the first-year teachers from November 1, 2015 through June 30, 2016 at the contractual rate of \$1,360.00.

<u>Novice Teacher</u>	<u>School</u>	<u>Subject</u>	<u>Mentor</u>
Shiprah Guardado	Richardson	Elementary	Maritza Littriello
Julio Lopez	Wilentz	Psychologist	Kurt Fischer
Estefany Rodriguez	Flynn	Elementary	Judy Lazor
<u>Gonzalez</u>	<u>Varela</u>		
Motion	Seconded	CARRIED UNANIMOUSLY	

- 18). Approval for the following Special Education Paraprofessional to work as a Personal Aide for student (S.R), after-school/weekends, effective September 19, 2015 through June 30, 2016 for the 2015-2016 school year and to be compensated at an hourly rate of \$29.00.

Ridvana Evangelou

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 19). Approval of the following to serve as a Substitute Custodian effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$11.75.

Junior Gonzalez

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 20). Approval of the following to serve as a Substitute Bus Paraprofessional effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$29.00.

Norma Valenzuela

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 21). Approval of the following to serve as a Substitute Bus Driver/Substitute Bus Aide, effective September 19, 2015 through June 30, 2016 for the 2015-2016 school year at an hourly rate of \$21.30.

Nereida Mendez

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 22). Approval of the following to serve as a Substitute Lunch Aide, at an hourly rate of \$12.25 and Cafeteria Worker, at an hourly rate of \$10.00, effective October 19, 2015 through June 30, 2016 for the 2015-2016 school year.

Jeny Reynoso

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. Recommendations of the Superintendent of Schools

D. Personnel Committee – Ms. Obdulia Gonzalez, Chairperson

- 23). Approval for the following Security Personnel to work the 2nd Parent Literacy Convention on Saturday, October 24, 2015 at the Robert N. Wilentz School from 7:15 a.m. to 2:15 p.m. and to be compensated at the contractual rate, not to exceed 7 hours each. (Funded through Account Number 15-000-266-100-3-0000-18)

<u>Name</u>	<u>Contractual Rate</u>
Edgar Cruz	\$40.77
Pete Roman	\$40.77
Wanda Cruz	\$40.29
Rob Lamond	\$40.77
Shylin Irizarry	\$32.79
Jason Cardona	\$38.24

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 24). Approval for the following Custodial Personnel to work the 2nd Parent Literacy Convention on Saturday, October 24, 2015 at the Robert N. Wilentz School from 7:00 a.m. to 3:00 p.m. and to be compensated at the contractual rate, not to exceed 8 hours each. (Funded through Account Number 11-000-262-100-3-0000-18)

<u>Name</u>	<u>Contractual Rate</u>
Altagracia Diaz	\$19.11
Domingo Fernandez	\$21.50
Gilberto Genao	\$21.50
Vidal Gonzalez	\$30.08
Juan Lopez	\$40.19
Jose Puntiel	\$29.00
Santos Rosa	\$39.14

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 25). Approval for the following staff to work the before/after school programs, effective October 16, 2015 through June 30, 2016 for the 2015-2016 school year. (Specified in Attachment)

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 26). Approval to appoint the following staff to extra-curricular stipend positions for the 2015-2016 school year. (Specified in Attachment)

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 27). Approval to change the following extra-curricular position club name that was previously board approved on August 20, 2015.

<u>From</u>	<u>To</u>
Environmental Science Club	Health Occupations Students Association (H.O.S.A.)
<u>Gonzalez</u>	<u>Varela</u>
Motion	Seconded
	CARRIED UNANIMOUSLY

- 28). Approval of the resignation of Carolina Benitez as the Sophomore Class Advisor at the Perth Amboy High School for the 2015-2016 school year. This is a stipend position in the amount of \$2,590.00.

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 29). Approval of the following salary adjustments. (Specified in Attachment)

<u>Gonzalez</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

14. **Recommendations of the Superintendent of Schools**

E. **Athletics & Co-Curricular – Mr. Anthony Bermudez, Chairperson**

- 1). Approval of the following stipend positions for the winter season at the Perth Amboy High School for the 2015-2016 school year.

<u>Name</u>	<u>Stipend Position</u>	<u>Stipend Amount</u>
Vanessa Buron	Head Cheerleading Coach	\$3,315.00
Edwin Santana	Head Boys Basketball Coach	\$9,155.00
Michael Manfre	Head Girls Basketball Coach	\$9,155.00
Rhonda Dakelman	Head Girls Winter Track Coach	\$7,365.00
Michael Pomponio	Head Bowling Coach	\$4,630.00
Michael Giordano	Head Wrestling Coach	\$9,155.00
Kristen Ditommaso	Head Swimming Coach	\$6,500.00

<u>Puccio</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- 2). Approval for the continuation of our Annual Blood Drive at the Perth Amboy High School on November 25, 2015 through the Community Blood Council of New Jersey at no cost to the Perth Amboy Board of Education.

<u>Puccio</u>	<u>Varela</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

15. Old Business

Approval of the following revised job description (Specified in Attachment)

- Educational Public Information Specialist

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

<u>Varela</u>	<u>Tejeda</u>	(To close old business)
Motion	Seconded	CARRIED UNANIMOUSLY

16. New Business

Approval of the following Job Descriptions (Specified in Attachment)

- Director of Secondary Education 5-8
- Director of Secondary Education 9-12

<u>Tejeda</u>	<u>Puccio</u>	
Motion	Seconded	CARRIED UNANIMOUSLY

- The Sparkle Effect Program - Mr. Puccio spoke about the Sparkle Effect program, which is a cheerleading team that works with our varsity cheerleaders and incorporates students with disabilities and a peer mentorship program. They are seeking approval to use our high school gym for an on-site training. This event will occur on Saturday, November 14, 2015 from 1:00 pm – 5:00 PM. There will be no cost to the district and they've also provided \$1,000 to the district.
- Ms. Elizabeth DeLuca from the high school stated that she had conversations with Mr. Mosley, Mr. Cardona and Mrs. Rios about this program and everyone feels that this is a good idea.
- Mr. Jess stated that we would need to have background checks completed on any of the volunteer coaches. The board should approve this pending the background checks.
- Dr. Roman stated that we need to properly review items before proceeding with them.
- A motion was made by Mr. Puccio and seconded by Ms. Tejeda to approve this request subject to the receipt of background checks.
- Mr. Lebreault spoke about Drea's Dream. This program is a dance therapy program that is provided by an outside agency for our special education students in preschool and elementary schools.
- Ms. Lynn Audet, a teacher at the Richardson School, spoke about the program and stated that Drea's Dream provides dance therapy once a month in self-contained inclusion classrooms. The session lasts for ½ hour. It's dance therapy with movement sessions and we've had lots of success with our students who have autism.

16. New Business (continued)

- Dr. Roman was comfortable with making this recommendation if Mrs. Rios has had the conversation about the program, how it impacts us and if it doesn't interfere with the normal delivery of instruction.
- A motion was made by Mr. Varela and seconded by Mrs. Gonzalez for approval of the Andrea Rizzo grant pending the assessment of alignment with instructional programs. Carried unanimously.

Gonzalez
Motion

Puccio
Seconded

(To close new business)
CARRIED UNANIMOUSLY

17. Open to the Public

- Public member #1 - spoke about a lung cancer awareness event which will be held on November 1, 2015 at 10:00 AM. They chose the color of aquamarine because it's a sailors color and it means peace and tranquility.
- Public member #2 - stated that she hopes the board embraces and raises awareness of lung cancer and promotes this event.
- Prior to adjourning Mr. Lebreault wished everyone a safe mischief night and Halloween. Congratulated all the recipients of the awards this evening. He stated that we have a lot of talented people with our district.
- Lastly he stated that November 3, 2015 is Election Day. Please remember to exercise your right to vote.

18. A motion to adjourn was made at 10:50 pm by Mr. Varela and second by Mr. Puccio. Carried unanimously.

Respectfully submitted,



Derek J. Jess
School Business Administrator/
Board Secretary

DJJ/eh

9-21-15

HAROLD J. GERR
COUNSELOR AT LAW
47 RARITAN AVENUE, 2ND FLOOR
HIGHLAND PARK, NEW JERSEY 08904

HAROLD J. GERR - NJ Attorney ID : 020491975
JOHN BENSULOOCK - NJ Attorney ID : 058761994
DIPA PATEL - NJ Attorney ID : 047942013

Please submit e-mail replies to jnoboia@haroldgerrlaw.com

Phone: (732) 249-4600
Fax No.: (732) 249-0643
www.haroldgerrlaw.com
Our File 18908

September 2, 2015

Via Cert Mail & Facsimile: (732) 296-0683
Middlesex County Office of Education
Superintendent of Schools
1460 Livingston Ave.
Building 400, 2nd floor
North Brunswick, NJ 08902

Via Cert Mail
New Jersey Department of Education
P.O. Box 500
Trenton, NJ 08625

Via Cert Mail & Facsimile: (732) 638-1001
The Board of Education of Perth Amboy
County of Middlesex
178 Barracks Street
Perth Amboy, New Jersey 08861

Via Cert Mail
New Jersey Department of Treasury
Division of Risk Management
P.O. Box 620
Trenton, New Jersey 08625
Attn: Tort Claims Unit

Sent Via Cert. Mail
City Clerk
City of Perth Amboy
260 High Street
Perth Amboy, NJ 08861

Sent Via Cert. Mail
Perth Amboy Catholic Middle School
680 Catherine Street
Perth Amboy, NJ 08861

Sent Via Cert. Mail
Roman Catholic Dioceses of Metuchen
146 Metlars Lane
Piscataway, NJ 08854

RE: My Client: Miguel Aquino
Date of Accident: 06/08/2015

Enfile - mobile car
40 -
accident @ EAST
logos

Dear Sir/Madam:

Please be advised that this office has been retained to represent Mr. Aquino for injuries sustained as the result of a fall down accident that occurred on 06/08/2015. Pursuant to N.J.S.A. 59:8-5, please be advised as follows:

Name and Address of Client: Miguel Aquino
29 Dayna Court, Apt 29, Perth Amboy, NJ 08861

Name and Address of Attorney: Law Office of Harold J. Gerr
47 Raritan Avenue, 2nd Floor
Highland Park, NJ 08904

Date of Accident & Location:

06/08/2015 Mr. Aquino fell on outside steps of 680 Catherine St., Perth Amboy, NJ, which did not have a handrail

Description of Injuries:

Multiple injuries of neurological and orthopedic nature Including both hands, buttocks, right leg, left shoulder

Responsible Parties:

Middlesex County Office of Education, Superintendent of Schools, 1460 Livingston Ave. Bldg 400, 2nd floor, North Brunswick, NJ
New Jersey Department of Education, P.O. Box 500, Trenton, NJ
The Board of Education of Perth Amboy County of Middlesex 178 Barracks St, Perth Amboy, NJ
New Jersey Department of Treasury Division of Risk Management P.O. Box 620 Trenton, NJ
City Clerk City of Perth Amboy 260 High Street Perth Amboy, NJ
Perth Amboy Catholic Middle School 680 Catherine Street Perth Amboy, NJ
Roman Catholic Dioceses of Metuchen 146 Metlars Lane Piscataway, NJ 08854

Amount of Damages Claimed:

Claimant is still under treatment, and the full extent of his injuries cannot be determined at the present time. Detailed amounts of damages claimed are not known at this time.

If you have any questions regarding this matter, please feel free to call me.

Thank you.

Sincerely,


HAROLD J. GERR

HJG/jn
Encl.

Curriculum

FIELD TRIPS FOR BOARD APPROVAL ON OCTOBER 15, 2015

14 - A - 1

Date Of Trip	Destination Name	School Name	Teacher Responsible	Admission Cost	Admissions/Additional Costs Account Number	Additional Cost	Transportation Cost	Transportation Number	Transportation Account	Grand Total Cost	Num Buses	Departure Time	Return Time	
10/20/2015	Watchung Reservation	W.C. McGinnis	Mr. Kricks & Mr. Taras				\$	450.00	15-000-270-512-0-0000-04	\$	450	3	8:30 AM	2:00 PM
10/21/2015	Watchung Reservation	W.C. McGinnis	Mr. Kricks & Mr. Taras				\$	450.00	15-000-270-512-0-0000-04	\$	450	3	9:00 AM	2:00 PM
10/21/2015	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$	300	1	1:00 PM	2:30 PM
10/22/2015	Watchung Reservation	McGinnis	Mr. Kricks & Mr. Taras				\$	450.00	15-000-270-512-0-0000-04	\$	450	3	9:00 AM	2:00 PM
10/23/2015	The College of New Jersey	High School	Allison McMorrow				\$	150.00	15-000-270-512-0-0000-03	\$	150	1	9:00 AM	2:00 PM
10/24/2015	Forge	High School	Helen Vassallo				\$	60.00	15-000-270-512-0-0000-03	\$	60	1	7:00 PM	8:40 PM
10/25/2015	New Jersey Convention & Expo	High School	Carolina Benitez				\$	120.00	15-000-270-512-0-0000-03	\$	120	1	8:15 AM	12:30 PM
10/27/2015	Montclair State University	High School	Allison McMorrow				\$	150.00	15-000-270-512-0-0000-03	\$	150	1	9:00 AM	2:00 PM
10/28/2015	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$	300	1	1:00 PM	2:30 PM
10/28/2015	South Plainfield High School	High School	Ramon Ortiz				\$	235.00	15-000-270-512-0-0000-03	\$	235	1	3:05 PM	6:30 PM
10/28/2015	Von Thuns Farm	Ceres	Jamie Kraska	\$	1,197	Student Activity Account	\$	480.00	Student Activity Account	\$	1,677	4	9:00 AM	2:00 PM
10/29/2015	VonThun Farms	Wilentz	Jennifer Cecere	\$	1,330	Student Activity Account	\$	480.00	15-000-270-512-0-0000-18	\$	1,810	4	9:00 AM	2:00 PM
10/29/2015	Rutgers Univ. EOF Open House	High School	Allison McMorrow				\$	150.00	15-000-270-512-0-0000-03	\$	150	1	9:00 AM	2:00 PM
10/30/2015	Von Thuns Farm	Ceres	Mrs. Van Ihsen	\$	1,169	Student Activity Account	\$	480.00	Student Activity Account	\$	1,649	4	9:00 AM	2:00 PM
11/2/2015	Washington DC - Smithsonian	High School	Orson/Liddick/Davila				\$	1,600.00	15-000-270-512-0-0000-03	\$	1,600	1	6:00 AM	9:00 PM
11/5/2015	Neptune High School	High School	Senior Chief Baxter				\$	350.00	15-000-270-512-0-0000-03	\$	350	1	6:00 AM	6:00 PM
11/12/2015	Knewton Headquarters	Skull	Lori Joseph				\$	685.00	15-000-270-512-0-0000-06	\$	685	1	8:30 AM	1:30 PM
11/13/2015	Rutgers University	High School	Allison McMorrow				\$	150.00	15-000-270-512-0-0000-03	\$	150	1	9:00 AM	2:00 PM
11/13/2015	Princeton University	Education Center	Erica Mateo-Baez				\$	170.00	13-601-200-800-0-0000-12	\$	170	1	9:00 AM	2:00 PM
11/14/2015	Ocean Township High School	High School	Mrs. Adler & Mrs. Anderson	\$	525	15-402-100-800-0-0000-03	\$	500.00	15-000-512-270-0-0000-03	\$	1,025	1	7:15 AM	5:00 PM
11/18/2015	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$	300	1	1:00 PM	2:30 PM
11/18/2015	Union County Magnet H.S.	High School	Ramon Ortiz				\$	250.00	15-000-270-512-0-0000-03	\$	250	1	3:05 PM	6:30 PM
11/19/2015	Vonage Corporate Center	High School	Ronni Rothstein				\$	225.00	15-000-270-512-0-0000-03	\$	225	1	8:00 AM	2:30 PM
11/20/2015	Kean University	High School	Allison McMorrow				\$	150.00	15-000-270-512-0-0000-03	\$	150	1	9:00 AM	2:00 PM
11/20/2015	Penn State University	Education Center	Erica Mateo-Baez				\$	525.00	13-601-200-800-0-0000-12	\$	525	1	8:00 AM	4:00 PM
11/24/2015	Rutgers University	High School-VPAM	Marci Moriarty				\$	350.00	15-000-270-512-0-0000-03	\$	350	1	7:45 AM	2:00 PM
11/26/2015	Carteret High School	High School	Marielena Kerfns				\$	530.00	15-000-270-512-0-0000-03	\$	530	2	9:00 AM	1:00 PM
12/2/2015	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$	300	1	1:00 PM	2:30 PM

FIELD TRIPS FOR BOARD APPROVAL ON OCTOBER 15, 2015

Date of Trip	Destination Name	School Name	Teacher Responsible	Admission Cost	Admissions/Additional Costs	Additional Cost	Transportation Cost	Transportation Number	Transportation Account	Grand Total Cost	Num Buses	Departure Time	Return Time
12/4/2015	Kean University	Education Center	Erica Mateo-Baez				\$	120.00	13-601-200-800-0-0000-12	\$ 120	1	9:00 AM	2:00 PM
12/4/2015	Liberty Science Center	High School	Shaneja Davis	\$ 947	15-401-100-500-0-0000-03	\$ 10.00	\$	300.00	15-000-270-512-0-0000-03	\$ 1,257	2	9:00 AM	2:00 PM
12/5/2015	Manchester High School	High School	Senior Chief Baxter				\$	375.00	15-000-270-512-0-0000-03	\$ 375	1	6:00 AM	6:00 PM
12/16/2015	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
12/16/2015	North Brunswick High School	High School	Ramon Ortiz				\$	235.00	15-000-270-512-0-0000-03	\$ 235	1	3:05 PM	6:30 PM
1/6/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
1/14/2016	Vonage Corporate Center	High School	Ronni Rothstein				\$	225.00	15-000-270-512-0-0000-03	\$ 225	1	8:00 AM	2:30 PM
1/18/2016	Linden High School	High School	Senior Chief Baxter				\$	360.00	15-000-270-512-0-0000-03	\$ 360	1	6:00 AM	6:00 PM
1/20/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
2/3/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
2/24/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
3/2/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
3/16/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
3/16/2016	East Brunswick High School	High School	Ramon Ortiz				\$	235.00	15-000-270-512-0-0000-03	\$ 235	1	3:05 PM	6:30 PM
3/26/2016	Rancocas Valley High School	High School	Senior Chief Baxter				\$	360.00	15-000-270-512-0-0000-03	\$ 360	1	6:00 AM	6:00 PM
4/6/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
4/13/2016	Bridgewater-Raritan H.S.	High School	Ramon Ortiz				\$	275.00	15-000-270-512-0-0000-03	\$ 275	1	3:05 PM	6:30 PM
4/27/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
5/11/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
5/25/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM
6/8/2016	Raritan Bay Medical Center	High School	LaVerne D. Green				\$	300.00	15-000-270-512-0-0000-03	\$ 300	1	1:00 PM	2:30 PM

PERTH AMBOY PUBLIC SCHOOLS
DEPARTMENT OF SPECIAL EDUCATION SERVICES
178 BARRACKS STREET
PERTH AMBOY, NEW JERSEY 08861
TELEPHONE 732-376-6206
FAX 732-638-1008


Arleen Rios
Director of Special Education Services

Diane Dahl
Supervisor Pre-K – 4

Vacancy
Supervisor 5 – 12

Special Education ♦ Psychological Services ♦ Social Worker Services ♦ Learning Disabled Services ♦ Home Instruction
Supplemental Instruction ♦ Speech & Hearing Services

To: Dr. David Roman
Superintendent

From: Arleen Rios 
Director

Date: September 29, 2015

Subject: After/Before/Home Instruction

The following Staff will be providing After/Before/Home Instruction for the 2015-2016 school year. Board approval is hereby requested.

Staff/Facility	School	Hourly Rate
Heather Anderson	W.C. McGinnis	\$40/hr.
Jessica Beerman	W.C. McGinnis	"
Paulette Bellev	W.C. McGinnis	"
Deidre Black	W.C. McGinnis	"
Rebecca Coughlin	W.C. McGinnis	"
Debra Delaney	W.C. McGinnis	"
Joanna Vera Hughes	W.C. McGinnis	"
Antonio Lopez	W.C. McGinnis	"
Jose Lugo	W.C. McGinnis	"
Kevin McGee	W.C. McGinnis	"
Gerry Notino	W.C. McGinnis	"
Ali Rodriguez	W.C. McGinnis	"
Marc Taras	W.C. McGinnis	"
Jena Sciarappa	W.C. McGinnis	"
Arefha Sconiers	W.C. McGinnis	"
Maureen Bentempo	E. Hmieleski	"
Ashley Bozzo	R.N. Wilentz	"
Christine Ruggiero	R.N. Wilentz	"

Staff/Facility	School	Hourly Rate
Mathew Acosta	S.E. Shull	\$40/hr,
Jessica Ayers	S.E. Shull	"
Jennifer Bensulok	S.E. Shull	"
Kendall Black	S.E. Shull	"
Lori Jane Burns	S.E. Shull	"
Robert Evangelista	S.E. Shull	"
Michelle Foy	S.E. Shull	"
Teresa Hernandez	S.E. Shull	"
Channon Johnson	S.E. Shull	"
Amanda Kopp	S.E. Shull	"
Gino Leonardis	S.E. Shull	"
Donna McCallion	S.E. Shull	"
Kristen Muller	S.E. Shull	"
Benedict Tegano	S.E. Shull	"
Annette Torres	S.E. Shull	"
Wendy Willims	S.E. Shull	"
Amanda Cohen	I. Cruz	"
Miriam DeJesus	I. Cruz	"
Nicole Gerardi	I. Cruz	"
Mary Beth Hughes	I. Cruz	"
María Oleck	I. Cruz	"
Heather Bazarnicki	J.J. Flynn	"
Maria Connor	J.J. Flynn	"
Beth Dixon	J.J. Flynn	"
Virginia Morales	J.J. Flynn	"
Marianne Neissany	J.J. Flynn	"
Nicole Ruisi	J.J. Flynn	"
Julie Eia	H.N. Richardson	"
Jean Franza	H.N. Richardson	"
Jessica Guevera	H.N. Richardson	"
Samantha Porcaro	H.N. Richardson	"
Lauren Sikora	H.N. Richardson	"
Linda Soto	H.N. Richardson	"
Andrea Torres-Garcia	H.N. Richardson	"

Staff/Facility	School	Hourly Rate
Venecia Alston	PAHS	\$40/hr.
Nicholas Barcheski	PAHS	"
Carolina Benitez	PAHS	"
Theresa Berrios	PAHS	"
Suzanne Carey	PAHS	"
Geoffrey Corisdeo	PAHS	"
Elizabeth DeLucca	PAHS	"
Norma Dunne	PAHS	"
Arlene Friedman	PAHS	"
Katie Jeffery	PAHS	"
Tina Landi	PAHS	"
Danielle Mercier	PAHS	"
Joseph Norbut	PAHS	"
Lisa Orson	PAHS	"
Uri Perez	PAHS	"
Lea Raymond	PAHS	"
Barbara Salvatore	PAHS	"
Peter Sayles	PAHS	"
Jaclyn Schweitzer	PAHS	"
Tami Seaman	PAHS	"
Nina Schurko	PAHS	"
Joyce Ship	PAHS	"
Debra Soriano	PAHS	"
Christine Szeliga	PAHS	"
Joel Vargas Muniz	PAHS	"
Luis Vela	PAHS	"
Wanda Watson	PAHS	"
Loris Welch	PAHS	"
Diana Campos	South Campus	"
Samuel Cerritos	South Campus	"
Nina Schurko	South Campus	"
Tracy Soluri	South Campus	"
Francis Hirschy	PLA	"

Staff/Facility	School	Hourly Rate
Michelle Castellon	A.V. Ceres	\$40/hr.
Diane Crawford	A.V. Ceres	"
Erica Galed	A.V. Ceres	"
Talmi Kurtiak	A.V. Ceres	"
Brittany Simonik	A.V. Ceres	"
Suzette Torres	A.V. Ceres	"
Kimberly Anderson	E. J. Patten	"
Elizabeth Fajardo	E. J. Patten	"
Janet Gonzalez	E. J. Patten	"
Brian Morgan	E. J. Patten	"
Rose Polnik	E. J. Patten	"
Mary Summerer	E. J. Patten	"



Perth Amboy
Public Schools

178 Barracks Street, Perth Amboy, NJ 08861

Damian O. Medina, Ed.D.
Director of Curriculum and Instruction

Phone: 732-376-600 x 30221
E-mail: damimedina@paps.net

From: Damian Medina, Ed.D.

To: Dr. Rodriguez

Re: Board Resolutions – October 15, 2015 Agenda

Date: 9/22/15

Please find below board resolution to be included in next board agenda.

- *That the board approves the following Shull and McGinnis Middle School teachers to attend after school and Saturday professional development as part of the Middle School Literacy Initiative, not to exceed 12 hours per teacher throughout the 2015-2016 school year at a rate of \$35 per hour.*
Shull Middle School Account Number- 15-130-100-101.1-0000-06.
McGinnis Middle School Account Number- 15-130-100-101.1-0000-04

Shull Middle School		McGinnis Middle School	
Schakia Arrington	Marisol O'Keefe	Lauren Pennetta	Emily Figueroa
Jessica Ayers	Maxine Pais	Allin Cruz	William Grant
Jennifer Bensulock	Lorraine Pannullo	Tina Parisi	Lilliana Russo
Jamie Blockus	Jessica Ramos	Mark Rivera	Liana Morgan
Mark Boles	Melanie Romano	Gabriela Pugliese	Cheryl Taylor
Mary Byrnes	Katherine Rowland	Mary Acuirre	Kelly Abreu
Joanne Cook	Janet Sabine	Danielle Papa	Kevin Davidson
Alicia DiPietro	Michael Sefack	Talisa Butler	Lorraine Warman
Mary Doherty	Maria Sena	Kristin Weyrick	Aretha Sconiers
Indhira Estevez	Monalizza Suarez	Rita Naviello	Courtney Guadagno
Elia Graenert	Margarita Suero	Mariana Sosa	Sarah Gilligan
Wendy Guerra	Alison Szpuhulsky	Sara Salas	Danfelle Nardone
Teresa Hernandez	Linda Taylor	Jessica Beerman	Charlene Jackson
Alex Kaplan	Amanda Tomaro	David Klemas	Judy Bellovin
Amanda Kopp	Anna Tulipani	Rachel Sher	Ilijana Cortez
Sandra Kusulas	Patricia Valenti	Pat Anzalone	Mariela Freay
Ana Lebron	Margaret Wytanis	Debra Delaney	Ana LeBron Vera
Rosa Laoyza	Neisha Young	Nora Hussey	Allison Press
Shealyn Malone	Ruth Jurado	Yahaira Ortega	Jessica Colleton
Donna McCallion		Angelina Diaz	
Kristine Muller		Kevin McGee	
Courtney Nemerofsky		Allison Press	
Lisa Nogueira			
Michele Novello			



Perth Amboy
Public Schools

178 Barracks Street, Perth Amboy, NJ 08861

Damian O. Medina, Ed.D.
Director of Curriculum and Instruction

Phone: 732-376-600 x 30221
E-mail: damimedina@paps.net

From: Damian Medina, Ed.D. 

To: Dr. Rodriguez

Re: Board Resolutions – October 15, 2015 Agenda

Date: 9/22/15



9/30/15

Please find below board resolution to be included in next board agenda.

- *That the board approves the adoption of the following curricula for the 2015-2016 school year.*

- | | |
|----------------------------------------|------------------------------------------|
| 1. Math Test and Preparation Skills | 25. Grade 1 – Health/ Physical Education |
| 2. Computer Science Java | 26. Grade 2 - Health Physical Education |
| 3. Space Science | 27. Grade 3 – Health/Physical Education |
| 4. Dynamics of Health Care | 28. Spanish for Speakers I |
| 5. Grade K - Visual Arts | 29. Spanish for Speakers II |
| 6. Grade 1 - Visual Arts | 30. Spanish for Speakers III |
| 7. Grade 2 - Visual Arts | 31. Spanish for Speakers IV |
| 8. Grade 3 - Visual Arts | 32. Auto Shop I |
| 9. Grade 4 - Visual Arts | 33. Cooperative Office Education (COE) |
| 10. Grade 5 - Visual Arts | 34. Advanced Auto Shop |
| 11. Advanced Dance Company 3 | 35. Economics |
| 12. Advanced Acting 3 | 36. Introduction to US Government |
| 13. Keyboard 2 | 37. Public Speaking |
| 14. Grade K - Music | 38. Language Arts Skills and Test Prep |
| 15. Grade 1 - Music | 39. Tomorrow's Teachers |
| 16. Grade 2 - Music | 40. Naval Science I |
| 17. Grade 3 - Music | 41. Naval Science II |
| 18. Grade 4 - Music | 42. Naval Science III |
| 19. Grade 5 - Music | 43. Naval Science IV |
| 20. Middle School Band | |
| 21. Middle School Audio Visual | |
| 22. Middle School Theater Arts | |
| 23. Robotics | |
| 24. Grade K- Health/Physical Education | |



Perth Amboy
Public Schools

178 Barracks Street, Perth Amboy, NJ 08861

Damian O. Medina, Ed.D.
Director of Curriculum and Instruction

Phone: 732-376-600 x 30221
E-mail: damimedina@paps.net

From: Damian Medina, Ed.D. *DM*

To: Dr. Rodriguez

Re: Board Resolutions – October 15, 2015 Agenda

Date: 9/22/15

Diomedes
9/30/15

Please find below board resolution to be included in next board agenda.

Approval of the following teachers to work on curriculum development not to exceed 25 hours each at a rate of \$35 dollars per hour.

Teacher	Content Area	Account
Janet Greve Jaime Costanzo Nicolas Davila Erin Jacobs	Language Arts	11-000-223-110-0-0000-26
Nelly Lips Maritza Ubillus Yamilka Van Ishem Frezia Valenzuela	Word Languages	11-000-223-110-0-0000-17
Lisa Cancel Ruth Jurado Larry Bello	SIFE Content Areas	11-000-223-110-0-0000-17
Brooke Napoli Cynthia Mitchell Luis Caraballo Ana Pendelton Heidi Peterson	Visual And Performing Arts	11-000-223-110-0-0000-25
William Osvath Joseph Mastropierro	Technical Sciences	20-010-100-101-0-0000-24
DeNere Postell	Guidance & Counseling	11-000-223-110-0-0000-20

Perth Amboy Public Schools
Approval for Travel Expenses - October 2015
Board Meeting October 15, 2015

Staff Member	Building	Travel Dates	Workshop/Conference	Destination	Regist. Fee	Meals and Incidentals Days	Mileage/ Trans.	Lodging Nights	Lodging Daily Total	Account Number	BB/App Cost	Board App	County Approval
Pamela Spindel	District	October 30, 2015	NJAFPA Fall Conference	Eatontown, NJ	\$ 125.00	0	0	0	0	20-272-200-300-0-0000-40	\$ 125.00		
Ashlan Waheed Safia Madin Ning Chi Joel Vargas Muniz Suriender Mari	PAHS	October 22, 2015	Analyzing & Interpreting Data - Next Generation Science Standards	Raritan Valley Community College	\$ 125.00	0	0	0	0	15-195-100-300-0-0000-03	\$ 625.00		
Antonette Barbato Mary Peprata Maritza Liriello Lori Krowits Myra McDonald Leanne Casentimo Janale Sakal Jennifer Blinney Magdalena Manson Ruth Jurado Cassandra Lawrence Nicole Lugo Robyn Carrera Kimberly Miller Lauren Marrocco Merila Euell Rosalie LaRosa-Anstett Shamus Burke Vanessa Martyniuk Mary Guba Patricia Mahflian	District	October 23, 2015	Rutger's Reading and Writing Conference	New Brunswick, NJ	\$ 180.00	0	0	0	0	20-272-200-300-0-0000-40 Title 2	\$ 3780.00		
Lissett Stummey	Assumption Catholic	October 23, 2015	Rutger's Reading and Writing Conference	New Brunswick, NJ	\$ 180.00	0	0	0	0	20-272-200-300-0-0000-81	\$ 180.00		
Christine Kapalski	District	October 7, 2015	Making the Transition from Staff to Supervisor	Edison, NJ	\$ 195.00	0	0	0	0	11-000-270-533-3-0000-00	\$ 195.00		
Harold Zayas Melvin Batista	District	October 27, 2015	Variable Frequency Drive Certification Course	Eatontown, NJ	\$ 75.00	0	0	0	0	11-000-282-300-0-0000-32	\$ 150.00		
Marc Coffini	District	October 27 - 29, 2015	NJSEA Workshop & Exhibition	Atlantic City, NJ		No Cost	To	The Board					

Perth Amboy Public Schools
Approval for Travel Expenses – November 2015
Board Meeting October 15, 2015

Staff Member	Building	Travel Dates	Workshop/Conference	Destination	Regist. Fee	Meals and Incidentals Days Daily Total	Message/ Trans.	Leading Nights Daily Total	Account Number	Bd. App Cost	Board App	County Approval
Dr. Damian Medina	District	November 18, 2015	Administrator Residency – Knowing Yourself to Better Lead Your Staff	Trenton, NJ	0	0	\$ 34.10	0	11-000-223-800-0-0000-35	\$ 34.10		
Jessica Hadley	PAHS	Nov. 15 – 16, 2015	New Jersey Assoc. of School Librarians	Long Branch, NJ	\$ 195.00	0	0	0	11-000-223-320-0-0000-38	\$ 195.00		
Alexander Gurnis	PAHS	Nov. 12 – 14, 2015	NSTA Science Convention	Philadelphia, PA	\$ 385.00	0	0	0	15-190-100-500-0-0000-03	\$ 385.00		
Lea Raymond	PAHS	November 19, 2015	Is That Your Final Answer? Developing Mathematical Thinking with Questions, Grades 6 – 12	New Brunswick, NJ	\$ 195.00	0	0	0	15-190-100-500-0-0000-03	\$ 195.00		
Brian Rivera	South Campus	November 4, 2015	Intervention & Referral Services: The Next Generation	Monroe, NJ	\$ 149.00	0	0	0	15-000-240-800-0-0000-03	\$ 149.00		
Brian Rivera	South Campus	November 19, 2015	Legal Ops – Advanced HIB Investigation Techniques	New Providence, NJ	\$ 150.00	0	0	0	15-000-240-800-0-0000-03	\$ 150.00		
Dr. Brita Theadford- Woodard Janet Bross Colleen DeLuca Louise Myers Kristen Fournaine-Nita Laura Bartram Joseph Carraro Douglas Griffin Emma Redondo Janet El Maraghy Nerida Alvarez Lillian Russo Valerie Agosto Lorraine Pannullo Carla Linfante Lisa Noquera	District	November 19, 2015	Rutgers University Gifted Education Conference	New Brunswick, NJ	\$ 175.00	0	0	0	20-271-200-500-0-0000-40 Title 2	\$ 280.00		
Mered Morley	PAHS	November 1, 2015	Ballroom Dance Lesson – Fred Astaire Dance Studio	Red Bank, NJ	\$ 459.00	0	0	0	11-000-223-110-0-0000-25	\$ 459.00		
Rolyn Resko	PAHS	November 20, 2015	Working with Traumatized & Aggressive Youth	Hamilton, NJ	\$ 129.00	0	0	0	15-190-100-500-0-0000-03	\$ 129.00		

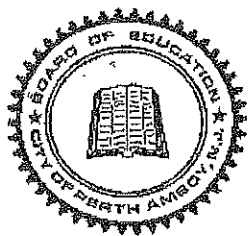
Perth Amboy Public Schools
Approval for Travel Expenses – November 2015
Board Meeting October 15, 2015

Staff Member	Building	Travel Dates	Workshop/ Conference	Destination	Regist. Fee	Meals and Incidentals Days Daily Total	Mileage/ Trans.	Lodging Nights Daily Total	Account Number	Bd App Cost	Board App	County Approval
Delvis Rodriguez	District	November 18, 2015	Human Resources for Anyone with Newly Assigned HR Responsibilities	Edison, NJ	\$ 99.00	0	\$ 4.00	0	11-000-223-880-0-0000-35	\$ 103.00		
Judith Rodriguez	District	November 18, 2015	Human Resources for Anyone with Newly Assigned HR Responsibilities	Edison, NJ	\$ 99.00	0	\$ 4.00	0	11-000-223-880-0-0000-35	\$ 103.00		

**Perth Amboy Public Schools
Approval for Travel Expenses – December 2015
Board Meeting October 15, 2015**

Staff Member	Building	Travel Dates	Workshop/Conference	Destination	Regist. Fee	Meals and Incidentals Days Daily Total	Mileage/ Trans.	Lodging Nights Daily Total	Account Number	Ed App Cost	Board App	County Approval
Daniel Kushtner	PAHS	December 9, 2015 – January 26, 2016 February 25, 2016	NJ Leadership Academy – Series 2	Monroe, NJ	\$ 660.00	0	0	0	15-190-100-600-0-0000-03	\$ 660.00		
Ashlan Wakeed Selia Madin Ning Chi Joel Vargas Maniz Sunder Maxi	PAHS	December 10, 2015	Developing & Using Models – Next Generation Science Standards	Radian Valley Community College	\$ 125.00	0	0	0	15-190-100-600-0-0000-03	\$ 625.00		
Luis Ortega	Adult Education Center	December 9, 2015 – December 11, 2015	Big Picture Learning's Leadership Conference	Denver, Colorado		NO COST	TO	THE DISTRICT				
Christopher Ayers Leanne Casentino Mayra McDonald Jasmin Milleda Rosa Rivera	Ceres	December 14, 2015 – December 18, 2015	Institute for Multi-Sensory Education – Comprehensive Training	Hasbrouck Heights, NJ	\$ 975.00	0	0	0	20-272-200-500-0-0000-40 Title 2	\$ 4875.00		
Lea Raymond	PAHS	December 4, 2015	Mathematics, Money, Standards & the Quality of Life, Grades 9-12	New Brunswick, NJ	\$ 195.00	0	0	0	15-190-100-600-0-0000-03	\$ 195.00		

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Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Personnel
14 – D – 8

Mr. Delvis Rodriguez
Director of Personnel & Evaluation

Ext. 30-151/30-152
30-153/30-154
Fax: (732) 638-1007

TO: David A. Roman, Ed.D.
Superintendent of Schools

FROM: Mr. Delvis Rodriguez *DR*
Director of Personnel & Evaluation

RE: Mentoring

DATE: September 30, 2015

Please place the following item on the agenda of the next Board of Education meeting:

Approval for the following staff members to serve as mentors for the first-year teachers from to September 1, 2015 to June 30, 2016 at the contractual rate (\$1,700.00):

Novice Teacher	School	Subject	Mentor
Matthew Acosta	S. E. Shull	Science	Judith Sousa
Shifa Ahmed	P.A.H.S.	Science	Rebecca Souza
Priscilla Aquino	Ceres	Social Worker	Maribeth McCauliff
Stanley Baxter	P.A.H.S.	ROTC	Shawn Liddick
Jennifer Binney	Wilentz	Elementary	Nicole Lugo
Sharon Bourke	P.A.H.S.	Science	Mark Niebojeski
LoriJane Burns	S. E. Shull	Elementary	Jessica Perez
Norma Cardona	Ceres	Social Worker	Magda Perillo
William Clark	Patten	Elementary	Kimberly Anderson
Geoffrey Corisdeo	P.A.H.S.	Social Studies	Tina Onorato
Jessica Cox	P.A.H.S.	English	Stacy Lemongelli
Maria D'Angelo	Flynn	Elementary	Jaime Vince
Marissa Ferris	Education Center	English	Karolina Jekal
Karen Guillen	Wilentz	Elementary	Candida Gonzalez
Karem Ismail	Shull	ESL	Rosemarie Maisto
Katelyn Kara	Patten	Elementary	Alexandria Riley
Amanda Kopp	Shull	Elementary	Michelle Foy
Rachel Lipstein	Patten	Elementary	Patricia Ferruggiaro

Novice Teacher	School	Subject	Mentor
Rosa Loayza	Shull	Elementary	Indhira Estevez
Isaac Lung	P.A.H.S.	Social Studies	Michael Somers
Christine Mattel	Education Center	English	Karolina Jekal
Kevin McGee	McGinnis	Elementary	Carrie Monte
Donna McCallion	Shull	English	Alison Szpyhulsky
Anthony Medina	Patten	Phys. Ed.	James Dabrowski
Odalis Mendez	Wilentz	Elementary	Andrea Palmadesso
Jasmin Morales	Wilentz	Elementary	Janet Bloss
Danielle Nardone	McGinnis	English	Courtney Guadagno
Thomas Nemec	Hmielecki	Early Childhood	Leslie Santa
Jennifer Novak	Special Services	Psychologist	Jennifer Foster
JoDon Orimaco	P.A.H.S.	Mathematics	Michael Wieczorek
Esther Quezada	Ceres	Counselor	Cynthia Soares
Agatha Rodriguez	Shull	Counselor	Michael Levine
Francheska Rodriguez	Shull	Elementary	Leslie Velez
Javier Rodriguez	McGinnis	Spanish	Iliana Cortez
Melanie Romano	Shull	Elementary	Janet Sabine
Janette Rosario	Education Center	Mathematics	Ana Gregorio
Charles Santiago	Flynn	Psychologist	Jennifer Hart
Jackelln Santiago	P.A.H.S.	Social Worker	Alicia Nunez
Michael Sefack	Shull	English	Monalizza Suarez
Debra Sheldon	Cruz	Early Childhood	Maria Oleck
Brittany Simonik	Ceres	Elementary	Marni Sarnowski
Ariana Soto	Wilentz	Elementary	Laura Toto
Donald Stockton	Education Center	Science	Gary Antonelli
Dulce Torres	Patten	Elementary	Rocio Castro
Yolanda Torres	Cruz	Early Childhood	Monica Starks
Kristina Sunarno	Wilentz	Elementary	Debra Guarrera
Leigh Tsujino	Special Services	Social Worker	Lynn Krieger
Anna Tulipani	Shull	Elementary	Mark Boles
Stephanie Valencia	Flynn	Elementary	Cassandra Lawrence
Patricia Valenti	Shull	Elementary	Jeremiah Kleckner
Luis Vela	P.A.H.S.	Social Studies	Isai Acevedo
Sandra Velez	Special Services	Speech	Lucille Micale Pastor
Neisha Young	Shull	English	Jason Garzone
Amal Youssef	Education Center	Mathematics	Gary Antonelli
Grazielle Zaneti	Special Services	Psychologist	Jennifer Foster

Perth Amboy High School - After School Media/Learning Center

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Employee Name	School	Position	Program Name	Account Number	Rate or Pay	Dates	Hours AM or PM
Abreu Kelly	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Aguirre Mary	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Alvarez Nereida	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Anderson Heather	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Anzalone Patricia	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Bachmann Geraldine	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Bauer Todd	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Beerman Jessica	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Bellovin Judith	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Brumbaugh Robin	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Burzynski Richard	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Butler Talisa	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Canela Denny	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Carsillo Michelle	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Cepeda Mayelin	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Cortez Liliana	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Cosme Kelly	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Coughlin Rebecca	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Cruz Ailin	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Cruz Myrna	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Davidson Kevin	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Engroff Brian	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Esposito Victoria	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Fazzina Jamie	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Figuerroa Emily	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Gallis Eleanor	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Gatti Jenilee	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Gilligan Sarah	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Golino Blanca	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Grant William	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Guadagno Courtney	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Harning Daniel	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Hussey Nora	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Irizarry Heidi	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Klemas David	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Kricks Eric	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Lopez Alexandre	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Lopez Antonio	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Markle Alicia	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM
Meier Kathy	McGinnis	Teacher	Before, After School Program	15-130-100-101-1-0000-04	40.00/hr.	10/16/15 - 6/30/16	AM or PM

Before After School Tutoring



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PERTH AMBOY HIGH SCHOOL - CLUB ADVISORS

Employee Name	School	Position	Program Name	Account Number	Rate of Pay	Dates (From-To)
Rosalie Morillo and Melissa Morales	PAHS (Main)	Advisor	Bible Club	15-401-100-100-0-0000-03	Split Stipend \$1,175	2015-2016 School Year
Kathryn Richmond	PAHS (Main)	Advisor	Debate Club Coach 1	15-401-100-100-0-0000-03	Stipend \$5,000	2015-2016 School Year
Alejandro Ramirez	PAHS (Main)	Advisor	Debate Club Coach 2	15-401-100-100-0-0000-03	Stipend \$5,000	2015-2016 School Year
Robyn Resko	PAHS (Main)	Advisor	Gay Straight Alliance	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Christine Aquavella	PAHS (Main)	Advisor	Newspaper Club	15-401-100-100-0-0000-03	Stipend \$5,840	2015-2016 School Year
Luis Caraballo	PAHS (Main)	Advisor	Anime Art Club	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Donald Menditto	PAHS (Main)	Advisor	Italian Honors Society	15-401-100-100-0-0000-03	Stipend \$310	2015-2016 School Year
Tricia Ogrady	PAHS (Main)	Advisor	French Honors Society	15-401-100-100-0-0000-03	Stipend \$310	2015-2016 School Year
Mark Neibojowski	PAHS (Main)	Advisor	Science Honors Society	15-401-100-100-0-0000-03	Stipend \$310	2015-2016 School Year
Michael Jasper	PAHS (Main)	Advisor	Freshman Class Advisor (1)	15-401-100-100-0-0000-03	Stipend \$2,495	2015-2016 School Year
Maria Zaharakis	PAHS (Main)	Advisor	Freshman Class Advisor (2)	15-401-100-100-0-0000-03	Stipend \$2,495	2015-2016 School Year
Loris Welch	PAHS (Main)	Advisor	Sophomore Class Advisor (2)	15-401-100-100-0-0000-03	Stipend \$2,590	2015-2016 School Year
Jacklyn Schwietzer	PAHS (Main)	Advisor	Junior Class Advisor (1)	15-401-100-100-0-0000-03	Stipend \$2,690	2015-2016 School Year
Vanessa Bluron	PAHS (Main)	Advisor	Junior Class Advisor (2)	15-401-100-100-0-0000-03	Stipend \$2,690	2015-2016 School Year
Tina Landi	PAHS (Main)	Advisor	Senior Class Advisor (1)	15-401-100-100-0-0000-03	Stipend \$2,780	2015-2016 School Year
Amber Gutschmidt	PAHS (Main)	Advisor	Senior Class Advisor (2)	15-401-100-100-0-0000-03	Stipend \$2,780	2015-2016 School Year
Mark Neibojowski	PAHS (Main)	Advisor	HOSA	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Maria Diaz	PAHS (Main)	Advisor	Hispanic American Club	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Maria Diaz	PAHS (Main)	Advisor	Dream Team	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Ramon Ortiz	PAHS (Main)	Advisor	Mathletes	15-401-100-100-0-0000-03	Stipend \$1,760	2015-2016 School Year
Christine Szeligla	PAHS (Main)	Advisor	Hall of Fame Club	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Isal Acevedo	PAHS (Main)	Advisor	Guitar Club	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Kimberly Tan	PAHS (Main)	Advisor	American Sign Language HS	15-401-100-100-0-0000-03	Stipend \$310	2015-2016 School Year
Kimberly Tan	PAHS (Main)	Advisor	Silent Choir	15-401-100-100-0-0000-03	Stipend \$1,175	2015-2016 School Year
Nagla Bedir	PAHS (Main)	Advisor	National Honor Society	15-401-100-100-0-0000-03	\$810	2015-2016 School Year
Jason Teague	PAHS (Main)	Advisor	Production Manager	15-401-100-100-0-0000-03	\$2,950	2015-2016 School Year
Joel Vargas Muniz	PAHS (Main)	Advisor	Robotics Club	15-401-100-100-0-0000-03	\$1,175	2015-2016 School Year

Recommendations Education Center Board Meeting

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[Signature]

Shull School Extracurricular Clubs and Advisors

Employee name	School	Position	Account Number	Stipend	Dates (From-To)	Hours/Am or PM	Dates
Granato, Karen	Shull	S.A.I.L Club	15-401-100-100-0-0000-06	\$ 1,175.00	10/16/15-6/10/16	Both	Monday - Friday
Rowland, Katherine	Shull	S.A.I.L Club	15-401-100-100-0-0000-06	\$ 1,175.00	10/16/15-6/10/16	Both	Monday - Friday
Redouane, Lorian	Shull	Publications	15-401-100-100-0-0000-06	\$ 3,235.00	10/16/15-6/10/16	Both	Monday - Friday
Allan, Christine	Shull	Class Advisor	15-401-100-100-0-0000-06	\$ 1,620.00	10/16/15-6/10/16	Both	Monday - Friday
Suarez, Monaliza	Shull	Class Advisor	15-401-100-100-0-0000-06	\$ 1,620.00	10/16/15-6/10/16	Both	Monday - Friday
Astarita, Patricia	Shull	Elementary TV 34 Coordinator	15-401-100-100-0-0000-06	\$ 930.00	10/16/15-6/10/16	Both	Monday - Friday





Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
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Personnel
14 - D - 29

Mr. Delvis Rodriguez
Director of Personnel & Evaluation

Ext. 30-151/Ext. 30-152
Ext. 30-153/Ext. 30-154
Fax: (732) 638-1007

September 30, 2015

AGENDA: October 15, 2015

To: The Honorable Members of the Board of Education

From: Mr. Delvis Rodriguez 
Director of Personnel & Evaluation

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	School	Old Salary	New Salary	Effective Date	Reason
Maria Medina	Transportation	\$22,578.60	\$23,078.60	9/1/15	15yrs. SRP Longevity
Vivian Irizarry	Wilentz	\$41,840	\$45,065	9/1/15	15yrs. Para Longevity
Lori Malyar	I. Cruz	\$54,840	\$55,725	9/1/15	20yrs Para Longevity
Milagros Martinez	I. Cruz	\$47,765	\$50,990	9/1/15	15yrs Para Longevity
Angelina Medina	Patten	\$43,915	\$47,140	9/1/15	15yrs Para Longevity
Roberto Morales	PAHS	\$85,750	\$87,140	9/1/15	20yrs Teacher Longevity
Julia Tenorio	Flynn	\$32,500	\$33,350	9/1/15	20Yrs SRP Longevity
Michael Pomponio	Wilentz	\$85,750	\$87,140	9/1/15	20yrs Teacher Longevity
Ridvana Evangelou	PAHS	\$53,485	\$56,710	9/1/15	15yrs Para Longevity
Alan Rasmussen	Shull	\$92,640	\$94,185	9/1/15	25yrs Teacher Longevity
Angelina Ramos	McGinnis	\$41,840	\$45,065	9/1/15	15yrs Para Longevity
Ana Rivera	Admin. Build.	\$73,735	\$75,735	9/1/15	15yrs Confidential Sec. Long.
Yolanda Rojas Ortiz	I. Cruz	\$47,765	\$47,140	9/1/15	15yrs Para Longevity
Teresa Margiottiello	McGinnis	\$35,470	\$35,970	9/1/15	15yrs SRP Longevity
Ramon L. Ruiz Tirado	Ceres	\$51,240	\$52,240	9/1/15	15yrs Custodian Longevity
Iris Sanchez	Transportation	\$21,828.60	\$22,578.60	9/1/15	10yrs. SRP Longevity
Carmen Arroyo	PAHS	\$95,285	\$95,905	9/1/15	30yrs. Teacher Longevity
William Argemil	PAHS	\$72,600	\$73,100	9/1/15	15yrs. Non Align Longevity
Ramonita Falcon	I. Cruz	\$47,765	\$50,990	9/16/15	15yrs. Para Longevity
Freddie Perez	Richardson	\$53,740	\$54,940	9/16/15	20yrs. Custodian Longevity
Nancy Trejo	Richardson	\$45,165	\$45,915	9/16/15	10yrs. SRP Longevity
Andres Rivera	Admin. Build.	\$55,950	\$57,225	10/1/15	25yrs. Custodian Longevity
Jacqueline Morales-Banos	PAHS	\$52,400	\$53,000	10/1/15	15yrs. Secretary Longevity
Maria Sanchez	I. Cruz	\$45,785	\$49,010	10/1/15	15yrs. Para Longevity
Pamela Campbell	PAHS	\$85,750	\$87,140	10/1/15	20yrs. Teacher Longevity
Heidi Peterson	PAHS	\$66,100	\$67,100	9/1/15	Content Stipend



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Mr. Delvis Rodriguez 
Director of Personnel & Evaluation

Ext. 30-151/Ext.30-152
Ext. 30-153/Ext.30-154
Fax: (732) 376-1007

Name	School	Old Salary	New Salary	Effective Date	Reason
Diana Campus	PAHS	\$48,250	\$57,750	9/1/15	EPTA Stipend
Karen Granato	Shull	\$57,600	\$67,100	9/1/15	EPTA Stipend
Jessica Perez	Shull	\$92,250	\$101,750	9/1/15	EPTA Stipend
Luz Malave	Shull	\$91,250	\$100,750	9/1/15	EPTA Stipend
David Destro	McGinnis	\$53,750	\$63,250	9/10/15	EPTA Stipend
Lindsey Tisch	McGinnis	\$54,200	\$63,700	9/10/15	EPTA Stipend
Stanley Baxter	PAHS	\$74,150	\$83,650	9/15/15	EPTA Stipend
Roberto Morales	PAHS	\$87,140	\$96,640	10/16/15	EPTA Stipend
Engy Aly	Wilentz	\$52,500	\$62,000	10/19/15	EPTA Stipend
Yolanda Hernandez	Wilentz	\$47,140	\$54,840	9/1/15	Full Bus Stipend
Olga Bolano	Flynn	\$40,710	\$42,635	9/1/15	¾ Bus Stipend
Thomas Bromirski	Flynn	\$50,990	\$52,915	9/1/15	¾ Bus Stipend
Michelle Alston	Flynn	\$35,800	\$37,725	9/1/15	¾ Bus Stipend
Kathleen Cumber	Flynn	\$48,915	\$50,840	9/1/15	¾ Bus Stipend
Anita Durso	Flynn	\$52,860	\$54,785	9/1/15	¾ Bus Stipend
Kathy Huaman	Flynn	\$48,915	\$50,840	9/1/15	¾ Bus Stipend
Theolinda Jackson	Flynn	\$53,745	\$55,670	9/1/15	¾ Bus Stipend
Brian Kun	Flynn	\$51,875	\$53,800	9/1/15	¾ Bus Stipend
O'Brien Mary	Flynn	\$48,915	\$50,840	9/1/15	¾ Bus Stipend
Milagros Soto	Flynn	\$48,915	\$50,840	9/1/15	¾ Bus Stipend
Marisel Cardona	I. Cruz	\$50,990	\$47,140	9/14/15	Removal of ½ Stipend
Emily Colon	I. Cruz	\$45,065	\$48,915	10/16/15	½ Bus Stipend
Carmen Arroyo	PAHS	\$95,905	\$100,905	9/1/15	Lead Nurse Stipend
Eva Kucaba	PAHS	\$92,640	\$97,640	9/1/15	Lead Nurse Stipend

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

EDUCATIONAL PUBLIC INFORMATION SPECIALIST

REPORTS TO: Superintendent of Schools

QUALIFICATIONS:

- Hold a Bachelor's Degree or higher from an accredited college or university.
- Experience in public relations as it pertains to parental involvement and student achievement at school settings.
- Must have a working knowledge of educational settings, and possess the skills needed to promote the core educational values of the Perth Amboy school district.

NATURE AND SCOPE OF JOB:

Coordinate, implement and promote district educational goals, parental involvement initiatives, and community information program activities as directed by the Superintendent of Schools, and according to policies of the Board of Education with the end goal of raising student achievement.

DUTIES AND RESPONSIBILITIES:

1. Responsible for the design and upon approval implement, measure and revise as needed an effective program to promote a positive understanding of Perth Amboy Public Schools to each constituency in the community such as parents, staff, students, community groups, local stakeholders, local colleges, universities and other educational institutions , local businesses and other professionals.
2. Be directly responsible for educational news releases and/or other items of public interest emanating from all district personnel that pertain to student achievement, parental involvement, district initiatives, policies and procedures, school related incidents or events. Approve and organize media release items for all district employees.
3. Assists educational stakeholders in obtaining background information on agenda items at meetings of the Board of Education.
4. Releases news about Board and school activities to various news media as approved by the Superintendent of Schools.
5. Prepares and edits, special publications such as High School Academy brochures, orientation brochures for new teachers and staff members, information brochures for the parents of students new to the district, and other publications working under the direction and guidance of the Superintendent.
6. Develop partnerships with local colleges and universities in order to focus on developing cohesive strategic planning for the Perth Amboy school district.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

EDUCATIONAL PUBLIC INFORMATION SPECIALIST (Cont'd)

7. Assists the Superintendent and Principals in the development of staff and student handbooks including policy recommendations, building and district educational goals.
8. Cooperates with the Central Administration and other staff members as appropriate in publicizing and promoting academic data, student achievement scores, student performances, exhibitions, displays or special programs sponsored by the Perth Amboy Public Schools and open to the public.
9. Coordinates the annual Teacher of the Year campaign among the schools leading to a district Teacher of the Year candidate to be nominated to the County Superintendent.
10. Develop exhibits annually for the New Jersey School Boards Workshop that reflects the district's best practices.
11. Perform any duties that are within the scope of employment and certifications, as assigned by the Superintendent and not otherwise prohibited by law or regulation.

AREAS OF DIRECT RESPONSIBILITY:

1. Attends all regular and special Board of Education meetings.
2. Information and Strategic Communication.
3. Parental & Community Liaison.
4. Supervision of PAPS-TV management.
5. Supervision of all district educational publications.
6. Web page management, design and development, approval and coordination for district and schools.
7. Monthly District Newsletter (highlight monthly student, staff and district successes).
8. Initiate special projects to highlight future school & community involvement.

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

EDUCATIONAL PUBLIC INFORMATION SPECIALIST (Cont'd)

9. Establish and oversee district-wide school related volunteer programs.
10. Work with outside vendors, agents or groups to coordinate district educational and social activities (i.e., Go Green Initiatives, District Health Fair, etc.).
11. Coordinate and oversee all photography support for district to include conducting guest demonstration at high school photography elective courses.
12. Develop, supervise and organize student and employee recognition programs.

Verification of Competency:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official college transcripts.
5. Employment interview.

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. American Sign Language or Braille may also be considered as acceptable forms of communication.
7. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

Environmental Demands:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.
2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

JOB DESCRIPTION

***PERTH AMBOY
BOARD OF EDUCATION***

EDUCATIONAL PUBLIC INFORMATION SPECIALIST (Cont'd)

TERMS OF EMPLOYMENT:

12-month salaried position as per agreement between the individual employee and the Perth Amboy Board of Education.

EVALUATION:

The Educational Public Information Specialist will be evaluated by the Superintendent of Schools. Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on Evaluation of Personnel.

Date Revised: 10/15/2015

JOB DESCRIPTION***PERTH AMBOY
BOARD OF EDUCATION*****DIRECTOR OF SECONDARY EDUCATION 5-8**

REPORTS TO: Assistant Superintendent for Learning/Educational Services

QUALIFICATIONS:

- Possession or eligibility of NJ certification in School Administration, principal, or Supervision
- Hold a Master's Degree or higher from an accredited college or university.
- Demonstrated success in advancing student achievement.
- Middle school experience required and high school experience preferred.

NATURE AND SCOPE OF JOB:

The Director of Secondary Education 5-8 shall report to the Superintendent of Schools and Assistant Superintendent for Learning Educational/Services for the coordination of school and community initiatives and programs intended to improve literacy, student achievement, and instruction in grades 5-8. He/She will work in conjunction with the building principals, fellow directors, and other district administrators to ensure the effective implementation and assessment of district initiatives that promote student achievement in all content areas.

DUTIES AND RESPONSIBILITIES:

The Director of Secondary Education 5-8 shall within his/her certificate and in accord with terms and conditions of employment contained in the negotiated agreements, when and if applicable:

1. Attend all regular and Special Board of Education meetings.
2. Provide leadership in setting goals and expectations in all content areas in grades 5-8
3. Provide leadership in setting goals in Language Arts, Social Studies, Science, mathematics, and technical subjects in grades 5-8.
4. Support and monitor the appropriate development and implementation of the district curriculum in all content areas in grades 5-8
5. Work collaboratively with fellow administrators to improve reading, writing, and mathematics achievement among all students.
6. Provide guidance and support to the effective running of specialized academies by providing professional development and expert advice.
7. Establish solid and ongoing partnerships with local universities and higher education institutions.
8. Establish protocol and procedures to ensure vertical and horizontal articulation throughout grade levels and content areas.
9. Work collaboratively to establish a college and career ready environment and culture at the middle school level.
10. Work collaboratively to articulate with content area supervisors.
11. Supervise and assist with the evaluation of district teaching staff as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.
12. Supervise and assist with the evaluation of district supervisors and instructional leaders as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.
13. Conduct routine classroom visitations throughout the schools to identify trends and make recommendations for improvement as needed.
14. Continually evaluate progress of programs and initiatives intended to improve teaching and learning in all content areas.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

DIRECTOR OF SECONDARY EDUCATION 5-8 (Cont'd.)

15. Work on special projects and initiatives as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.
16. Promote and facilitate data analysis at the district and school level to promote data driven decision-making.
17. Apply for grants that may provide unique funding opportunities to increase student achievement throughout the district schools.
18. Regularly provide updates on district initiatives and programs to the Superintendent of Schools, Assistant Superintendent for Learning/Educational Services, and board members.
19. Communicate effectively with all stakeholders of the success of our efforts to improve student achievement in all core content areas.
20. Be available as a resource person/speaker for interested parent or community groups.
21. Be available as resource person for teachers, principals, and district committees.
22. Seek professional improvement through such avenues as review of professional literature, membership in professional organizations and attending educational meetings/workshops.
23. Perform all duties that are within the scope of employment and certifications as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.

VERIFICATION OF COMPETENCY:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official college transcripts.
5. Employment interview.

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. American Sign Language or Braille may also be considered as acceptable forms of communication.

DIRECTOR OF SECONDARY EDUCATION 5-8 (Cont'd.)

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

7. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

Environmental Demands:

1. The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.
2. Exposure to a variety of childhood and adult diseases and illnesses.
3. Occasional exposure to a variety of weather conditions.
4. Exposure to heated/air conditioned and ventilated facilities.
5. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
6. Function in a workplace that is usually moderately quiet but that can be noisy at times.

TERMS OF EMPLOYMENT:

12-month salaried position with agreement between the Perth Amboy School Administrators Association and the Perth Amboy Board of Education.

EVALUATION:

The Assistant Superintendent for Learning/Educational Services shall evaluate the Director of Secondary Education 5-8 in accordance with Board of Education Policy, state regulations, this job description and such other criteria as shall be established by the Board of Education.

LEGAL REFERENCES:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21
NJAC 6:11-10.9

Date Adopted: October 15, 2015

Date Revised:

JOB DESCRIPTION***PERTH AMBOY
BOARD OF EDUCATION*****DIRECTOR OF SECONDARY EDUCATION 9-12**

REPORTS TO: Assistant Superintendent for Learning/Educational Services

QUALIFICATIONS:

- Possession or eligibility of NJ certification in Administration, principal or Supervision
- Hold a Master's Degree or higher from an accredited college or university.
- Demonstrated success in advancing student achievement.
- High School experience required and college level experience preferred.

NATURE AND SCOPE OF JOB:

The Director of Secondary Education 9-12 shall report to the Superintendent of Schools and Assistant Superintendent for Learning Educational/Services for the coordination of school and community initiatives and programs intended to improve literacy, student achievement, and instruction in grades 9-12. He/She will work in conjunction with the building principals, fellow directors, and other district administrators to ensure the effective implementation and assessment of district initiatives that promote student achievement in all content areas.

DUTIES AND RESPONSIBILITIES:

The Director of Secondary Education 9-12 shall within his/her certificate and in accord with terms and conditions of employment contained in the negotiated agreements, when and if applicable:

1. Attend all regular and Special Board of Education meetings.
2. Provide leadership in setting goals and expectations in all content areas in grades 9-12
3. Provide leadership in setting goals in Language Arts, Social Studies, Science, mathematics, and technical subjects in grades 9-12.
4. Support and monitor the appropriate development and implementation of the district curriculum in all content areas in grades 9-12
5. Work collaboratively with fellow administrators to improve reading, writing, and mathematics achievement among all students.
6. Provide guidance and support to the effective running of specialized academies by providing professional development and expert advice.
7. Establish solid and ongoing partnerships with local universities and higher education institutions to promote and increase student graduation rates with college credits, participation in internships, and access to higher education resources.
8. Establish protocol and procedures to encourage student enrollment in advance placement (AP) courses.
9. Establish protocol and procedures to ensure vertical and horizontal articulation throughout grade levels and content areas.
10. Work collaboratively to establish a college and career ready environment and culture at the high school level.
11. Work collaboratively to articulate with content area supervisors.
12. Supervise and assist with the evaluation of district teaching staff as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.
13. Supervise and assist with the evaluation of district supervisors and instructional leaders as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

DIRECTOR OF SECONDARY EDUCATION 9-12 (Cont'd.)

14. Conduct routine classroom visitations throughout the schools to identify trends and make recommendations for improvement as needed.
15. Continually evaluate progress of programs and initiatives intended to improve teaching and learning in all content areas.
16. Work on special projects and initiatives as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.
17. Promote and facilitate data analysis at the district and school level to promote data driven decision-making.
18. Apply for grants that may provide unique funding opportunities to increase student achievement throughout the district schools.
19. Regularly provide updates on district initiatives and programs to the Superintendent of Schools, Assistant Superintendent for Learning/Educational Services, and board members.
20. Communicate effectively with all stakeholders of the success of our efforts to improve student achievement in all core content areas.
21. Be available as a resource person/speaker for interested parent or community groups.
22. Be available as resource person for teachers, principals, and district committees.
23. Seek professional improvement through such avenues as review of professional literature, membership in professional organizations and attending educational meetings/workshops.
24. Perform all duties that are within the scope of employment and certifications as assigned by the Assistant Superintendent for Learning/Educational Services and Superintendent of Schools.

VERIFICATION OF COMPETENCY:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, teachers, professors or other professional sources, or copies of recent evaluations and observations of teaching/administrative performance.
4. Official college transcripts.
5. Employment interview.

Physical Demands, Visual Acuity and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made while performing this job, the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand, and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary.
6. American Sign Language or Braille may also be considered as acceptable forms of communication.

JOB DESCRIPTION

PERTH AMBOY BOARD OF EDUCATION

DIRECTOR OF SECONDARY EDUCATION 9-12 (Cont'd.)

7. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

Environmental Demands:

1. The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.
2. Exposure to a variety of childhood and adult diseases and illnesses.
3. Occasional exposure to a variety of weather conditions.
4. Exposure to heated/air conditioned and ventilated facilities.
5. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
6. Function in a workplace that is usually moderately quiet but that can be noisy at times.

TERMS OF EMPLOYMENT:

12-month salaried position with agreement between the Perth Amboy School Administrators Association and the Perth Amboy Board of Education.

EVALUATION:

The Assistant Superintendent for Learning/Educational Services shall evaluate the Director of Secondary Education 9-12 in accordance with Board of Education Policy, state regulations, this job description and such other criteria as shall be established by the Board of Education.

LEGAL REFERENCES:

18A: 11-1
18A: 26-2
NJAC 6:3-1.21
NJAC 6:11-10.9

Date Adopted: October 15, 2015

Date Revised: